



DEPARTMENT OF THE AIR FORCE
375TH CONTRACTING SQUADRON (AMC)

24 February 2023

MEMORANDUM FOR ALL SMALL BUSINESSES

FROM: 375 CONS/PKB1
201 E WINTERS ST BLDG 50
SCOTT AFB IL 62225-5015

SUBJECT: Response to Contractor Questions

The following questions were submitted to the Government:

Question	Government Response
Do quotes need to be submitted on a specific form or can they be submitted on company letterhead?	Quotes can be submitted on company letterhead but pricing information should be broken out according to attachment 1.
The mechanic has to be there so do we need or can we supply a show trailer for this or do you supply a spot for the service truck and tech?	Sufficient space will be provided to accommodate for the service truck and mechanic's required tools. However, the space should not be utilized in a way to promote or advertise for the company. For example, carts for sale should not be displayed; however, company markings that are adhered to carts or the maintenance truck are acceptable.

ANDREW KLEISER, GS-12, DAF
Contract Specialist