

STATEMENT OF WORK (SOW)
FOR
Scaffolding and Containment Services USCGC Hickory

January 20, 2023

1.0 GENERAL:

1.1 BACKGROUND

The U.S. Coast Guard Yard is a full-service Shipyard operated by the U.S. Coast Guard (USCG) to service the needs of the USCG fleet and other customers. To this end, the USCG Yard requires scaffolding and containment services to maintain a constant environment, to contain blast media, dust, paint, overspray as well as protection from weather for the USCGC HICKORY.

1.2 SCOPE

The contractor must provide all personnel, equipment, tools, supervision, and other items necessary to perform Scaffolding and Containment Services for the USCGC HICKORY, except for those items specified as government furnished property and services. The contractor must perform to the standards in this order. If there are no specified standards, then standards will be set at the commercial standard.

2.0 SPECIFIC REQUIREMENTS

2.1 PROVISION/SET UP OF SCAFFOLDING & CONTAINMENT

2.1.1 Overall Structure:

2.1.1.1 The contractor must comply with OSHA Shipyard standards contained in 29 CFR 1915 in the erection, modification, repair, transportation, and disassembly of all scaffolds, ladders and working surfaces while performing at the USCG Yard.

2.1.1.2 The contractor must be able to provide maintenance/repairs if needed to the structure at no additional cost to the Government. If maintenance or repairs are needed the contractor must be able to be on site within 8 hours to handle the maintenance or repairs.

2.1.1.3 The contractor must provide 100% containment around the vessel with fireproof shrink wrap material, including the sides to the ship lift floor, a fireproof membrane/plastic bottom, and a roof top (if required).

2.1.1.4 The Contractor must supply all labor and materials to erect scaffolding and containment around the designated Coast Guard Cutter. The scaffolding must be of safway systems type or compatible. Scaffolds must be erected, moved, dismantled, or altered under the supervision of scaffolding competent person.

2.1.1.5 The contractor must provide a scaffolding system that meets OSHA regulation 29 CFR 1915 SUB PART E.

2.1.1.6 The contractor must provide a containment system to maintain a constant environment, contain blast media, dust, paint, overspray and weather. The structure shall be of sufficient construction to prevent moisture or precipitation intrusion into the structure from surrounding environment.

2.1.1.7 The contractor must provide a staging system to allow complete access to the entire freeboard with 12 inches of clearance from the cutter, so workers can prepare and paint the vessel's hull. The bow, stern, and small boat area will need staging provided close enough to complete work but not within 12 inches of the hull. If required, the staging system shall include work platforms with appropriate accesses. If required, work platform in vicinity of the stern tubes shall be level with the vessel's docking cradle. The vessel is 225 feet long with a maximum beam of 46 feet wide. The outer deck boards shall be installed at six-to-eight-foot intervals. The deck boards shall not be solid so that grit and other particles may fall through.

2.1.1.8 The contractor must secure the structure to the dock floor and/or vessel cradle or another non-destructive method at contractor discretion with approval. The contractor must secure the structure to the ship lift carts that the craft is on, and they have to be inside the enclosure. There must be no securing or mountings of scaffolding to the ship. If required, the clearance above every deck must be at least 7 to 8 feet.

2.1.1.9 The contractor must provide four entry points on the enclosure. Two will be located forward and aft at the center of ship. The other two entry points will be located at the port and starboard mid-ships. Door opening should be approx. 8ft by 8ft.

2.1.2 Structure Survivability:

2.1.2.1 The contractor must provide an engineering drawing stamped by a certified Professional Engineer ensuring the containment will be able to sustain wind gusts up to 60MPH. If required, a load of six inches of wet snow (during the assembly, final construction, and entire period of performance). The shrink wrap roof and sides must include a slope to prevent water pooling. The shrink wrap containment shall not let any water in through the roof or sides.

2.1.2.2 Grit blasting will occur inside the enclosure; grit shall remain dry as possible for timely vacuum removal. Painting will also be occurring inside the enclosure, therefore paint overspray will occur. The contract must provide a structure designed to sustain and contain the byproducts of these processes without repair or modification.

