

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE <b>J</b>		PAGE OF PAGES <b>1</b>   <b>54</b>	
2. AMENDMENT/MODIFICATION NO. <b>0002</b>		3. EFFECTIVE DATE <b>20-Jan-2023</b>		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)	
6. ISSUED BY U.S. ARMY CORPS OF ENGINEERS, OMAHA DIST CONTRACTING OFFICE 1616 CAPITOL AVENUE OMAHA NE 68102-4901		CODE <b>W9128F</b>		7. ADMINISTERED BY (If other than item 6)  <b>See Item 6</b>		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X		9A. AMENDMENT OF SOLICITATION NO. <b>W9128F23R0007</b>	
				X		9B. DATED (SEE ITEM 11) <b>04-Jan-2023</b>	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE				FACILITY CODE			
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
<b>12. ACCOUNTING AND APPROPRIATION DATA (If required)</b>							
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
<b>14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)</b>  <b>CONSOLIDATE PREP SCHOOL DORMITORIES, PNXPZ, US AIR FORCE ACADEMY, COLORADO</b>  Edits have been made to Sections 00 21 00 and 00 22 00, with highlights and strike-throughs notating the changes.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				TEL: _____ EMAIL: _____			
15B. CONTRACTOR/OFFEROR  _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA  BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED  <b>20-Jan-2023</b>	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

SECTION 00 10 00 - SOLICITATION, CONTRACT LINE ITEM NUMBER (CLIN) SCHEDULE

The required response date/time has changed from 06-Jan-2023 02:00 PM to 15-Feb-2023 02:00 PM.

The required performance has changed from CONSOLIDATE PREP SCHOOL DORMITORIES, PNXQPZ104002, US AIR FORCE ACADEMY, COLORADO RETURN WITH OFFER: INFORMATION REQUIRED BY SECTION 00 10 00 (SF1442), SECTION 00 22 00, AND SECTION 00 45 00. THIS SOLICITATION IS UNRESTRICTED AND OPEN TO BOTH LARGE AND SMALL BUSINESS PARTICIPATION. to CONSOLIDATE PREP SCHOOL DORMITORIES, PNXQPZ, US AIR FORCE ACADEMY, COLORADO RETURN WITH OFFER: INFORMATION REQUIRED BY SECTION 00 10 00 (SF1442), SECTION 00 22 00, AND SECTION 00 45 00. THIS SOLICITATION IS UNRESTRICTED AND OPEN TO BOTH LARGE AND SMALL BUSINESS PARTICIPATION..

SECTION 00 21 00 - INSTRUCTIONS

The following have been modified:

INSTRUCTIONS TO OFFERORS

INSTRUCTIONS TO OFFERORS (RFP)

1. SOLICITATION RESTRICTIONS

1.1. GENERAL CONTRACTOR

This solicitation is Unrestricted and Open to Both Small and Large Businesses.

1.2. ESTIMATED CONSTRUCTION COST

The estimated construction cost of this project is between \$25,000,000 and \$100,00,000.

1.3. SUBMISSION DEADLINE

Contractors shall submit their proposals via DOD SAFE utilizing the instructions in Section 00 22 00 no later than the date and time established in Block 13 of the Standard Form (SF) 1442, or Block 14 of the most recently issued SF 30 as applicable.

Offerors shall use the following example for file descriptions:

Volume 1, Technical Proposal, shall be submitted as the following separate files:

W9128F23R0007\_FIRMNAME\_REQD\_DOCS  
W9128F23R0007\_FIRMNAME\_FACTORS1\_and\_3\_and\_5

When requested via amendment for those offerors selected for Phase 2, Volume II, Technical and Price Proposal, shall be submitted as the following separate files:

W9128F23R0007\_FIRMNAME\_REQD\_DOCS  
W9128F23R0007\_FIRMNAME\_FACTORS\_2\_and 4 thru 6  
W9128F23R0007\_FIRMNAME\_PRICE

(Note: Company name may be abbreviated)

Proposal Format: Reference Section 00 22 00 EVALUATION CRITERIA for page limitations and format.

Proposals received after the date and time stated within Block 13 of the SF1442, or Block 14 of the most recently issued SF 30 as applicable, will be considered late and will not be considered for award. To avoid rejection of a proposal, the offeror must make every effort to ensure its electronic submission is virus-free.

Do not assume submission will be instantaneous. File size and number of files submitted shall be considered. Contractor/Teammate/Subcontractors should allow adequate time for submission completion because the entire proposal (i.e., Contractor's submission and all teammate/subcontractor(s) independent submissions) must be received by the due date and time specified in Block 13 of SF 1442, or SF 30 as applicable.

## 2. COPIES OF SOLICITATION DOCUMENT AND AMENDMENTS

Copies of the solicitation and amendments are available by INTERNET ACCESS ONLY. All solicitation documents will be posted to the U.S. General Services Administration website at: <https://sam.gov/>.

Due to file size limitations associated with SAM.gov, request additional files by emailing the Contract Specialist, Scott Dwyer at email: [Scott.Dwyer@usace.army.mil](mailto:Scott.Dwyer@usace.army.mil). Request must contain an email address, to which pick-up instructions for downloading the additional files will be sent via DoD SAFE.

02 41 00AT – FIO As-Built Drawings (zip file)

APPENDIX C – USAFA Design Standards-2011 – FIO

APPENDIX G – USAFA INSTALLATION FACILITIES STANDARD 18 DEC 2019

It shall be the Contractor's responsibility to check the website for any amendments. The offeror shall submit in the proposal all requested information specified in this solicitation. There will be no public opening of the proposals received as a result of this solicitation. A list of interested vendors (potential offerors and subcontractors) is available on the sam.gov website listed above (registration required).

## 3. OFFEROR'S QUESTIONS AND COMMENTS

Questions and/or comments relative to these documents should be submitted via Bidder Inquiry as indicated below. Question and/or comments relative to these bidding (proposal) documents that is proprietary in nature or if Bidder Inquiry system (See Below) is out of service should be submitted to the Contract Specialist:

Contract Specialist – Primary POC:  
Scott Dwyer, [Scott.Dwyer@usace.army.mil](mailto:Scott.Dwyer@usace.army.mil)

### 3.1. BIDDER INQUIRY

Technical inquiries and questions relating to technical requirements, proposal procedures or bonds are to be submitted via Bidder Inquiry in ProjNet at: <https://www.projnet.org> no later than ten (10) calendar days before due date of proposals, in order that they may be given consideration or actions taken prior to receipt of offers. The Bidder Inquiry system is to be used to ask and receive answer to all non-proprietary questions.

To submit and review inquiry items, prospective vendors will need to use the Bidder Inquiry Key presented below and follow the instructions listed below. A prospective vendor who submits a comment/question will receive an acknowledgement of their comment/question via

email, followed by an answer to the comment/question after it has been processed by our technical team.

All timely questions and approved answers will be made available through ProjNet.

The Solicitation Number is: W9128F23R0007

The Bidder Inquiry Key is: **AJTVE8-R4QMS7**

a. Registration for ProjNet Bidder Inquiry Access

If you are already registered, go to Entering Bidder Inquiries in ProjNet Bidder Inquiry System below.

1. From the ProjNet home page linked above, click on Quick Add on the upper right side of the screen.
2. Identify the Agency. This should be marked as USACE.
3. Key. Enter the Bidder Inquiry Key listed above.
4. Email. Enter the email address you would like to use for communication.
5. Click Continue. A page will then open saying that a user account was not found and will ask you to create one using the provided form.
6. Enter your First Name, Last Name, Company, City, State, Phone, Email, Secret Question, Secret Answer, and Time Zone. Make sure to remember your Secret Question and Answer as they will be used from this point on to access the ProjNet system.
7. Click Add User. Once this is completed you are now registered within ProjNet and are currently logged into the system.

b. Entering Bidder Inquiries in ProjNet Bidder Inquiry System

1. For future access to ProjNet, you will not be emailed any type of password. You will utilize your Secret Question and Secret Answer to log in.
2. From the ProjNet home page linked above, click on Quick Add on the upper right side of the screen.
3. Identify the Agency. This should be marked as USACE.
4. Key. Enter the Bidder Inquiry Key listed above.
5. Email. Enter the email address you used to register previously in ProjNet.
6. Click Continue. A page will then open asking you to enter the answer to your Secret Question.
7. Enter your Secret Answer and click Login. Once this is completed you are now logged into the system.
8. Follow online screen instructions to enter specific bidder inquiries for the project.

- c. Offerors are requested to review the specification in its entirety, review the Bidder Inquiry System for answers to questions prior to submission of a new inquiry.
- d. The call center operates weekdays from 8AM to 5PM U.S. Central Time Zone (Chicago). The telephone number for the Call Center is 800-428-HELP.
- e. Offers will NOT be publicly opened. Information concerning the status of the evaluation and/or award will NOT be available after receipt of proposals.

4. PLAN HOLDER'S LIST

For viewing a list of interested vendors (i.e. Plan Holders List) and receiving notifications or email of changes regarding a solicitation, U.S. General Services Administration has these features available (<https://sam.gov/>). For this solicitation, go to <https://sam.gov/> and register as a vendor or enter username and password to login. If you wish for General Contractors, Subcontractors, Suppliers, Plan Rooms or Print Shops to have the ability to contact you, click on "Add me to Interested Vendors" for the solicitation.

5. GENERAL DESCRIPTION OF WORK

Scope of project includes all work required for the Design and Construction of the Cadet Prep School Dormitory at USAF Academy project. Work shall be in accordance with Request for Proposal documents issued with this solicitation.

6. EVALUATION AND CONTRACT AWARD

See Section 00 22 00 Evaluation Criteria

7. SOURCE SELECTION BOARD

The Contracting Officer has established a Source Selection Evaluation Board (SSEB) to conduct an evaluation of each proposal received in response to this solicitation. The evaluation will be based exclusively on the merits and content of the proposal and any subsequent discussion required. The identities of the SSEB personnel are confidential, and any attempt by the proposers to contact these individuals is prohibited.

8. FEDERAL, STATE, AND LOCAL TAXES

It is the Contractor's responsibility to investigate applicable federal, state, and local taxes as well as any specific exemptions that may exist. This includes any applicable Value-Added Taxes (VAT), sales, use, and excise taxes. See General Conditions (Contract Clause) 52.229-3 FEDERAL, STATE, AND LOCAL TAXES.

9. COLORADO SALES AND USE TAX

Specific exemption from the Colorado Sales and Use Taxes will be granted by the Colorado Tax authorities with respect to all materials used by a prime Contractor or subcontractor and which are built into structures furnished under contract to a government agency. The Colorado Sales and Use Taxes shall be excluded from the proposal prices. Exemption certificates are available to both Contractors and subcontractors provided personal application is made therefore to the Colorado Department of Revenue ([www.taxcolorado.com](http://www.taxcolorado.com)). The Contractor or subcontractor will be required to submit required information (i.e., the date of the contract, the amount of the contract, and the proposed date for completion of the contract). Telephone: (303) 238-7378 (General Information).

SECTION 00 22 00 - SUPPLEMENTARY INSTRUCTIONS

The following have been modified:

EVALUATION CRITERIA

SECTION 00 22 00  
EVALUATION CRITERIA

**1. GENERAL SCOPE OF WORK**

Design and Construction of the Consolidate Cadet Prep School Dormitory at the United States Air Force Academy, Colorado: This project will be executed using a Design-Build (DB) project delivery method, which will require the contractor to provide the government with a complete design, facility and warranty based on the Request for Proposal (RFP).

The estimated construction cost of this project is between \$25,000,000 and \$100,000,000.

This project will provide a new, 126-room and 252-person four-story cadet dormitory that includes administration support, training manger's areas, laundries, storage, mechanical, communication and utility connections. The maximum square footage for this facility is 88,630 SF / 8,234 SM.

The facilities will be designed as permanent construction in accordance with the DoD Unified Facilities Criteria (UFC) 1-200-01, General Building Requirements and UFC 1-200-02, High Performance and Sustainable Building Requirements. Each facility should be compatible with applicable DoD, Air Force, and base design standards. In addition, local materials and construction techniques shall be used where cost effective. This project will comply with DoD antiterrorism/force protection requirements per unified facilities criteria. All work shall be in accordance with RFP documents issued within this solicitation.

The Government reserves the right to award a contract without discussions in accordance with (IAW) FAR 52.215-1. Therefore, the offeror's initial proposal should contain the offeror's best terms from a technical and cost/price standpoint. Offerors shall organize their proposals as described herein. Proposals may be determined non-compliant for failure to follow this format and may be rejected from further consideration.

Competition for this contract will be full and open competition. The North American Industry Classification System (NAICS) code is 236220 (Commercial and Institutional Building Construction), with a corresponding small business size standard of \$39.5M.

THE OFFEROR SHOULD BE REGISTERED IN SYSTEM FOR AWARD MANAGEMENT WEBSITE (SAM.GOV) FOR NAICS CODE 236220 PRIOR TO THE DATE PROPOSALS ARE DUE.

