

- (i) This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in subpart 12.6 of the Federal Acquisition Regulation, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; quotes are being requested and a written solicitation will not be issued.
- (ii) This solicitation is issued as a Request for Quotation (RFQ).
- (iii) The solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular 2023-04.
- (iv) This procurement is set aside for 100% Total Small Business. The NAICS code is 561720 and the Small Business Size Standard is \$19.5 Million.

(v) Schedule of Items/Price Schedule

BASE YEAR – September 1, 2023 – August 31, 2024				
<u>Description</u>	<u>Qty</u>	<u>Unit of Issue</u>	<u>Unit Price</u>	<u>Total Price</u>
Janitorial Services – WCF Maintenance Shop	12	Month	\$	\$
Total Quote:				\$

OPTION YEAR 1 – September 1, 2024 – August 31, 2025				
<u>Description</u>	<u>Qty</u>	<u>Unit of Issue</u>	<u>Unit Price</u>	<u>Total Price</u>
Janitorial Services – WCF Maintenance Shop	12	Month	\$	\$
Total Quote:				\$

OPTION YEAR 2 – September 1, 2025 – August 31, 2026				
<u>Description</u>	<u>Qty</u>	<u>Unit of Issue</u>	<u>Unit Price</u>	<u>Total Price</u>
Janitorial Services – WCF Maintenance Shop	12	Month	\$	\$
Total Quote:				\$

OPTION YEAR 3 – September 1, 2026 – August 31, 2027

<u>Description</u>	<u>Qty</u>	<u>Unit of Issue</u>	<u>Unit Price</u>	<u>Total Price</u>
Janitorial Services – WCF Maintenance Shop	12	Month	\$	\$
Total Quote:				\$

OPTION YEAR 4 – September 1, 2027 – August 31, 2028

<u>Description</u>	<u>Qty</u>	<u>Unit of Issue</u>	<u>Unit Price</u>	<u>Total Price</u>
Janitorial Services – WCF Maintenance Shop	12	Month	\$	\$
Total Quote:				\$

TOTAL QUOTE, BASE YEAR - OPTION YEAR 4:	\$
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Indicate Ability to Perform Services Per the Schedule Outlined in the Performance Work Statement Y or N:	
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Schedule Notes:

- a) Items labeled as optional are not required to be exercised by the Government. If exercised, the contractor will be required to perform the optional work in accordance with the terms and conditions of this contract.
- b) One award will be made from this solicitation, contractors must submit pricing for all items.
- c) Period of Performance: 9/1/2023-8/31/2024 plus option years if exercised.

WCF Maintenance Shop, Dixie National Forest

1748 West Kitty Hawk Dr.

Cedar City, UT 84721

Quoter's Company Information

Name of Company (Please Print):	
UEID NUMBER from SAM.gov:	
Printed Name of Company Representative:	
Signature of Company Representative:	
Date:	
Phone Number:	
Email Address:	

(vi) Description of Requirement

PERFORMANCE WORK STATEMENT

Scope of Work

A. Project Description

The work will consist of providing janitorial services for our WCF Maintenance Shop. The office work area includes; two offices, conference area, restroom with shower, and kitchen/break area. A site layout has been provided. Janitorial services will be provided, unless annotated differently, on a weekly basis. Recommended hours of services are before 6AM and after 6PM on weekdays (M-F).

The project consists of the following services, with its frequency requirement:

Twice Weekly Services

- Vacuuming carpeted areas.
- Mop tiled areas.
- Clean Desktop/tabletop.
- Trash cans emptied.
- Trash can liners replaced.
- Sinks and fixtures, scrubbed.
- Microwave, scrubbed.
- Mirrors, cleaned.
- Toilet, scrubbed.
- Soap dispensers, filled.
- Towel dispensers, filled.

Weekly Services

- Walls (spot clean).
- Dusting (6' and below).
- Shower, scrubbed.

Monthly Services

- Dusting (higher than 6').
- Refrigerator, scrubbed.
- Windows, cleaned.

Quarterly Services

- Carpet, shampooed.

Project Location

- A. Services will be performed at the Dixie NF WCF Maintenance Shop, located on the north end of the same property as the Color Country Interagency Fire Center (CCIFC).
- B. When actual address is entered into a GPS system, directions will take you approximately 0.20 miles west of the actual location. Dixie NF WCF maintenance shop is located between Davis Heating & A/C Service, Inc. & Cedar City Trap Club. Please see attached maps provided.

Specifications

The following items are to be provided for this contract (but is not limited to):

- Restroom – Toilet, shower, countertop, floor, sink and fixtures are cleaned and free of debris. Dispensers should be checked and filled, to ensure adequate supply is available until next service

visit.

- Floors – Carpeted areas need to be vacuumed weekly. Tile floors will need to be mopped weekly. Each area should be clean and free of debris.
- Dusting – Areas include; furniture, file cabinets, fixtures, window sills, office partitions, and blinds. Ensure all items are free of obvious dust, dirt, and cobwebs. Areas below 6’ will be cleaned weekly. Areas above 6’ will be cleaned monthly.
- Glass – Clean all windows within the work area of the shop, weekly. Services should include both interior and exterior.
- Sinks – Cleaned and free of any debris or water marks, weekly.
- Waste Baskets – Emptied weekly. Liners need to be replaced weekly.

All work will be performed weekly, unless otherwise documented differently, by the Government. Please ensure all items listed are cleaned as indicated. Inform COR of any changes to the schedule or concerns.

Please contact the COR 24-48 hours prior to any adjustments to an established day of weekly services. Monthly services should occur during the first week of each month. Quarterly services will need to be arranged with the COR.

WORK SCHEDULE

Except for emergency work which requires immediate attention, all work under this contract shall be accomplished outside of regular office working hours. The Contractor will not be required to perform work on a National Holiday, or the day the Holiday is observed.

Federal Holidays are:

New Year’s Day	Juneteenth	Veteran’s Day
Martin Luther King Jr. Day	Independence Day	Thanksgiving
President’s Day	Labor Day	Christmas
Memorial Day	Columbus Day	

GOVERNMENT FURNISHED PROPERTY

The following supplies will be furnished by the Government and provided to the Contractor as needed:

- a. Keys and entrance code to access buildings. Keys and entrance code furnished to the Contractor shall be returned upon termination of the contract, shall not be shared and shall be kept confidential. Keys shall not be duplicated.
- b. Dumpster for refuse on site.
- c. Dumpster/container for cardboard recycling on site.

CONTRACTOR-FURNISHED SUPPLIES, MATERIALS AND EQUIPMENT

The Contractor shall provide vacuum(s), carpet cleaner(s), carpet shampooers, and any other cleaning equipment, materials and supplies necessary to adequately meet the cleaning specifications and perform this contract according to all of the terms. No flammable or explosive liquids such as gasoline will be stored. The Contractor shall submit a list of cleaning products to be used to the Contracting Officer’s Representative (COR), for approval at the pre-work conference and at any time that the approved product is replaced with a different product.

The contractor shall provide toilet tissue, hand soap, paper hand towels, plastic trash bags, paper bags and all other supplies necessary to perform the required services as stated herein. Supplies shall meet the existing equipment manufacturer's specifications.

The Contractor will be permitted to store small quantities of Contractor-furnished supplies and equipment in the Government building. Supplies furnished by the Contractor shall be maintained in a neat, orderly manner by the Contractor when stored at a Government Facility within the designated area. Contractor shall provide Material Data Sheets for chemicals in cleaning compounds. Material Safety Data Sheets (MSDS) shall be posted in the storage area. Contractor shall meet all OSHA requirements for storing cleaning compounds/chemicals if stored on Government premises. If a piece of equipment needs repair or is determined unsafe by the COR or Safety Officer, the Contractor shall immediately stop using the equipment. Defective equipment shall be repaired or replaced within 72 hours.

The Contractor must comply with Section 9002 of the Farm Security and Rural Investment Act of 2002 (FSRIA), Executive Order (EO) 13423, "Strengthening Federal Environmental, Energy, and Transportation Management," and the Federal Acquisition Regulation to provide bio based products.

The Contractor shall utilize products and material made from bio-based materials (e.g., bio based greases, bio based hydraulic fluids, bio-based absorbents) to the maximum extent possible without jeopardizing the intended end use or detracting from the overall quality delivered to the end user. All supplies and materials shall be of a type and quality that conform to applicable Federal specifications and standards. All supplies and materials to be used in the performance of work described herein are subject to the approval of the Contracting Officer Representative (COR). The following is an example list of products that may be used in this contract for Janitorial Services for which bio-based products are available. The list is not all inclusive. It is desirable that vendors be able to supply the greatest number of bio-based products listed meeting the health and environmental specifications.

- Adhesive and mastic removers.
- Air fresheners and deodorizers including dispenser.
- All-purpose cleaner.
- Bathroom cleaner.
- Brass polish/cleaner.
- Carpet cleaners.
- Chrome polish/cleaner.
- Cream cleaner.
- Degreaser/cleaner.
- Deodorizer.
- Disinfectant sanitizer.
- Drain cleaners.
- Extraction fluid.
- Floor finish.
- Floor finish restorer.
- Floor sealer.
- Floor stripper.
- Furniture cleaners and protectors.
- General purpose household cleaners.
- Glass cleaner.
- Grout sealer.
- Gum remover.
- Heavy duty cleaner.

- Laundry detergent.
- Lime and scale remover (tub and tile cleaner).
- Liquid hand soap including dispenser.
- Metal cleaners and corrosion removers.
- Microbial cleaners.
- Multipurpose cleaners.
- Neutral cleaner (liquid).
- Solvent.
- Stain remover.
- Stainless steel polish.
- Toilet bowl cleaner.