2.1.2.3 The government shall provide locations and connection collars to the contractor on the shrink wrap enclosure to run temporary service ducts such as dust collection hoses, air conditioning hoses, water, sewage, power, etc.

2.1.3 Structure Inspection:

2.1.3.1 The Contractor must ensure enclosure meets contractor supplied engineered drawing.

2.1.3.1 The Contractor must provide safety inspections IAW OSHA standards and repair of the enclosure, at no additional cost to the government.

2.1.4 Structure Access:

2.1.4.1 The structure must contain ladders on all four corners of the enclosure. If required, the entrance shall also have a clearance of 8 feet off the gangway. Final positioning of the doors may need to be adjusted based on final positioning of the ship in relation to fixed obstacles, particularly on the southeast side of the Enclosure. The bow and stern doors shall be in the middle of the enclosure. If required, the contractor shall provide openings for at least one gangway and a minimum of one additional egress route as designated by Government representative. Exit placards shall be hung above each door or egress route.

2.1.5 Build Plan:

2.1.5.1 The Government will continue to have access to the ship during building and removal of the structure unless requested by the contractor 72 hours in advance.

2.1.6 Lighting:

2.1.6.1 Lights will be provided and mounted by the Government to the scaffolding.

2.2 REMOVAL OF SCAFFOLDING & CONTAINMENT

2.2.1 Completion of Work

2.2.1.1 The contractor must disassemble and remove the enclosure in its entirety as specified within the period of performance.

2.2.2 Structure Disassembly:

2.2.2.1 The contractor will be held liable for any damages caused during disassembly of the structure.

2.2.3 Disposal and Removal:

2.2.3.1 The Contractor is responsible for removal of all equipment and debris generated under this contract.

2.2 Kick Off Meeting

2.2.1 The Contractor must attend a Kick Off Meeting with the Contracting Officer and the COR, no later than 5 business days after the date of award. The purpose of the Kick Off Meeting, which will be chaired by the Contracting Officer, is to discuss technical and contracting objectives of this contract and provide a draft quality assurance plan.

2.2.3 The Kick Off Meeting will be held via teleconference. The Government has the option to waive Kick Off Meeting with mutual agreement.

2.3 Quality Assurance Plan

2.3.1 The Contractor must provide a draft Quality Assurance Plan at the Kick Off Meeting for Government review and comment. The Contractor must provide the Final Quality Assurance Plan preceding the approval of the draft Quality Assurance Plan and as directed by the COR.

2.3.2 The Contractor must establish and maintain a quality assurance program to ensure that all tasks are completed in accordance with the Statement of Work.

2.3.3 The Government will review the content and format of the deliverables in their entirety prior to issuing approval.

3.0 GOVERNMENT FURNISHED ITEMS AND SERVICES:

3.1 Services:

3.1.1 The Government may provide crane service upon request to install roof components or other components (if required) of the structure. The Coast Guard Yard will give an effort in providing timely assistance as requested by the Contractor. The Contractor must provide 24-hour notice to the Government when there is a need for material handling services.

3.2 Utilities:

3.2.1 The Government may provide water, compressed air, and electricity for the Contractor as defined herein. The Contractor must instruct employees in utilities conservation practices. The Contractor will be responsible for operating in such a manner that precludes the waste of utilities, for example turning off the water faucets or valves after using the required amount to accomplish assigned work. The Government will advise the Contractor of all planned air or power outages, for planning purposes, but

in the event of unplanned outages during the Period of Performance, the Contractor is required to provide as required to maintain schedule.

3.3 Compressed Air:

3.3.1 The Government may provide a source of compressed air (max 90psi) for Contractor machinery. The Contractor must be responsible for ensuring that their compressed air hookup connections are compatible with the Yard's compressed air sources.

3.4 Electricity:

3.4.1 The Government may provide up to 200 amps and up to 480 volts of electrical services.

3.5 Smoking Area:

3.5.1 The Government will designate a smoking area if requested by contractor. Smoking is not permitted in the ship handling area, onboard any vessels, in any buildings, or outside of any designated smoking area.

