

**Statement of Work**  
Complete Life Safety Assessment Statement of Conditions (SOC)

**1.0. SCOPE**

The Contractor shall provide all parts, labor, tools, materials, supplies, equipment, transportation and supervision, necessary to provide Complete Life Safety Assessment Statement of Conditions (SOC) in complete and strict accordance with the contract and all attachments thereto.

1.1. The Department of Veterans Affairs requires a Life Safety Assessment (SOC) assessment in accordance with the latest editions of National Fire Protection Association 101 (Life Safety Code), NFPA 99 (Health Care Facilities Code) and Joint Commission standards to ensure the safety of patients, staff and visitors located at the Veterans Healthcare System of the Ozarks (VHSO) in Fayetteville, Arkansas and AR, Community Based Outpatient Clinics (CBOCs) and other locations affiliated with the VA Medical Center. SOC Electronic copies of applicable drawings shall be furnished by the VA to the Contractor upon request. Hard copies of VA drawings shall be at the Contractors expense. Contractor shall be responsible for verifying all quantities and dimensions.

1.2. Contractor shall provide updated SOC drawings to the VA in electronic format (AutoCAD and PDF).

1.3. Contractor shall provide support via a unique log-in Data Innovations Customer Web Portal.

1.4. Complete Life Safety Assessment Statement of Conditions (SOC) shall be rendered at the following locations:

1.4.1. Veterans Healthcare Systems of the Ozarks (VHSO), 1100 N. College Ave, Fayetteville, AR:

- Building 1 (184,860 SQFT)
- Building 2 (38,105 SQFT)
- Building 21 (140,862 SQFT)
- Building 30 (7,725 SQFT)
- Building 31 (7,176 SQFT)
- Building 32 (5,227 SQFT)

1.4.2. Community Based Outpatient Clinics (CBOCs) affiliated with the medical center:

Gene Taylor CBOC, MO (68,000 SQFT)  
1850 W Republic St, Springfield, MO 65807

Fort Smith, AR CBOC (37,486 SQFT)  
Located in: Sparks Medical Plaza  
1500 Dodson Ave, Fort Smith, AR 72901

Branson, MO CBOC (22,962 SQFT)  
5571 Gretna Rd, Branson, MO 65616

Joplin, MO CBOC (20,585 SQFT)  
3015 Connecticut Ave, Joplin, MO 64804

Jay, OK CBOC (9,505 SQFT)  
1569 N Main St, Jay, OK 74346

Ozark, AR CBOC (8,050 SQFT)  
2713 W Commercial St, Ozark, AR 72949

1.4.3. Other Locations affiliated with the medical center:

Sunbridge (Fayetteville AR) (14,700 SQ FT)  
180 E Sunbridge Dr, Fayetteville, AR 72703

Office of Community Care and Care Referral (17,205 SQ FT)  
3930 Vantage Drive, Fayetteville, AR 72703

Township Mental Health (Fayetteville AR) (5,404 SQFT)  
216 E Township, Fayetteville AR 72703 (Township)

## 2.0. OBJECTIVES

2.1. Any provision or partial provision of the Contract plans, specifications, documents or requirements that is not consistent with this SOW and Contractor Access and Activities Notice will be null and void only to the extent of the inconsistency. All other provisions or partial provisions of the Contract plans, specifications, documents or requirements shall remain in full force and effect.

2.2. Information Technology (IT) security requirements Certification and Accreditation (authorization) (C&A) of the contractor system: The C & A requirements do not apply, and a Security Accreditation Package is not required.

2.3. Safety shall be the Contractor's highest priority.

2.4. The VA healthcare facility shall continue to operate during the performance period, including, but not limited to the mechanical and electrical systems.

2.5. Work by the Contractor shall be completed between the hours of 8:00am CT to 5:00pm CT Monday through Friday, excluding Federal holidays.

2.5.1. Federal Holidays observed by the VAMC are:

New Years' Day, Martin Luther King Day, Presidents' Day, Memorial Day, Juneteenth,  
Independence Day, Labor Day, Columbus Day, Veterans' Day  
Thanksgiving Day, Christmas Day

In addition to the days designated as holidays, the Government observes the following days:

Any other day designated by Federal Statute

Any other day designated by Executive Order

Any other day designated by the President's Proclamation

2.5.2. Work that will interfere with normal medical center operations shall be coordinated (prior to or ahead of designated time) with the Contracting Officer's Representative (COR) and accomplished during designated maintenance times, as noted otherwise herein, as requested and shall approved in writing by the COR for special circumstances.

2.6. Contractor's work shall be conducted in a manner and at times which would present the least amount of disruption to the VA healthcare facility.

2.7. Period of Performance: Contractor shall complete the work required in accordance with the Statement of Work (SOW) in 120 calendar days from receipt of Notice to Proceed, unless otherwise directed by the Contracting Officer (CO).