**2. TECHNICAL RATINGS**

The acquisition approach for this project will be a Two-Phase Design-Build Best Value RFP following FAR Part 15. The Two-Phase Design-Build process means that proposals will be evaluated in Phase One to determine which offerors will submit proposals for Phase Two. The Phase One proposals will include Past Performance **and** Key Personnel, **Project Management Plan**, and **Small Business Participation Plan (Volume I)** to be submitted. At this time, the Source Selection Evaluation Board (SSEB) will convene and begin to independently evaluate each proposal against the factors in the solicitation. An amendment for Phase Two proposals will then be issued, and those proposals shortlisted by the SSEB from Phase One will be asked to submit Technical, **Project Management Plan**, and Price and Pro Forma (Volume II) to include the Small Business Subcontracting Plan. Upon receipt of Phase Two proposals, the SSEB will

reconvene to evaluate the remaining evaluation factors. Price Analysis review and the Source Selection Authority review of the Best Value Trade-off will commence after Phase Two submission.

The SSEB will evaluate the proposals and assign a consensus rating for each evaluation factor, except that performance risk ratings are assigned to past performance (see below). Offerors are cautioned to put forth their best efforts for the Phase 1 submission, and to furnish all information clearly to allow the Government to determine their performance capability. Offerors should not assume that they will have an opportunity to clarify or correct anything in their proposal after submitting it in response to Phase 1.

The Government reserves the right to request proposal clarifications, if deemed necessary to determine the most highly qualified offerors to shortlist for Phase 2.

It is the intent of the Government to select a maximum of three (3) of the most highly qualified offerors to shortlist for Phase 2.

Proposals are intended to be evaluated, and award made, without discussions with the offerors, unless discussions are determined to be necessary. Offerors are cautioned to put forth their best efforts and to furnish all information clearly to allow the Government to evaluate proposals. Offerors should not assume that they will have an opportunity to clarify or correct anything in their proposal after submitting it.

Upon completion of each Phase of proposal evaluation, if discussions are determined to be needed, the Government may establish a competitive range for the purpose of conducting written discussion. A competitive range is a subjective determination of the most highly rated proposals in the event that the Government decides that discussions with offerors are required or are considered to be in the Government's best interests. In such an event, the Contracting Officer will establish a competitive range of all the most highly rated proposals.

Offerors must submit a Phase One (Past Performance **and** Key Personnel, ~~Project Management Plan, and Small Business Participation Plan~~) proposal in order to submit a Phase Two (Technical, **Project Management Plan, Small Business Participation Plan**, and Price and Pro Forma) proposal. Offerors shall assume that revisions to Phase One proposals will not be allowed, accepted, or evaluated after formal Phase One submission on the requested date – unless requested by the Government by amendment or other formal correspondence.

The evaluation ratings for Technical Factors 2,3, and 4 will be on an adjectival basis in conjunction with a narrative composed of the discussion of the particular strengths, weaknesses, and deficiencies of the proposal. The Source Selection Team (SST) will use a combined technical/risk rating system that includes consideration of risk in conjunction with the strengths, weaknesses, and deficiencies in determining technical ratings. Combined technical/risk evaluations shall utilize the combined technical/risk ratings listed in Table 1. The evaluation rating that will be used for Factor 1, Past Performance and Factor 5, Utilization of Small Business Concerns is described further below.

**Table 1: Combined Technical/Risk Ratings**

<b>Combined Technical/Risk Ratings</b>		
Color	Rating	Description
<b>Blue</b>	Outstanding	Proposal demonstrates an exceptional approach and understanding of the requirements and contains multiple strengths and/or at least one significant strength and risk of unsuccessful performance is low.

<b>Purple</b>	Good	Proposal indicates a thorough approach and understanding of the requirements and contains at least one strength or significant strength, and risk of unsuccessful performance is low to moderate.
<b>Green</b>	Acceptable	Proposal meets requirements and indicates an adequate approach and understanding of the requirements, and risk of unsuccessful performance is no worse than moderate.
<b>Yellow</b>	Marginal	Proposal has not demonstrated an adequate approach and understanding of the requirements, and/or risk of unsuccessful performance is high.
<b>Red</b>	Unacceptable	Proposal does not meet requirements of the solicitation and, thus, contains one or more deficiencies and is un-awardable, and/or risk of performance is unacceptably high.

### RATING DEFINITIONS

**Strength:** is an aspect of an Offeror's proposal that has merit or exceeds specified performance or capability requirements in a way that will be advantageous to the Government during contract performance.

**Significant Strength:** is an aspect of an Offeror's proposal with appreciable merit or will exceed specified performance or capability requirements to the considerable advantage of the Government during contract performance.

**Weakness:** a flaw in the proposal that increases the risk of unsuccessful contract performance.

**Significant Weakness:** is a flaw in the proposal that appreciably increases the risk of unsuccessful contract performance.

**Deficiency:** A material failure of a proposal to meet a Government requirement or a combination of significant weaknesses in a proposal that increases the risk of unsuccessful contract performance to an unacceptable level.

### 3. PAST PERFORMANCE RATING

The Past Performance evaluation factor (Factor 1) assesses the degree of confidence the Government has in an Offeror's ability to supply products and services that meet users' needs, based on a demonstrated record of performance. The Past Performance evaluation results in an assessment of the Offeror's probability of meeting the solicitation requirements. The Past Performance evaluation considers each Offeror's demonstrated recent and relevant record of performance in supplying products and services that meet the contract's requirements. One performance confidence assessment rating is assigned for each Offeror after evaluating the Offeror's recent Past Performance, focusing on performance that is relevant to the contract requirements. The aspects to the Past Performance evaluation are Relevancy and Contractor Performance, which are described below:

**a. Recency.** The first aspect is to evaluate the recency of the offeror's past performance. Recency is generally expressed as a time period during which past performance references are considered relevant and is critical to establishing the relevancy of past performance information. The criteria to establish what prior performance is recent shall be unique to each source selection and shall be stated in the solicitation. The recency timeframe established should be based on the acquisition and the market/industry. For example, some efforts would require longer recency periods to avoid restricting competition simply due to the lack of item production



b. Relevancy. The next aspect of the Past Performance evaluation is to determine how relevant previous projects accomplished by the Offeror is to the anticipated work to be accomplished under this project scope. Recent is defined as Past Performance on contracts that had a construction completion date (otherwise known as a building occupancy date (BOD)) within the past ten (10) years of this solicitation release, or at a minimum projects shall at least be substantially complete, meaning more than 90% invoiced and paid, within the past ten (10) years from the date of this solicitation release. Relevancy is defined as similarity of items stated within this solicitation such as: types of projects, dollar value, contract type, and relative complexity. With respect to relevancy, more relevant Past Performance will typically be a stronger predictor of future success and have more influence on the Past Performance confidence assessment. Relevancy is not a separate proposal rating but is used to develop an overall Past Performance Confidence Assessment. The four levels of relevancy ratings are:

- Very Relevant. Present/Past Performance effort involved essentially the same scope and magnitude of effort and complexities this solicitation requires.
- Relevant. Present/Past Performance effort involved similar scope and magnitude of effort and complexities this solicitation requires.
- Somewhat Relevant. Present/Past Performance effort involved some of the scope and magnitude of effort and complexities this solicitation requires.
- Not Relevant. Present/Past Performance effort involved little or none of the scope and magnitude of effort and complexities this solicitation requires.

c. Quality of Performance. The third aspect of the Past Performance evaluation is to determine how well the contractor performed on the contracts. The Past Performance evaluation performed in support of a current source selection does not establish, create, or change the existing record and history of the Offeror's Past Performance on past contracts; rather, the Past Performance evaluation process gathers information from stakeholders on how well the Offeror performed those past contracts. The Source Selection Evaluation Board will review this Past Performance information and determine the quality and usefulness as it applies to performance confidence assessment.

After evaluating recenty, relevancy and quality, a Performance Confidence Assessment rating will be determined. In conducting a performance confidence assessment, each Offeror shall be assigned one of the following ratings:

- Substantial Confidence. Based on the Offeror's recent/relevant performance record, the Government has a high expectation that the Offeror will successfully perform the required effort.
- Satisfactory Confidence. Based on the Offeror's recent/relevant performance record, the Government has a reasonable expectation that the Offeror will successfully perform the required effort.
- Limited Confidence. Based on the Offeror's recent/relevant performance record, the Government has a low expectation that the Offeror will successfully perform the required effort.
- No Confidence. Based on the Offeror's recent/relevant performance record, the Government has no expectation that the Offeror will be able to successfully perform the required effort.
- Unknown Confidence (Neutral). No recent/relevant performance record is available or the Offeror's performance record is so sparse that no meaningful confidence assessment rating can be reasonably assigned. Per Federal Acquisition Regulation (FAR) 15.305(a) (2) (iv), "In the case of an Offeror without a record of relevant Past Performance or for whom

information on Past Performance is not available, the Offeror may not be evaluated either favorably or unfavorably on Past Performance.”

#### 4. SMALL BUSINESS RATING METHOD

The small business evaluation for Factor 5 will utilize the following ratings as stated in the below table for this solicitation.

**Table 2: Small Business Rating Method**

Color	Rating	Description
Blue	Outstanding	Proposal indicates an exceptional approach and understanding of the small business objectives.
Purple	Good	Proposal indicates a thorough approach and understanding of the small business objectives.
Green	Acceptable	Proposal indicates an adequate approach and understanding of small business objectives.
Yellow	Marginal	Proposal has not demonstrated an adequate approach and understanding of the small business objectives.
Red	Unacceptable	Proposal does not meet small business objectives.

#### 5. OBTAINING PAST PERFORMANCE RECORDS

Past performance records may be obtainable by Offerors using one of the following methods:

(1) Accessing Past Performance information directly from Contractor Performance Assessment Reporting System (CPARS) website at <https://www.cpars.gov/> for CCASS completed before 27 June 2014 and for merged CPARS completed after 1 July 2014. CPARS is an electronic repository of performance information collected by all the major federal performance reporting systems and can be accessed at the aforementioned website.

All Department of Defense (DoD) employees (military and civilian), including DoD Contractors that are working on site (military/government facilities) or contractors working offsite using Government Furnished Equipment (GFE) are required to use certificates from DoD Public Key Infrastructure (PKI) to access CPARS. If the contractor doesn't work on site or with GFE they are encouraged to obtain and use a certificate from an External Certificate Authority (ECA). For DoD users, the use of PKI Login is Mandatory. Federal and Contractor users can use the PKI login category if they have PKI.

##### External Certificate Authority

External Certificate Authorities (ECAs) and Interim External Certificate Authorities (IECAs) provide digital certificates to the DoD's private industry partners, contractors using their own equipment or working in non-government facilities, allied partners, and other agencies.

Additional information about the PKI certificate is at [https://www.cpars.gov/pki\\_info.htm](https://www.cpars.gov/pki_info.htm) web page.

You will also need your Unique Entity ID (EID) and Marketing Partner Identification Number (MPIN) to log onto CPARS. The MPIN number was selected by whoever registered your company in the System for Award Management (SAM) Registry at <https://sam.gov/>. If you do not know your MPIN number, you will need to contact the SAM help desk by emailing them from the email link on the SAM web page. Please be aware that they will only release the MPIN number to the person who originally registered your company. Additional instructions on locating your MPIN is located in the Frequently Asked Questions (FAQs) section under the Help tab, or -

(2) Past Performance Questionnaires (PPQs) may be used to provide or supplement a firm's past performance with other than U.S. Governmental clients. Contact your client point of contact (POC) for the project you need a past performance record and request the POC to complete the PPQ. The PPQ

included in this solicitation is provided for the Offeror to submit to the client for each project the Offeror may need a past performance record for to meet the requirements in this synopsis. Ensure correct phone numbers and email addresses are provided for the client POC. Completed PPQs should be submitted with your proposal. If the Offeror is unable to obtain a completed PPQ from a client for a project(s) before proposal closing date, the Offeror should complete and submit with the proposal the first page of the PPQ, which will provide contract and client information for the respective project(s). It is the Offeror's responsibility to follow-up with client POCs to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contact, Scott Dwyer, Contract Specialist, via email at [Scott.Dwyer@usace.army.mil](mailto:Scott.Dwyer@usace.army.mil) prior to proposal closing date. Offerors shall not incorporate by reference into their proposal PPQs previously submitted for other RFPs; this does not preclude an Offeror submitting a previously completed PPQ as long as the full PPQ is submitted and completed in its entirety. This also does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation. If a PPQ is to be submitted for a project, the complete PPQ shall be submitted (either by the client POC or the Offeror) prior to proposal closing date.

## 6. RELATIVE IMPORTANCE OF EVALUATION FACTORS

Evaluation factors are listed below in descending order of importance:

**Table 3: Volume I Required Submittal Items (Not Rated)**

Location	Description	Descending Order of Importance
TAB A	SF1442 and Acknowledgement of Amendments	Not Rated
TAB B	Representations & Certifications	Not Rated
TAB C	JV Agreement or Teaming Agreement (if applicable).	Not Rated

**Table 4: Volume I Evaluation Factors**

Location	Description	Descending Order of Importance
TAB D	Factor 1 – Past Performance	2 <sup>nd</sup> Most Important Factor
TAB E	Factor 3 – Key Personnel	4 <sup>th</sup> Most Important Factor
TAB F	Factor 5 – Small Business Participation Plan	5 <sup>th</sup> Most Important Factor

**Table 5: Volume II Required Submittal Items (Not Rated)**

Location	Description	Descending Order of Importance
TAB A	SF1442 and Acknowledgement of Amendments	Not Rated
TAB B	Any new JV Agreement or Teaming Agreement (if applicable).	Not Rated
TAB C	Small Business Subcontracting Plan	Acceptable/Unacceptable

**Table 6: Volume II Evaluation Factors**

Location	Volume II Factors	Descending Order of Importance
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TAB D	Factor 2 – Project Management Plan	3 <sup>rd</sup> Most Important Factor
TAB E	Factor 4 – Design - Technical	1 <sup>st</sup> Most Important Factor
TAB F	Factor 5 – Small Business Participation Plan	5 <sup>th</sup> Most Important Factor
TAB G	Factor 6 – Section 00 10 00, Pricing Schedule	All evaluation factors other than cost or price, when combined, are significantly more important than cost or price.

