

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES

NOTE: OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30.

1. REQUISITION NUMBER PAGE 1 OF 8						
2. CONTRACT NUMBER	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER 6923G523Q0884	6. SOLICITATION ISSUE DATE 5/11/2023		
7. FOR SOLICITATION INFORMATION CALL:			a. NAME Chora Snyder		b. TELEPHONE NUMBER (No collect calls) 315-764-3206	
			8. OFFER DUE DATE/ LOCAL TIME 05/25/2023 2:00PM EST			
9. ISSUED BY Great Lakes St. Lawrence Seaway Development Corporation 180 Andrews Street, Massena, NY 13662			10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED OR <input checked="" type="checkbox"/> SET ASIDE: 100 % FOR: <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) NORTH AMERICAN INDUSTRY CLASSIFICATION STANDARD (NAICS): 423510 <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB) <input type="checkbox"/> 8(A) SIZE STANDARD: 200 Employees <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS (SDVOSB)			
11. DELIVERY FOR FREE ON BOARD (FOB) DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE	12. DISCOUNT TERMS		13a. THIS CONTRACT IS A <input type="checkbox"/> RATED ORDER UNDER THE DEFENSE PRIORITIES AND ALLOCATIONS SYSTEM - DPAS (15 CFR 700)	13b. RATING 14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> REQUEST FOR QUOTE (RFQ) <input type="checkbox"/> INVITATION FOR BID (IFB) <input type="checkbox"/> REQUEST FOR PROPOSAL (RFP)		
15. DELIVER TO GLS Receiving Warehouse 251 Fregoe Road, Massena, NY 13662			16. ADMINISTERED BY Great Lakes St. Lawrence Seaway Development Corporation 180 Andrews Street, Massena, NY 13662			
17a. CONTRACTOR/ OFFEROR TELEPHONE NUMBER	17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>	18a. PAYMENT WILL BE MADE BY GLS Office of Financial Administration 180 Andrews Street, Massena, NY 13662				
18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM						
19. ITEM NUMBER	20. SCHEDULE OF SUPPLIES/SERVICES		21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
(Use Reverse and/or Attach Additional Sheets as Necessary)						
25. ACCOUNTING AND APPROPRIATION DATA				26. TOTAL AWARD AMOUNT (For Government Use Only)		
27a. SOLICITATION INCORPORATES BY REFERENCE (FEDERAL ACQUISITION REGULATION) FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED						
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED			29. AWARD OF CONTRACT: REFERENCE _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR			31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			
30b. NAME AND TITLE OF SIGNER (Type or print)		30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER (Type or print)		31c. DATE SIGNED	

19. ITEM NUMBER	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED

☐ INSPECTED

☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32c. DATE

32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32g. EMAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER

34. VOUCHER NUMBER

35. AMOUNT VERIFIED
CORRECT FOR

36. PAYMENT

37. CHECK NUMBER

☐ PARTIAL ☐ FINAL

☐ COMPLETE ☐ PARTIAL ☐ FINAL

STOCK RECORD (S/R)

38. S/R ACCOUNT NUMBER

39. S/R VOUCHER NUMBER

40. PAID BY

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT

41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER

41c. DATE

42a. RECEIVED BY *(Print)*

42b. RECEIVED AT *(Location)*

42c. DATE RECEIVED *(MM/DD/YYYY)*

42d. TOTAL CONTAINERS

GLS Fender Steel Hardware

The Great Lakes St. Lawrence Seaway Development Corporation (GLS) has a requirement to purchase steel mounting hardware for the assembly of Marine Rubber Fenders.

GLS intends to award a Firm-Fixed-Price (FFP) purchase order in accordance with (IAW) the subject Request for Quote (RFQ) and the additional requirements list listed below.

We invite you to submit a quote / offer for the subject RFQ. Please provide any applicable Government discount available

If quote(s) fail to offer **all items in accordance with the requirements stated**, it may be deemed not technically acceptable and disqualified from further consideration. Specified items shall be quoted and/or services will be quoted.

