

Simplified Acquisition Procedures (SAP)

DETERMINATION MEMORANDUM FOR SOLE SOURCE ACQUISITIONS OVER THE MICRO-PURCHASE THRESHOLD BUT NOT EXCEEDING THE SIMPLIFIED ACQUISITION THRESHOLD FAR 13.106-3(b)(3)(i)

SOLICITATIONS MAY BE LIMITED TO ONE SOURCE ONLY IF THE CONTRACTING OFFICER DETERMINES THAT ONLY ONE SOURCE IS REASONABLY AVAILABLE. WHEN THE CUSTOMER DESCRIBES AN ITEM OR SERVICE, WHICH LIMITS THE AVAILABILITY TO ONE SOURCE, THE DETERMINATION MUST EXPLAIN WHY THE ITEM OR SERVICE PROVIDER IS THE ONLY ONE THAT WILL MEET THE GOVERNMENT'S REQUIREMENT. STATEMENTS SUCH AS "ONLY KNOWN SOURCE" OR "ONLY SOURCE WHICH CAN MEET THE REQUIRED DELIVERY DATE" ARE INADEQUATE TO SUPPORT A SOLE SOURCE PURCHASE. THIS FORM MAY BE USED IN LIEU OF THE DETERMINATION DESCRIBED IN FAR 13.106. THE CUSTOMER SHALL PROVIDE THE FOLLOWING INFORMATION:

1. PURCHASE REQUEST NUMBER

2. ESTIMATED AMOUNT:

BRAND
NAME BUY

NAME/CAGE CODE OF PROPOSED CONTRACTOR

☒ YES

☐ NO

☒ O&M

☐ NGREA

☐ OTHER

3. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

The Volk Field CRTC has a requirement for two (2) Bobcat UW56 Tool Cats with interchangeable attachments. The Bobcat UW56 Tool Cat is a utility work machine that will be used for various tasks at the installation to include tree and brush removal and transport, snow and ice removal, earth work, landscaping, and general grounds keeping.

4. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

The Volk Field CRTC currently has and utilizes two Bobcat Utility Work Vehicles with numerous and differentiating attachments on a daily and seasonal basis. Purchasing two additional Bobcat UW56 Machines will expand the inventory which will maximize the efficiency and effectiveness of installation maintenance personnel in all four seasons. Additionally, by procuring additional machines that are capable of utilizing the currently owned attachments, the Volk Field CRTC realizes a significant cost savings by not having to procure multiple new attachments for Work Utility Vehicles.

5. MARKET RESEARCH:

In order to maximize competition, this requirement will be set aside 100% total small business based on market research which indicates there are numerous small businesses under NAICS code 333111 capable of providing the required item(s).

6. PROVIDE A STATEMENT OF ACTIONS, IF ANY, THE GOVERNMENT MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE FUTURE ACQUISITIONS ARE REQUIRED:

If in the future the Government has a need for additional work utility vehicles or attachments, the Government will conduct

market research to determine the commercial capabilities at that time. Additionally, the Government is intent on maximizing competition through the use of Small Business set asides.

I CERTIFY THAT THIS JUSTIFICATION IS ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT COMPLETING THIS PURCHASE AS A SOLE SOURCE IS IN THE BEST INTEREST OF THE GOVERNMENT. ADDITIONALLY, I APPROVE THIS JUSTIFICATION TO LIMIT COMPETITION SUBJECT TO THE AVAILABILITY OF FUNDS AND PROVIDED THAT THE SERVICES OR SUPPLIES HEREIN DESCRIBED HAVE OTHERWISE BEEN AUTHORIZED FOR ACQUISITION.

7a. CONTRACTING OFFICER NAME

Seth I. Swieter, SMSgt

7b. CONTRACTING OFFICER SIGNATURE