4.0 CONTRACTOR FURNISHED ITEMS, SERVICES AND RESPONSIBILITIES:

4.1 General:

4.1.1 The Contractor must furnish all equipment and services required to perform work under this Performance Work Statement, other than those explicitly addressed in government furnished services.

4.2 Services:

4.2.1 The Contractor must provide material handling services to load and unload Contractor machinery and for the setup of equipment (forklift, manlift, etc).

5.0 PERIOD OF PERFORMANCE

5.1 Commencement of Work

5.1.1 Upon award of contract; the Contractor must provide Scaffolding/Containment Services as directed under the Period of Performance (POP).

5.1.2 All work must be completed within the Period of Performance (POP). If weather or other delays require more time, the contractor is required to notify Contracting Officer Representative via e-mail the same day that work could not be performed. Pending Coast

Guard Yard production schedules, services may be required on an intermittent basis within the time period and quantity specified.

5.2 Performance Dates:

The period of performance for this contract is 90 days. Within the 90 day period of performance, the contract must mobilize and construct the scaffolding and enclosure within 15 days. Additionally, the contractor must disassemble and remove all scaffolding and containment materials within 7 calendar days. This contract will include an option to extend for an additional 30 days at the request of the Government.

Base Period: February 24, 2023 through May 24, 2023

Option Period: May 25, 2023 through June 23, 2023

6.0 EQUIPMENT

The Contractor must, throughout the performance of this contract, be in possession of fully functioning equipment and tools to complete assigned work.

6.1 Safety Equipment

6.1.1 Safety: The area where this work taking place requires hard hats, safety harnesses and safety glasses at all times. The Contractor is to follow all applicable OSHA guidelines and regulations. It is also required that all COVID safety practices are followed.

6.1.2 Equipment Standards: Contractor's trucks and equipment must be maintained in an operable condition that meets all Federal, State of Maryland, and local safety requirements.

6.1.3 USCG Yard Quality Management System: The U.S. Coast Guard Yard follows ISO 9001 Quality Management system and ISO 14001 Environmental Management System requirements to maintain certification. Contractor personnel must comply with all requirements to assist the USCG Yard in maintaining its certifications. The Contractor may be periodically audited to ensure conformity to these certifications and standards.

6.1.4 Fall Protection Plan: The contractor must submit a Fall Protection Plan to all parties for review at the kickoff meeting.

7.0 EMPLOYEE CONDUCT

Contractor's employees must comply with all applicable Government regulations, policies and procedures (*e.g.*, fire, safety, sanitation, environmental protection, security, "off limits" areas, wearing of parts of DHS uniforms, and possession of weapons) when visiting or working at Government facilities. The Contractor must ensure Contractor employees present a professional appearance at all times and that their conduct must not

reflect discredit on the United States, Department of Homeland Security, or the U.S. Coast Guard. The Contractor must ensure Contractor employees understand and abide by Department of Homeland Security and U.S. Coast Guard established rules, regulations and policies concerning safety and security.

8.0 REMOVING EMPLOYEES FOR MISCONDUCT OR SECURITY REASONS

The Government Facility Commander may remove any Contractor employee from USCG facilities and bar that employee's re-entry for misconduct or security reasons. The Contracting Officer may recommend that the Contractor remove any Contractor Employee for performance reasons, when a Contractor Employee is not performing to the requirements of this contract. Removal does not relieve the Contractor of the responsibility to continue providing the services required under the contract. The Contracting Officer's Representative will provide the Contractor with a written explanation to support any request to remove an employee for performance reasons.

9.0 SECURITY REQUIREMENTS

RAPIDGate SECURITY REQUIREMENTS: Effective September 1, 2016, all contractors and subcontractors performing on this contract/purchase order/task order must utilize the RAPIDGate Program and/or Transportation Worker Identification Credentials (TWIC) if repeat access to the CG Yard is required for seven (7) or more days annually. RAPIDGate manages the non-Common Access Credential (CAC) eligible vendor/contractor companies and their employees who require access to Coast Guard Yard, Baltimore. Vendor/contractor CAC eligibility has been restricted to only those who require physical access to Coast Guard Yard AND logical access to a DoD or DHS network or system.