Bio based products that are designated for preferred procurement under USDA's Bio Preferred program must meet the required minimum bio based content as stated in the USDA Final Rule available at www.biopreferred.gov. The Contractor should provide data for their bio based products such as bio based content.

In addition to the bio based products designated by the U.S. Department of Agriculture in the Bio Preferred Program, the Contractor is encouraged to use other bio based products.

The Contractor shall submit with the initial proposal a complete list of bio based products, indicating the name of the manufacturer, cost of each material, and the intended use of each of the materials that are to be used in carrying out the requirements of the contract. Additionally, the awarded Contractor on each anniversary date of the contract shall compile a complete list of bio based products, including the information above, purchased to carry out the contract requirements. The Contractor shall list volume to be used and total cost for each individual product. This information will be used for reporting purposes.

The Contractor shall comply with the provisions at FAR 52.223-1, Bio based Product Certification.

The Contractor shall comply with the clause at FAR 52.223-2, Affirmative Procurement of Bio based Products under Service and Construction Contracts.

Proposed bio based custodial products which must be selected in accordance with the criteria included above. At a minimum, must identify products by brand name for each of the product types.

NOTE: A Contractor may propose more than one product within a product category and/or propose a product or products addressing more than one product category.

GOVERNMENT AND CONTRACTOR RESPONSIBILITIES

Government Responsibilities – The Government will not be responsible for damage occasioned by fire, theft, and accident or otherwise, to the Contractor's supplies, materials, or equipment in storage. In addition, the Government will not be responsible for damage to the Contractor's and his/her employee's personal belongings brought into the building.

Contractor Responsibilities – The Contractor shall not employ persons for work on the contract if such employee is considered by the Contracting Officer's Representative (COR) to be a potential threat to the health, safety, security, general well-being, or operation mission of the Agency.

- a. The Contractor is responsible for loss, theft, damage, or destruction of any Government or personal items belonging or assigned to the occupant or user in any office or other rooms of the facilities when

such acts can be proven, beyond a reasonable doubt, to be the fault of the Contractor of one of his/her employees, agents or subcontractors.

- b. Anyone employed by the Contractor must be 18 (eighteen) years of age or older. No one under the age of 18 shall be permitted to work in the building or on the premises. The Contractor shall ensure that no one but the Contractor and/or his/her employees have access to the premises.
- c. The Contractor is also responsible for ensuring that his/her employees do not disturb papers on desks, open desk drawers or cabinets, or use Government telephones or equipment, except as authorized, in writing, by the Contracting Officer's Representative (COR).
- d. The Contractor shall supply some type of identification that must be worn at all times while on the premises by Contractor and his/her employees. (FAR 52.204-9 -- Personal Identity Verification of Contractor Personnel)
- e. The Contractor shall inform the Contracting Officer's Representative (COR) of any items in need of repair/replacement.
- f. **Key Control** – the Contractor will establish and implement methods of ensuring that all keys issued by the Government are kept secure in the Contractor's possession and are not used by unauthorized persons.
 - 1. Keys issued by the Government shall not be duplicated.
 - 2. The Contractor will report the occurrence of a lost key to the contracting Officer no later than the next duty day.
 - 3. The Contractor will be required to reimburse the Government for replacement of locks or re-keying as a result of the Contractor loss of keys. In the event a master key is lost or duplicated, all locks and keys for that system will be replaced by the Government and the total cost deducted from the monthly payment due the Contractor.
 - 4. It is the responsibility of the Contractor to prohibit the use of keys issued by the government to persons other than the Contractor's employees. It is also the responsibility of the Contractor's employees to prohibit the opening of locked areas by Contractor's employees to permit entrance of persons other than Contractor's employees engaged in the performance of assigned work in those areas.
- g. Energy Conservation – Contractor shall turn on lights in rooms only during the time needed to perform the required work and shall ensure that all lights, except those required to remain on, are turned off in each room as it is completed.

REGULATIONS/POLICIES

All activities for this contract are governed by the applicable Federal Acquisition Regulations (FAR) as supplemented by the Department of Agriculture Acquisition Regulations (AGAR) and established local policy and procedures.

TRAVEL

Travel reimbursement is not authorized under this contract.

GOVERNMENT VEHICLES

For purposes of this contract, Government furnished resources shall not include Government Vehicles, nor shall

contractor personnel be allowed to ride in Government vehicles without prior authorization by the Contracting Officer.

SECURITY

The Contracting Officer's Representative (COR) for this contract will assist with the Contractor's entry into secure areas and inform the Contractor of security procedures. The Contractor shall comply with all security procedures.

All doors shall remain locked while Contractor performs the work and the Contractor shall ensure that all exterior doors are shut and locked prior to departure. The Contractor shall also ensure that all unnecessary lights and faucets are turned off, and all windows are closed.

All secured interior office doors shall remain locked while Contractor performs the work and the contractor shall ensure that those doors are locked and secured prior to departure. Offices shall only remain open while Contractor is present.

The Contractor shall not adjust any mechanical equipment controls, shall report any fires and hazardous conditions, shall turn in lost and found articles, and shall notify the Contracting Officer's Representative (COR) when an unauthorized or suspicious person(s) is seen on the premises.

The Forest Service reserves the right to perform security checks on Contractor employees.

TRAINING

The Contractor is responsible for all training for its employees except when training can only be provided by the Forest Service. Requests for training by exception must be provided to and approved by the CO prior to the Government conducting training.

DELIVERABLES

The tasks for each functional area are outlined in PROJECT DESCRIPTION and JANITORIAL SERVICES. The performance of the tasks will be monitored periodically based on the Performance Requirements Summary Sheet (**Attachment E**) and reported monthly via the Quality Assurance Checklist (**Attachment C**). The completed Checklist will be retained in the Contracting Officer's Representative (COR) file and a copy provided to the Contracting Officer.

QUALITY

The Contractor shall develop and maintain a quality program to ensure the required services are performed in accordance with commonly accepted commercial practices, which may include service checklists or reports. The Contractor shall implement procedures to identify, prevent and ensure non-recurrence of defective services. As a minimum, the Contractor shall develop quality control procedures addressing the areas identified in the PWS.

The Contracting Officer's Representative (COR) will perform bimonthly inspections to evaluate the quality of work being performed. At any time when work is performed and is not in compliance with specifications, the Contractor will be informed and required to correct the deficiencies in accordance with FAR Clause 52.246-4 Inspection of Services Fixed Price **Sub-Section (e)(1)**. Acceptance of work will be determined by inspection of the entire job and will be based on adherences to the specification. The Contracting Officer's Representative (COR) will record the results of these inspections on a Quality Assurance Checklist (**Attachment C**). Inspection will be conducted more frequently as deemed necessary by the Contracting Officer's Representative (COR).
Government Remedies.

The Contracting Officer shall follow FAR 52.249-8 Default (Fixed-Price Supply and Service), for Contractor's failure to perform satisfactory services or failure to correct non-conforming services.

PERFORMANCE-BASED CONTRACTING.

Quality will be measured based on the standards and objectives listed in the Performance Requirements Summary (**Attachment E**).

IDENTIFICATION OF CONTRACTOR EMPLOYEES:

All contract personnel are required to identify themselves as contractors. In any situations where their contractor status is not obvious to third parties, they must make their status known to avoid creating an impression that they are Government employees.

Points of Contact (POC):

Contracting Officer's Representative (COR):

Kolby Lloyd

Civil Engineer

Dixie National Forest USDA-FS

820 N. Main St.

Cedar City, UT 84721

Phone: (435) 865-3787

Email: kolby.lloyd@usda.gov

Contracting Officer (CO):

Whit Fausett

Contract Specialist

Procurement and Property Services – CSA #7

1749 West 500 South

Salt Lake City, UT 84104

Phone: (385) 270-7112

Email: arlen.fausett@usda.gov

(vii) Date(s) and Place(s) of Delivery and Acceptance/Location

Dixie NF WCF Maintenance Shop

1748 West Kitty Hawk Dr.

Cedar City, UT 84721

CLAUSES:

(viii) 52.252-2 Clauses Incorporated by Reference (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

Federal Acquisition Regulation (FAR) Clauses:

<https://www.acquisition.gov/browse/index/far> (FAR clauses begin with 52)

Department of Agriculture Acquisition Regulation (AGAR) Clauses: <https://www.acquisition.gov/agar> (AGAR clauses begin with 452)

FAR and AGAR Deviations to clauses may be viewed at: [Policies & Regulations | USDA](#)

Clauses Incorporated by Reference:

(ix) 52.212-4 Contract Terms and Conditions – Commercial Products and Commercial Services (DEC 2022) ([DEVIATION 2017-1](#))

Addenda to 52.212-4:

52.204-13 System for Award Management Maintenance (OCT 2018)

52.204-18 Commercial and Government Entity Code Maintenance (AUG 2020)

52.204-19 Incorporation by Reference of Representations and Certifications (DEC 2014)

52.223-2 Affirmative Procurement of Biobased Products Under Service and Construction Contracts (SEP 2013)

52.232-9 Limitation on Withholding of Payments (APR 1984)

52.232-39 Unenforceability of Unauthorized Obligations (JUN 2013)

52.237-2 Protection of Government Buildings, Equipment, and Vegetation (APR 1984)

52.245-1 Government Property (SEP 2021) Alt 1 (APR 2012)

52.245-9 Use and Charges (APR 2012)

52.246-4 Inspection of Services-Fixed Price (AUG 1996)

52.249-8 Default (Fixed-Price Supply and Service)(APR 1984)

(x) 52.204-9 Personal Identity Verification of Contractor Employees (JAN 2011)

(a) The contractor shall comply with the personal identity verification (PIV) policies and procedures established by the Department of Agriculture (USDA) Directives 4620-002 series.