## 7. BASIS OF AWARD

The Government will evaluate proposals in accordance with the criteria described within the solicitation and will award a firm-fixed-price contract to the responsible Offeror whose proposal is determined to represent the best value to the Government utilizing a two-phase approach under the best value tradeoff process as described in FAR 15.101-1. **Volume I will only be evaluated during Phase 1 of this solicitation. Volume II will be evaluated during Phase 2 of this solicitation. Both volume ratings will be included when determining the best value to the Government. All evaluation factors, when combined, are significantly more important than cost or price; however, the RFP may be cancelled in the event that prices substantially exceed programed cost estimates.** The intent of this solicitation is to obtain the best proposal within the cost limitation The Government reserves the right to accept other than the lowest priced offer or to reject all offers. The Government will not award a contract to an Offeror whose proposal contains a deficiency, as defined in FAR 15.001. If there is a lower priced, conforming offer(s), the Contracting Officer/Source Selection Official must determine that the added value of a more expensive proposal (within the cost limitation) would justify award to that offeror.

The Government intends to evaluate proposals and award contracts without conducting discussions with Offerors. However, in the event the Procuring Contracting Officer (PCO) concludes conducting discussions is in the best interest of the Government, the PCO will document the rationale for the competitive range determination. If the PCO determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the PCO may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals. Therefore, the Offeror's initial proposal should contain the Offeror's best terms from a price and technical standpoint.

Offerors may request a debriefing in accordance with FAR 15.505 Pre-award Debriefing of offerors or FAR 15.506 Post award Debriefing of Offerors.

7.1. EVALUATION OF OPTIONS. Per FAR 52.217-5, except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

## 8. VOLUME I

Proposals shall be submitted by the time and date as specified in Section 00 10 00, Page 1. All submissions shall be in Adobe PDF format with Optical Character Recognition (OCR) applied to all documents that will enable word searches to be conducted using Adobe-compatible PDF software. The two (2) volumes listed below shall be submitted as "SEPARATE" single files. Due to heightened security at Government installations, the proposal shall be delivered to the following. Offers must be submitted electronically via DOD Safe Access File Exchange (SAFE) at <https://safe.apps.mil/> to the following recipients:

1. Scott Dwyer, Scott.Dwyer@usace.army.mil
2. Amanda Eaton, Amanda.E.Eaton@usace.army.mil

**\*\*Offerors accessing the DOD SAFE site as a GUEST (a "Guest" is defined as a user who is not assigned a CAC) must request a package invitation from the Contract Specialist listed in Section 00 22 00 a minimum of 48-business hours prior to the close of the RFP.\*\***

For the purposes of determining whether the proposal was received "late" in accordance with FAR 15.208, the date and time the file(s) are received by the USACE Outlook Server or uploaded into the DOD SAFE website as identified in the DOD SAFE notification e-mail sent to the Contract Specialist(s)/ Contracting Officer will be the time and date the Government received the proposal. Do not assume that electronic communication is instantaneous. Please make allowances for delays in transmittal.

Page limitations for Volumes I (Evaluation Factors 1-3 and 5) are identified within the instructions for each factor where applicable. Title Sheets, Tables of Content, Dividers, and blank pages are not included in the page limitations and will not be counted as such. A one-page cover letter or title sheet is recommended as the first page of each file identifying your firm's name, the file's title, and describing any applicable contractor team arrangements as defined in Tab C below. Any extraneous information or cover letters that provide additional information about your firm that is not requested by this solicitation will not be reviewed or evaluated.

Pages for each factor should be separately and sequentially numbered (i.e., the first page submitted for evaluation for each factor should be "1"). All text shall be at least 10 pt. font and easily read. All text shall be typed and single-spaced. Each page shall be 8-1/2" x 11" (organizational chart, risk assessment and project schedule are the only documents that may be submitted on an 11" x 17"). Margins should be no less than 1" (right, left, top, and bottom).

Pages that exceed the page limitations for any factor will not be reviewed and the information contained on those pages will not be considered for evaluation. Page limitations are per factor, i.e., an Offeror may not reduce the page count for one factor in order to submit additional pages for another factor.

8.1. TAB A. Standard Form (SF1442), Solicitations, Offer, and Acknowledgement of Amendments. The SF1442 shall be completed by the offeror and duly executed with an original signature by an official authorized to bind the company in accordance with instructions at FAR 4.102. Include with the offeror's name and address in BLOCK 14 of the SF1442, your company's EID, CAGE, and Tax Identification numbers. Offerors shall acknowledge all amendments to the solicitation in Block 19. If the offeror fails to acknowledge all amendments, the proposal (Volumes I and II) will be considered as non-compliant and shall not be evaluated further.

8.2. TAB B. Certifications/Representations and other Statements of Offerors. This TAB shall contain Section 00 45 00, Certifications/Representations which are provided in this solicitation, including the Representation & Certifications cover page. Fill in all applicable areas. Offerors shall include in this TAB their completed electronic Representation and Certifications from the SAM.gov website. Since FAR Clause 52.204-7 System for Award Management is applicable to this solicitation, the offeror in accordance with FAR 52.204-8 (d) is required to complete the annual representations and certifications electronically via the SAM website accessed through <https://www.sam.gov>. After review the SAM database information, the offeror verified by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in paragraph ( C ) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified by the offeror under this provision.

8.3. TAB C. Contractor Team Arrangements. If applicable, the offerors shall provide a copy of the firm's JV Agreement.

### 8.3.1 Contractor Team Arrangements Other Than Joint Venture/ Mentor-Protégé.

All offerors proposing a team arrangement other than a Joint Venture/Mentor-Protégé, shall submit the following information in the Required Documents file:

- a. A listing of each team arrangement member's corporate name (no abbreviations), address, point of contact, phone number, EID, and Cage Code.
- b. A copy of the signed team arrangement agreement or binding letter of commitment between each team member. All team arrangement agreements and letters of commitment shall:
  - (1) Clearly identify the expected relationship, role and responsibility between the firms, Prime Contractor, and of the subcontractor or other entity (type and proportion of work to be performed); and
  - (2) Be signed by the appropriate individual(s) of each company.

### 8.3.2. Joint Venture Team Arrangements (Including Mentor-Protégés).

No contract may be awarded to a Joint Venture/Mentor-Protégé that is not registered in the System for Award Management (SAM) database. **The Joint Venture/Mentor-Protégé must have its own registered Unique Entity ID (EID) and/or Data Universal Numbering System (DUNS) number.** Any Joint Venture/Mentor-Protégé agreement that is required to be approved by the Small Business Administration (SBA) shall be approved in accordance to the applicable Code of Federal Regulations (CFR). If the applicable requirements are not met prior to the due date for proposals, the proposal will be rendered unawardable.

- a. In the title sheet/cover letter of your proposal, provide the complete names, addresses, and phone number of the firms comprising the Joint Venture/Mentor-Protégé.
- b. A copy of the Joint Venture/Mentor-Protégé agreement.
- c. Signature requirements: SF 1442, SOLICITATION, OFFER, AND AWARD, Block 20, requires that the name and title of a person authorized to sign the offer for the Joint Venture/Mentor-Protégé be provided. In the case of a Joint Venture/Mentor-Protégé, subject Standard Form shall be signed by the principal representative of the Joint Venture/ Mentor-Protégé (or the alternate principal representative, if the principal representative is unavailable).
- d. In addition to the requirements stated above, and to assure a single point of contact for resolution of contractual matters and payments, **the Offeror shall submit a certificate signed by each participant in the Joint Venture containing the following statement:**

"The parties hereto expressly understand and agree as follows:

1. **(Name, title, and company)** is the principal representative of the Joint Venture. As such, all communications regarding the administration of the contract and the performance of the work thereunder may be directed to him or her. In the absence of **(same name, title, and company)**, **(enter name, title, and company of alternate)** is the alternate principal representative of the Joint Venture/Mentor-Protégé. These individuals have authority to sign on behalf of the Joint Venture/Mentor-Protégé.

2. Direction, approvals, required notices, and all other communications from the Government to the Joint Venture/Mentor-Protégé, including transmittal of payments by the Government, shall be directed to **(enter name, title, and company of principal)**, principal representative of the Joint Venture/Mentor-Protégé."

NOTE: Provide telephone numbers and email addresses for the points of contact listed in the above statement.

### 8.3.3. Integrity and Validity of Contractor Team Arrangements

The Contracting Officer will recognize the integrity and validity of contractor team arrangements; provided that the arrangements are identified, and company relationships are fully disclosed and validation of formal agreements and relationships (i.e., Mentor-Protégé agreements, Joint Ventures, partnerships, etc.) are provided in the offer and submitted with the proposal responding to the solicitation. Nothing in the solicitation authorizes contractor team arrangements in violation of antitrust statutes or limits the Government's rights to:

- a. Require consent to subcontracts (see FAR Subpart 44.2);
- b. Determine, based on the stated contractor team arrangement, the responsibilities of the Prime Contractor (see FAR Subpart 9.1);
- c. Provide to the Prime Contractor data rights owned or controlled by the Government;
- d. Pursue its policies on competitive contracting, subcontracting, and component breakout initial production or an any other time; and
- e. Hold the Prime Contractor fully responsible for contract performance, regardless of team arrangement between the Prime Contractor and its subcontractors.

## 8.4 TAB D. VOLUME I – FACTOR 1 – PAST PERFORMANCE

8.4.1 Submission Requirements (*Page limitations: no more than a three (3) page narrative per project example submitted; no more than a ~~two (2)~~ one (1) page narrative to describe any past teaming experience; no page limitations on official past performance records such as PPQs and/or CPARS*)

There are three aspects to the performance confidence evaluations: recency, relevancy, and quality of past performance. In accordance with FAR 15.305(a)(2), the currency and relevance of the information, source of the information, context of the data, and general trends in contractor's performance shall be considered. Relevance and quality of performance will be combined to establish one performance confidence assessment rating for each Offeror. The project examples requested within this factor must be of relevant scope and complexity to the solicited project.

**DESIGN AND CONSTRUCTION PROJECTS:** The Offeror shall submit four (4) projects performed by the Prime Construction entity. The Offeror shall submit four (4) projects performed by the Lead Design entity. Additionally, the Offeror may submit on (1) additional Design-Build project performed by the Prime construction Entity teamed with the Lead Design Entity. Total number of projects submitted shall not exceed nine (9) projects. One additional page is allowed for describing past teaming experience between current team members as it relates to any or all of the nine (9) submitted project examples. Any information presented beyond the page limit of 40 **25** pages will not be evaluated. The project examples requested within this factor must be of relevant scope and complexity to the solicited project.

**TEAMING EXPERIENCE:** The Offeror shall demonstrate any previous teaming experience between current team members. Teaming experience information is limited to projects that are well underway (designed and at least 50% construction progress completed) or that have been completed and turned over no longer than ~~seven~~ **ten** years preceding the issue date of this solicitation.

**PROJECT INFORMATION:** All projects submitted should demonstrate experience on similar projects of similar or greater value to this project. Submit projects that are currently well underway (designed and at least 90% construction progress completed based on payments approved by the customer or completed and turned over no longer than ten (10) years preceding the issue date of this solicitation). The proposed

prime construction and lead design entities shall have performed in the same role as the prime or lead entities on the projects submitted. Offerors may identify state and local government and private contracts that are similar to the Government's requirements set forth in the RFP. If the Offeror is a joint venture, each firm shall provide information, demonstrating experience relevant to their role on this project. If a Mentor-Protégé, the protégé firm is not required to individually meet the same evaluation or responsibility criteria as that required of other offerors generally. The partners to the joint venture in the aggregate must demonstrate the past performance, experience, business systems, and certifications necessary to perform the contract. The protégé shall submit a minimum of one prior project to support their experience and capabilities. If the Offeror has multiple functions or division, limit the project examples to those performed by the division or unit submitting the offer or by the team members. If projects were design-build, indicate as such.

Project information shall CLEARLY include:

- a. Type of Facility Represented
- b. Name of Firm
- c. Name of Project
- d. Location of Project
- e. Owner, including reference POC with confirmed contact information
- f. General Scope of Construction and/or Design Project
- g. Summary of Firm's Role in the Project
- h. Construction Cost at Completion
- i. Percentage (%) and Type of Work Subcontracted Out
- j. Dates Construction Began and Completed
- k. Contract Type

There are three aspects to the performance confidence evaluations: recency, relevancy, and quality of past performance. In accordance with FAR 15.305(a)(2), the currency and relevance of the information, source of the information, context of the data, and general trends in contractor's performance shall be considered. Relevance and quality of performance will be combined to establish one performance confidence assessment rating for each Offeror. The project examples requested within this factor must be of relevant scope and complexity to the solicited project.

