

PLEASE READ - OFFER SUBMISSION INSTRUCTIONS:

ALL RESPONSES TO THIS ANNOUNCEMENT SHALL BE SUBMITTED ELECTRONICALLY. Hand carried delivery or USPS/UPS/FEDEX delivery of hard copies and or CD-ROMs are not authorized. Facsimile submission is not authorized. The Offeror's proposal must be received by the Government by the date/time specified in the solicitation. Electronic Proposal Submission is required through the Procurement Integrated Enterprise Environment (PIEE) Solicitation Module <https://piee.eb.mil/>.

In order to submit an offer in the PIEE Solicitation Module, a vendor account must be created with the Proposal Manager Role. It is recommended that the user's e-mail address in PIEE match the e-mail address on file in sam.gov.

Instructions on how to create a vendor account will be posted to sam.gov and can be located at:

https://dodprocurementtoolbox.com/cms/sites/default/files/resources/2021-08/PIEE%20Solicitation%20Module%20Vendor%20Access%20Instructions_0.pdf

Instructions on how to submit an offer will be posted to sam.gov and can be located at:

https://pieetraining.eb.mil/wbt/sol/Posting_Offer.pdf

System for Award Management (SAM) solicitation notices will now include an accessible link of the posting in PIEE. Solicitation attachments will no longer be included in SAM.gov; however, they will be available for download in the Solicitation Module.

NOTE: Do NOT enter Privacy Act Data (Personal Identification Information (PII)) in the File Description.)

Upload Completion & Deadline: Interested parties shall submit responses no later than the date specified on the solicitation document. The time & date of proposal receipt will be the upload completion / delivery time & date recorded within PIEE Solicitation Module site. Do not assume that electronic submission will occur instantaneously. Large files (e.g. 10MB or more) will take some time to upload. Offerors should time their upload effort with prudence by not waiting until the last few minutes—this will allow for unexpected delays in the transmittal process. Offerors are encouraged to keep a copy of the upload confirmation for their record. Submissions after the deadline will be considered late and will be processed in accordance with FAR 15.208.

Electronic Files: Submission shall be in a searchable Adobe PDF format.