

**STATEMENT OF OBJECTIVES (SOO)**  
**AV Equipment Support Services for NPOC**

- I. Purpose: Audio and Visual Equipment and Support Services at Hilton Orlando located at 6001 Destination Pkwy in Orlando, Florida, 32819. The dates of the FY23 event will be held April 11-14, 2023 and the dates for FY24 are March 31, 2024 - April 6, 2024.
- II. Scope or Mission: The Nursing Practice Oversight Course is a centrally funded course providing continuing education credits and critical Nurse Corps/AFMS updates across the Total Nursing Force, to include Active Duty, Guard and Reserves. This course is attended by senior Nurse Corps leaders, both enlisted and officer from all AFMS MTFs. This contract will facilitate large and small group presentations and discussions at this enterprise-wide event.
- III. Period and Place of Performance: April 11-14, 2023, Hilton Orlando Conference Center located at 6001 Destination Pkwy in Orlando, Florida, 32819.
- IV. Background: This is a new requirement.
- V. Performance Objectives: Fiscal Year 2023 and Fiscal Year 2024 objective will complete audio visual equipment and support for the Nursing Practice Oversight Course for approximately 300+ attendees. Five handheld wireless microphones, two lapel wireless microphones with sound system, which can be used for the duration of the event with minimal recharging required during breaks in use. Two Large projection surfaces and projectors with HDMI connector (government owned laptop(s) to be used for presentations). Projectors should connect with sound system so that audience may hear both video and microphone sound. Technician(s) to set up, maintain, and strike equipment needed for services. AV technical support should be on hand in case of malfunction. AV Equipment needs to be in place prior to event start date of 11 April 2023 at 7 AM local time. Equipment strike-down must be complete no later than 11:30 PM local time on 14 April 2023. The following equipment shall be required:

**VIDEO**

2 7'6"x13'4" Screen Frame  
2 7'6"x13'4" Front Projection Surface  
2 7'6"x13'4" Dress Kit Black

2 Small Video Cable Lot  
2 Safelock Stand 17"x25" Shelf  
2 Safelock Cover  
2 6500 Lumen 1920x1200 LCD Projector  
2 NEC .79-1.14:1 LCD Zoom Lens

1 xVision - SDI DA 1x4

**AUDIO**

2 lapel microphones  
5 UHF Wireless Mic Bodypack & Lav  
7 UHF Wireless Mic Receiver - Single

House Sound System  
1 Small Audio Cable Lot  
1 Safelock Stand 17"x25" Shelf  
1 Safelock Cover  
1 10-Input Analog Mixer with Effects  
1 UHF Antenna Distribution System

**LABOR**

1 Technician(s) to Set/Strike and Sustain Function during the Event

Date	Time	Event Class	Room	Setup	AGR
Mon, 04/10/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 1	Classroom	60
Mon, 04/10/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 2	Classroom	35
Mon, 04/10/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 3	Classroom	60
Mon, 04/10/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 5	Classroom	60
Mon, 04/10/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 6	Classroom	35
Mon, 04/10/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 7	Classroom	35
Mon, 04/10/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key West AB	Classroom	35
Mon, 04/10/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key West CD	Classroom	35
Mon, 04/10/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key Largo AB	Classroom	35
Mon, 04/10/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key Largo CD	Classroom	35
Mon, 04/10/23	8:00 AM - 5:00 PM	General Session/Congress	FLORIDA 4	Theater	300
Tue, 04/11/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 1	Classroom	35
Tue, 04/11/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 2	Classroom	35
Tue, 04/11/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 3	Classroom	35
Tue, 04/11/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 5	Classroom	35
Tue, 04/11/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 6	Classroom	35
Tue, 04/11/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 7	Classroom	35
Tue, 04/11/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key Largo AB	Classroom	35
Tue, 04/11/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key West CD	Classroom	60
Tue, 04/11/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key West AB	Classroom	60
Tue, 04/11/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key Largo CD	Classroom	60
Tue, 04/11/23	8:00 AM - 5:00 PM	General Session/Congress	FLORIDA 4	Theater	300
Tue, 04/11/23	7:00 PM – 10:00 PM	Reception	FOUNTAIN PLAZA	Reception	300
Tue, 04/11/23	7:00 PM – 10:00 PM	Backup Reception	Lake Eola	Bsbackup	
Wed, 04/12/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 1	Classroom	60
Wed, 04/12/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 2	Classroom	60
Wed, 04/12/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 3	Classroom	60
Wed, 04/12/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 5	Classroom	35
Wed, 04/12/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 6	Classroom	35
Wed, 04/12/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 7	Classroom	35
Wed, 04/12/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key West AB	Classroom	35
Wed, 04/12/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key West CD	Classroom	35
Wed, 04/12/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key Largo AB	Classroom	35
Wed, 04/12/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key Largo CD	Classroom	35
Wed, 04/12/23	8:00 AM - 5:00 PM	General Session/Congress	FLORIDA 4	Theater	300
Thu, 04/13/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 1	Classroom	60
Thu, 04/13/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 2	Classroom	35
Thu, 04/13/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 3	Classroom	35
Thu, 04/13/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 5	Classroom	35
Thu, 04/13/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 6	Classroom	35
Thu, 04/13/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 7	Classroom	35
Thu, 04/13/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key West AB	Classroom	35
Thu, 04/13/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key West CD	Classroom	35
Thu, 04/13/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key Largo AB	Classroom	60
Thu, 04/13/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key Largo CD	Classroom	60
Thu, 04/13/23	8:00 AM - 5:00 PM	General Session/Congress	FLORIDA 4	Theater	300
Fri, 04/14/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 1	Classroom	60
Fri, 04/14/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 2	Classroom	60
Fri, 04/14/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 3	Classroom	60
Fri, 04/14/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 5	Classroom	35
Fri, 04/14/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 6	Classroom	35
Fri, 04/14/23	8:00 AM - 5:00 PM	Breakout/Syndicate	FLORIDA 7	Classroom	35
Fri, 04/14/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key West AB	Classroom	35
Fri, 04/14/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key West CD	Classroom	35
Fri, 04/14/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key Largo C	Classroom	35
Fri, 04/14/23	8:00 AM - 5:00 PM	Breakout/Syndicate	Key Largo D	Classroom	35
Fri, 04/14/23	8:00 AM - 5:00 PM	General Session/Congress	FLORIDA 4	Theater	300

VI. Operating Constraints: At this time, there are no operating constraints identified.