(b) Should the results of the PIV process require the exclusion of a contractor's employee; the Contracting Officer will notify the contractor in writing.

(c) The contractor must appoint a representative to manage compliance with the PIV policies established by the USDA Directives 4620-002 series and to maintain a list of employees eligible for a USDA LincPass required for performance of the work.

(d) The responsibility of maintaining a sufficient workforce remains with the contractor. Contractor employees may be barred by the Government from performance of work should they be found ineligible or to have lost eligibility for a USDA LincPass. Failure to maintain a sufficient workforce of employees eligible for a USDA LincPass may be grounds for termination of the contract.

(e) The contractor shall insert this clause in all subcontracts when the subcontractor is required to have routine unaccompanied physical access to a Federally-controlled facility and/or routine unaccompanied access to a Federally-controlled information system.

(f) The PIV Sponsor for this contract is a designated program point of contact, which in most cases is the COR, unless otherwise specified in this contract. The PIV Sponsor will be available to receive contractor identity information from **Monday – Thursday, 9:00 AM – 3:00 PM MT 1749 West 500 South Salt Lake City, UT 84104 Attn: Ms. Chris Hansen.** The Government will notify the contractor if there is a change in the PIV Sponsor, the office address, or the office hours for registration; however, it is the contractor's responsibility to meet all aspects of paragraphs (c), (d), and (e).

(xi) 52.217-8 Option to Extend Services (Nov 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 3 days of the expiration of the final option year.

(xii) 52.217-9 Option to Extend the Term of the Contract (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 5 years and 6 months.

Clauses Incorporated by Full Text:

(xiii) 52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders—Commercial Products and Commercial Services (JUN 2023) ([DEVIATION 2017-1](#), [DEVIATION DEC 2022](#))

(a) (1)–(7)

(b) (5), (8), (15), (23), (28), (30), (31), (33), (36), (45), (52), (59)

(c) (1), (2), (7), (8)

In compliance with the Service Contract Labor Standards statute and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of [5 U.S.C.5341](#) or [5 332](#).

This Statement is for Information Only: It is not a Wage Determination

Employee Class	Monetary Wage/Fringe Benefits
GS-3 Step-4	\$16.20/\$4.80

(d) (1)–(3)

(e) (1), (2)

(xiv) 52.252-6 Authorized Deviations in Clauses (NOV 2020)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of “(DEVIATION)” after the date of the clause.

(b) The use in this solicitation or contract of any Agriculture Acquisition Regulation (48 CFR 4) clause with an authorized deviation is indicated by the addition of “(DEVIATION)” after the name of the regulation.

(xv) 452.204-70 Modification for Contract Closeout [\(DEVIATION JUL 2022\)](#)

Upon contract closeout for contracts utilizing Simplified Acquisition Procedures (SAP) according to FAR 13:

(a) If unobligated funds in the amount of \$1000 or less remain on the contract, the Contracting Officer (CO) shall issue a unilateral modification for de-obligation. The contractor will receive a copy of the modification but will not be required to provide a signature. The CO shall immediately proceed with contract closeout upon completion of the period of performance, receipt and acceptance of supplies or services, and final payment.

(b) If unobligated funds of more than \$1000 remain on the contract, the CO shall issue a bilateral modification for de-obligation. The contractor will receive a copy of the modification and will be required to provide a signature. (The CO may also request a Release of Claims be completed by the contractor, although not required for contract and orders using SAP procedures.) If the bilateral modification and Release of Claims are not returned to the CO within 60 days, the CO shall release the modification as unilateral and proceed with contract closeout upon completion of the period of performance, receipt and acceptance of supplies or services, and final payment.

List of Documents, Attachments, and Exhibits

Attachment	Description	Pages
A	Quality Assurance Surveillance Plan	5
B	Wage Determination – WD 2015-5495 (Rev. 19) 12/27/2022	15
C	Quality Assurance Checklist	1
D	Quality Assurance Checklist – Customer Complaint Form	1
E	Performance Requirements Summary	1
F	Building Layout	1
G	Map - Location of WCF Shop	2
Exhibit	Description	Pages
1	Experience and Equipment Questionnaire (Contractor required to fill out and return with their quote)	2
2	Subcontractor Form SF-1413 (If Applicable)	1

Attachment A - QASP

**QUALITY ASSURANCE SURVEILLANCE PLAN
(QASP)**

**FOR SUPPORT OF
Janitorial Services
Dixie National Forest
Issued June 2023**

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1.0 INTRODUCTION

This quality assurance surveillance plan (QASP) is pursuant to the requirements listed in the performance work statement (PWS) entitled Janitorial Services Dixie National Forest). The Contractor shall provide janitorial services.

This QASP sets forth the procedures and guidelines the Forest Service will use in ensuring the required performance standards or services levels are achieved by the Contractor.

2.0 PURPOSE

2.1 The purpose of the QASP is to provide Government *surveillance* oversight of the Contractor's quality control efforts to *assure* that they are timely, effective and are delivering the tasks specified in the contract. The QASP provides a means for evaluating whether the Contractor is meeting the performance standards/quality levels identified in the PWS and the Contractor's quality control plan (QCP), and to ensure that the government pays only for the level of services received. The required performance standards and/or quality levels are included in the PWS and in Attachment F, "Performance Requirements Summary." If the Contractor meets the required service or performance level, it will be paid the monthly amount agreed on in the contract.

2.2 This QASP defines the roles and responsibilities of all members of the integrated project team (IPT), identifies the performance objectives, defines the methodologies used to monitor and evaluate the Contractor's performance, describes quality assurance documentation requirements, and describes the analysis of quality assurance monitoring results.

2.3 The Contractor, and not the Government, is responsible for management and quality control actions necessary to meet the quality standards set forth by the contract. The QASP is not intended to duplicate the Contractor's Management Plan. The Government may provide the Contractor an informational copy of the QASP as a n Attachment to the solicitation to support the Contractor's efforts in developing its plan for maintaining the levels of quality anticipated to be delivered under the terms of the contract.

3.0 ROLES AND RESPONSIBILITIES

3.1 The Contracting Officer

The contracting officer (CO) is responsible for monitoring contract compliance, contract administration, and cost control and for resolving any differences between the observations documented by the Contracting Officer's Representative (COR) and the Contractor. The CO will designate one full-time COR as the government authority for performance management. The number of additional representatives serving as technical inspectors depends on the complexity of the services measured, as well as the Contractor's performance, and must be identified and designated by the CO.

3.2 The Contracting Officer's Representative

The contracting officer's representative (COR) is designated in writing by the CO to act as his or her authorized representative to assist in administering a contract. COR limitations are contained in the written appointment letter. The COR is responsible for technical administration of the project and ensures proper government surveillance of the Contractor's performance. The COR is not empowered to make any contractual commitments or to authorize any contractual changes on the government's behalf. Any changes that the Contractor deems may affect contract price, terms, or conditions shall be referred to the CO for action. The COR will have the responsibility for completing QA monitoring forms used to document the inspection and evaluation of the Contractor's work performance. Government surveillance may occur under the inspection of services clause for any service relating to the contract.

4.0 METHODS OF QA SURVEILLANCE

4.1 Surveillance Techniques

In an effort to minimize the performance management burden, simplified surveillance methods shall be used by the government to evaluate Contractor performance when appropriate. The primary methods of surveillance are:

- **Customer Feedback** – Customer feedback may be obtained either from the results of formal customer satisfaction surveys or from random customer complaints. Customer complaints, to be considered valid, must set forth clearly and in writing the detailed nature of the complaint, must be signed and must be forwarded to the COR. The COR shall maintain a summary log of all formally received customer complaints as well as a copy of each complaint in a documentation file. The COR shall also keep the tabulated results of all customer satisfaction surveys on file and shall enter the summary results into the Quality Assurance Checklist.
- **Random Checks/Inspections on Completion of Workload Taskings** – Random checks will be conducted to ensure compliance with the intent of the Performance Work Statement and common commercial practices. The COR will conduct the random monitoring.

4.2 Customer Feedback

The Contractor is expected to establish and maintain professional communication between its employees and customers. The primary objective of this communication is customer satisfaction. Customer satisfaction is the most significant external indicator of the success and effectiveness of all services provided and can be measured through customer complaints.

Customer complaints, to be considered valid, must set forth clearly and in writing the detailed nature of the complaint, must be signed, and must be forwarded to the COR. The COR will accept those customer complaints and investigate using the Quality Assurance Checklist.

Customer feedback may also be obtained from the results of formal customer satisfaction surveys.

5.0 DOCUMENTATION

5.1 Quality Assurance File

The COR will, in addition to providing documentation to the Contracting Officer, maintain a complete Quality Assurance file. The file will contain copies of all reports, evaluations, recommendations, and any actions related to the Government's performance of the quality assurance function, including the originals of all Surveillance Activity Checklists. All such records will be retained for the life of this contract. The COR shall forward these records to the Contracting Officer monthly, unless otherwise requested.

6.0 RESOLVING PERFORMANCE ISSUES

6.1 Actions to Remedy Unacceptable Performance

When performance is deemed unacceptable, the COR will so inform the Contractor's on-site representative. Disputes should be referred to the CO for resolution. If any services do not conform to contract requirements, the Government may require the Contractor to re-perform the services to conform with contract requirements at no additional cost to the government. When sub-par performance cannot be corrected by re-performance, the Government may:

- Seek monetary or any other negotiated form of consideration, as well as require the Contractor to take action to reasonably ensure future performance conforms to contract requirements.

