



**PERFORMANCE WORK STATEMENT  
FOR  
PACIFIC COMMAND (PACOM) RESERVE STORAGE SUPPORT**

**Locations**

**SAIPAN - Mariana Islands  
CHANGI - Singapore  
ROTA –Mariana Islands  
APPARI - Philippines  
TUGUEGARAO – Philippines  
YONAGUNI - Japan  
PHUKET – Thailand**

**July 10, 2023**

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## **1. DESCRIPTION AND PURPOSE OF REQUIRED SERVICES**

**1.1 Requirement:** The Defense Logistics Agency (DLA) Energy requires reserve storage fuel support at various location throughout the PACOM region for a three-year base period. This reserve storage requirement will be in addition to a newly established Into Plane fuel requirement at the locations listed below. The contractor is responsible for shipping, receiving, storing, and protecting all aviation turbine fuel until required for delivery at the specified location on the delivery order.

**1.2 Area of Consideration:** Storage is required the following locations:

SAIPAN, Mariana Islands  
CHANGI - Singapore  
ROTA, Mariana Islands  
APPARI - Philippines  
TUGUEGARAO - Philippines  
PHUKET - Thailand  
YONAGUNI – Japan

**1.3 Storage Capacity/Tank Requirements:** The total quantity for each location shall not exceed the quantity listed. The primary fuel storage shall be located at the airport to the maximum extent possible. Any additional reserve storage facilities shall be securely located and strategically positioned to deploy all requested fuel requirements within 48 hours of the delivery order request to the required airfield. Into-Plane and reserve storage quantities are listed below.

	<u>Into Plane</u>	<u>Stock Reserve</u>
SAIPAN, N. Mariana Islands	700,000	7,000,000
CHANGI – Singapore	600,000	6,000,000
ROTA, N. Mariana Islands	200,000	2,000,000
APPARI – Philippines	200,000	2,000,000
TUGUEGARAO – Philippines	200,000	2,000,000
YONAGUNI – Japan	100,000	1,000,000
PHUKET – Thailand	100,000	1,000,000

**1.4 Grades of Service:** Commercial grade Jet-A1 is required at each location.

**1.5 Physical System Requirements:** Storage and distribution facility capable of services for shipping, receiving, storing, and protecting aviation turbine fuel.

**1.6 Required Fuel Allocation:** The contractor shall have the fuel allocations mentioned above readily available throughout the entire performance period. When required, the into-plane fuel requirement will be replenished using the reserve storage contract line item number (CLIN).

**1.7 Inventory Control Records Requirements:** The Contractor shall provide monthly reports to the contract specialist between 1st and 5th of each month with the current reserve storage inventory levels.

**1.7.1 Inventory Access:** The Contractor shall ensure DLA Energy has full unrestricted access to its complete inventory at all storage locations. DLA Energy Quality Assurance

Representative/Contracting Officer's Representative (QAR/COR), and other DLA Energy representatives will be provided access to onsite as needed.

**1.8 Product Storage Requirements:** The Contractor shall provide storage facilities capable of storing aviation turbine fuel (Jet-A1) on a 24-hour per day, 7-day per week. If storage facilities are off-site, contractor shall provide a mode of transportation to transfer reserve fuel requirements to the airport facilities.

## **2. GENERAL INFORMATION**

**2.1 Product Quality Surveillance:** The Contractor shall be responsible for maintaining the quality of all aviation turbine fuel products stored at the Contractor's facility in accordance with the most current version of MIL-STD-3004-1, DEPARTMENT OF DEFENSE STANDARD PRACTICE: QUALITY ASSURANCE FOR BULK FUELS, LUBRICANTS AND RELATED PRODUCTS. No petroleum products will be received or shipped without first determining and confirming conformance with product quality requirements. No conveyance/container will be loaded until it is inspected by qualified contractor personnel and deemed suitable to carry the intended product. Products will be shipped on a first-in, first-out basis unless otherwise approved or directed by the QAR/COR or AME region office. Non-conforming product will be reported to the QAR/COR or AME region office immediately, but no later than 15 minutes after discovery. Anytime product is received into a tank, the tank's contents will be suspended from issue pending quality conformance sampling and testing. The Contractor shall ensure that certificates of quality conformance (test reports) for all fuel products kept on file for the duration of the contract and for 3-years after contract completion.

**2.1.1 Off Specification Product Reporting:** The Contractor shall report immediately, but no later than 15 minutes after discovery to QAR/COR, and the contracting officer, all receipts or on hand stocks that fail to meet product quality for receipt, storage, or shipment in accordance with latest revisions of MIL-STD- 3004-1. Suspected off-specification product will be isolated and will not be released for shipment until authorized by the DLA Energy QAR/COR.

