

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES	
2. AMENDMENT/MODIFICATION NUMBER		3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQUISITION NUMBER	
				5. PROJECT NUMBER (If applicable)	
6. ISSUED BY		CODE		7. ADMINISTERED BY (If other than Item 6)	
				CODE	
8. NAME AND ADDRESS OF CONTRACTOR (Number, street, county, State and ZIP Code)				(X)	9A. AMENDMENT OF SOLICITATION NUMBER
					9B. DATED (SEE ITEM 11)
					10A. MODIFICATION OF CONTRACT/ORDER NUMBER
					10B. DATED (SEE ITEM 13)
CODE		FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.					
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.				
<input type="checkbox"/>					
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).				
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA	
(Signature of person authorized to sign)				(Signature of Contracting Officer)	

Questions to Elevator Inspection RFQ:

1. What is the GSA Inspection Certification (SOW under Requirements)?
Answer: SOW has been revised to state Level I QEI Inspection Requirements (refer to <https://www.dllr.state.md.us/labor/safety/elevthirdparty.shtml>)
2. What are the COI requirements (SOW under Deliverables)?
Answer: This is not a construction requirement. This has been removed from the SOW.
3. Is a Payment Bond required (SOW under Deliverables)?
Answer: No, this is not a construction requirement. This has been removed from the SOW.
4. Is Certified Payroll required (SOW under Deliverables)?
Answer: No. This has been removed from the SOW
5. What month are the annuals due?
Answer: Dependent upon award date; nlt 120 after award for first inspection then annually thereafter.
6. I see that there are 53 elevators in multiple buildings. How many floors are there in those buildings?
Answer: Most buildings are 4 floors and a basement. The administrative building is 11 floors plus a basement

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CLAUSES

GAITHERSBURG CAMPUS WIDE ELEVATOR ANNUAL CERTIFICATION INSPECTION Statement of Work (SOW)

Background

NIST has multiple elevators in multiple buildings across Gaithersburg campus. These elevators, and man lifts, and stairwell lifts all require OSHA required annual inspections. The different types of elevators and their respective weight limits are listed individually in a separate attachment. (see attachment A). We require each one of these items to be inspected for OSHA safety requirements. These inspections are required IAW Standards-29 CFRR, para 1917.116(e) and ASME A17.2

Objectives

The contractor shall arrange to have an inspector onsite to observe work being performed on our elevators ensuring all work meets or exceeds standards IAW Standards-29-CFRR, para 1917.116(e) and ASME A17.2. These inspections will be performed once annually, or as needed in the event of an unplanned outage of service.

Scope

The contractor shall provide an inspector to oversee the NIST elevator maintenance staff perform the required annual maintenance as per ASME A17.2 and attest to the safe operability and status of the same elevator, in the form of a required certificate of compliance.

The machines are either Hollister-Whitney for traction or Cemco for hydraulic type. The controls there are MCE, IMCAC, Motion 2000, 4000, I-box for traction type, and Virginia controls, relay logic, and PLC for hydraulic type.

Tasks

The following is a list of tasks necessary to complete the annual inspections:

1. Contact COR at a minimum of one month in advance to schedule annual inspection visit.
2. Work alongside NIST elevator maintenance personnel for the duration of the inspection.
3. Document all inspections, and issue a "Certification of Inspection," IAW CFR 29, para 1917.116(e). Supply such inspection reports in digital format to the COR NLT 14 days after completion of inspection.
4. Perform full load test of all traction elevators at least once every five years, or prior to putting elevator back into service following a major outage of 30 days or more.
5. Inspection will include all the items outlined in the checklist provided in ASME A17.2.

Requirements

1. The contractor shall provide verification of employment and Level I QEI Inspection Requirements (refer to <https://www.dllr.state.md.us/labor/safety/eleventhparty.shtml>).
2. Contractor shall submit a sample inspection checklist.
3. Contractor shall submit a sample certification of inspection for official review.

Deliverables

The Contractor shall submit all deliverables to:
National Institute of Standards and Technology
100 Bureau Drive
Building 301, Room A100
Gaithersburg, MD 20899
Attn: Kenneth Bishop, Contract Officer's Representative, COR
kenneth.bishop@nist.gov extn 6952

(1) Health and safety plan – shall be submitted within seven (7) calendar days after award of contract.

(2) Release of Claims – Shall be submitted with the final invoice.

Place of Performance

The National Institute of Standards and Technology at its main campus located at 100 Bureau Drive, Gaithersburg, Maryland.

Security

NIST is a Federal facility and access is controlled at all entrances to the campus. Only Government employees may grant access to non-Government employees. All non-Government employees must be registered with security prior to site access. Contractor shall notify COR a minimum of 72 hours prior to site access. Contractor shall provide COR with first and last names, country of citizenship, and whether the individual has a permanent resident card, (a.k.a. Green Card), of all personnel requiring site access. If any individuals are here on a work visa, they will need to complete a NIST 1260 form and return to the COR. Please refer to the following web site for additional Visitor Information
http://www.nist.gov/public_affairs/visitor/

Automobile & Personnel Access:

Contractor personnel arriving in cars on their first day must check in at the visitor center to receive a temporary paper badge prior to proceeding to the project site. Hours of operation of the visitor center are 0600-1700. Once in possession of a valid NIST badge, workers may enter via the Main Gate (on W Diamond Ave and Bureau Dr) or Gate "C" (on Quince Orchard Rd and Sound Rd) and proceed to the project site. Note that all automobiles are subject to a random inspection.

Trucks: All Trucks are to enter NIST via "C" Gate along Quince Orchard Rd. between 6:00 am and 3:30 pm daily, and at the main gate off of W. Diamond Ave. between 3:30 pm and 4:30 pm. No deliveries will be allowed after 4:30 pm. "Trucks" include such vehicles as pick-ups with storage compartments, delivery trucks, delivery vans, and tractor center. Trucks arriving through Gate C will be directed to the Building 301 Truck Inspection Station. At Building 301, trucks will be registered, inspected, and the drivers will be granted access. Any truck which exits the installation will have to be re-inspected upon re-entry at Building 301. A vehicle dashboard placard will be placed within the truck. Placards change daily.

All work expected to take place during business hours. Monday through Friday 6:00 a.m. to 6:00 p.m. Work schedule outside business hours must be approved by the Contracting Officer Representative and the Contracting Officer.

Work will not take place during federal holidays. Fed holidays are.
Christmas, Thanksgiving, Independence Day, Presidents Day, Memorial Day, Labor Day, New Year's,
Veterans Day, Columbus Day, MLK, & Juneteenth

NIST Truck Inspection Stations hours are:
6:00am -3:30pm at Building 301
3:30 pm – 4:30pm at “A” Gate – (Main gate)

