

## Statement of Work

### JBSA Qualified Recycling Program

#### Vertical Baler

1. **DESCRIPTION OF SERVICES:** The Contractor shall provide all personnel, equipment, tools, materials, labor, supervision, transportation, and incidentals necessary for the procurement and installation of 1 (one) new Vertical Baler. The Contractor shall transport the Vertical Baler to the facility, specifically the JBSA Ft. Sam Houston Recycle Center, and install the equipment in the facility. Installation and training of JBSA Qualified Recycling Program (QRP) Operations personnel on the use of the equipment will take place on the same visit. The contractor shall insure that the Vertical Baler will be used by the JBSA Ft. Sam Houston QRP to bale corrugated cardboard boxes to prepare them to be hauled to the Material Recovery Facility (MRF) for recycling. The Contractor shall ensure that the Vertical Baler supports 208/120 V, 3 phase electrical hook ups.

2. **LOCATION:** The location will be at the JBSA Recycle Center, 1987 Stock Road, Building 4203, at JBSA Ft. Sam Houston, TX.

3. **PROJECT SCHEDULE:** Contractor shall provide installation schedule after coordination with the JBSA Qualified Recycling Program Operations Manager:

802 CES/CEIEA, JBSA Primary: Darrin Liepold, (210) 473-7780

802 CES/CEIEA, JBSA Alternate: Kenneth Washington, (210) 782-6784

#### 4. **HOURS OF OPERATION:**

The contractor shall operate during the hours of 7:00 A. M. to 5:00 P. M., Monday through Friday. The contractor is not required to work during federal holidays/weekends. Work to be performed outside normal business hours shall be requested and approved by 502nd Government POC.

#### **Recognized Federal Holidays:**

New Year's Day - 1 January

Martin Luther King Jr. Day - 3rd Monday in January

President's Day - 3rd Monday in February

Memorial Day - Last Monday in May

Juneteenth Day – 19th of Jun

Independence Day - 4th July

Labor Day - 1st Monday in September

Columbus Day - 2nd Monday in October Veteran's Day - 11 November

Thanksgiving Day - 4th Thursday in November

Christmas Day – 25th December

If these holidays fall on Saturday, the preceding Friday will be observed. If these holidays fall on Sunday, the following Monday will be observed. If the president grants DoD employees an additional holiday/administrative leave day, it does not apply to the contractor.

5. **WORKMANSHIP:** Work for this project will be executed in the best and most workmanlike manner by qualified and efficient installers skilled in their trade. The Contractor shall perform all operations in a manner that will result in a professional and expeditiously completed project.

6. **ACCESSORIES AND INCIDENTALS:** Contractor shall provide all personnel, equipment, tools, materials, labor, supplies, supervision, transportation, and other incidentals necessary to complete the required scope of work.

7. **DEMOLITION:** Contractor is responsible for any required prep work of the site prior to installation.

8. **QUALITY ASSURANCE:**

The government will perform inspections of the Contractor's work, and acceptance of work shall only be provided when the Contractor's work has been inspected and performance is deemed satisfactory. An authorized program manager from JBSA Recycling will perform the inspection and acceptance. The name of that individual shall be provided the Contractor upon award.

9. **COMPLIANCE WITH LAWS:** The Contractor shall comply and ensure that all subcontractors comply with all applicable federal, state, local laws, regulations, ordinances, and standards.

10. **SITE MAINTENANCE:** The Contractor shall protect adjacent property, offices and their contents from dust, dirt, or other materials. Work areas at B-4203 shall be maintained in a neat, clean, safe condition and shall, at a minimum, be cleaned at the end of each day. Contractor shall maintain clearances through corridors for occupants to pass.

11. **CLEANUP:** The Contractor shall collect all trash, debris, refuse, garbage, etc., which they generate, and remove it from the site.

12. **PROTECTION:** The contractor shall take precautions to prevent damage to government property. The contractor shall repair or replace damaged items at no additional cost to the government.

13. **COMPLETION OF WORK:** The Contractor shall ensure that work for this project is performed in accordance with the criteria herein, and that all relevant materials, finished, equipment, and systems shall be fully operational at the completion of work for this project.

14. **APPENDICES:**

A. Maps and/or Site Plans