**2.1.2 Laboratory Testing Requirements:** The Contractor shall perform sampling and laboratory testing in accordance with the latest revisions of MIL-STD-3004-1, Table IX Minimum Sampling and Testing Requirements for Petroleum Products, and sampling in accordance with STANDARD PRACTICE FOR MANUAL SAMPLING OF PETROLEUM AND PETROLEUM PRODUCTS (API MANUAL OF PETROLEUM MEASUREMENT STANDARDS (MPMS), Chapter 8.1) and/or ASTM D4057. At a minimum, the Contractor shall either have Type C level testing capability at its facility or subcontract to have that level of testing performed offsite. The Contractor must provide detailed information in its proposal when subcontracting for the required testing to allow DLA Energy to evaluate for final approval. Information to include at a minimum: laboratory name, location, testing capabilities, employee proficiency, testing turn-around times and POCs.

The Contractor shall be capable of petroleum product sampling IAW API MPMS and/or ASTM D4057 of vessels, barges, tank trucks, storage tanks, and pipelines as it applies to location. The Contractor shall maintain a supply of 10 unused epoxy lined fuel sample shipping containers for DLA Energy use or emergency need. Sample containers shall be stored to ensure they are clean and free from all substances that might contaminate the product being sampled. Containers must meet the following specifications: Complies with ASTM D-4306, height not to exceed 9 inches,

diameter not to exceed 7 inches, capacity 1 USG, epoxy lined, bung plug ¾” with lock-wire hole, carrying handle able to be shipped as hazardous material.

The Contractor shall be responsible for transporting all petroleum samples from job site to its laboratory or its subcontracted laboratory and/or to a Government contracted laboratory for higher level testing as directed by the QAR/COR in accordance with local, state, or federal laws.

**2.1.3 Additional Samples:** The Contractor shall provide to the QAR samples of any product being stored, shipped, or received under the contract, at the request of, and in the manner designated by the QAR. These samples will be provided in addition to samples required elsewhere in the contract. The total number of these samples to be provided during any 12-month period will not exceed eight times the number of tanks specified in the contract. The packing, marking, shipping, and the associated costs, will be the responsibility of the Contractor. The Contractor shall provide the QAR samples of any product being stored, shipped, or received under the contract IAW ENERGY QAP CONTRACTOR INSPECTION RESPONSIBILITIES (STORAGE).

**2.2 Ancillary Facilities:** The Contractor shall provide the following facilities, at a minimum, under this requirement.

**2.2.1 Tanks:** All tanks and facilities offered must meet the minimum requirements of the current American Petroleum Institute (API) standards, National Fire Protection Association (NFPA) codes, and/or all federal, state, and local laws and/or regulations applicable to tanks and facilities of the type to be provided. The tanks will be interconnected to provide the capability of recirculating and filtering of product between tanks. Each storage tank will be equipped with a fuel/water separation system for collection of all product or water drawn/removed from its bottom water drain(s).

**2.2.2 Filtration:** Contractor furnished fuel filtration/separation system is required. The fuel filtration/separation system must be of the kind that meets the specifications outlined in the current API Publication 1581, “Specifications and Qualification Procedures – Aviation Jet Fuel Filter/Separator.” Normal filter replacement is at the Contractor’s expense. All costs for filters, disposal, labor, and supplies will be included in the contract price.

**2.2.3 Lighting:** The facility must be equipped with illumination to allow receipt/issue operations during hours of darkness.

**2.3 Best Commercial Practices:** In the absence of any contract provisions or references to a method, specifications or other instruction, the Contractor shall perform all services hereunder in accordance with best commercial practices.

### **3. DELIVERABLES**

**3.1 Contractor Detailed Plans:** Following contract award, the Contractor will have 30 days, unless otherwise indicated, to submit the QAR/COR reviewed plans to the Contracting Officer for review and acceptance. The detailed plans listed below will be reviewed by the QAR/COR prior to submitting to the Contracting Officer. The plans are considered dynamic documents and will be updated, as required, throughout the contract period.

**3.1.1 Contract Compliance:** The Contractor is responsible for ensuring compliance with all contract performance requirements.

- General performance criteria will include the Contractor's ability to provide continuous support capabilities as specified in this PWS.
- Record keeping and reporting procedures pertaining to administrative requirements.

**3.1.2 Product Quality Control Plan (QCP):** The Contractor shall provide a comprehensive and detailed plan that will ensure that products handled by the Contractor remain on specification. The plan will include all the quality control procedures required IAW ENERGY QAP E1.11 QUALITY CONTROL PLAN. The plan will describe how product quality surveillance data will be documented and reported. The plan will identify responsible parties for the functions. This plan will be submitted to the QAR, for review and approval, prior to the first receipt of Government-owned product or within 30 days after contract award, whichever occurs first. The approved plan will be effective at the start of the contract performance period.

**4. Contract Line Items (CLINs):** Prices for all storage services included in this PWS should be included in the monthly price for each reserve storage CLIN.