Each project example submitted shall meet the following criteria:

Past project examples submitted for this factor shall have been awarded to the Offeror (either singly or one of the participants in a JV named on the SF1442 for this solicitation (W9128F23R0007). The company shall have been the Prime Contractor for the past project, either singly or as a member of the Joint Venture to which it was awarded.

The table below provides example scenarios based on the requirements above:



	Scenario Examples	Project Examples Qualify for Evaluation for Factor 1 (if all other requirements are met)
1	Past project was awarded to Company X only. Company X is proposing as a Prime Contractor for W9128F23R0007 and has signed the SF 1442 for W9128F23R0007.	Yes
2	Company Y has formed a JV with Company Z (forming Company "YZ"). Past project was awarded to Company Y only. Company YZ is proposing as a Prime Contractor for W9128F23R0007 and has signed the SF 1442 for W9128F23R0007.	Yes
3	Company Y has formed a JV with Company Z (forming Company "YZ"). Past project was awarded to JV Company YZ. Company YZ is proposing as a Prime Contractor for W9128F23R0007 and has signed the SF 1442 for W9128F23R0007.	Yes
4	Past Project was awarded to Company "AY," a JV composed of Company A (not Prime Offeror for RFP W9128F23R0007) and Company Y. Company Y has formed a JV with Company Z (forming Company "YZ"). JV Company YZ is proposing as a Prime Contractor and has signed the SF 1442 for W9128F23R0007.	Yes
5	Company Y has formed a JV with Company Z (forming Company "YZ"). Company YZ is proposing as a Prime Contractor for W9128F23R0007 and has signed the SF 1442 for W9128F23R0007. Company Y performed work on the past project but was not the Prime Contractor for the past project (either singly or as a member of a JV).	No
6	Company X is proposing as a Prime Contractor for W9128F23R0007 and has signed the SF 1442 for W9128F23R0007. Company X will use Company R as a teaming member/subcontractor, but Company R is not part of a JV with Company X for W9128F23R0007. The past project was awarded to Company R as a Prime Contractor (singly or as a member of a JV), but not Company X (singly or as a member of a JV).	No
7	Company Y has formed a JV with Company Z (forming Company "YZ"). Company YZ is proposing as a Prime Contractor for W9128F23R0007 and has signed the SF 1442 for W9128F23R0007. Company YZ will use Company R as a teaming member/subcontractor, but Company R is not part of the JV. The past project was awarded to Company R as a Prime Contractor (singly or as a member of a JV), but not to Companies Y or Z (singly or as a member of a JV).	No

PROJECT INFORMATION: Additionally, each project example submitted should demonstrate experience on similar building and site improvement projects of similar or greater value (\$25M-\$100M) and scope. Projects whose contract award was less than \$25M shall not be considered for evaluation.

Project information per project example **should** CLEARLY include:

- Summaries for each project submitted to include the name, address, telephone and email of a representative of the owner (as well as one alternate individual not affiliated with your firm) familiar with your firm's experience on the project that can verify the experience cited;
- Original contract award amount and final construction cost;
- Location of project;
- Original contract completion date and actual completion date (Month/Year);

- Identify if the project was a construction project or a design-build project;
- Percentage (%) performed by the Prime Offeror; and
- Percentage (%) and type of work subcontracted out.

Do not include extraneous information that is not requested.

The Offeror should demonstrate recent, relevant construction experience on similar building projects using Attachment 1, 'Construction – Specialized Experience Form'. Offerors may identify other federal, state, or local government and private contracts that are similar to the Government's requirements set forth in the solicitation. If the Offeror has multiple functions or divisions, limit the project examples to those performed by the division or unit submitting the offer or by the team member. Offerors may list government, private, or commercial customers.

In addition, the Offeror shall submit past performance evaluations and ratings for each project the Offeror included in its proposal this factor. Reference Paragraph 5 above for obtaining a past performance record. There are no page limitations on official past performance records such as PPQs and/or CPARS. No other past performance records shall be submitted other than those related to the four (4) projects submitted for this factor.

If available, submit the respective CPARS record for the project. For projects which were designed and/or constructed for other government entities, submit the performance appraisal sheets used by that government entity if available. For projects submitted that are not covered in the CPARS database or other Government Performance Rating System, submit a PPQ. A PPQ form is attached to this solicitation for convenience (see Attachment 2).

A CPARS record or a complete PPQ shall be submitted for each project submitted under this factor prior to proposal closing date or with the submission of the proposal.

The Government reserves the right to contact any persons who may be knowledgeable about the project or projects (this is not limited to contracts identified by the Offeror) submitted in an Offeror's proposal. In addition, the Government may review and take into consideration other sources of information pertinent to the evaluation of the Offeror's Past Performance, including both the previous experience projects and other similar projects performed by the Offeror. Other sources may include, but are not limited to, Past Performance information retrieved through the Contractor Performance Assessment Reporting System (CPARS), using all Commercial and Government Entity (CAGE)/Unique Entity ID (EID) numbers of team members (partnership, Joint Venture, teaming arrangement, or parent firm/subsidiary/affiliate) identified in the Offeror's proposal, inquiries of owner representative(s), Federal Awardee Performance and Integrity Information System (FAPIS), Electronic Subcontract Reporting System (eSRS), Supplier Performance Risk System (SPRS), and any other known sources not provided by the Offeror.

While the Government may elect to consider data from other sources, the burden of ensuring detailed, current, accurate and complete Past Performance information rests with the Offeror.

#### 8.4.2 Evaluation Criteria

The Government's overall confidence level for this factor will be based on the Offeror's Past Performance to include recency and relevancy of the projects submitted and the quality of performance.

Past Performance on projects will examine how well an Offeror has performed on relevant projects considering such criteria as: cost growth and adherence to budget; time growth, timeliness, and adherence to schedule; quality and quality control measures; management of personnel and subcontractors; compliance with safety standards/safety plan; overall customer satisfaction; responsiveness to customer concerns.

The Government may, at its discretion, contact individuals other than those identified by the Offeror as references to verify the information contained therein. The Government reserves the right to consider all

aspects of an Offeror's performance history but may attribute more importance to work that is similar to the scope contemplated for this project.

Experience with an academic dormitory/residence hall facility may be rated more favorably.

Experience with projects on active Military Installations may be rated more favorably.

Experience on similar projects that exceed the scope and value of this project may be rated more favorably.

Projects that are not "well underway" or completed as defined above may be rated less favorably.

Previous Design-Build experience may be rated more favorably.

The Government may consider previous recent teaming experience (within past 10 years) among the team members as a strength. The more relevant the experience, the more favorably it may be rated.

Note: The Government reserves the right to verify the experience record of cited projects or other recent projects by reviewing DoD or Government appraisal systems, or through interviewing owners or references. The Government may check any or all cited references to very supplied information.

In the case of offerors for which there is no information on past contract performance or where past contract performance information is not available, the offeror may not be evaluated favorably or unfavorably on the factor of past contract performance (see FAR 15.305(a)(2)(iv).) In this case, the offeror's past performance is unknown and assigned a performance confidence rating of "neutral." Although the SSEB may not rate an offeror that lacks recent, relevant past performance favorably or unfavorably with regard to past performance, the SSEB may recommend and the SSA may determine, that a "Substantial Confidence" or "Satisfactory Confidence" past performance rating is worth more than a "Neutral Confidence" past performance rating in a best value tradeoff as long as the determination is consistent with stated solicitation criteria.

## 8.5 TAB E. VOLUME I – FACTOR 2 – PROJECT MANAGEMENT PLAN

8.5.1 Submission Requirements *(The page limit for this factor is ten (10) pages total including organizational approach, technical approach, proposed duration, and risk assessment).*

Provide a narrative that describes the Offeror's Project Management approach to executing the contract pursuant to the following requirements. Clearly and concisely describe the organizational, technical, and risk management approaches to project management and execution.

Organizational Approach. List and describe key subcontractors, their roles and responsibilities, how they will be utilized, and any contractual arrangements that have been established to this point. Clearly describe any teaming or joint venture arrangements, including a clear description of each entity's roles and responsibilities on the project. Identify the work (including %) which will be self-performed by the Prime Contractor. The Offeror shall document unequivocal teaming arrangements with its lead entity(ies) and key subcontractors. Describe the proposed management structure for the team, describing how the construction process will be managed and the authorities and the delegations of authority within the team. Include an Organizational Chart (which can be displayed on 11" x 17" sized sheet), that demonstrates key personnel in the organization to include the proposed quality control group(s). Clearly illustrate key positions, names of the personnel, their firm affiliations, job locations and their job/position title within the organization.

Technical Approach for Design and Construction. Describe the technical approach to the Design and Build of the facility. Include any considerations to the project which will increase efficiencies in the schedule, such as: design approach / integration with construction, construction sequencing, early and effective submittal management / integration with construction schedule, offsite fabrication, onsite subcontractor resources, site management, integration of inspection into construction sequence, commissioning, cybersecurity, etc. Include any considerations for innovative design and construction processes and products.

Risk Assessment. In spreadsheet format, submit a list of risks specific to this project. Identify the degree of risk, impact of the risk (schedule, cost, safety, etc.), whether it's within or outside the Offeror's control, and a brief statement on how to mitigate the risk(s).

#### 8.5.2 Evaluation Criteria

Strengths may be given for each the following criteria:

- Proposals that demonstrate a detailed and coherent plan and provides logical methodology to execute the entire scope of work. Joint Venture/Subcontractors participants' contribution to the organization should be commensurate with their skills and background.
- Proposals that offer methods to streamline construction and manage labor and other resource constraints in an effort to reduce costs and support an aggressive schedule to completion.
- Proposals that demonstrate a clear understanding and/or usage of local subcontractors, the local subcontractor market, and economy and/or how it will impact this project.
- Proposals that illustrate an understanding of construction practices inherent to northern climates and the Front Range Colorado Sub climate.
- Proposals that demonstrate a very clear understanding of the project's risks and how to best mitigate them.
- Self-performance of major construction tasks by the Prime Contractor.
- Any other aspect of a proposal that the evaluators and/or the SSA believe enhances the merit of the proposal or increases the probability of successful performance of the contract.

Weaknesses may be given for each of the following criteria:

- A risk assessment that does not provide specific risks to this project and a demonstration of how to mitigate those risks.
- Proposals that do not demonstrate a clear understanding and/or usage of local subcontractors, the subcontractor market, and/or economy and how it will impact this project.
- Any other aspect of a proposal that the Government identifies as a flaw that increases the risk of unsuccessful contract performance.

Deficiencies shall be given for each of the following criteria:

- A Project Management Plan that does not demonstrate the Prime Offeror as the lead entity for this project.
- Omission of one (1) or more of three (3) elements as stated above for the Project Management Plan (Organization Approach, Technical Approach, Risk Assessment). Any other material failure of a proposal to meet a Government requirement or a combination of significant weaknesses in a proposal that increases the risk of unsuccessful contract performance to an unacceptable level.
- Any other material failure of a proposal to meet a Government requirement or a combination of significant weaknesses in a proposal that increases the risk of unsuccessful contract performance to an unacceptable level.

## 8.6 TAB F. VOLUME I – FACTOR 3 – KEY PERSONNEL

### 8.6.1 Submission Requirements *(The page limit for this factor is two (2) pages per resume for a total of no more than eight (8) pages)*

Submit resumes for the following key personnel (attachment 7, 5) or other format that provides all the required minimum information. If more than two (2) pages are submitted per resume, only the first two pages will be evaluated. Each resume should demonstrate experience and expertise on similar projects in the same roles as proposed for this solicitation.

- Project Manager responsible for the overall project: The project manager should have 10 or more years of experience as a project manager and shall demonstrate experience on projects that involve multi-trade/discipline, multi-story construction.
- Contractor Quality Control (CQC) System Manager(s): CQC System Manager should have 5 years of experience as a Quality Control Manager on similar projects to this solicitation. CQC System Manager shall comply with personnel requirements listed in Section 01 45 00.00 10.
- General Superintendent: The superintendent should have 10 years' experience as superintendent and shall demonstrate experience on projects that involve multi-trade/discipline and subcontractors.
- Design Manager (Lead Design Entity): The minimum experience requirements for the Design Manager and designers of record demonstrate at least 10 years of design experience. The Design Manager and designers of record should be registered in accordance with FAR 52.236-25 and show experience with projects of similar size and scope.

Each resume should include the following information:

- Proposed role/title for this solicitation
- Recent relevant projects: information should include the project name, role on project, prime contractor, owner, dollar amount, date of start and completion of role referenced, and brief scope of each project listed.

Additionally, IAW clause UAI 5152.236-9011, the Contractor shall obtain the Contracting Officer's written consent before making any substitution for these designated in-house personnel, subcontractors, associates, or consultants. If the Contractor proposes a substitution, it shall submit the same type of information that was submitted in the accepted proposal to the Contracting Officer for evaluation and approval. The level of qualifications and experience submitted in the accepted proposal or that required by the Solicitation, whichever is greater, is the minimum standard for any substitution.