Required Company Information:

- (1) Cage Code
- (2) UEI Number
- (3) Tax Identification Number
- (4) Offeror's Business Size
- (5) NAICS Code for the Service and/or Product Requested
- (6) Terms and Agreement **(The offeror must acknowledge the RFQ, all amendments and take no exceptions to the RFQ)**

Award will be made to the vendor that submitted the lowest priced, technically acceptable quote that meets all contractual requirements stated within this RFQ.

If you have any questions or require further clarification, please contact Chora Snyder at

Telephone: 315.764.3206

E-mail: chora.snyder@dot.gov

FAR 52.212-1 – Instructions to Offerors – Commercial Products and Commercial Services

Instructions to Offerors – Commercial Products and Commercial Services

1.1 GENERAL DESCRIPTION OF WORK

The contractor shall provide all of the requested commercial items in accordance with the scope of work and all other contract documents and requirements.

1.2 COPIES OF SOLICITATION DOCUMENTS AND AMENDMENTS

Copies of the solicitation and amendments are available by INTERNET ACCESS ONLY. All solicitation documents will be posted through the SAM Contract Opportunities website at: <https://sam.gov/content/home>. It shall be the offeror's responsibility to check the SAM.gov website for any amendments. The offeror shall submit all requested information specified in this solicitation. Read the solicitation and all amendments in their entirety. There will be no public opening of quotes received as a result of this solicitation.

1.3 OFFERORS' QUESTIONS AND COMMENTS and REQUESTS FOR INFORMATION (RFI)

Questions and/or comments relative to this RFQ shall be submitted via email (reference instructions below). Any information given to an offeror which impacts the solicitation and/or offer will be given in the form of a publicized question and answer on SAM.gov and/or written amendment to the solicitation.

The point of contact for this solicitation is:

Contracting Officer: Chora Snyder

Telephone: 315.764.3206

E-mail: chora.snyder@dot.gov

The due date for questions: Wednesday, 17 May 2023, 2:00pm EST

1.4 SITE VISIT

N/A.

1.5 ACCURACY IN QUOTES

Quotes must set forth full, accurate, and complete information as required by this RFQ, (including amendments and attachments). The penalty for making false statements is prescribed in 18 U.S.C.1001.

1.6 QUOTE SUBMITTALS

All quotes shall be submitted electronically. Fax and/or paper copies WILL NOT be accepted.

Email one (1) copy in PDF. format to the following:

chora.snyder@dot.gov

Quotes will be received until the time and date shown on Standard Form (SF) 1449.

This procurement is being conducted in accordance with FAR Part 13, Simplified Acquisition Procedures (SAP). Any reference to offers or bids, or offerors or bidders, should be substituted with quotations or quoters. All references to discussions shall not be interpreted under FAR Part 15, but rather indicates that the Government may communicate with quoters as allowed under simplified acquisition procedures.

QUOTE PREPARATION CHECKLIST

DO NOT RETURN THIS CHECKLIST

Important items for you to check are included, but not limited to those listed below. This checklist is furnished only to assist you in submitting a proper quote. Do not return the checklist with your quote.

___ Have you obtained a UEI number? Provide your UEI number on the first page or cover page.

A UEI number can be obtained through the SAM.gov Request Service at <https://sam.gov/content/home>

___ Have you registered in System For Award Management (SAM)?

The name you use to submit a quote must be the exact name you use to register in SAM. Do not delay returning a quote while processing your SAM entry. It does not cost to register into SAM. <https://sam.gov/content/home>

Is the NAICS code on the solicitation incorporated into your SAM profile?

