

**Service Contract for 846th TS for Porta Lisa
Requirements Document
For
704th Test Group/846th Test Squadron**

9 March 2023

1.0 PURPOSE

This is a for a non-personal services contract to provide the servicing of a portable restroom in support of the 846th Test Squadron (846 TS) mission. The Government shall not exercise any supervision or control over the contractor's personnel performing the services herein. Contractor personnel shall be accountable solely to the contractor who, in turn, is responsible to the Government. The contractor shall provide all management, personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to service the portable bathroom. This includes the planning, coordination, and surveillance of the activities necessary to ensure disciplined work performance and timely resource application to accomplish all tasking under this contract. The contractor shall be responsible for maintaining communication with the Contracting Officer (CO), and to immediately notify the CO of any problems that would prevent timely performance of this contract. The contractor is responsible for and required to implement and maintain management control systems necessary to plan, organize, direct, and control all activities.

2.0 SCOPE

The contractor shall:

Complete portable restroom servicing every two weeks on the Porta Lisa on a predetermined day as described below. Coordination with 846 TS personnel will be required to ensure the units are accessible.

2.1 Service one Porta Lisa unit:

- 2.1.1 Dumping 370 gallons waste tank
- 2.1.2 Refill Fresh Water 125 gallon tank
- 2.1.3 Restock Paper towels, Toilet Paper, fresher tabs & Soap Dispensers
- 2.1.4 Sanitizing and Cleaning of Tailer
- 2.1.5 Remove Trash

3.0 MILESTONES

Service shall begin no later than 15 days ARO.

4.0 GENERAL CONSIDERATIONS

4.1 PERIOD OF PERFORMANCE

This is a contract for one (1) year from the date of award.

4.2 GOVERNMENT FURNISHED EQUIPMENT (GFE)

All equipment required to accomplish the work will be provided by the contractor.

4.3 PLACE OF PERFORMANCE

The contractor shall perform the services at Holloman AFB (HAFB), NM 88330. Work will be performed in pre-defined work areas along the test track. There will be one location along the ten mile track where the portable restroom will be utilized. The waste will be taken off HAFB. The Government may move the contractor to any suitable location at any point in time throughout the performance of this contract.

4.4 CONTRACTOR IDENTIFICATION

The work will be performed at Holloman AFB, NM . Contractor personnel must identify themselves as contractors during meetings, telephone conversations, in electronic messages or correspondence related to this contract.

4.5 CONTRACTOR FURNISHED ITEMS AND SERVICES

The contractor shall furnish all personnel, tools, materials, supervision, and other items and nonpersonal services, necessary to perform the work.

5.0 CONTRACT ADMINISTRATION:

5.1 HOURS OF OPERATION

The Government's regular hours of operation are alternating work weeks between the hours of 6:30 AM to 4:00 PM Monday through Thursday and 6:30 AM to 4:00 PM Monday through Thursday/Friday 6:30 AM to 3:00 PM, except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Governmentdirected facility closings.