### 8.6.2 Evaluation Criteria

Strengths may be given for each the following criteria:

- Project Managers that hold active architect or engineer professional registrations.
- Key personnel that demonstrate experience that is recent (within 10 years of date of proposal submission) and exceeds the minimum qualifications necessary, which includes previous satisfactory experience in similar type work.
- Key personnel with previous design-build experience.
- Previous Federal Government project experience on military installations.
- Key personnel who also worked on the projects in Factor 1.

Weaknesses may be given for each of the following criteria:

- Resumes that do not clearly demonstrate the capabilities and experience of the proposed key personnel.
- Past projects that do not represent recent relevant experience in the same capacity/role as this solicitation.
- One or more personnel with a preponderance of past projects that do not exhibit experience with projects of similar scope, magnitude, or complexity to the proposed project.
- Any other aspect of a proposal that the Government identifies as a flaw that increases the risk of unsuccessful contract performance.

Deficiencies shall be given for each of the following criteria:

- Omission of one (1) or more of the resumes required for evaluation.
- Any other material failure of a proposal to meet the Government requirement or a combination of significant weaknesses in a proposal that increases the risk of unsuccessful contract performance to an unacceptable level.

#### 8.8. TAB H **G**. FACTOR 5 - SMALL BUSINESS PARTICIPATION PLAN (REQUIRED FOR ALL OFFERORS)

##### 8.8.1. Submission Requirements (*There is no page limitation for Small Business Participation Commitment Document*)

This factor requires all Offerors, regardless of size status, to address their planned small business usage for this project. All Offerors are required to provide a Small Business Participation Commitment Document (SBPCD). It should address their corporate approach and methodology for acquiring, soliciting, and using small businesses in the performance of this contract. All documentation for this factor should address the Offeror's commitments to providing subcontracting opportunities, as well as evidence of planned and /or continued outreach efforts to encourage and use small businesses. This SBPCD should include a breakdown of small business subcategories to be used as shown on the chart in (d) below.

Separate from the Small Business Participation Plan (Factor 5) required by all offerors, a Subcontracting Plan will ONLY be required from the Apparent Successful Offeror if the firm is an Other Than Small Business (OTSB) - meeting the requirements of FAR 52.219-9 and DFARS 252.219-7003. The Apparent Successful OTSB must submit an acceptable subcontracting plan to be eligible for award. Subcontracting Plans shall reflect and be consistent with the commitments offered in the Small Business Participation Plan. Please do not submit a Subcontracting Plan for Factor 5.

The SBPCD should demonstrate commitment to all federally designated categories of small business: Small Businesses (SBs), Veteran-Owned Small Businesses (VOSBs), Service-Disabled Veteran-Owned Small Businesses (SDVOSBs) HUBZone Small Businesses (HUB), Small Disadvantaged Businesses (SDBs), Woman-Owned Small Business (WOSBs), and when applicable, Historically Black Colleges/Universities/Minority Institutions (HBCU/MIs).

Offerors should propose the level of participation of small businesses (as a small business prime, joint venture, teaming arrangement, and/or small business subcontractors) in the performance of the acquisition relative to the objectives/goals set forth in the evaluation of this area. The SBPCD should identify all categories for participation as part of the Offeror's team. This should include a general

description of the type of work, product or service anticipated to be supplied via a small business concern.

A specific format is not required, however, items stated below (a) through (f) shall be provided as a minimum.

- (a) Provide a Narrative addressing the corporate approach and methodology for acquiring, soliciting, and using small businesses in the performance of this contract. The Narrative should address the Offeror's commitment to providing subcontracting opportunities, as well as evidence of planned and /or continued outreach efforts to encourage and use small businesses. The Narrative should provide detailed supporting documentation regarding the individual commitment expressed in percentages for evaluators to determine the goals stated are realistic.
- (b) Check the applicable size and categories for the PRIME Offeror for this procurement – Check all applicable boxes:
- ☐ Large Prime  
- or -  
☐ Small Business Prime; also categorized as a:
- ☐ Small Disadvantaged Business (SDB)
  - ☐ Woman-Owned Small Business (WOSB)
  - ☐ Historically Underutilized Zone (HUB Zone) Small Business
  - ☐ Veteran Owned Small Business (VOSB)
  - ☐ Service Disabled Veteran Owned Small Business (SDVOSB)
- (c) Submit the total percentages of work to be performed by both large and small businesses (include the percentage of work to be performed both by Prime, joint venture, teaming arrangement, and subcontractors). Percentages are based on Total Contract Value. **For this project, the minimum small business participation goal should be 20% of the Total Contract Value performed by the Small Business Community.**

Total Percentage planned for Large Business(es): = \_\_\_\_\_%

Total Percentage planned for Small Business(es): = \_\_\_\_\_%

(Small Business Prime Contractors – Include yourselves in the above percentage.)

For example: If you are a Small Business Prime Contractor and will be doing 40% of the work and you will be subcontracting another 20% of the Total Contract Value to other small business firms, then your Total Percentage planned for Small Business will equal 60%.

- (d) Indicate the total percentage of participation to be performed by each type of subcategory small business. The percentage of work performed by Small Businesses that qualify in multiple small business categories may be counted in each category:

For example: Firm A (WOSB and SDVOSB) performing 2%; and Firm B (SDB, HubZ and WOSB) performing 3%. Results equate to: SB 5%; SDB 3%; HubZone 3%; WOSB 5%; SDVOSB 2%; VOSB 2%;. SDVOSBs are also VOSBs automatically; however, VOSBs are not automatically SDVOSBs.

Small Business \_\_\_\_\_%

Small Disadvantaged Business \_\_\_\_\_%

HUB Zone Small Business	_____ %
Woman Owned Small Business	_____ %
Service-Disabled Veteran-Owned SB	_____ %
Veteran-Owned Small Business	_____ %

- (e) Identify the Prime Offeror and type of service/supply that the Prime Offeror will provide. Then list each of the intended subcontractors and principal supplies/services to be provided by that subcontractor. Provide the Commercial and Government Entity (CAGE) code for the Prime and each intended subcontractor. Also, provide the anticipated NAICS codes(s) that the Prime Offeror believes best describes the product or services being acquired by its subcontracts with each intended subcontractor. Small business prime contractors and small business subcontractors that qualify as small businesses in multiple small business categories should be listed in each applicable small business category.

	Firm Name	CAGE Code	NAICS code	Type of Service
Prime Offeror				
Large Business				
Small Business				
SDB				
WOSB				
HUBZone				
VOSB				
SDVOSB				

Note: Pursuant to Sections 8(d) of the Small Business Act, a business is considered small for Government procurements if it does not exceed the size standard for the NAICS code that the prime contractor believes best describes the product or services being acquired. In other words, the size of the prime's suppliers is determined by the applicable NAICS code of their joint venture, teaming partner, or subcontract, which may or may not be the same NAICS code as the one for your prime contract with the Government.

- (f) Describe the extent of commitment to use small businesses (e.g., what types of commitments, if any, are in place for this specific acquisition – small business prime, written contract, verbal, enforceable, non-enforceable, joint venturing, mentor-protégé, etc.). Provide documentation regarding commitments to small business for this effort. Copies of such agreements should be provided as part of your small business participation plan and will not count against the page limitation for this volume.
- (g) Include a summary with small business participation data for the projects submitted under Factor 1 Past Performance. At a minimum, include total small business participation as a percentage of the total contract value. Please provide CPARS data or ISRs, if applicable.e

#### 8.8.2. Evaluation Criteria:



The Small Business Participation Commitment Document shall be consistent with the resultant Subcontracting Plan (if submitting a proposal as an Other-Than-Small-Business) and will be evaluated as follows:

Strengths may be given for each the following criteria:

- Offerors that propose a Total Small Business Participation percentage exceeding the RFP minimum.
- A proposal that indicates a realistic and thorough approach and understanding of the small business objectives in respect to this project.
- A SBPCD that provides clear detail of the services/supplies that small business firms are to perform.
- Copies of agreements regarding commitments with all small business firms who are identified in the SBPCD.
- Any other aspect of a proposal that the evaluators and/or the SSA believe enhances the merit of the proposal or increases the probability of successful performance of the contract.

Weaknesses may be given for each of the following criteria:

- A proposed Total Small Business Participation percentage less than the stated goal of 20%.
- Information submitted for items (a) through (f) above that is general or ambiguous.
- Omission or incompleteness of any requested information that is not otherwise a deficiency.
- Any other aspect of a proposal that the Government identifies as a flaw that increases the risk of unsuccessful contract performance.

Deficiencies shall be given for each of the following criteria:

- Omission of any item (a) through (f) above.
- Any other material failure of a proposal to meet a Government requirement or a combination of significant weaknesses in a proposal that increases the risk of unsuccessful contract performance to an unacceptable level.

## **9.0 VOLUME II**

### **9.1 VOLUME II SUBMISSION REQUIREMENTS**

PLEASE NOTE THE FOLLOWING: Volume II will be requested for submission separate from Volumes I, via an amendment issued after receipt of the Volume I proposals. A Price Schedule will be included in the amendment for submission of Volume II and will be due approximately 30 days after issuance of the referenced amendment.

This volume shall consist of all information required to support proposed prices. Certified cost and pricing data are not currently required; however, the Government reserves the right to request such data prior to award. The information submitted in this volume shall comply with FAR 15.408 and the requirements set forth below. The Offeror shall ensure that the information submitted in this volume is consistent with and fully supports the amounts set forth in the price schedule, SF1442 and continuation sheets. Proposals may be determined non-compliant and rejected from further consideration for failure to follow the following format and provide all the items listed below.

9.1.1. Offerors shall include a cover sheet in Volume II as required by FAR 52.215-1(c) and (2). This provision, titled "Instructions to offerors – Competitive Acquisition," is included in full text in Section 00 21 00 of the solicitation. The cover sheet must provide the following information:

1. Solicitation Number.
2. Name, address, telephone, and electronic email address.
3. Statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item as reflected on the proposal schedule attached to the SF1442. (Note: Failure to agree with all terms, conditions, and provisions in the solicitation may result in the offeror's proposal being rejected as non-compliant).
4. Names, title, telephone and facsimile numbers, and electronic email address of person(s) authorized to negotiate on the offeror's behalf with the Government in connection with this solicitation.
5. Name, title, and signature of person authorized to sign the proposal and any contract that may result from that proposal.
6. Acknowledgement that your company's record in the System for Award Management website is current per FAR Clause 52.204-13, System for Award Management Maintenance. (This clause is in Section 00 72 00 of this RFP)

Following the proposal cover sheet, Volume II shall be organized into the following tabbed sections:

9.2 TAB A. Standard Form (SF1442), Solicitations, Offer, and Acknowledgement of Amendments. The SF1442 shall be completed by the offeror and duly executed with an original signature by an official authorized to bind the company in accordance with instructions at FAR 4.102. Include with the offeror's name and address in BLOCK 14 of the SF1442, your company's EID, CAGE, and Tax Identification numbers. Offerors shall acknowledge all amendments to the solicitation in Block 19. If the offeror fails to acknowledge all amendments, the proposal (Volumes I and II) will be considered as non-compliant and shall not be evaluated further.

9.3 TAB B. New Joint Venture (JV) Agreement. If applicable, the offerors shall provide a copy of the firm's JV Agreement.

9.4 TAB C. Small Business Subcontracting Plan. Only the apparent successful offeror (if they are an other than small business) is required to submit a subcontracting plan. Other than Small Business will not be eligible for award if they fail to submit an acceptable Subcontracting Plan. Subcontracting Plans shall reflect and be consistent with the commitments offered in the offeror's Small Business Participation Plan under Factor 5. In accordance with DFARS 215.304 (c), when an evaluation assesses the extent that small businesses and HBCU/MI are specifically identified in proposals, the small businesses and HBCU/MIs considered in the evaluation shall be listed in any subcontracting plan submitted.

The plan shall be prepared in accordance with FAR 19.704, FAR 52.219-9, DFARS 252.219-7003, and AFARS Appendix DD. The offeror shall take into consideration when preparing the required subcontracting plan, that only those subcontracts which are awarded directly by the prime contractor to small and small disadvantaged firms can be included in the plan.

Subcontracts to be awarded by a large business subcontractor are subject to the flow-down provisions of the clause and shall be reported by that subcontractor on its own Individual Subcontracting Report. Failure to submit an acceptable subcontracting plan shall make the offeror ineligible for the award of the contract.

Contractor shall submit Individual Subcontracting Reports within eSRS in accordance with the requirements of FAR 52.219-9.

The subcontracting plan and subcontracting goals will need to be consistent with the dollars committed to SBs under Factor 5 – Utilization of Small Business Concerns. Subcontracting plans will be evaluated on an ACCEPTABLE/UNACCEPTABLE basis against the following criteria:

- a. Does the Subcontracting plan adequately respond to each of the required elements of FAR 52.219-9(d) paragraphs (1) and (15)?
- b. Are the commitments in the Subcontracting Plan comparative to the commitments in the Small Business Participation Plan?
- c. Does the plan contain positive goals for all subcategories?
- d. Does the plan contain a small disadvantaged business goal of at least 5%?

**\*NOTE:** The Small Business Subcontracting Plan shall **NOT** be submitted with the offeror's Vol II. Separate from the Small Business Participation Plan, a subcontracting plan meeting the criteria above, shall be required **ONLY** from the apparent successful offeror. If the apparently successful offeror fails to negotiate a subcontracting plan acceptable to the contracting officer within the time limit prescribed by the Contracting Officer, the offeror will be ineligible for award.