This solicitation is being advertised under the North American Industrial Classification Systems (NAICS) Code **423510**. You must ensure this NAICS Code is incorporated into your current SAM Profile if your company can provide the type of product or service applicable to this NAICS Code. **Failure to have this NAICS Code in your current SAM Profile upon quote submission may deem your quote "non-responsive" and not considered for award. NAICS Codes may be viewed at the U.S. Census Bureau website at <http://www.census.gov/eos/www/naics>.**

___ Have you entered a unit price for each line item?
The quantity multiplied by the unit price equals the total amount. Ensure all prices on line items are filled in. All line items must be priced to be considered for award. Unit prices must be rounded to the nearest cent (hundredths).
\$20.56 IS an acceptable price.
\$20.564 IS NOT an acceptable price. Do not round total amount numbers.
If your price exceeds \$2,000 for construction work or \$2,500 for services, you will be required to pay employees at least the wage rates specified in the applicable wage decision/determination.

___ NO crossouts or strikethrough marks will be accepted. Submit a legible quote with no correction marks.

___ Have you acknowledged all amendments, if any have been issued?
Acknowledge amendments by signing and dating the first page of the amendment. Ensure to read the amendment to determine if further documents are required to be submitted and to see what changes have been made to the solicitation. Reference the solicitation number in the subject line when submitting.

___ Did you sign the amendment (SF30)?
Ensure to include the first page of the SF30 and complete block 8, 15a, b and c. A signature of an authorized individual is required for your quote.

___ Have you submitted all information to evaluate your offer?
Refer to the Instructions, Conditions and Notices to Offerors and Statement of Work sections. You may need to submit references, relevant work experience or past performance information for the Government to evaluate your quote.

52.212-2 EVALUATION--COMMERCIAL ITEMS (OCT 2014)

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:
Offerors will be evaluated based on Lowest Price Technically Acceptable (LPTA) for the "GLS Fender Steel Hardware" requirement. The offeror shall submit sufficient information, description, quantities, and technical specifications in the quote for the Government to make a comprehensive evaluation of its capability in providing the requirements listed in the solicitation. Quotes submitted by vendors must meet characteristics presented in the RFQ to be deemed technically acceptable.

Table A-1. Technical Rating

Rating	Description
Acceptable	Proposal/quotation clearly meets the minimum requirements of the solicitation.
Unacceptable	Proposal/quotation does not clearly meet the minimum requirements of the solicitation.

For evaluation purposes, the Government will evaluate selections based on the lowest priced offer, and then determine technical acceptability. If the lowest priced offer is not technically acceptable, then the next lowest offer shall be evaluated.

(b) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of provision)

Quote Submission:

The offeror shall submit one (1) pdf file containing the following in response to the solicitation

- One (1) page cover letter listing the company's information
- Completed/signed pricing schedule
- Shop drawings specifies herein

GLS Fender Steel Hardware

Pricing Schedule

Item No.

Supplies/Services

Qty

Unit

Unit Price

Amount

0001

4" Steel Angle Mount

80

EA

0002

2 ½" Steel Clamp Bar

80

EA

0003

Freight Cost
Firm Fixed Price

1

JOB

Authorized By:

Print/Title

Signature

Statement of Work / Requirements

The Great Lakes St. Lawrence Seaway Development Corporation (GLS) has a requirement to purchase steel mounting hardware for the assembly of Marine Rubber Fenders. The steel mounting hardware is composed of 80 – 4” Steel Angle Mounts and 80 – 2 ½” Steel Clamp Bar pieces as specified on the drawing included in this solicitation. All steel is required to conform to the latest ASTM A36 edition.

Offerors must submit shop drawings with their quote, to include:

- Method of providing the holes
- Tolerances

Attachments:

Attachment Number	Description/Title
01	Rubber Fender Steel Mounting Components

The awarded vendor must deliver all items no later than **30 June 2023**.

The Vendor is responsible for all costs associated with delivery to GLS’ receiving location at 251 Fregoe Road in Massena, New York. GLS has limited receiving hours during non- Federal holiday weekdays and limited forklift capability to unload deliveries. Therefore, the Vendor must coordinate deliveries at least two weeks prior to delivery and coordinate logistics of unloading materials if requesting GLS support to unload them.