

## Combined Synopsis/Solicitation

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**Requirement Title:** 68 CYS Furniture at Schriever SFB

**Solicitation** FA255023Q0022

**Number:**

**Solicitation Issue** Friday, 12 May 2023

**Date:**

**Site visit:**

**Wednesday, 17 May 2023 at 1300 (1:00 PM) Mountain Time (MT).** The location will be held on Schriever Space Force Base within the Restricted Area. Building 301 RM 123. Participants will meet, and be ready to go to the site, at the visitors center no later than 12:40 PM MT. Please allot time if you need to get a pass. Please sent the Contracting Officer (CO) and Specialist (CS) an email verifying that you will be attending the site visit no later than Monday, 15 May 2023 by 2:00 PM MT. Within the email state weather, you will be waiting at the visitors center to be escorted or if you will be waiting at the site (your company already has access to the base).

**Questions Due:**

Offerors are cautioned that all communications are to be channeled through the CO. Any questions, whether technical or contractual in nature, shall be submitted in writing to the Contracting Officer and Specialist at **juan.torres.37@us.af.mil and christopher.dills@spaceforce.mil by 2:00 PM MT on Friday, 19 May 2023.** Questions will be consolidated, and responses will be forwarded to all offerors. The government reserves the right to not consider further questions on this project after this date and time. Offerors shall address any assumptions and proposed exceptions to the CO in their proposal.

**Response**

**Deadline:**

Please provide your proposal via email to the Contracting Officer and Contracting Specialist no later than **Tuesday, 23 May 2023 by 3:00 PM Mountain Time (MT).** All electronic submissions shall reference the RFQ number in the subject line. **LATE PROPOSALS WILL NOT BE ACCEPTED.**

**Purchasing**

**Office:**

50th Contracting Squadron  
Schriever SFB, Colorado  
80912

**Point(s) of Contact:** Contract Specialist/ SrA Juan Torres/ [juan.torres.37@us.af.mil](mailto:juan.torres.37@us.af.mil)/ 719-567-3452

Contract Officer/ TSgt Christopher Dills/ [christopher.dills@spaceforce.mil](mailto:christopher.dills@spaceforce.mil)/ 719-567-5801

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### General Information

1. This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; quotes are being requested and a written solicitation will not be issued.
2. This solicitation is being issued as a(n) Request for Quotation (RFQ).
3. Notice to Offeror(s)/Supplier(s): Funds are not presently available for this effort currently. The Government reserves the right to cancel this proposal request, either before or after the closing date for receipt of proposals. In the event the Government cancels this proposal request, the Government has no obligation to reimburse an offeror for any costs.
4. This solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular 2022-06, Defense Federal Regulation Public Notice 20220623, and Air Force Federal Acquisition Circular 2022-0701.
5. In accordance with FAR 19.502-2 this requirement is a total small business set aside. The North American Industry Size Classification System (NAICS) code associated with this requirement is 337214. The Small Business Administration (SBA) Size Standard is 1,100 employees.
6. This requirement will be completed as a small business set-aside.

### Requirement Information

Description of Requirement: Disassembly and removal of current furniture. Installation of new furniture.  
Requirement Type: New Requirement

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- The contractor shall supply all furniture parts and components needed to fulfill a complete office requirement as mentioned in section 2.0 of the PWS.
- The contractor shall be responsible for all personnel, equipment, tools, materials, supervision, storage, assembly, transportation, incidentals and all other items and services necessary to provide and install systems and modular furniture.
- The contractor shall be knowledgeable of and shall comply with all applicable federal, state, and local laws, codes, permits, DoD, AF, SF, and base requirements and instructions required for the performance of the duties in this Performance Work Statement (PWS).
- The contractor shall ensure policies and procedures are established that protect the safety and welfare of customers, employees, and the community to minimize or eliminate safety or environmental risks. These policies shall be in compliance with Federal and Installation policies and procedures.
- The contractor shall provide a contract manager who shall be responsible for the performance of the work. The name of this person and an alternate or alternates who shall act for the contractor when the manager is absent shall be designated in writing to the Contracting Officer (CO) within 10 days after contract award. The contract manager or alternate shall have full authority to act for the contractor on all contract matters relating to the daily operations of this contract on the installation.
- The contractor shall provide a Project Manager with a minimum of 3 years of experience installing your company's product, responsible for project site management, scheduling, coordination, and technical assistance to the Air Force representative as required throughout the project. Resumes and letters of intent shall be provided upon request.
- As a part of the request for proposal/quote process, the contractor will bid a set of typical to provide a Not-to-exceed price upon which the award will be based. Following award, within parameters specified below, a complete design that takes into account site condition considerations, as well as information gathered during initial customer review, shall be provided.
- The contractor shall be able to provide design services, including space planning, site verification, material selection and programming as necessary for each project.
- The contractor shall be responsible for collection of information relevant to the design of a space. Examples could include personnel interviews, questionnaires, and walk-through inspections of the facility.
- Services shall include site evaluation to ensure proper fit of the new furniture within the given space and that all structural and other anomalies are taken into account.