#### 9.5 TAB D. FACTOR 4 – DESIGN-TECHNICAL

GENERAL: The design-technical Factor consists of conceptual level presentation drawings, technical approach narratives and information regarding the material and system quality; it also includes a summary schedule. It must clearly define the proposed scope and quality levels that the design-build is offering to the Government in enough detail for the Government and the offeror to mutually understand whether or not the proposal meets or exceeds the minimum RFP requirements. Fully develop drawings, details, or specifications are not desired or required. The Offeror shall identify what it considers to be Betterments in its proposal.

##### 9.5.1 SUBMISSION REQUIREMENTS

Provide information that describes the offeror's organization and intended technical approach to executing the design and construction of this project. Include in this section the proposed contract duration. Include the summary schedule (can be 11"x17" pages) and no longer than 5 pages. The narrative for this factor shall be no longer than 20 pages, including the summary schedule any explanatory diagrams. At a minimum, the narrative **MUST** address the key points listed below:

Summary Schedule. Provide a schedule on your plan to complete all work based on an arbitrary estimated, non-binding Notice to Proceed date of 1 May 2023. Provide a summary schedule or diagrams separately in an appendix to the TAB (may be on 11" x 17" sized sheet(s)) separately as an appendix to factor 4 (the schedule is included in the overall page limitation). Clearly label the summary schedule under the TAB. This summary schedule will, after contract award, be replaced with a project schedule as required by Section 01 32 01.00 10: Project Schedule. The schedules shall be task oriented, indicating the number of calendar days, after notice to proceed, by which milestones are to be achieved. Offeror may use a critical path or other method of their choice; however, schedules shall be graphically

represented. The proposed project schedule shall reflect the proposed contract duration. Give attention to the following features:

- (a) Show the overall construction phase for the facilities, the site work, and the utilities. Include any long lead items and any fast-tracking starts. It isn't necessary to show the detailed breakdown construction (e.g., by trades) of each facility, site work, and utilities.
- (b) Show schedule line items for environmental permits and notifications and utility connection permits.
- (c) Show turnover of facility. The duration to complete the facility and turnover to the Government must consider the requirement for the Contractor's CQC completion inspection and the subsequent joint Contractor-Government turnover inspection.
- (d) Show the overall design phase including design submittal packages, reviews, and integration with construction phase as appropriate.
- (e) Show turnover / BOD in relation to demolition activities and contract completion.
- (f) Show as-built submissions (See section 01 78 39.00 24 AS-BUILT DRAWINGS).
- (g) Constraints: Offeror must demonstrate the capability and flexibility to plan and schedule the complete project to meet its proposed contract completion period. Clearly identify any constraints on the schedules presented (e.g., labor or material availability, permits, weather). Indicate the anticipated overall critical path on the schedule.

**PROPOSED CONTRACT DURATION:** The offeror shall propose the contract duration in the appropriate Contract Line-Item Number in the CLIN Schedule. The offeror shall also list this duration in this section of the proposal.

**PRESENTATION DRAWINGS:** Submitted presentation drawings shall comply with the following. Presentation drawings shall be submitted on minimum 11" x 17" (ANSI B) size paper. Drawings shall be scaled for legibility for review and use consistent scales across similar drawing types. Floor plans shall be oriented identically for each discipline's presentation drawings.

- Site/Civil
  - o Site Plan. Provide a site plan showing the building footprint and all major site features including mechanical or electrical equipment, pavements, stairs, curb, bollards, plazas, trash enclosures, sidewalks, retaining walls, etc. Provide dimensions of features including width of pavements, trash enclosure, etc. Show clearances and setbacks meeting antiterrorism design requirements and identify features on the plan (i.e. active and passive vehicle barriers).
  - o Grading Plan. Include a grading plan showing transition from existing elevations to final grade. Show the direction of surface and subsurface storm water flow with estimated slope. Include re-routing of existing utilities conflicting with new construction.
  - o Landscape Plan. Provide a landscaping plan showing tree, shrubs, ground covers, seeded and sodded areas. Show all unsurfaced ground areas disturbed by construction within the project limits with areas shown to be seeded, sodded, or mulched as required.
- Wastewater and Supply Water
  - o Provide a utility plan showing wastewater, domestic water and fire water service lines running from the existing utility main to the 5-foot line of the building footprint and all major background site features including all existing underground utilities.

- Architectural

- Provide scaled double-line schematic floor plan drawings showing functional arrangement of spaces, required adjacencies, circulation, required exiting, and required number of plumbing fixtures. Show door swings. Provide floor plans for each floor, or, if floor plans are identical, note which floors a typical plan represents. Provide a maximum of 1 sheet per floor plan.
- Provide scaled presentation exterior elevations showing all four primary building elevation, clearly noting proposed materials and colors. Provide a maximum of 1 sheet.
- Provide a scaled enlarged exterior elevation showing building envelope elements across a two-dorm room width (approximately 28'-0"). The elevation shall show (as applicable) mullions, glazing, spandrel panels, metal infill panels, sunshades, and other major building envelope design items. The elevation shall provide dimensions for building envelope elements (horizontal and vertical mullion spacing, and similar items).
- Provide scaled typical building sections, wall sections and appropriate details depicting material quality. Provide a maximum of 1 sheet for building sections, and an additional 1 sheet for wall sections and details.
- Provide at least one (1) exterior perspective rendering (may be computer rendering) for the Dorm facility. Rendering shall reflect the proposed materials and quality of the Base Offer, which is within the estimated construction cost range. Provide a maximum of 1 sheet for the exterior perspective rendering.
- Provide preliminary life safety and code analysis plans for each floor. Plans shall show building occupancies, hazardous areas, travel distances, exit capacities, fire and smoke partitions, and similar features. Provide code analysis text with the drawings indicating construction types, applicable codes, allowable floor areas and heights, and similar items.

- Interior Design

- Provide scaled schematic furniture plan drawings showing required furniture with functional layout and circulation. Required furniture is listed in the Room Data Sheets. Furniture plans must meet applicable life safety codes and required clearances. Provide furniture plans for each floor, or, if furniture plans are identical, note which floors a typical plan represents. Provide a maximum of 1 sheet per floor plan. Label furniture or include furniture item code legend keyed to furniture on the furniture plan.
- Provide room finish schedule, showing at a minimum: floor, wall, and ceiling material and finish.
- Provide a color board including primary interior finish materials. Color board shall include physical finish samples of the finishes specified. Color boards shall show at a minimum: major floor, wall tile, and wall paint finishes. Provide color board binders that consist of no more than eight 8.5" x 11" inserts located in no more than two binders.

- Structural

- Provide scaled double-line schematic floor plan drawings showing structural systems. Provide floor plans for each floor, or, if floor plans are identical, note

which floors a typical plan represents. Provide a maximum of 1 sheet per floor plan.

- Provide scaled typical building sections, wall sections and appropriate details depicting structural systems. Provide a maximum of 1 sheet for building sections, and an additional 1 sheet for wall sections and details.

- Electrical

- Provide scaled floor plan drawings showing lighting configurations, electrical power layout, and communication layout. Provide floor plans for each floor, or, if floor plans are identical, note which floors a typical plan represents. Provide a maximum of 1 sheet per floor plan.

- **Proposed Contract Duration:** Unless changed during negotiations, this duration will become the contractually binding performance period. The Government may consider an unreasonably condensed contract duration, which places undue risk on the Government, or which may create a risk of contract or performance failure, as a significant weakness or a deficiency, depending upon the evaluators' judgment.

9.5.2 TECHNICAL APPROACH NARRATIVES: Technical narratives shall be printed on letter size (8.5" x 11") paper and be grouped by design discipline. Technical narratives sections shall index, and individual pages numbered.

- Site/Civil

- Site Features. Describe the site features, pavement and material types associated with the site plan. Provide an explanation of the pavement design criteria to be used with material types and layers (i.e. base, drainage, etc.) Provide a complete description of the flow of pedestrian traffic and transition from existing to new features as well as facilities identified within the Master Plan for future construction. Describe alignment changes to roads and parking areas as well as revised layouts. Provide a quantity of parking spaces either added or removed as a result of the plan. Explain the flow of vehicle traffic around the new Dorm including emergency routes and operations of active and passive vehicle barriers.
- Grading Activities. Provide a description of the grading methods to be used and how the grading plan will be incorporated into both existing and future building construction and site features. Explain how the finished floor elevation will transition to existing grade as well as major grading changes within the project limits.
- Storm Water Management. Describe the proposed storm water management system on site and how it will meet local, state, and federal requirements. Provide a detailed description of the detention facility design methodology including soil types, plant species and filtration (if used) to meet water quality standards while draining within the allotted time. Explain the storm water management practices to be utilized both during and after construction as well as any temporary diversion of storm water around the site.
- Landscaping Design. List the proposed tree and plant species to be used with the landscaping plan. Describe how landscaping will mesh

with the existing area while meeting the design criteria. Explain major changes to existing landscape around the vicinity of the new Dorm (i.e. tree removals, parking lot revisions, etc.). Explain how the design will incorporate the International Wildland-Urban Interface Code requirements.

- Wastewater and Supply Water

- Utility Design. Describe the utility design and associated materials. Provide an explanation and identify design criteria use to design the wastewater and water supply systems to serve the new facility which can last a minimum of 50 years in service without major repairs or extensive operation and maintenance requirements, while providing a basic utility infrastructure for future development in the surrounding area.

- Architectural

- Minimum Space and Facility Size. Describe the spaces provided, in accordance with Section 01 82 00, ARCHITECTURAL REQUIREMENTS. As a minimum, include a tabulation of the net square footage for rooms, zone, or other areas, the total gross square footage for each floor, and the total gross square footage for the facility to clearly demonstrate compliance with the project requirements. Calculate square footage per Section 01 82 00, ARCHITECTURAL REQUIREMENTS. Provide narrative describing how each space's activities, equipment, and occupant load informed the sizing of the space.
- Architectural Theme and Material. This narrative shall be no longer than three (3) pages. Describe the architectural themes of the various facility spaces with demonstrate how the proposal achieves the results desired by the Statement of Work. Narrative should address how the selection of materials and colors enhances the exterior and interior aesthetics of the facility and improves the living and working conditions for the Prep School Cadets. This narrative is not intended to be a material listing, but to explain/reflect how the selections were made and how they address the requirements.
- Adjacencies, Groupings, and Acoustical Design. Describe how the spaces fulfill the adjacency requirements described in Section 01 82 00, ARCHITECTURAL REQUIREMENTS. Describe how spaces are grouped into compatible zones (sound, demountable partitions) and address sound and vibration control. This narrative shall be no longer than three (3) pages.
- Circulation. Describe the building's circulation flows during normal operation and emergency evacuation activities, for materials, equipment, services, and people. This narrative shall be no longer than one (1) page.
- Sustainability. Include a narrative of the architectural portion of the design that addresses sustainability elements, such as proposed building envelope R and U values, proposed air barrier assembly, natural lighting, and similar items. Conduct a life-cycle cost analysis (LCCA) of the proposed building envelope as well as considered alternatives. Provide as a part of sustainability portion of the architectural narrative a summary of the results of the LCCA showing

the major assumptions and results. Conduct the LCCA per the LCCA requirements and methodologies of UFC 1- 200-02 High Performance and Sustainable Building Requirements. While not required as a submission item, the calculations supporting the LCCA summary shall be made available upon request. This narrative shall be no longer than four (4) pages, with no more than two (2) pages allocated to the LCCA summary portion.

- Interior Design

- Furniture. Describe the furniture of the various spaces which demonstrate how the proposal achieves the results desired. The narrative should address the selection of materials and colors used for major groups of furniture items and how it enhances the aesthetics of the facility and improves the living and working condition for the Prep School Cadets. This narrative is not intended to be a listing of all furniture items and furniture materials, but to explain/reflect how the selections were made and how they address the requirements.

- Structural

- Provide a narrative description of the portion of the structural system proposed to resolve the specific progressive collapse avoidance challenge of the facility. Explain the rationale for selecting the proposed structural system. The proposed structural system shall comply with the architectural constraints shown in the contract documents. The narrative shall be no longer than 4 pages, including any explanatory diagrams.

- Mechanical

- Provide a narrative description of the proposed mechanical systems including but not limited to cooling and heating plants, ventilation systems, energy recovery systems, and terminal units or zone-specific systems for the facility. The design narrative shall clearly describe and demonstrate that how the proposed systems will achieve the 30% energy reduction from the ASHRAE 90.1-2013 base line system. Life Cycle Cost Analysis (LCCA)s for a minimum of three (3) feasible systems shall be provided with this narrative. All supporting documents including narrative and LCCAs shall not exceed total of five (5) pages. LCCA calculation results shall be summarized with assumptions, inputs, and outputs.
- Describe your approach and proposed solutions for the various mechanical systems with specific emphasis on managing solar loads through the large amount of glazing. This narrative shall be no longer than one (1) page.
- Describe your approach and proposed solutions for the mechanical systems with specific emphasis on controlling of cooling plant equipment, ventilation systems, and terminal / zone units for significantly low load conditions such as a minimal building utilization or occupancy rates (assume 20% of building internal spaces being utilized by 20



occupants during June and July). This narrative shall be no longer than two (2) pages.