➤ By separate contract or otherwise, perform the services and charge to the Contractor any cost incurred by the Government that is directly related to the performance of such service.

➤ Issue Cure Notice.

➤ Issue Show Cause.

➤ Terminate the contract for government convenience.

➤ Terminate the contract for cause.

6.2 Problem Resolution

The COR, CO and Contractor should jointly formulate tactical and long-term courses of action.

Decisions regarding changes to metrics, thresholds, or service levels should be clearly documented.

Changes to service levels, procedures, and metrics will be incorporated as a bilateral contract modification.

Attachment B: Wage Determination

"REGISTER OF WAGE DETERMINATIONS UNDER	U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT	EMPLOYMENT STANDARDS ADMINISTRATION
By direction of the Secretary of Labor	WAGE AND HOUR DIVISION
	WASHINGTON D.C. 20210
	Wage Determination No.: 2015-5495
Daniel W. Simms Division of	Revision No.: 19
Director Wage Determinations	Date Of Last Revision: 12/27/2022

Note: Contracts subject to the Service Contract Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658.

If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or after January 30, 2022:	Executive Order 14026 generally applies to the contract.
	The contractor must pay all covered workers at least \$16.20 per hour (or the applicable wage rate listed on this wage determination if it is higher) for all hours spent performing on the contract in 2023.
If the contract was awarded on or between January 1, 2015 and January 29, 2022, and the contract is not renewed or extended on or after January 30, 2022:	Executive Order 13658 generally applies to the contract.
	The contractor must pay all covered workers at least \$12.15 per hour (or the applicable wage rate listed on this wage determination if it is higher) for all hours spent performing on the contract in 2023.

The applicable Executive Order minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the Executive Orders is available at www.dol.gov/whd/govcontracts.

State: Utah
Area: Utah Counties of Beaver, Garfield, Iron, Kane

Fringe Benefits Required Follow the Occupational Listing

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		14.35***

01012 - Accounting Clerk II	16.11***
01013 - Accounting Clerk III	18.02
01020 - Administrative Assistant	23.53
01035 - Court Reporter	19.50
01041 - Customer Service Representative I	14.09***
01042 - Customer Service Representative II	15.37***
01043 - Customer Service Representative III	17.25
01051 - Data Entry Operator I	13.16***
01052 - Data Entry Operator II	14.36***
01060 - Dispatcher, Motor Vehicle	22.06
01070 - Document Preparation Clerk	14.10***
01090 - Duplicating Machine Operator	14.10***
01111 - General Clerk I	13.35***
01112 - General Clerk II	14.57***
01113 - General Clerk III	16.35
01120 - Housing Referral Assistant	21.04
01141 - Messenger Courier	12.47***
01191 - Order Clerk I	14.01***
01192 - Order Clerk II	15.29***
01261 - Personnel Assistant (Employment) I	16.89
01262 - Personnel Assistant (Employment) II	18.88
01263 - Personnel Assistant (Employment) III	21.04
01270 - Production Control Clerk	21.77
01290 - Rental Clerk	13.99***
01300 - Scheduler, Maintenance	16.89
01311 - Secretary I	16.89
01312 - Secretary II	18.88
01313 - Secretary III	21.04
01320 - Service Order Dispatcher	19.72
01410 - Supply Technician	23.53
01420 - Survey Worker	17.48
01460 - Switchboard Operator/Receptionist	13.71***
01531 - Travel Clerk I	13.88***
01532 - Travel Clerk II	14.77***
01533 - Travel Clerk III	15.47***
01611 - Word Processor I	15.29***
01612 - Word Processor II	17.16
01613 - Word Processor III	19.20
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	19.06
05010 - Automotive Electrician	18.09
05040 - Automotive Glass Installer	17.17
05070 - Automotive Worker	17.14
05110 - Mobile Equipment Servicer	15.24***
05130 - Motor Equipment Metal Mechanic	18.82
05160 - Motor Equipment Metal Worker	17.14
05190 - Motor Vehicle Mechanic	17.88

05220 - Motor Vehicle Mechanic Helper	14.11***
05250 - Motor Vehicle Upholstery Worker	16.19***
05280 - Motor Vehicle Wrecker	17.14
05310 - Painter, Automotive	18.09
05340 - Radiator Repair Specialist	17.14
05370 - Tire Repairer	14.14***
05400 - Transmission Repair Specialist	18.46
07000 - Food Preparation And Service Occupations	
07010 - Baker	15.44***
07041 - Cook I	14.54***
07042 - Cook II	16.91
07070 - Dishwasher	9.30***
07130 - Food Service Worker	11.20***
07210 - Meat Cutter	14.01***
07260 - Waiter/Waitress	10.64***
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	24.06
09040 - Furniture Handler	14.79***
09080 - Furniture Refinisher	24.06
09090 - Furniture Refinisher Helper	17.74
09110 - Furniture Repairer, Minor	20.89
09130 - Upholsterer	24.06
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	12.94***
11060 - Elevator Operator	13.53***
11090 - Gardener	18.72
11122 - Housekeeping Aide	13.97***
11150 - Janitor	13.97***
11210 - Laborer, Grounds Maintenance	14.51***
11240 - Maid or Houseman	11.80***
11260 - Pruner	13.44***
11270 - Tractor Operator	17.18
11330 - Trail Maintenance Worker	14.51***
11360 - Window Cleaner	15.08***
12000 - Health Occupations	
12010 - Ambulance Driver	14.67***
12011 - Breath Alcohol Technician	20.27
12012 - Certified Occupational Therapist Assistant	27.81
12015 - Certified Physical Therapist Assistant	27.81
12020 - Dental Assistant	16.76
12025 - Dental Hygienist	36.96
12030 - EKG Technician	30.73
12035 - Electro-neurodiagnostic Technologist	30.73
12040 - Emergency Medical Technician	14.67***
12071 - Licensed Practical Nurse I	18.12
12072 - Licensed Practical Nurse II	20.27
12073 - Licensed Practical Nurse III	22.60

12100 - Medical Assistant	16.91
12130 - Medical Laboratory Technician	18.35
12160 - Medical Record Clerk	15.29***
12190 - Medical Record Technician	21.36
12195 - Medical Transcriptionist	18.12
12210 - Nuclear Medicine Technologist	44.56
12221 - Nursing Assistant I	11.93***
12222 - Nursing Assistant II	13.40***
12223 - Nursing Assistant III	14.62***
12224 - Nursing Assistant IV	16.43
12235 - Optical Dispenser	19.31
12236 - Optical Technician	18.12
12250 - Pharmacy Technician	17.53
12280 - Phlebotomist	17.33
12305 - Radiologic Technologist	29.26
12311 - Registered Nurse I	24.18
12312 - Registered Nurse II	29.58
12313 - Registered Nurse II, Specialist	29.58
12314 - Registered Nurse III	35.78
12315 - Registered Nurse III, Anesthetist	35.78
12316 - Registered Nurse IV	42.90
12317 - Scheduler (Drug and Alcohol Testing)	25.12
12320 - Substance Abuse Treatment Counselor	28.79
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	16.49
13012 - Exhibits Specialist II	20.44
13013 - Exhibits Specialist III	25.00
13041 - Illustrator I	18.72
13042 - Illustrator II	23.20
13043 - Illustrator III	28.30
13047 - Librarian	22.73
13050 - Library Aide/Clerk	10.45***
13054 - Library Information Technology Systems Administrator	20.53
13058 - Library Technician	13.18***
13061 - Media Specialist I	14.81***
13062 - Media Specialist II	16.57
13063 - Media Specialist III	18.48
13071 - Photographer I	15.59***
13072 - Photographer II	17.59
13073 - Photographer III	21.61
13074 - Photographer IV	26.44
13075 - Photographer V	31.98
13090 - Technical Order Library Clerk	15.49***
13110 - Video Teleconference Technician	16.34
14000 - Information Technology Occupations	
14041 - Computer Operator I	18.28

14042 - Computer Operator II	20.45
14043 - Computer Operator III	23.88
14044 - Computer Operator IV	26.32
14045 - Computer Operator V	29.16
14071 - Computer Programmer I (see 1)	25.67
14072 - Computer Programmer II (see 1)	
14073 - Computer Programmer III (see 1)	
14074 - Computer Programmer IV (see 1)	
14101 - Computer Systems Analyst I (see 1)	
14102 - Computer Systems Analyst II (see 1)	
14103 - Computer Systems Analyst III (see 1)	
14150 - Peripheral Equipment Operator	18.28
14160 - Personal Computer Support Technician	26.32
14170 - System Support Specialist	29.39
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	31.89
15020 - Aircrew Training Devices Instructor (Rated)	38.58
15030 - Air Crew Training Devices Instructor (Pilot)	42.72
15050 - Computer Based Training Specialist / Instructor	31.89
15060 - Educational Technologist	27.62
15070 - Flight Instructor (Pilot)	42.72
15080 - Graphic Artist	22.82
15085 - Maintenance Test Pilot, Fixed, Jet/Prop	42.72
15086 - Maintenance Test Pilot, Rotary Wing	42.72
15088 - Non-Maintenance Test/Co-Pilot	42.72
15090 - Technical Instructor	19.36
15095 - Technical Instructor/Course Developer	23.68
15110 - Test Proctor	15.62***
15120 - Tutor	15.62***
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	10.41***
16030 - Counter Attendant	10.41***
16040 - Dry Cleaner	13.84***
16070 - Finisher, Flatwork, Machine	10.41***
16090 - Presser, Hand	10.41***
16110 - Presser, Machine, Drycleaning	10.41***
16130 - Presser, Machine, Shirts	10.41***
16160 - Presser, Machine, Wearing Apparel, Laundry	10.41***
16190 - Sewing Machine Operator	14.85***
16220 - Tailor	15.73***
16250 - Washer, Machine	11.62***
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	24.06
19040 - Tool And Die Maker	30.08
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	17.35
21030 - Material Coordinator	22.21

