

**1.5.1 Primary Selection Criteria:** Firms responding to this notice will be evaluated and ranked using the selection criteria listed below. The factors are listed in descending order of importance. The evaluation will consider how each factor is addressed and how it is formatted in order to coincide with the selection criteria. The evaluation factors listed below shall be addressed in Part H of the SF-330.

**1. Specialized experience and technical competence (Weighting 35%) in projects that:**

- a. Replaced existing light fixtures (of various types/sizes) with new energy efficient LED fixtures in an occupied hospital setting of approximately 225,000 square feet (divided among seven floors).
- b. Directly replaced existing fixtures with new fixtures to minimize modifications to ceilings, walls, and wiring.
- c. Maintained existing lighting controls, dimming capabilities, and occupancy sensors.

Offeror shall provide:

- A minimum of two projects but no more than four projects for evaluation.
- Projects with recent and relevant specialized experience and technical competence.
- Projects from the past five years.
- Projects similar in size, scope, and magnitude to the requirements identified in the RFP's Scope of Work.
- Projects with similar complexity and phasing to maintain hospital operations during construction.

Each project summary page shall include the following:

- Project title, location, and detailed narrative describing the scope of services provided including the type of work performed by the offeror and its role in the project i.e., prime contractor, teaming partner, or subcontractor.
- Project owner, owner's point of contact including telephone number and email address.
- Services & deliverables provided under the contract/task order.
- Period of performance, including start and completion dates.
- Total dollar value of the project.

The evaluation will consider the management approach, coordination of disciplines and subcontractors, quality control procedures, prior experience of the prime firm and any key subcontractors working together on relevant projects and familiarity with VA Design Guides/Manuals, Master Specifications and other applicable standards.

2. **Professional qualifications (Weighting 25%)** necessary for satisfactory performance of required service. The engineers on the firm's staff representing the project or signing/stamping drawings in each discipline must possess a minimum of five years of experience and are required to be licensed, registered or certified by a US state, the District of Columbia or a US territory. Provide professional license jurisdiction of issue and license numbers and/or proof of licensure.

At a minimum, the offeror shall describe the professional qualifications and not less than five years of experience in the required disciplines. Disciplines required for this project include, but are not limited to: Electrical, Architecture, Cost Estimation, and Project Management.

The evaluation will consider education, certifications, training, registration, overall and relevant experience, and longevity with the firm.

3. **Past performance (Weighting 23%)** on contracts with Government agencies and private industry in terms of cost control, quality of work, and compliance with performance schedules.

CPARS data or PPQs (if no CPARS data is available) must be provided for projects submitted under Factor 1 (Specialized experience and technical competence).

**CPARS data and PPOs do not count toward the page limitation.**

Government Past Performance Information Systems may be accessed. Evaluating past performance and experience may include information provided by the firm, customer inquiries, Government databases, and publicly available sources. Failure to provide requested data, accessible points of contact or valid phone numbers could result in a firm being considered less qualified.

The following information is required for all projects: contract/task order number, project title, prime firm, start date, and completion date. Evaluations may also include additional performance related from the firm, customer inquiries, Government databases, publicly available sources, and additional projects in CPARS.

The Government reserves the right to also evaluate past performance on previously awarded federal task orders and any other information available.

If there is no CPARS data available, Past Performance Questionnaires (PPQs) will be accepted. Please utilize the attached PPQ document.

Note: We recommend you contact every reference listed and let them know we may contact them for information. Their timely replies would be

appreciated.

4. **Capacity (Weighting 15%)** to accomplish work in the required time. Provide the available capacity of required disciplines by providing current project workload, inclusive of all projects awarded by the VA during the previous twelve months and the full potential value of any current indefinite delivery contracts.

The evaluation will consider the firm's plan and ability to meet the schedule of the overall project, as well as the available capacity of personnel in key disciplines.

5. **The extent to which potential contractors identify and commit to the use of Service-Disabled Veteran-Owned Small Businesses (SDVOSBs), Veteran-Owned Small Businesses (VOSBs), and other types of small businesses as subcontractors. (Weighting 2%)**