- Describe your approach and proposed solutions for the outdoor equipment locations, air intake and exhaust device locations, and dryer vent termination strategy in terms of meeting the campus aesthetics. This narrative shall be no longer than two (2) pages.
- Electrical
  - Not used
- **Exceptions, deviations, and betterments.** Exceptions and deviations are neither encouraged nor desired. However, if the Offeror chooses to do either, each instance needs to be separately identified at the front of Factor 4 - Organizational and Technical Approach, with a justification and rationale for the deviation or exception. The Government reserves the right to accept or reject, partially or in full, the deviation or exception. Similarly, betterments should be listed at the end of this section.

#### 9.5.3 EVALUATION CRITERIA: The following are listed in order of importance.

- Site / Civil
  - Site Plan and Description. Evaluation ratings will be given for completeness and how the plan meshes with design standards. Higher evaluation ratings will be given to plans which consider and utilize features and layouts mirroring the Master Plan. Lower evaluation ratings will be given to plans not considering future facilities within the vicinity of the Dorm.
  - 6.1.3.1.2. Grading and Storm Water Management. Evaluations of grading will be given for how well the finished floor elevation transitions to existing grade as well as the surrounding facilities. Evaluation ratings will be given for proposals with narratives describing specific storm water management and routing methods meeting local, state, and federal design. Higher evaluation ratings may be given for proposal which clearly explain the detention facility design and how water quality and routing will meet design requirements with basic calculations including time of detention.
  - Landscaping. Evaluation of landscaping will be given for how well the plan and description mesh with the Master Plan. Lower evaluation ratings will be given for plans not meeting the Cadet Area landscape design requirements of the USAFA Design Standards or conflicting with other standards (i.e. antiterrorism).
- Wastewater and Supply Water:
  - Higher evaluation ratings may be given for proposals which provide higher quality materials.
  - Higher evaluation ratings may be given for proposals which provide readily expandable features to account for future area development.
- Architectural

- Building Aesthetics: Building aesthetics, massing and interior and exterior materials and finishes as shown on elevations, renderings, and described in technical narratives shall be evaluated for conformance with Base design guidelines and area Master Planning documents, as well as overall aesthetic appeal. Higher evaluation ratings may be given for proposals that provide materials above the minimum requirements for durability, maintenance and aesthetics while still conforming to the Base design guidelines.
- Adjacencies and Circulation: Proposals shall be evaluated for conformance with required space adjacencies and overall building circulation. Proposals that do not conform to the room adjacencies requirements or have poorly executed circulation may be judged as a significant weakness or deficiency.
- Acoustics: Proposals shall be evaluated for conformance with acoustical requirements for the facility.
- Square Footage: Proposals shall be evaluated for conformance to building square footage requirements, as well as the allocation of square footage to individual spaces.
- Sustainability: Proposals shall be evaluated for conformance to sustainability requirements required to be submitted. Proposals which exceed minimum sustainability requirements may be rated more favorably.
- Life Safety: Proposals shall be evaluated for conformance with life safety criteria.
- Interior Design
  - Higher evaluation ratings may be given for proposals that provide additional furniture items that improves the living conditions of the Prep School Cadets while maintaining functional layout, circulation, and use of space.
  - Higher evaluation ratings may be given for proposals that provide interior furniture and building finishes which exceed minimum qualities (aesthetics, durability, maintenance).
- Structural
  - Higher evaluation ratings may be given for narratives that describe the structural system for progressive collapse avoidance in detail, including the rational for selecting the proposed structural system.
- Mechanical
  - Higher evaluation ratings may be given for innovative, energy efficient, and life cycle cost effective mechanical system solutions that can also provide a greater flexibility of zone control at partial load conditions for the new facility.
  - Higher evaluation ratings may be given for proposals that present the simplicity of the system, easiness of the equipment access and maintenance, and conformance to sustainability requirements.
- Electrical
  - Not used
- Summary Schedule:

- Higher evaluation ratings may be given for proposals indicating a summary schedule that clearly identifies approach to design and construction, major milestones, clear path to turnover / BOD / demolition / closeout, and one that demonstrates planned risk mitigation through proposed contract duration.
- Lower evaluation ratings may be given for:
- A proposed schedule that does not identify a clearly defined proposed contract duration or a schedule that shows activities necessary for contract completion (turnover, BOD, demolition of existing facilities, etc.) beyond the proposed contract duration.
- A proposed schedule that unreasonably condenses contract duration well below a reasonable duration for a project of this solicitation's size, complexity, and requirements (without discussion) which as determined by the government may increase cost or create a risk of contract/performance failure.
- A proposed schedule which does not address the seven features as described above Summary Schedule (a) through (g).
- Proposals with schedules that demonstrate an understanding of processes inherent to USACE/AFCEC.

- General

- Higher evaluation ratings may be given for approaches that demonstrate proactive management practices and reduce risk.
- Organization. The Government will evaluate the clarity and strength of the overall design approach and how well it is organized and structured to execute the entire scope of work.
- Proposal Components: Proposals shall be evaluated for conformance with required submittal items. Proposals that do not include all required submittal items (drawings and technical narratives) may be rated less favorably.

Technical criteria compliance: Technical criteria included in the proposal, regardless of whether required as a submission item or included at the Offerors discretion, shall be evaluated for conformance with the technical criteria requirements included in the scope of work.

9.6. TAB E. VOLUME II – FACTOR 6 – PRICE

9.6.1. Submission Requirements *(There is no page limitation for Factor 6 Price)*

Your proposed price for this project shall be in the form of the Proposal/Price Schedule provided in this solicitation. Offerors may not modify the price schedule wording or format. As this is a firm fixed-price contract, price proposals will not be considered which provide for subsequent increases in price. No qualified price proposal of any type will be accepted; therefore, all offers containing such qualifications will be considered unacceptable. If the offeror does not comply with all requirements of the proposal forms, the proposal may be considered non-compliant and eliminated from consideration.

Supplemental Price Breakdown: After Volume II submission and if deemed necessary to analyze cost/price elements of the price proposals, the Government may request a price breakdown of the Contract Line Items in an Excel format. The Government will provide details on where and how to send the breakdown. If requested, this information will not be needed sooner than three working days after the proposal submission due date.

Bond Ability: Submit information showing offeror's bond ability in the amount of the proposal. Include the name, address, and telephone number of the prime contractor's bonding agent. No formal bond is requested at this time.

9.6.2. Evaluation Criteria:

The contract will be a Firm Fixed Priced (FFP) contract. The Government will evaluate price reasonableness for the fixed priced effort. The base and all options shall be included in the price evaluation.

The RFP requires firm-fixed-price contract line items. A price reasonableness approach will be utilized by the Government to determine that the proposed prices offered are fair and reasonable and that unbalanced pricing between CLINs or options is not occurring. Price reasonableness will be determined by using proposal price analysis techniques as detailed in 15.404-1(b).

The Government is likely to not make award if the construction cost range set for this project is exceeded. Offerors are cautioned to distribute direct costs, such as material, labor, equipment, subcontracts, etc. and to evenly distribute indirect costs, such as job overhead, home office overhead, bond, etc., to the appropriate contract line items. If deemed necessary, the supplemental price breakdown information will be used to assist the Government in performing the price analysis described above.

Bond Ability: This item is not rated. Bonding information will be reviewed to determine the offeror's ability to obtain the required Performance and Payment Bonds. The successful offeror will be required upon award to be able to obtain the level of bonding required by the solicitation from an acceptable surety.

**SECTION 00 22 00 - ATTACHMENT 1**

**COMPANY SPECIALIZED EXPERIENCE - CONSTRUCTION OR PRIME CONTRACTOR**

Provide the following information to show examples of projects your company constructed within the last ~~seven~~ **ten** years indicating experience with projects of similar type and scope. Use one form per project.

(a) Type of Facility Represented

---

(b) Your Firm's Name

---

(c) Name of  
Project

---

(d) Location of  
Project

---

(e) Owner

---

(f) General Scope of Construction Project

---

---

(g) Your Role (Prime, Joint Venture, or Subcontractor, etc.) and Work Your Company Self-Performed :

---

---

(h) At Completion Construction Cost

---

(i) Extent and Type of Work You Subcontracted Out

---

---

(j) Dates Construction: Began \_\_\_\_\_ Completed \_\_\_\_\_

(k) Your Performance Evaluation by Owner, if known

---

(l) Were You Terminated or Assessed Liquidated Damages? \_\_\_\_\_

(If either is "Yes", attach an Explanation)

(m) Owner's Point of Contact for Reference (Name and Company)

---

(n) Current Telephone Number of Reference POC

---

**SECTION 00 22 00 - ATTACHMENT 2**

**COMPANY SPECIALIZED EXPERIENCE - DESIGN FIRM OR IN-HOUSE DESIGN CAPABILITY**

Provide the following information to show examples of projects your company constructed within the last ~~seven~~ **ten** years indicating experience with projects of similar type and scope. Use one form per project.

(a) Type of Facility Represented \_\_\_\_\_

(b) Your Firm's Name

\_\_\_\_\_

(c) Name of  
Project \_\_\_\_\_

(d) Location of  
Project \_\_\_\_\_

(e) Owner  
\_\_\_\_\_

(f) General Scope of Construction Project  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(g) Summary of Your Role in Design of this Project  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(h) Identify Estimated ( E ) or Actual ( A ) Construction Cost

\_\_\_\_\_

(i) Extent and Type of Work You Subcontracted

---

---

(j) Dates Design: Began \_\_\_\_\_ Completed \_\_\_\_\_

(k) Dates Construction: Began \_\_\_\_\_ Completed \_\_\_\_\_

(l) Your Performance Evaluation, if known \_\_\_\_\_

(m) Were You Terminated or Assessed Liquidated Damages? \_\_\_\_\_

(If either is "Yes", attach an Explanation)

(n) Owner's Point of Contact for Reference (Name and Company)

---

---

(o) Current Telephone Number of Reference POC

---



**SECTION 00 22 00 - ATTACHMENT 3  
(REMOVED)**

## SECTION 00 22 00 - ATTACHMENT 4

## NAVFAC/USACE PAST PERFORMANCE QUESTIONNAIRE (Form PPQ-0)

**CONTRACT INFORMATION (Contractor to complete Blocks 1-4)****1. Contractor Information**

Firm Name:

CAGE Code:

Address:

DUNS Number:

Phone Number:

Email Address:

Point of Contact:

Contact Phone Number:

**2. Work Performed as:** ☐ Prime Contractor ☐ Sub Contractor ☐ Joint Venture ☐

Other (Explain)

Percent of project work performed:

If subcontractor, who was the prime (Name/Phone #):

**3. Contract Information**

Contract Number:

Delivery/Task Order Number (if applicable):

Contract Type: ☐ Firm Fixed Price ☐ Cost Reimbursement ☐ Other (Please specify):

Contract Title:

Contract Location:

Award Date (mm/dd/yy):

Contract Completion Date (mm/dd/yy):

Actual Completion Date (mm/dd/yy):

Explain Differences:

Original Contract Price (Award Amount):

Final Contract Price (*to include all modifications, if applicable*):

Explain Differences:

**4. Project Description:**○ Complexity of Work ☐ High ☐ Med ☐ Routine○ How is this project relevant to project of submission? (*Please provide details such as similar equipment, requirements, conditions, etc.*)

○○

○

○

**CLIENT INFORMATION (Client to complete Blocks 5-8)****5. Client Information**

Name:

Title:

Phone Number:

Email Address:

**6. Describe the client s role in the project:****7. Date Questionnaire was completed (mm/dd/yy):**

**8. Client's Signature:**

**NOTE: NAVFAC/USACE REQUESTS THAT THE CLIENT COMPLETES THIS QUESTIONNAIRE AND SUBMITS DIRECTLY BACK TO THE OFFEROR. THE OFFEROR WILL SUBMIT THE COMPLETED QUESTIONNAIRE TO USACE WITH THEIR PROPOSAL, AND MAY DUPLICATE THIS QUESTIONNAIRE FOR FUTURE SUBMISSION ON USACE SOLICITATIONS. CLIENTS ARE HIGHLY ENCOURAGED TO SUBMIT QUESTIONNAIRES DIRECTLY TO THE OFFEROR. HOWEVER, QUESTIONNAIRES MAY BE SUBMITTED DIRECTLY TO USACE. PLEASE CONTACT THE OFFEROR FOR USACE POC INFORMATION. THE GOVERNMENT RESERVES THE RIGHT TO VERIFY ANY AND ALL INFORMATION ON THIS FORM.**

*ADJECTIVE RATINGS AND DEFINITIONS TO BE USED TO BEST REFLECT YOUR EVALUATION  
OF THE CONTRACTOR'S PERFORMANCE*

<b>RATING</b>	<b>DEFINITION</b>	<b>NOTE</b>
<b>(E) Exceptional</b>	Performance meets contractual requirements and exceeds many to the Government/Owner's benefit. The contractual performance of the element or sub-element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor was highly effective.	An Exceptional rating is appropriate when the Contractor successfully performed multiple significant events that were of benefit to the Government/Owner. A singular benefit, however, could be of such magnitude that it alone constitutes an Exceptional rating. Also, there should have been NO significant weaknesses identified.
<b>(VG) Very Good</b>	Performance meets contractual requirements and exceeds some to the Government's/Owner's benefit. The contractual performance of the element or sub-element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor were effective.	A Very Good rating is appropriate when the Contractor successfully performed a significant event that was a benefit to the Government/Owner. There should have been no significant weaknesses identified.
<b>(S) Satisfactory</b>	Performance meets minimum contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory.	A Satisfactory rating is appropriate when there were only minor problems, or major problems that the contractor recovered from without impact to the contract. There should have been NO significant weaknesses identified. Per DOD policy, a fundamental principle of assigning ratings is that contractors will not be assessed a rating lower than Satisfactory solely for not performing beyond the requirements of the contract.
<b>(M) Marginal</b>	Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented.	A Marginal is appropriate when a significant event occurred that the contractor had trouble overcoming which impacted the Government/Owner.