21040 - Material Expediter	22.21
21050 - Material Handling Laborer	14.80***
21071 - Order Filler	13.16***
21080 - Production Line Worker (Food Processing)	17.35
21110 - Shipping Packer	16.72
21130 - Shipping/Receiving Clerk	16.72
21140 - Store Worker I	14.82***
21150 - Stock Clerk	18.37
21210 - Tools And Parts Attendant	17.35
21410 - Warehouse Specialist	17.35
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	27.01
23019 - Aircraft Logs and Records Technician	20.89
23021 - Aircraft Mechanic I	25.62
23022 - Aircraft Mechanic II	27.01
23023 - Aircraft Mechanic III	28.50
23040 - Aircraft Mechanic Helper	17.74
23050 - Aircraft, Painter	24.06
23060 - Aircraft Servicer	20.89
23070 - Aircraft Survival Flight Equipment Technician	24.06
23080 - Aircraft Worker	22.47
23091 - Aircrew Life Support Equipment (ALSE) Mechanic I	22.47
23092 - Aircrew Life Support Equipment (ALSE) Mechanic II	25.62
23110 - Appliance Mechanic	24.06
23120 - Bicycle Repairer	19.32
23125 - Cable Splicer	38.04
23130 - Carpenter, Maintenance	20.60
23140 - Carpet Layer	21.30
23160 - Electrician, Maintenance	23.96
23181 - Electronics Technician Maintenance I	22.47
23182 - Electronics Technician Maintenance II	24.06
23183 - Electronics Technician Maintenance III	25.62
23260 - Fabric Worker	20.89
23290 - Fire Alarm System Mechanic	25.62
23310 - Fire Extinguisher Repairer	19.32
23311 - Fuel Distribution System Mechanic	25.62
23312 - Fuel Distribution System Operator	19.32
23370 - General Maintenance Worker	17.92
23380 - Ground Support Equipment Mechanic	25.62
23381 - Ground Support Equipment Servicer	20.89
23382 - Ground Support Equipment Worker	22.47
23391 - Gunsmith I	19.32
23392 - Gunsmith II	22.47
23393 - Gunsmith III	25.62
23410 - Heating, Ventilation And Air-Conditioning Mechanic	21.82
23411 - Heating, Ventilation And Air Conditioning Mechanic (Research Facility)	23.00

23430 - Heavy Equipment Mechanic	26.25
23440 - Heavy Equipment Operator	22.66
23460 - Instrument Mechanic	25.62
23465 - Laboratory/Shelter Mechanic	24.06
23470 - Laborer	14.80***
23510 - Locksmith	24.06
23530 - Machinery Maintenance Mechanic	23.89
23550 - Machinist, Maintenance	25.95
23580 - Maintenance Trades Helper	17.58
23591 - Metrology Technician I	25.62
23592 - Metrology Technician II	27.01
23593 - Metrology Technician III	28.50
23640 - Millwright	25.62
23710 - Office Appliance Repairer	24.06
23760 - Painter, Maintenance	19.58
23790 - Pipefitter, Maintenance	23.75
23810 - Plumber, Maintenance	22.94
23820 - Pneudraulic Systems Mechanic	25.62
23850 - Rigger	25.62
23870 - Scale Mechanic	22.47
23890 - Sheet-Metal Worker, Maintenance	25.62
23910 - Small Engine Mechanic	22.47
23931 - Telecommunications Mechanic I	27.10
23932 - Telecommunications Mechanic II	28.73
23950 - Telephone Lineman	25.62
23960 - Welder, Combination, Maintenance	22.46
23965 - Well Driller	25.62
23970 - Woodcraft Worker	25.62
23980 - Woodworker	19.32
24000 - Personal Needs Occupations	
24550 - Case Manager	13.59***
24570 - Child Care Attendant	11.25***
24580 - Child Care Center Clerk	13.71***
24610 - Chore Aide	13.42***
24620 - Family Readiness And Support Services Coordinator	13.59***
24630 - Homemaker	14.53***
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	25.82
25040 - Sewage Plant Operator	22.81
25070 - Stationary Engineer	25.82
25190 - Ventilation Equipment Tender	17.74
25210 - Water Treatment Plant Operator	22.81
27000 - Protective Service Occupations	
27004 - Alarm Monitor	18.83
27007 - Baggage Inspector	14.80***
27008 - Corrections Officer	22.65

27010 - Court Security Officer	19.30
27030 - Detection Dog Handler	18.83
27040 - Detention Officer	22.65
27070 - Firefighter	18.09
27101 - Guard I	14.80***
27102 - Guard II	18.83
27131 - Police Officer I	21.90
27132 - Police Officer II	24.34
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	13.42***
28042 - Carnival Equipment Repairer	14.62***
28043 - Carnival Worker	10.49***
28210 - Gate Attendant/Gate Tender	16.06***
28310 - Lifeguard	12.44***
28350 - Park Attendant (Aide)	17.97
28510 - Recreation Aide/Health Facility Attendant	13.11***
28515 - Recreation Specialist	21.87
28630 - Sports Official	14.31***
28690 - Swimming Pool Operator	17.47
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	22.52
29020 - Hatch Tender	22.52
29030 - Line Handler	22.52
29041 - Stevedore I	20.98
29042 - Stevedore II	24.06
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center(HFO) (see 2)	41.27
30011 - Air Traffic Control Specialist, Station(HFO) (see 2)	28.46
30012 - Air Traffic Control Specialist, Terminal(HFO) (see 2)	31.33
30021 - Archeological Technician I	18.07
30022 - Archeological Technician II	20.21
30023 - Archeological Technician III	25.03
30030 - Cartographic Technician	25.03
30040 - Civil Engineering Technician	26.39
30051 - Cryogenic Technician I	25.63
30052 - Cryogenic Technician II	28.29
30061 - Drafter/CAD Operator I	18.07
30062 - Drafter/CAD Operator II	20.21
30063 - Drafter/CAD Operator III	22.53
30064 - Drafter/CAD Operator IV	27.46
30081 - Engineering Technician I	16.02***
30082 - Engineering Technician II	17.97
30083 - Engineering Technician III	20.11
30084 - Engineering Technician IV	24.91
30085 - Engineering Technician V	30.48
30086 - Engineering Technician VI	36.12
30090 - Environmental Technician	23.65

30095 - Evidence Control Specialist	23.13
30210 - Laboratory Technician	21.27
30221 - Latent Fingerprint Technician I	25.63
30222 - Latent Fingerprint Technician II	28.29
30240 - Mathematical Technician	25.03
30361 - Paralegal/Legal Assistant I	18.92
30362 - Paralegal/Legal Assistant II	23.43
30363 - Paralegal/Legal Assistant III	28.66
30364 - Paralegal/Legal Assistant IV	34.68
30375 - Petroleum Supply Specialist	28.29
30390 - Photo-Optics Technician	25.03
30395 - Radiation Control Technician	28.29
30461 - Technical Writer I	23.65
30462 - Technical Writer II	28.92
30463 - Technical Writer III	35.00
30491 - Unexploded Ordnance (UXO) Technician I	26.22
30492 - Unexploded Ordnance (UXO) Technician II	31.73
30493 - Unexploded Ordnance (UXO) Technician III	38.03
30494 - Unexploded (UXO) Safety Escort	26.22
30495 - Unexploded (UXO) Sweep Personnel	26.22
30501 - Weather Forecaster I	27.46
30502 - Weather Forecaster II	33.41
30620 - Weather Observer, Combined Upper Air Or Surface Programs (see 2)	22.53
30621 - Weather Observer, Senior(see 2)	25.03
31000 - Transportation/Mobile Equipment Operation Occupations	
31010 - Airplane Pilot	31.73
31020 - Bus Aide	16.95
31030 - Bus Driver	24.45
31043 - Driver Courier	18.59
31260 - Parking and Lot Attendant	15.08***
31290 - Shuttle Bus Driver	20.24
31310 - Taxi Driver	17.26
31361 - Truckdriver, Light	20.24
31362 - Truckdriver, Medium	22.23
31363 - Truckdriver, Heavy	23.66
31364 - Truckdriver, Tractor-Trailer	23.66
99000 - Miscellaneous Occupations	
99020 - Cabin Safety Specialist	15.47***
99030 - Cashier	11.02***
99050 - Desk Clerk	11.12***
99095 - Embalmer	33.91
99130 - Flight Follower	26.22
99251 - Laboratory Animal Caretaker I	18.05
99252 - Laboratory Animal Caretaker II	18.90
99260 - Marketing Analyst	23.08
99310 - Mortician	33.91

99410 - Pest Controller	23.81
99510 - Photofinishing Worker	13.78***
99710 - Recycling Laborer	20.46
99711 - Recycling Specialist	24.53
99730 - Refuse Collector	18.94
99810 - Sales Clerk	13.78***
99820 - School Crossing Guard	12.77***
99830 - Survey Party Chief	19.05
99831 - Surveying Aide	13.57***
99832 - Surveying Technician	17.31
99840 - Vending Machine Attendant	20.21
99841 - Vending Machine Repairer	25.61
99842 - Vending Machine Repairer Helper	20.21

***Workers in this classification may be entitled to a higher minimum wage under Executive Order 14026 (\$16.20 per hour) or 13658 (\$12.15 per hour). Please see the Note at the top of the wage determination for more information. Please also note that the minimum wage requirements of Executive Order 14026 and 13658 are not currently being enforced as to contracts or contract-like instruments entered into with the federal government in connection with seasonal recreational services or seasonal recreational equipment rental for the general public on federal lands.

