

FIRST ARTICLE WAIVER WORKSHEET

Request for Information and Supporting Documentation

Revision E
12 March 2020

This information/supporting documentation is part of your request.
Contact the buyer if you have any questions about the acquisition offer/quote requirements.

1. CURRENT ACQUISITION INFORMATION:

BUYER'S NAME <input type="text"/>		CONTRACTOR NAME <input type="text"/>	
SOLICITATION/CONTRACT # <input type="text"/>		CONTRACTOR CAGE <input type="text"/>	
NSN <input type="text"/>		CRITICAL SAFETY ITEM (CSI) <input type="radio"/> YES <input type="radio"/> NO	
PART # <input type="text"/>	NOUN <input type="text"/>		
TOP DRAWING # <input type="text"/>	REVISION LEVEL <input type="text"/>		

2. TYPE OF REQUEST:

<input type="checkbox"/> Full Waiver: Includes waiver of all First Article Testing as required by the TDP, contract and/or solicitation.
<input type="checkbox"/> Partial Waiver: Includes waiver of only a specific test(s) of the First Article Test requirement as required by the Technical Data Package (TDP), contract and/or solicitation. Partial waivers not acceptable on Aviation items.
TDP Reference(s) of test(s) to be waived: (Please be specific and reference specification paragraph and/or drawing note as appropriate).
<input type="text"/>

3. JUSTIFICATION TO SUPPORT WAIVER REQUEST: (Check and complete all that apply)

A) CURRENT OR RECENT PRODUCTION			
1) Has the item been manufactured and delivered for a DoD contract within the past 3 years?		<input type="radio"/> NO , continue to section 3B. <input type="radio"/> YES , provide date, contract number, and substantiation in Remarks.	
		Date <input type="text"/>	Contract # <input type="text"/>
2) For the past delivery contracts cited above, where was the item actually manufactured?		<input type="radio"/> IN-HOUSE PRODUCTION , Provide copies of DD-250s, work orders, proof of installation on delivered end item, or other substantiation of past delivery within the past 3 years <input type="radio"/> SUB-TIER SUPPLIER/VENDOR , Provide copies of purchase orders, shipping receipts of delivery, or other substantiation of sub-tier past delivery; in addition to DD-250s of end item delivery, within the past 3 years	
3) If past DoD contract delivery was sub-tier to an OEM, is this direct DoD contract delivery utilizing the same manufacturing planning?		<input type="radio"/> N/A <input type="radio"/> YES <input type="radio"/> NO , provide planning revision level/date in Remarks	
4) Since the last delivery for a DoD contract, has there been any manufacturing changes to the following:	Technical Data, Drawings, or Configuration?	<input type="radio"/> N/A	<input type="radio"/> NO <input type="radio"/> YES , Provide revision level/date and details in Remarks
	Frozen planning, processes, procedure?	<input type="radio"/> N/A	<input type="radio"/> NO <input type="radio"/> YES , Provide revision level/date and details in Remarks
	Facilities or location?	<input type="radio"/> N/A	<input type="radio"/> NO <input type="radio"/> YES , Provide details in Remarks
	Equipment or tooling?	<input type="radio"/> N/A	<input type="radio"/> NO <input type="radio"/> YES , Provide details in Remarks
	Sub-tier suppliers or processors?	<input type="radio"/> N/A	<input type="radio"/> NO <input type="radio"/> YES , Provide company/CAGE&qualification in remarks
Remarks (if needed)			
<input type="text"/>			

B) - Has there been a successful completion of a FAT for the same item on a contract within the past three years and the item tested per the same requirements as those referenced in the solicitation and/or contract?	<input type="radio"/> NO , enter remarks below	Contract No. <input style="width: 100%;" type="text"/>
	<input type="radio"/> YES , complete fill-ins >	Date of FAT Approval <input style="width: 100%;" type="text"/>
- Was the above contract manufactured at the same facilities using the same equipment, processes, procedures, and subcontractors in which the current item will be produced?	<input type="radio"/> NO , enter remarks below	Issuing Government Agency <input style="width: 100%;" type="text"/>
	<input type="radio"/> YES , proceed to Section 4	
If NO, please describe the differences in detail below and include any considerations these changes will require for the First Article Test waiver request <div style="border: 1px solid black; height: 40px; margin-top: 5px;"></div>		
C) - Has there been a successful performance of a first article test on the next higher assembly within the past three (3) years? <i>A waiver may be requested in order to eliminate duplication of testing on the lower assembly.</i>		<input type="radio"/> NO , continue to 3.D. <input type="radio"/> YES , complete fill-ins below on Next Higher Assembly
Contract No. <input style="width: 100%;" type="text"/>	Nomenclature <input style="width: 100%;" type="text"/>	
National Stock Number <input style="width: 100%;" type="text"/>	Part Number <input style="width: 100%;" type="text"/>	Date of First Article Approval <input style="width: 100%;" type="text"/>
Provide a full explanation justifying why duplicate testing is unnecessary: <div style="border: 1px solid black; height: 40px; margin-top: 5px;"></div>		
- Was the next higher assembly manufactured at the same facilities using similar equipment, processes, and procedures in which the current item will be produced?		<input type="radio"/> NO , explain below <input type="radio"/> YES , proceed to Section 4.
Remarks: <div style="border: 1px solid black; height: 40px; margin-top: 5px;"></div>		
D) - Has there been a successful completion of a First Article for a similar item on a contract within the past three (3) years and the item tested per the same requirements as those referenced in the solicitation and/or contract.		<input type="radio"/> NO , continue to 3.E. <input type="radio"/> YES , complete fill-ins below on similar item
Contract No. <input style="width: 100%;" type="text"/>	Nomenclature <input style="width: 100%;" type="text"/>	
National Stock Number <input style="width: 100%;" type="text"/>	Part Number <input style="width: 100%;" type="text"/>	Date of First Article Approval <input style="width: 100%;" type="text"/>
- Was the similar item manufactured at the same facilities using similar equipment, processes, and procedures in which the current item will be produced?		<input type="radio"/> NO , explain below <input type="radio"/> YES , proceed to Section 4.
Remarks: <div style="border: 1px solid black; height: 40px; margin-top: 5px;"></div>		

- E) ☐ Other: A waiver or partial waiver of the FAT is being requested based on the following:
Please be specific and attach supporting documentation as appropriate:*

4. OTHER PERTINENT INFORMATION

- A) ☐ There are or have been quality issues (history) for this or similar items such as Quality Escapes, Product Quality Deficiency Reports (PQDRs), Corrective Action Requests, and/or show-cause letters. *Please discuss/provide resolutions below:*
- B) ☐ There have been changes to the manufacturing data (e.g. drawing revisions that change materials, dimensions, processes, inspection or testing requirements) or subcontractors used to manufacture the items successfully in the past. *Please describe below.*
- C) ☐ There have been Requests for Waiver/Deviation submitted or Material Review Board (MRB) actions related to manufacture of this item. *Please describe below.*

5. ATTACH SUPPORTING DOCUMENTATION

The add, open, and remove buttons are the preferred attachment method.

If attachments do not open, please go to the attachment window by opening View>Show/Hide>Navigation Panes> Attachments to save the attachments to local computer for viewing.

6. SUBMISSION

The submitter, by signing the below certifies that the above statements are true and correct.
Please provide printed name, signature, company address, and phone number where you can be reached. Again, the signer must be an agent of the company.

PRINTED NAME

TITLE

COMPANY NAME

COMPANY ADDRESS

PHONE NUMBER

Signature

**See the solicitation/contract for information on submitting supporting documentation, as well as, additional requirements regarding First Article Test Waiver requests.*