2.8. VHSO utilities and work areas may not be immediately available, and the Contractor shall be flexible in the project schedule without additional cost to the Government.

2.9. Contractor shall execute the contract in accordance with the true intent and meaning of the SOW, contract and specifications without additional cost to the Government.

### **3.0. Task**

3.1 Conduct a survey of the Buildings in order to determine compliance with both the 2018 and 2021 editions of NFPA 101, Life Safety Code.

3.2 Furnish recommendations for the appropriate occupancy classification for each section of the building to the COR.

3.3 Evaluate the existing fire and smoke barrier walls and make recommendations to decommission the walls and cross corridor doors that are no longer required.

3.4 Conduct a random (10%) survey of fire and smoke barrier walls above the accessible ceilings to confirm location and construction. (As an infection control precaution, do not survey above ceiling in patient occupied rooms.) On redlined drawings denote wall deficiencies for future repair.

3.5 Deviations from NFPA 101 shall be identified and documented so that maintenance work orders and Plan(s) for Improvement (PFI) can be developed.

3.6 While on-site review our electronic Joint Commission data and assist in the update of it.

3.7 The following data shall be presented in a format using Microsoft Word.

3.7.1. Statement of Qualifications.

3.7.2. General building descriptions including height, size, construction classification and occupancy.

3.7.3. Information furnished by the medical center regarding any equivalencies approved by The Joint Commission. (if any)

3.7.4. Life safety Assessments.

3.7.5. Recommendations on how to correct any non-compliant items that are not correctable by simple, straight forward methods.

3.7.6. Prepare a preliminary Plan for Improvement in the draft submittal for any item(s) that is/are not correctable under our work order system. After receiving the medical center's input, complete the PFI for inclusion in the final SOC documents.

- 3.8. Provide updated SOC plans that conform to VHA CAD standards. These drawings are to be submitted in both AutoCAD and PDF formats.
- 3.9. All minor deficiencies that are best corrected through normal maintenance efforts or work orders shall be furnished by separate letters and list in the draft SOC documents.
- 3.10. Furnish one electronic and three hard copies of the draft SOC documents to the COR for review.
- 3.11. Furnish follow-up technical support by telephone/electronic mail to the COR on the 2023 SOC or other fire related issues leading up to the next Joint Commission survey for a total of twelve hours anticipating an average of one hour per month.
- 3.12. Furnish one master and two numbered hard copies of the SOC documents and a computer CD containing the final SOC documents, including but not limited to, drawings shall be furnished to the COR.
- 3.13. Update electronic Joint Commission data to reflect final SOC documented conditions. (Contingent upon "electronic SOC access only" is granted by the medical center).
- 3.14. Furnish an on-site (Fayetteville) exit brief after all surveys are completed with VHSO Safety, Engineering and Leadership staff to discuss findings and trends for a total of two hours.

#### **4. VHA SUPPLEMENTAL CONTRACT REQUIREMENTS FOR ENSURING ADEQUATE COVID-19 SAFETY PROTOCOLS FOR FEDERAL CONTRACTORS**

- 4.1. Contractor employees who work in or travel to VHA locations shall comply with the following:

##### **Documentation requirements:**

- 4.1.1. If fully vaccinated, shall show proof of vaccination.

**NOTE:** Acceptable proof of vaccination includes a signed record of immunization from a health care provider or pharmacy, a copy of the COVID-19 Vaccination Record Card (CDC Form MLS-319813\_r, published on September 3, 2020), or a copy of medical records documenting the vaccination.

- 4.1.2. If unvaccinated and granted a medical or religious exception, shall show negative COVID-19 test results dated within three calendar days prior to desired entry date. Test shall be approved by the Food and Drug Administration (FDA) for emergency use or full approval. This includes tests available by a doctor's order or an FDA approved over-the-counter test.

- 4.1.3. Documentation cited in this section shall be digitally or physically maintained on each contractor employee while in a VA facility and is subject to inspection prior to entry to VA facilities and after entry for spot inspections by Contracting Officer Representatives (CORs) or other hospital personnel.

- 4.1.4. Documentation shall not be collected by the VA; contractors shall, at all times, adhere to and ensure compliance with federal laws designed to protect contractor employee health information and personally identifiable information.

- 4.2. Contractor employees are subject to daily screening for COVID-19 and may be denied entry to VA facilities if they fail to pass screening protocols.

4.2.1. Contractor employees who work away from VA locations, but who shall have direct contact with VA patients shall self-screen utilizing the [COVID-19 Screening Tool](#), in advance, each day that they shall have direct patient contact and in accordance with their person or persons who coordinate COVID-19 workplace safety efforts at covered contractor workplaces. Contractors shall, at all times, adhere to and ensure compliance with federal laws designed to protect contractor employee health information and personally identifiable information.

**4.3. Contractor shall immediately notify their COR or Contracting Officer if contract performance is jeopardized due to contractor employees being denied entry into VA Facilities.**