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.80 per hour, up to 40 hours per week, or \$192.00 per week or
\$832.00 per month

HEALTH & WELFARE EO 13706: \$4.41 per hour, up to 40 hours per week, or \$176.40 per week, or \$764.40 per month*

*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706, Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of twelve paid holidays per year: New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Good Friday, Memorial Day, Juneteenth National Independence Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: This wage determination does not apply to any individual employed in a bona fide executive, administrative, or professional capacity, as defined in 29 C.F.R. Part 541. (See 41 C.F.R. 6701(3)). Because most Computer Systems Analysts and Computer Programmers who are paid at least \$27.63 per hour (or at least \$684 per week if paid on a salary or fee basis) likely qualify as exempt computer professionals under 29 U.S.C. 213(a)(1) and 29 U.S.C. 213(a)(17), this wage determination may not include wage rates for all occupations within those job families. In such instances, a conformance will be necessary if there are nonexempt employees in these job families working on the contract.

Job titles vary widely and change quickly in the computer industry and are not determinative of whether an employee is an exempt computer professional. To be exempt, computer employees who satisfy the compensation requirements must also have a primary duty that consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

Any computer employee who meets the applicable compensation requirements and the above duties test qualifies as an exempt computer professional under both section 13(a)(1) and section 13(a)(17) of the Fair Labor Standards Act. (Field Assistance Bulletin No. 2006-3 (Dec. 14, 2006)). Accordingly, this wage determination will not apply to any exempt computer employee regardless of which of these two exemptions is utilized.

2)AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**** HAZARDOUS PAY DIFFERENTIAL ****

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS ****

The duties of employees under job titles listed are those described in the

"Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

** REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) **

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.

6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the ""Service Contract Act Directory of Occupations"" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1))."

Attachment C – QUALITY ASSURANCE CHECKLIST**Quality Assurance Checklist – Daily and Weekly Cleaning Services**

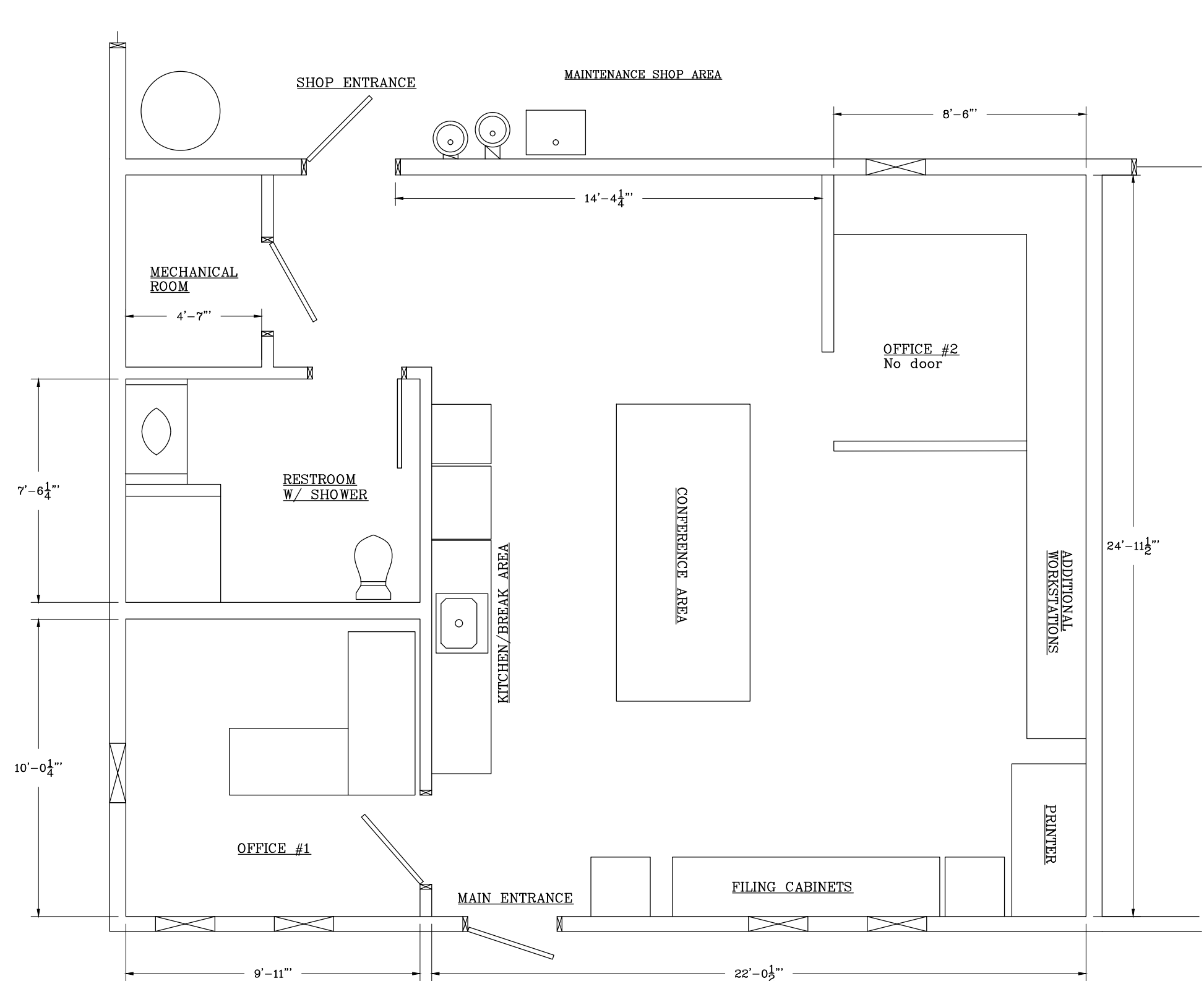
LOCATION: _____	MONTH: _____	YEAR: _____	CHECKED	DATE
Cleaning Schedule				
<u>Twice Weekly Services</u>				
Vacuuming carpeted areas				
Mop tiled areas				
Clean desktop/tabletop				
Trash cans emptied				
Trash can liners replaced				
Sinks and fixtures scrubbed				
Microwave scrubbed				
Mirrors cleaned				
Toilet Scrubbed				
Soap dispensers filled				
Towel dispensers filled				
<u>Weekly Services</u>				
Walls spot cleaned				
Dusting (6' and below)				
Shower scrubbed				
<u>Monthly Services</u>				
Dusting (higher than 6')				
Refrigerator scrubbed				
Windows cleaned				
<u>Quarterly Services</u>				
Carpet shampooed				
<u>Bio-Based Products</u>				
Ensure mandatory purchase and use of bio-based products				
Comments: (Note additional comment on back of form)				
<i>Unless noted, services performed were satisfactory.</i>				
COR Signature: _____ Date: _____				

[illegible]


Attachment – E PERFORMANCE REQUIREMENTS SUMMARY**Performance Requirements Summary**

Required Service	Standard (Referencing PWS)	Allowable Deviation	Performance Threshold	Method of Quality Assurance	Disincentive
Clean and Service Restrooms	Clean area of service to meet standards specified in the PWS Section vi	5% from standard	100% adherence to performance requirements is required. Not to exceed three reported occurrences with less than 100% compliance as reported by the COR on the Quality Assurance Checklist - Attachment C	Bi-Monthly Inspections Quality Assurance Checklist- Attachment D	Rework at no cost to the Government
Office Area Cleaning	Clean area of service to meet standards specified in the PWS Section vi	5% from standard	100% adherence to performance requirements is required. Not to exceed three reported occurrences with less than 100% compliance as reported by the COR on the Quality Assurance Checklist - Attachment C	Bi-Monthly Inspections Quality Assurance Checklist – Attachment D	Rework at no cost to the Government
Weekly Cleaning - Restrooms and Office Areas	Clean area of service to meet standards specified in the PWS Section vi	5% from standard	100% adherence to performance requirements is required. Not to exceed three reported occurrences with less than 100% compliance as reported by the COR on the Quality Assurance Checklist - Attachment C	Random Inspections Quality Assurance Checklist – Attachment D	Rework at no cost to the Government
Quarterly Cleaning Services	Clean area of service to meet standards specified in the PWS Section vi	5% from standard	100% adherence to performance requirements is required. Not to exceed three reported occurrences with less than 100% compliance as reported by the COR on the Quality Assurance Checklist - Attachment C	Random Inspections Quality Assurance Checklist – Attachment D	Rework at no cost to the Government
Services to be Performed Every Six Months	Clean area of service to meet standards specified in the PWS Section vi Section vi and any modification to the contract for emergency work or special event tasks	5% from standard	100% adherence to performance requirements is required. Not to exceed three reported occurrences with less than 100% compliance as reported by the COR on the Quality Assurance Checklist - Attachment C	Random Inspections Quality Assurance Checklist – Attachment D	Rework at no cost to the Government