### **Place of Delivery:**

MSgt Jacob Smith  
68 CYS  
301 O'Malley Ave.  
Building 301 Room 123  
Schriever SFB, CO 80912

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Line	Description	Quantity	Unit of Measure	Total Price
0001	Disassembly, Delivery, and installation of furniture IAW the attached PWS	1	Each	

### Instructions to Offerors

FAR provision 52.212-1, Instructions to Offerors -- Commercial, applies to this acquisition. As prescribed in FAR 12.301(b)(1), the following addendum is provided for this solicitation and hereby amends any language therein:

1. Quotes submitted in response to this solicitation shall be submitted via email no later than Tuesday, 23 May 2023, 3:00 PM MT. In order to be considered for award, quotes shall be submitted to TSgt Dills **and** SrA Juan Torres at the emails listed above.
2. This is a Firm-Fixed Price (FFP) requirement. A FFP contract provides for a price that is not subject to any adjustment on the basis of the contractor's cost experience in performing the contract. To be eligible for contract award, the vendor shall have an active System for Award Management (SAM) account. Failure to have an active SAM registration may result in the vendor being deemed ineligible for contract award. Vendor shall provide Commercial and Government Entity (CAGE) number at time of submitting a quote.
3. Questions shall be submitted by email to the personnel noted above. All questions are due no later than Friday, 19 May 2023, 2:00 PM MT.
4. Late quotes shall be processed in accordance with FAR 52.212(f) - Late submissions, modifications, revisions, and withdrawals of offers.

FAR Provision 52.212-2, Evaluation -- Commercial Items, applies to this acquisition. As prescribed in FAR 12.301(c), the following addendum is provided for this solicitation and hereby amends any language therein:

### Evaluation Criteria

- A. Basis for Contract Award: The Government intends to award a contract resulting from this solicitation to the responsible vendor whose offer conforming to the solicitation will be most advantageous to the Government, considering the factors listed in this provision.
  1. The Government intends to make an award without conducting exchanges with vendors after the close of the solicitation. Therefore, vendors should provide their best available pricing and to the Government in their initial quote. However, the Government reserves the right to enter into exchanges with all, some, or none of the offers at any time during the evaluation period if deemed in the best interests of the Government to do so.
- B. Evaluation Factors: The following factors shall be used to evaluate quotes:
  1. Price
  2. Technical Acceptability

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The evaluation method for this requirement will be Lowest Price Technically Acceptable.

C. A written notice of award, mailed or otherwise furnished to the successful vendor within the time for acceptance outlined in 52.212-1 shall result in a binding contract without further action by either party. Before the quotes specified expiration time, the Government may accept a quote (or part of a quote), whether or not there are exchanges after its receipt, unless a written notice of withdrawal is received before award.

The Government will only evaluate prices submitted on the PDF Document – IAW the provided Price Schedule. During the evaluation process the Contracting Officer will determine a "Total Evaluated Price" (TEP) for each responsive quote. The TEP is determined by totaling the amount of all line items identified in the price scheduled/PDF Document.

### Clauses and Provisions

FAR provision 52.212-3, Offeror Representations and Certifications -- Commercial Items with alternate I applies to this acquisition; the offeror verifies by submission of their offer that the representation and certifications currently posted electronically at FAR 52.212-3, Offeror Representations and Certifications -- Commercial Items, have been entered or updated in the last 12 months, are current, accurate, complete, and applicable to this solicitation.

FAR clause 52.212-4, Contract Terms and Conditions -- Commercial Items applies to this acquisition.

FAR clause 52.212-5, Contract Terms and Conditions Required To Implement Statutes or Executive Orders -- Commercial Items applies to this acquisition; the following clauses are hereby included by reference:

- 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards
- 52.219-6, Notice of Total Small Business Set-Aside
- 52.219-28, Post Award Small Business Program Representation
- 52.222-3, Convict Labor
- 52.222-19, Child Labor-Cooperation with Authorities and Remedies
- 52.222-21, Prohibition of Segregated Facilities
- 52.222-26, Equal Opportunity
- 52.222-50, Combating Trafficking in Persons
- 52.223-11, Ozone-Depleting Substances and High Global Warming Potential Hydrofluorocarbons
- 52.223-18, Encouraging Contractor Policies to Ban Text Messaging While Driving
- 52.223-20, Aerosols
- 52.225-13, Restrictions on Certain Foreign Purchases
- 52.232-33, Payment by Electronic Funds Transfer-System for Award Management
- 52.242-5, Payments to Small Business Subcontractors
- 52.222-41, Service Contract Labor Standards
- 52.222-42, Statement of Equivalent Rates for Federal Hires

The provisions and clauses listed below have been determined by the contracting officer to be necessary for this acquisition and consistent with customary commercial practices. The following provisions and clauses are hereby included by reference:

252.204-7017 Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or

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Services-Representation.

52.223-22 Public Disclosure of Greenhouse Gas Emissions and Reduction Goals-Representation.

52.204-24 Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment.

252.232-7006 Wide Area WorkFlow Payment Instructions.

252.203-7000 Requirements Relating to Compensation of Former DoD Officials.

252.203-7005 Representation Relating to Compensation of Former DoD Officials.

252.204-7008 Compliance with Safeguarding Covered Defense Information Controls.

252.204-7012 Safeguarding Covered Defense Information and Cyber Incident Reporting.

252.204-7015 Notice of Authorized Disclosure of Information for Litigation Support.

252.204-7018 Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services.

252.225-7055 Representation Regarding Business Operations with the Maduro Regime.

252.225-7056 Prohibition Regarding Business Operations with the Maduro Regime.

252.232-7003 Electronic Submission of Payment Requests and Receiving Reports.

252.232-7010 Levies on Contract Payments.

252.232-7017 Accelerating Payments to Small Business Subcontractors-Prohibition on Fees and Consideration.

252.244-7000 Subcontracts for Commercial Items.

52.204-13 System for Award Management Maintenance.

52.204-16 Commercial and Government Entity Code Reporting.

52.204-18 Commercial and Government Entity Code Maintenance.

52.204-7 System for Award Management.

52.223-5 Pollution Prevention and Right-to-Know Information.

52.232-40 Providing Accelerated Payments to Small Business Subcontractors.

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<b>Attachments</b>
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Attachment 1: 68 CYS Furniture PWS V2

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