<b>(U) Unsatisfactory</b>	Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains serious problem(s) for which the contractor's corrective actions appear or were ineffective.	An Unsatisfactory rating is appropriate when multiple significant events occurred that the contractor had trouble overcoming and which impacted the Government/Owner. A singular problem, however, could be of such serious magnitude that it alone constitutes an unsatisfactory rating.
<b>(N) Not Applicable</b>	No information or did not apply to your contract	Rating will be neither positive nor negative.

## TO BE COMPLETED BY CLIENT

PLEASE CIRCLE THE ADJECTIVE RATING WHICH BEST REFLECTS  
YOUR EVALUATION OF THE CONTRACTOR S PERFORMANCE.

<b>1. QUALITY:</b>					
a) Quality of technical data/report preparation efforts	E N	VG	S	M	U
b) Ability to meet quality standards specified for technical performance	E N	VG	S	M	U
c) Timeliness/effectiveness of contract problem resolution without extensive customer guidance	E N	VG	S	M	U
d) Adequacy/effectiveness of quality control program and adherence to contract quality assurance requirements (without adverse effect on performance)	E N	VG	S	M	U
<b>2. SCHEDULE/TIMELINESS OF PERFORMANCE:</b>					
a) Compliance with contract delivery/completion schedules including any significant intermediate milestones. <i>(If liquidated damages were assessed or the schedule was not met, please address below)</i>	E N	VG	S	M	U
b) Rate the contractor's use of available resources to accomplish tasks identified in the contract	E N	VG	S	M	U
<b>3. CUSTOMER SATISFACTION:</b>					
a) To what extent were the end users satisfied with the project?	E N	VG	S	M	U
b) Contractor was reasonable and cooperative in dealing with your staff (including the ability to successfully resolve disagreements/disputes; responsiveness to administrative reports, businesslike and communication)	E N	VG	S	M	U
c) To what extent was the contractor cooperative, businesslike, and concerned with the interests of the customer?	E N	VG	S	M	U
d) Overall customer satisfaction	E N	VG	S	M	U
<b>4. MANAGEMENT/ PERSONNEL/LABOR</b>					
a) Effectiveness of on-site management, including management of subcontractors, suppliers, materials, and/or labor force?	E	VG	S N	M	U
b) Ability to hire, apply, and retain a qualified workforce to this effort	E	VG	S N	M	U
c) Government Property Control	E	VG	S N	M	U
d) Knowledge/expertise demonstrated by contractor personnel	E	VG	S N	M	U
e) Utilization of Small Business concerns	E	VG	S N	M	U

f) Ability to simultaneously manage multiple projects with multiple disciplines	E	VG	S N	M	U
g) Ability to assimilate and incorporate changes in requirements and/or priority, including planning, execution and response to Government changes	E	VG	S N	M	U
h) Effectiveness of overall management (including ability to effectively lead, manage and control the program)	E	VG	S N	M	U

<b>5. COST/FINANCIAL MANAGEMENT</b>					
a) Ability to meet the terms and conditions within the contractually agreed price(s)?	E	VG	S N	M	U
b) Contractor proposed innovative alternative methods/processes that reduced cost, improved maintainability or other factors that benefited the client	E	VG	S N	M	U
c) If this is/was a Government cost type contract, please rate the Contractor's timeliness and accuracy in submitting monthly invoices with appropriate back-up documentation, monthly status reports/budget variance reports, compliance with established budgets and avoidance of significant and/or unexplained variances (under runs or overruns)	E	VG	S N	M	U
d) Is the Contractor's accounting system adequate for management and tracking of costs? <i>If no, please explain in Remarks section.</i>	Yes		No		
e) If this is/was a Government contract, has/was this contract been partially or completely terminated for default or convenience or are there any pending terminations? <i>Indicate if show cause or cure notices were issued, or any default action in comment section below.</i>	Yes		No		
f) Have there been any indications that the contractor has had any financial problems? <i>If yes, please explain below.</i>	Yes		No		
<b>6. SAFETY/SECURITY</b>					
a) To what extent was the contractor able to maintain an environment of safety, adhere to its approved safety plan, and respond to safety issues? (Includes: following the users rules, regulations, and requirements regarding housekeeping, safety, correction of noted deficiencies, etc.)	E	VG	S N	M	U
b) Contractor complied with all security requirements for the project and personnel security requirements.	E	VG	S N	M	U
<b>7. GENERAL</b>					
a) Ability to successfully respond to emergency and/or surge situations (including notifying COR, PM or Contracting Officer in a timely manner regarding urgent contractual issues).	E	VG	S N	M	U
b) Compliance with contractual terms/provisions ( <i>explain if specific issues</i> )	E	VG	S N	M	U

c) Would you hire or work with this firm again? <i>(If no, please explain below)</i>	Yes	No			
d) In summary, provide an overall rating for the work performed by this contractor.	E	VG	S N	M	U

**Please provide responses to the questions above *(if applicable)* and/or additional remarks. Furthermore, please provide a brief narrative addressing specific strengths, weaknesses, deficiencies, or other comments which may assist our office in evaluating performance risk *(please attach additional pages if necessary)*:**



**SECTION 00 22 00 - ATTACHMENT 5 KEY  
PERSONNEL RESUME**

Provide information, listed below, on separate sheets showing qualifications of: prime contractor's project manager responsible for design and construction, **and** the design manager ~~the designers of record for structural and communications/electrical~~. For construction, include the on-site construction quality control manager and general superintendent (in charge of self-performed work). Use a continuation sheet, if needed. NOTE: Match the positions on this page to the list of key personnel in the narrative submission requirements and evaluation criteria.

(a) Your Name and  
Title \_\_\_\_\_

(a) Your Assignment on this  
Project \_\_\_\_\_

(b) Name of Your  
Firm \_\_\_\_\_

(c) No. of Years: With this Firm \_\_\_\_\_ With other Firms \_\_\_\_\_

(d) Education:  
Degree(s)/Year/Specialization \_\_\_\_\_

(e) \_\_\_\_\_

(f) Active Registration, if any: No. \_\_\_\_\_, State(s) \_\_\_\_\_,  
First Year/ Current Year \_\_\_\_\_ / \_\_\_\_\_

(g) Describe Your Specific Experience and Qualifications Relevant to this Project (List Projects):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SECTION 00 22 00 - ATTACHMENT 6 LETTER OF  
COMMITMENT FOR KEY PERSONNEL**

TO: Contracting Officer

SUBJECT: Letter of Commitment for Proposed Contract for \_\_\_\_\_

Dear Sir or Madam:

I hereby make the unequivocal commitment that, in the event of an award of a contract to (Fill in  
name of Proposer), that I will fulfill the duty of (Job Title).

Sincerely, (prospective employee signs)

Date: \_\_\_\_\_

**SECTION 00 22 00 - ATTACHMENT 7**  
**LETTER OF COMMITMENT OF (DESIGN FIRM OR KEY SUBCONTRACTOR) (USE**  
**SUBCONTRACTOR S COMPANY LETTERHEAD)**

TO: Contracting Officer

SUBJECT: Letter of Commitment for Proposed Contract for \_\_\_\_\_

Dear Sir or Madam:

I hereby make the unequivocal commitment that, in the event of an award of a contract to (Fill in name of Proposer), that (insert name of design firm) will fulfill the duties of (state role on a project)

Sincerely, (Authorized Official)

Date: \_\_\_\_\_

**SECTION 00 22 00 - ATTACHMENT 8 PROPOSAL  
DATA SHEET**

(1) Name of Solicitation:

Name of Firm:

Address:

Phone:

Fax:

E-mail:

DUNS #

Also provide any other assigned number that identifies the member firm(s). If a separate DUNS has been created for a joint venture (J-V) it must also be submitted. Provide a DUNS number for each company identified in any proposed Contractor-subcontractor association of firms. If the firm is a joint venture or contractor-subcontractor association of firms, list the individual firms and briefly describe the nature of the association. Provide DUNS for each.

Firm 1:

Firm 2:

Firm 3:

Nature of Association:

(2) AUTHORIZED NEGOTIATORS. FAR 52.215-11

The Offeror represents that the following persons are authorized to negotiate on its behalf with the Government in connection with this Request for Proposals (RFP).

[List names, titles, and telephone number of the authorized negotiator.]

Name of Person Authorized to Negotiate:

Negotiator's Address:

Negotiator's Telephone:

Negotiator's E-mail:

## SECTION 00 22 00 - ATTACHMENT 9 CONTRACTOR TEAM ARRANGEMENTS

### 1 CONTRACTOR TEAM ARRANGMENTS OTHER THAN JOINT VENTURE/ MENTOR-PROTÉGÉ

#### Requirements:

All Offerors proposing a team arrangement other than a Joint Venture/Mentor-Protégé, shall submit the following information:

- a. A listing of the team arrangement members corporate name (no abbreviations), address, point of contact, phone number, DUNS Number, and Cage Code. Include this information on the title page with a reference to where the information in subsection (b) can be found.
- b. A copy of the signed team arrangement agreement or binding letter of commitment between each team member. All team arrangement agreements and letters of commitment shall:
  - (1) Clearly identify the expected relationship, role and responsibility between the firms, Prime Contractor, and of the subcontractor or other entity (type and proportion of work to be performed); and
  - (2) Be signed by the appropriate individual(s) of each firm.

### 2 JOINT VENTURE TEAM ARRANGEMENTS (INCLUDING MENTOR-PROTÉGÉS)

No contract may be awarded to a Joint Venture/Mentor-Protégé that is not registered in the System for Award Management (SAM) database. **The Joint Venture/Mentor-Protégé must have its own registered Data Universal Numbering System (DUNS) number.** Any Joint Venture/Mentor-Protégé agreement that is required to be approved by the Small Business Administration (SBA) shall be approved in accordance to the applicable Code of Federal Regulations (CFR). If the applicable requirements are not met prior to the due date for the proposals, the proposal will be rendered unawardable.

1. In the cover letter of your proposal, provide the complete names, addresses, and phone number of the firms comprising the Joint Venture/Mentor-Protégé.
2. A copy of the Joint Venture/Mentor-Protégé agreement.
3. Signature requirements: SF 1442, SOLICITATION, OFFER, AND AWARD (pages 00 10 00-1 and 00 10 00-2), Block 20 requires that the name and title of a person authorized to sign the offer for the Joint Venture/Mentor-Protégé be provided. In the case of a Joint Venture/Mentor-Protégé, subject Standard Form shall be signed by the principal representative of the Joint Venture/ Mentor-Protégé (or the alternate principal representative, if the principal representative is unavailable).
4. In addition to the requirements stated above, and to assure a single point of contact for resolution of contractual matters and payments, **the Offeror shall submit a certificate signed by each participant in the Joint Venture containing the following statement:**

"The parties hereto expressly understand and agree as follows:

1. **(Name, title, and company)** is the principal representative of the Joint Venture. As such, all communications regarding the administration of the contract and the performance of the work thereunder may be directed to him or her. In the absence of **(same name, title, and company), (enter name, title, and company of alternate)** is the alternate principal representative of the Joint Venture/Mentor-Protégé. These individuals have authority to sign on behalf of the Joint Venture/Mentor-Protégé.
2. Direction, approvals, required notices, and all other communications from the Government to the Joint Venture/Mentor-Protégé, including transmittal of payments by the Government, shall be directed to **(enter name, title, and company of principal), principal representative of the Joint Venture/Mentor-Protégé."**

NOTE: Provide telephone numbers and email addresses for the points of contact listed in the above statement.

**3 INTEGRITY AND VALIDITY OF CONTRACTOR TEAM ARRANGEMENTS**

The Contracting Officer will recognize the integrity and validity of contractor team arrangements; provided that the arrangements are identified and company relationships are fully disclosed and validation of formal agreements and relationships (i.e., Mentor-Protégé agreements, Joint Ventures, partnerships, etc.) are provided in the offer and submitted with the proposal responding to the solicitation. Nothing in the solicitation authorizes contractor team arrangements in violation of antitrust statutes or limits the Government's rights to:

- a. Require consent to subcontracts (see FAR Subpart 44.2);
- b. Determine, on the basis of the stated contractor team arrangement, the responsibilities of the Prime Contractor (see FAR Subpart 9.1);
- c. Provide to the Prime Contractor data rights owned or controlled by the Government;
- d. Pursue its policies on competitive contracting, subcontracting, and component breakout initial production or at any other time; and
- e. Hold the Prime Contractor fully responsible for contract performance, regardless of team arrangement between the Prime Contractor and its subcontractors.

End of Section 00 22 00

(End of Summary of Changes)