Vendor/contractor companies that require repeat (7 or more days annually) access to the CG Yard, pay an annual company enrollment subscription to participate in the RAPIDGate Program and an annual employee registration subscription for each employee to participate in the program. The company enrollment fee is waived for sole proprietors. Vendor/contractor companies must be approved by a Government sponsor at each DoD and DHS installation where their employees require access. Vendor/contractor employees who are registered, undergo initial and regular vetting and are issued a single credential, which is valid for perimeter access to those DoD and DHS installations where access privileges have been granted. All company enrollments are submitted via the web at www.rapidgate.com and managed by phone or email. Initial employee registrations take place at a Program Registration Kiosk, typically located at participating DoD and DHS Installation Pass & ID Offices. The CG Yard's Registration Kiosk is located at 2401 Hawkins Point Road, Baltimore, MD 21226, BLDG. 144, Security [brick building adjacent to the main gate]. Credentials will be available for pick-up at BLDG. 144 fourteen (14) days after the employee's initial registration. Costs incurred for delays at the gate due to the contractor's failure to comply with this requirement or to provide qualified, authorized personnel will not be reimbursed by the Government. Additionally, consideration may be negotiated for performance delays caused by the contractor's

failure to comply with *RAPIDGate* requirements, or for delays caused by the disqualification of contractor employees. Your tenant sponsor is, Harold W. Patrick, email: Harold.W.Patrick2@uscg.mil the Contracting Officer's Representative. This sponsor will need a list of individual employee names and DOB's with your quotation. Any *RAPIDGate* program questions should be directed to: 1-877-727-4342

10. HOURS OF OPERATION

10.1 USCG Yard Hours

10.1.1 The U.S. Coast Guard Yard normal working hours for 1st shift are from 7:00 A.M. to 2:30 P.M.; for 2nd shift are 3:00 P.M. to 11:30 P.M.; and, for 3rd shift are 11:00 P.M. to 7:30 A.M. These operating hours apply Monday thru Friday, except Federal holidays or when the Government facility is closed, due to local or national emergencies, inclement weather, administrative closings or similar Government directed facility closings. During the months of June thru August the Coast Guard Yard switches to summer working hours which are for 1st shift 6:00 A.M. to 2:30 P.M.; for 2nd shift are 3:00 P.M. to 11:00 P.M.; and, for 3rd shift are 11:00 P.M. to 7:00 A.M., Monday thru Friday.

10.2 Work Requirements:

10.2.1 The Contractor may be required to work outside of the normal working hours, days and possibly on weekends. 24 hour written notice will be given for any deviation from the hours of operation identified above.

10.3 Inclement Weather Policy:

10.3.1 On days of inclement weather the Contractor must call the U.S. Coast Guard Yard inclement weather hotline at (410) 636-7910, option #1 for that day's status. If the U.S. Coast Guard Yard is closed the contract employees should not report for that day. If there is a delayed opening the contract employees should report at that time specified in the announcement message.

11.0 DELIVERABLES

Table 1: Deliverables

ITEM	SOW REFERENCE	DELIVERABLE / EVENT	DUE BY	DISTRIBUTION
<i>1</i>	<i>2.2.1</i>	<i>Kick-Off Meeting</i>	<i>Within 5 business days after the date of award</i>	<i>Contracting Officer and COR</i>
<i>2</i>	<i>2.1.3.1</i>	<i>Inspection of Structure</i>	<i>To be provided upon completion of enclosure as directed by the COR</i>	<i>COR</i>
<i>3</i>	<i>2.2</i>	<i>Final Walkthrough with COR</i>	<i>To be provided upon completion of work</i>	<i>COR</i>
<i>4</i>	<i>2.3</i>	<i>Draft Quality Assurance Plan</i>	<i>Kick-Off Meeting</i>	<i>COR</i>
<i>5</i>	<i>2.3</i>	<i>Final Quality Assurance Plan</i>	<i>Following approval of the Draft QAP as directed by the COR</i>	<i>COR</i>
<i>6</i>	<i>6.1.4</i>	<i>Fall Protection Plan</i>	<i>Kick Off Meeting</i>	<i>COR</i>