Attachment – F Building Layout

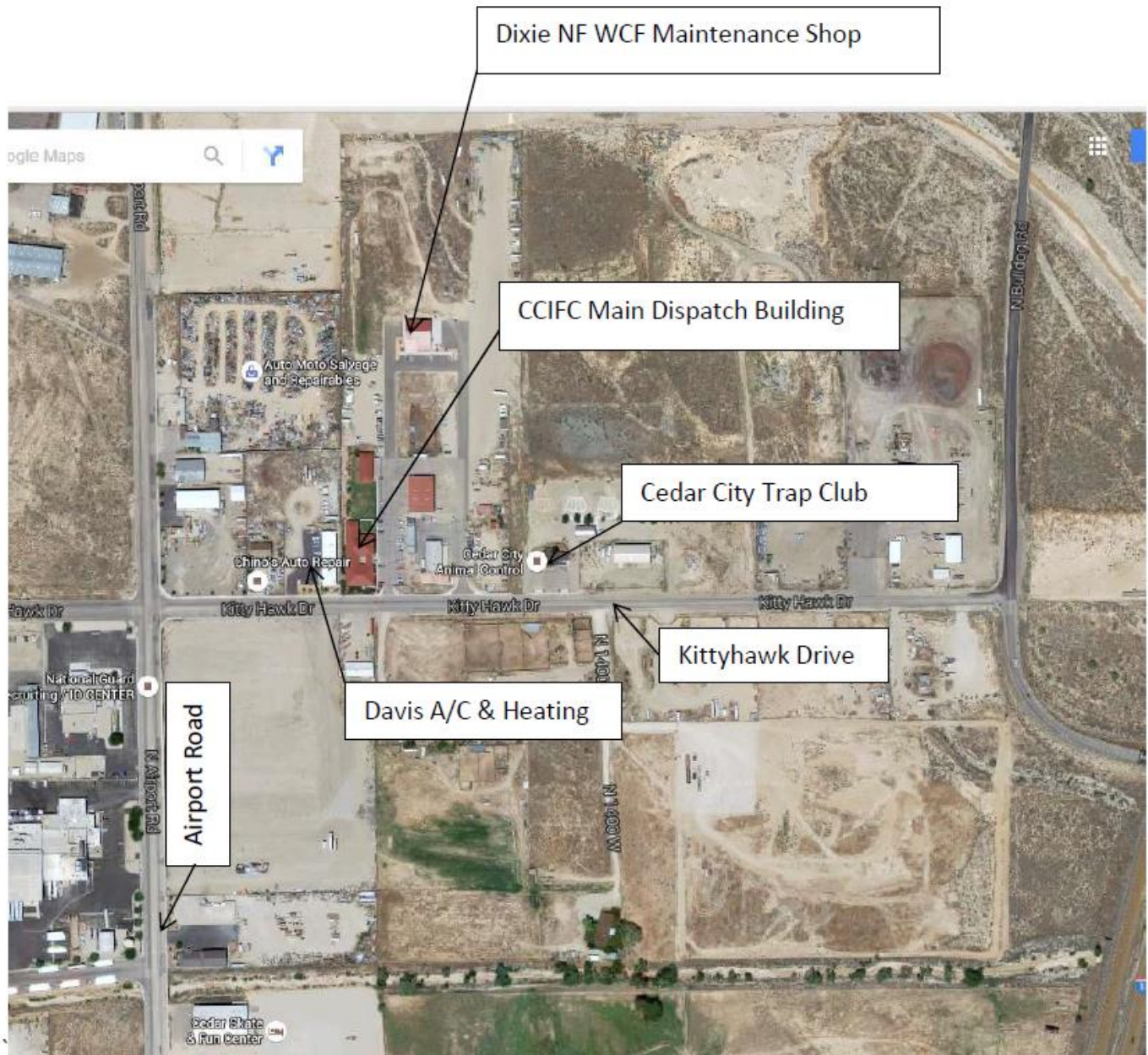


- NOTES:
- Restroom has a shower, sink, toilet, and a dispenser for both the soap and paper towels.
 - Mechanical room is not a part of the cleaning services. Larger cleaning supplies may be stored in this space.
 - Office #1 may be locked during service visits. If door is locked, trash can will be placed outside of the office. Additional services to this office should only be provided if office is locked.
 - Kitchen has a sink, refrigerator, and a microwave. Smaller supplies may be stored under the sink between cleanings.
 - Maintenance Shop area has a set of drinking fountains, sink, and dispenser (soap/towels). Trash cans will be emptied and liners should be replaced. Trash cans will be staged near the drinking fountains.
 - Windows are located on the south side of the building and one in Office #2.
 - All desk/table top areas will be free of papers and office essentials prior to that week's scheduled cleaning.

	U. S. Department of Agriculture FOREST SERVICE Intermountain Region 4 Engineering DIXIE NATIONAL FOREST	
	DESIGN BY: J. REDHOUSE CHECK: S. O'NEIL	DRAWING BY: J. REDHOUSE CHECK: S. O'NEIL
APPROVED: _____ DATE _____		
Dixie NF WCF Maintenance Shop Cleaning Contract		
Site Layout		
PROJECT No. DRAWING	SHEET 2 OF 2	

Attachment – G, Map – Location of WCF Shop





**Layout of Color Country
Interagency Fire Center (CCIFC)**

Exhibit #1 – Experience and Equipment Questionnaire**EXPERIENCE & EQUIPMENT QUESTIONNAIRE****1. Contractor Name, Address, & Telephone Number****EXPERIENCE****3. How many years does *your business* have in the line of work contemplated by this solicitation?****4. How many years' experience in contracting has your business had as a:**

(a) Prime Contractor_____ (b) Sub-contractor _____

Is this time concurrent? [] YES [] NO

5a. List Below all **Janitorial Services projects you or your business has completed within the last three (3) years:**

Contract Amount	Type of Project	Date Completed	Name, Address & Telephone Number of Owner/Person to Contact for Information

5b. List below the Projects that are incomplete:

Contract No.	Dollar Amount of Award	Name, Address & Phone No. of Agency Involved	Percent Completed	Dated Completed

6a. Have you ever failed to complete any work awarded to you? [] YES [] NO**6b. If "yes" to item 6a specify location(s), reason(s) why and COR: (Attach separate sheet of paper)****EQUIPMENT****7. Number of employees available for this project:****a. Minimum No. of employees _____ & Maximum No. of employees _____****b. Are Employees regularly on your payroll? []YES []NO****8. Specify Equipment available for this project (if required as part of the contract):****9. List Experience of Employees intended to be used on this project:**

Individual Name	Present Position	Years of Exp.	Magnitude & Type of Work

10. Did the offeror examine the area(s) for which this quote has been submitted? []YES []NO**Certification: I certify that all of the statements made by me are complete and correct to the best of my knowledge. That any persons named as references area authorized to furnish the Forest Service with information needed to verify my capability to perform this project.**_____
Signature_____
Date**Contractors are strongly encouraged to use this form and supplement it with additional narrative to fully address the evaluation criteria detailed in Section- Evaluation-Commercial Supplies and Commercial Services.**

Exhibit #1 Experience and Equipment Questionnaire – Bio-Based Product Information

List here the bio-based product information that you will use in the performance of this contract.

Exhibit #2 – SF1413 Subcontractor Form**STATEMENT AND ACKNOWLEDGMENT**OMB No.: 9000-0014
Expires: 01/31/2008

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the FAR Secretariat, (VIR), Regulatory and Federal Assistance Division, GSA, Washington, DC 20405; and to the Office of Management and Budget, Paperwork Reduction Project (9000-0014), Washington, DC 20503.

PART I - STATEMENT OF PRIME CONTRACTOR

1. PRIME CONTRACT NO.		2. DATE SUBCONTRACT AWARDED		3. SUBCONTRACT NUMBER	
4. PRIME CONTRACTOR				5. SUBCONTRACTOR	
a. NAME				a. NAME	
b. STREET ADDRESS				b. STREET ADDRESS	
c. CITY		d. STATE	e. ZIP CODE	c. CITY	
				d. STATE	
				e. ZIP CODE	
6. The prime contract <input type="checkbox"/> does, <input type="checkbox"/> does not contain the clause entitled "Contract Work Hours and Safety Standards Act -- Overtime Compensation."					
7. The prime contractor states that under the contract shown in Item 1, a subcontract was awarded on the date shown in Item 2 to the subcontractor identified in item 5 by the following firm:					
a. NAME OF AWARDING FIRM					
b. DESCRIPTION OF WORK BY SUBCONTRACTOR					

8. PROJECT		9. LOCATION	
10a. NAME OF PERSON SIGNING		11. BY (Signature)	
10b. TITLE OF PERSON SIGNING		12. DATE SIGNED	

PART II - ACKNOWLEDGMENT OF SUBCONTRACTOR

13. The subcontractor acknowledges that the following clauses of the contract shown in Item 1 are included in this subcontract:

Contract Work Hours and Safety
Standards Act - Overtime
Compensation - (If included in prime contract see Block 6)
Payrolls and Basic Records
Withholding of Funds
Disputes Concerning Labor Standards
Compliance with Davis-Bacon and Related Act Regulations

Davis-Bacon Act
Apprentices and Trainees
Compliance with Copeland Act Requirements
Subcontracts (Labor Standards)
Contract Termination - Debarment
Certification of Eligibility

14. NAME(S) OF ANY INTERMEDIATE SUBCONTRACTORS, IF ANY

A		C	
B		D	
15a. NAME OF PERSON SIGNING		16. BY (Signature)	
15b. TITLE OF PERSON SIGNING		17. DATE SIGNED	

Provisions:

PROVISIONS:

(xvi) 52.252-1 Solicitation Provisions Incorporated by Reference (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es): Federal Acquisition Regulation (FAR) Provisions: <https://www.acquisition.gov/browse/index/far> (FAR Provisions begin with 52)

Department of Agriculture Acquisition Regulation (AGAR) Provisions: <https://www.acquisition.gov/agar> (AGAR Provisions begin with 452)

FAR and AGAR Deviations to provisions may be viewed at: [Policies & Regulations | USDA](#)

Provisions Incorporated by Refence:

(xvii) 52.212-1 Instructions to Offerors – Commercial Products and Commercial Services (MAR 2023)

Addenda to provision 52.212-1:

52.204-7 System for Award Management (OCT 2018)

52.204-16 Commercial and Government Entity Code Reporting (AUG 2020)

Addenda to Provision 52.212-1:

For simplified acquisitions, the word quote or quoter is substituted in provision 52.212-1 for the word offer or offeror.

