

Small Business Participation Plan (Form)

ALL offerors (both large and small businesses) will be evaluated on the extent of participation of small business concerns in performance of this contract opportunity.

To meet the "Acceptable" criteria, an offeror's proposal must meet the minimum mandatory Total Small Business participation goal of 10% (through collective small business participation from any type of small business or sub-category small business).

The following form is required for use as the offeror's Small Business Participation Plan:

(1) Check the applicable size and categories for the PRIME offeror -- Check all applicable boxes:

☐ Large Prime

or

☐ Small Business Prime; also categorized as a

☐ Small Disadvantaged Businesses

☐ Woman-Owned Small Business

☐ HUBZone Small Business

☐ Veteran Owned Small Business

☐ Service Disabled Veteran Owned Small Business

☐ HBCU/MIs

(2) Submit the total combined percentage (must equal 100%) of work to be performed by both large and small businesses (include the percentage of work to be performed both by Prime and Subcontractors):

Example: If the Prime proposes a price of \$1,000,000 (including all options), and small business(es) will provide \$250,000 in services/supplies as a prime or subcontractor, the percentage planned for small businesses is 25% and 75% for large businesses, equaling 100%.

Percentage of Total Contract Dollars/Price

Total Percentage planned for Large Business(es) _____%

Total Percentage planned for Small Business(es) _____%

Total: _____ 100%

(3) Please indicate the total percentage of participation to be performed by each type of small business. The percentage of work performed by Small Businesses that qualify in multiple small business categories may be counted in each category:

Example: Firm A (WOSB and SDVOSB) performing 2%; and Firm B (HUBZone and WOSB) performing 3%. Results equate to: HUBZone 3%; WOSB 5%; SDVOSB 2%; VOSB 2%;. SDVOSBs are also VOSBs automatically; however VOSBs are not automatically SDVOSBs.

Small, Disadvantaged Businesses _____%

HUBZone Small Business _____%

Woman Owned Small Business _____%

Service Disabled Veteran Owned SB _____%

Veteran Owned Small Business _____%

HBCU/MIs _____%

(4) List principle supplies/services to be performed by Small Businesses:

Example: If a Small Business qualifies also as a WOSB and a SDVOSB, you can add them to each category below in which they qualify.

Name of Company

Identify Type of Service/Supply

Small:

8(a):

Women-Owned Small:

HUBZone Small:

Veteran Owned Small:

Service Disabled Veteran Owned Small:

HBCU/MI:

(5) Describe the extent of commitment to use small businesses (for example, what types of commitments if any are in place for this specific acquisition either -- written, verbal, enforceable, non-enforceable, joint venturing, mentor-protégé, etc.)

(6) Large Business Subcontracting Past Performance: Describe the extent to which you attained applicable goals for contracts that required you to submit a Subcontracting Plan. You may include copies of up to three ISRs (Individual Subcontracting Reports) or SSRs (Summary Subcontract Report) to validate your past performance. You may also submit an explanation of your efforts, where you failed to meet goals.

Additional Important Note for Large Businesses only:

Small Business Subcontracting Plans (FAR 52.219-9)

Separate from the Small Business Participation Plan, large business offerors must also submit a Subcontracting Plan as required by FAR 52.219-9. Large businesses will not be eligible for award if they fail to submit an acceptable Subcontracting Plan. Subcontracting Plans shall reflect and be consistent with the commitments offered in the Small Business Participation Plan. In accordance with DFARS 215.304(c), when an evaluation assesses the extent that small businesses are specifically identified in proposals, the small businesses considered in the evaluation shall be listed in any subcontracting plan submitted.