

The 42nd Contracting Squadron at Maxwell AFB, AL hereby gives **NOTICE OF INTENT TO AWARD A SOLE SOURCE** to Embassy Suites Montgomery Hotel in accordance with (IAW) the attached Statement of Requirement (SOR).

The IRA C. Eaker Center for Leadership Development on Maxwell AFB requires hotel rooms, conference room space, and food/beverage services. Contractor will provide connectivity support, A/V Equipment and additional requirements outlined in the Statement of Requirements (SOR).

Period of Performance: 30 January 2023 - 24 May 23

The North American Industry Classification System (NAICS) code is 721110 with a size standard of \$35,000,000.00.

There will be no written solicitation issued. This is an intent to award a sole source procurement under the authority of FAR 6.302-1. This will be a Firm-Fixed Price contract utilizing Federal Acquisition Regulation (FAR) Part 13, Simplified Acquisition Procedures.

The contractor must be actively registered in the DoD System for Award Management (SAM) and be eligible to process invoices through Wide Area Workflow (WAWF). Register via the WAWF website <https://wawf.eb.mil>.

Those capable of meeting the requirement IAW the SOR are requested to provide the following information in their response:

- 1) Current capability that demonstrates your company's ability to meet the above requirement.
- 2) Company name, point of contact, e-mail address, telephone, type of business and size, Cage Code and DUNS number.

IMPORTANT NOTES:

- 1) Information submitted will not be returned to the respective respondents. Oral submissions of information are not acceptable and will not be accepted in response to this notice.
- 2) Respondents may respond via e-mail no later than 12:00PM CST 12 January 2023 to Ms. LaChandra Thompson, at lachandra.thompson@us.af.mil, (334)-953-6569.

If no responsible, responsive offers are received by the above date, a sole source contract will be issued to Embassy Suites Montgomery under the authority of FAR 6.302-1.

ATTACHMENT:

Attachment 1 - Statement of Requirement (SOR)