Addenda to Provision 52.212-1 paragraph (b) Submission of Quotes:

AT A MINIMUM, QUOTER SHALL SUBMIT THE FOLLOWING DOCUMENTS BACK WITH THEIR RESPONSE TO THIS SOLCITATION:

- 1. Schedule of Items (Pages 1-2).**
- 2. Exhibit #1 Experience and Equipment Questionnaire (Pages 39-40).**
- 3. Exhibit #2 SF-1413 Subcontractor Form (Page 41) (If Applicable).**
- 4. 52.212-3 (b)(2) Offeror Representations and Certifications – Commercial Products and Commercial Services (Page 43).**
- 5. 52.204-24(d) Representations Regarding Certain Telecommunications and Video Surveillance Services or Equipment (Page 44).**
- 6. Technical Response as Identified in Evaluation Factors for Award. (See Evaluations Commercial Items Pages 44-45).**

1) Quoters must have an active entity registration in the System for Award Management in order to submit a quote. <https://www.sam.gov/SAM/>

2) Quotes submitted in response to this solicitation shall include technical information, and pricing information.

3) Submit Quotes by email to the Contract Specialist listed in the section **(xxv)** so

that it is delivered into this inbox by the due date and time. Emails should be in Microsoft Word or Adobe PDF format. Be aware that large attachments may increase the time required to deliver an email. It is the quoter's responsibility to confirm receipt of the quote from the Contract Specialist.

4) Address questions about this solicitation to the Contract Specialist listed in the Points of Contact section.

The Deadline for questions is: 06/03/2023 at 1:00 PM Mountain Time.

(xviii) 52.212-3 Offeror Representations and Certifications – Commercial Products and Commercial Services (DEC 2022) (DEVIATION DEC 2022) (DEVIATION NOV 2022)

[If Offeror Representations and Certifications are not complete in SAM the offeror shall submit a completed copy of the provision at 52.212-3, Offeror Representations and Certifications-Commercial Products and Commercial Services, with your offer. The full provision is available from <http://www.acquisition.gov/far/>.

If Offeror Representations and Certifications are complete in SAM, the offeror shall complete the following:]

(b)(1) *Annual Representations and Certifications.* Any changes provided by the Offeror in paragraph (b)(2) of this provision do not automatically change the representations and certifications in SAM.

(2) The offeror has completed the annual representations and certifications electronically in SAM accessed through <http://www.sam.gov>. After reviewing SAM information, the Offeror verifies by submission of this offer that the representations and certifications currently posted electronically at FAR [52.212-3](#), Offeror Representations and Certifications-Commercial Products and Commercial Services, have been entered or updated in the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard(s) applicable to the NAICS code(s) referenced for this solicitation), at the time this offer is submitted and are incorporated in this offer by reference (see FAR [4.1201](#)), except for paragraphs [REDACTED].

[Offeror to identify the applicable paragraphs at (c) through (v) of this provision that the offeror has completed for the purposes of this solicitation only, if any. Write "None" if there are no changes needed to your online reps and certs.

[DEVIATION NOV 2022](#) *Offerors that are representing as joint ventures should submit their socio-economic status in the space provided above until such time that SAM.gov has been updated to include the joint venture representations contained within provision 52.212-3 paragraph (c).*

These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted electronically on SAM.]

Provisions Incorporated by Full Text:

(xviii) 52.204-24 Representation Regarding Certain Telecommunications and Video Surveillance Services or Equipment (NOV 2021)

(d) Representation. The Offeror represents that—

(1) **It ☐ will, ☐ will not** provide covered telecommunications equipment or services to the Government in the performance of any contract, subcontract or other contractual instrument resulting from this solicitation. The Offeror shall provide the additional disclosure information required at paragraph (e)(1) of this section if the Offeror responds "will" in paragraph (d)(1) of this section; and

(2) After conducting a reasonable inquiry, for purposes of this representation, the Offeror represents that—

It ☐ does, ☐ does not use covered telecommunications equipment or services, or use any equipment, system, or service that uses covered telecommunications equipment or services. The Offeror shall provide the additional disclosure information required at paragraph (e)(2) of this section if the Offeror responds "does" in paragraph (d)(2) of this section.

(xx) 52.212-2 Evaluation – Commercial Products and Commercial Services (NOV 2021)

EVALUATION-COMMERCIAL ITEMS

A contract will be awarded to the lowest-priced technically acceptable quoter. Quotes will be evaluated for acceptability but will not be ranked using the non-cost/price factors. In order to be eligible for award, quoters must receive a rating of “acceptable” in every non-price factor/subfactor.

The following factors and sub-factors will be used to determine technical acceptability:

Factor #1 – Technical Capability of Service Quoted

Subfactor #1 - Ability of Service to Meet Required Specifications - In order to receive a rating of “acceptable” for this subfactor, quote must at a minimum, demonstrate experience in performing janitorial or similar services, key personnel’s technical abilities, training, and experience, indicating at least (3) years of experience.

Subfactor #2 – Ability to Meet Performance Schedule - In order to receive a rating of “acceptable” for this subfactor, quoter shall provide a schedule for performance that meets the desired performance schedule for weekly, twice weekly, monthly, and quarterly services.

Factor #2 -Past Performance

Subfactor #1- Recency and relevancy of present/past performance in relation to this effort - In order to receive a rating of “acceptable” for this subfactor, quoter must, at a minimum provide past experience on similar type contract(s). The past experience should indicate successes of the contractor in performing to the specifications of project, customer satisfaction, and three references from the listed projects on Exhibit #1, Experience and Equipment Questionnaire.

The Government considers “recent” present/past performance to be within the past 3 years

The Government considers “relevant” present/past performance to be present/past performance effort involved in similar scope and magnitude of effort and complexities this solicitation requires.

The Government may also use past performance information obtained from other than the sources identified by the offeror. Information obtained from the Past Performance Information Retrieval System (PPIRS) database located at <http://www.ppirs.gov> is one of the sources that will be utilized. PPIRS functions as the central warehouse for performance assessment reports received from several Federal performance information collection systems and is sponsored by the DOD E-Business Office and administered by the Naval Sea Logistics Center Detachment Portsmouth.

NOTE: In accordance with FAR 15.305 (a)(2)(iv)), in the case of an offeror without a record of relevant past performance or for whom information on past performance is not available or so sparse that no meaningful past performance rating can be reasonably assigned, the offeror shall be determined to have unknown past performance. In the context of acceptability/unacceptability, "unknown" will be considered "acceptable."

Factor #3 - Price: Award will be made to the lowest priced quoter that is evaluated as "acceptable" for all non-price factors.

(b) *Options.* The Government will evaluate quotes for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that a quote is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(c) A written notice of award or acceptance of a quote, mailed or otherwise furnished to the successful quoter within the time for acceptance specified in the quote, shall result in a binding contract without further action by either party. Before the quote's specified expiration time, the Government may accept a quote (or part of a quote), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(xxi) 52.237-1 Site Visit (APR 1984)

Quoters are urged and expected to inspect the site where services are to be performed and to satisfy themselves regarding all general and local conditions that may affect the cost of contract performance, to the extent that the information is reasonably obtainable. In no event shall failure to inspect the site constitute grounds for a claim after contract award.

(xxii) 52.252-5 Authorized Deviations in Provisions (NOV 2020)

(a) The use in this solicitation of any Federal Acquisition Regulation (48 CFR Chapter 1) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the provision.

(b) The use in this solicitation of any Agriculture Acquisition Regulation (48 CFR Chapter 4) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(xxiii) 452.237-71 Pre-Bid/Proposal Conference (FEB 1988)

(a) The Government is planning a pre-quote conference, during which potential quoters may obtain a better understanding of the work required.

(b) Quoters are encouraged to submit all questions in writing at least five (5) days prior to the conference. Questions will be considered at any time prior to or during the conference; however, quoters will be asked to confirm verbal questions in writing. Subsequent to the conference, an amendment to the solicitation containing an abstract of the questions and answers, and a list of attendees, will be disseminated.

- (c) In order to facilitate conference preparations, it is requested that the Contracting Officer of this solicitation be contacted and advised of the number of persons who will attend.
- (d) The Government assumes no responsibility for any expense incurred by a quoter prior to contract award.
- (e) Quoters are cautioned that, notwithstanding any remarks or clarifications given at the conference, all terms and conditions of the solicitation remain unchanged unless they are changed by amendment to the solicitation. If the answers to conference questions, or any solicitation amendment, create ambiguities, it is the responsibility of the quoter to seek clarification prior to submitting a quote.
- (f) The conference will be held:

Date: June 27th, 2023

Time: 1:00 PM Mountain Time

Location: WCF Maintenance Shop, Dixie National Forest
1748 West Kitty Hawk Dr.
Cedar City, UT 84721

(xxiv) Date, Time, and Place Quotes are due

Quotes are due by 10:00 AM Mountain Time on 07/06/2023 at the email address in section (xxv)

(xxv) Government Point of Contact

Whit Fausett

Contract Specialist

arlen.fausett@usda.gov

(385) 270-7112