

| | | | | | | | |
|--|--|--|--|---|--|--|--|
| AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT | | | | 1. CONTRACT ID CODE <div style="text-align: center;">J</div> | | PAGE OF PAGES <div style="text-align: center;">1 18</div> | |
| 2. AMENDMENT/MODIFICATION NO. <div style="text-align: center;">0002</div> | | 3. EFFECTIVE DATE <div style="text-align: center;">10-Nov-2022</div> | | 4. REQUISITION/PURCHASE REQ. NO. | | 5. PROJECT NO.(If applicable) | |
| 6. ISSUED BY <div style="text-align: center;">CODE</div> PUGET SOUND NAVAL SHIPYARD CODE 400 2000 WEST MARINE VIEW DR CODE 423 EVERETT WA 98207-2400 | | 7. ADMINISTERED BY (If other than item 6) <div style="text-align: center;">CODE</div> | | See Item 6 | | | |
| N4523A | | | | | | | |
| 8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) | | | | X | | 9A. AMENDMENT OF SOLICITATION NO. N4523A22R0564 | |
| | | | | X | | 9B. DATED (SEE ITEM 11) 22-Sep-2022 | |
| | | | | | | 10A. MOD. OF CONTRACT/ORDER NO. | |
| | | | | | | 10B. DATED (SEE ITEM 13) | |
| CODE | | FACILITY CODE | | | | | |
| 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS | | | | | | | |
| <input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. | | | | | | | |
| 12. ACCOUNTING AND APPROPRIATION DATA (If required) | | | | | | | |
| 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14. | | | | | | | |
| A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. | | | | | | | |
| B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B). | | | | | | | |
| C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: | | | | | | | |
| D. OTHER (Specify type of modification and authority) | | | | | | | |
| E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office. | | | | | | | |
| 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Amendment required for Addendum 1 for work item 551-11-001. | | | | | | | |
| Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect. | | | | | | | |
| 15A. NAME AND TITLE OF SIGNER (Type or print) | | | | 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) | | | |
| | | | | TEL: _____ EMAIL: _____ | | | |
| 15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign) | | 15C. DATE SIGNED | | 16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer) | | 16C. DATE SIGNED 10-Nov-2022 | |

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION A - SOLICITATION/CONTRACT FORM

The required response date/time has changed from 02-Nov-2022 12:00 PM to 17-Nov-2022 12:00 PM.

SECTION B - SUPPLIES OR SERVICES AND PRICES

The following have been modified:

USS KIDD (DDG 100) 3A2
Continuous Maintenance Availability (CMAV)

| | | |
|------------|------------------|---------------|
| Production | Start Of Avail | End Of Avail |
| | 06 February 2023 | 03 March 2023 |

| Work Spec | Title |
|------------------|--|
| 000-00-001 | Administrative Purpose; accomplish |
| 123-10-001 | Tank and Void Cleaning and Pumping; accomplish |
| 150-11-001 | 02 Level Deck; repair |
| 168-80-001 | ShipAlt DDG51-77228D, CRES Individually Dogged Watertight Door Replacement; accomplish |
| 245-11-001 | Controllable Pitch Propeller (CPP) Attached Hydraulic Pump Drive Coupling; replace |
| 251-31-001 | Number One Gas Turbine Module (GTM) Clean Air Intake; repair |
| 256-10-001 | Seawater Service Piping; repair |
| 521-11-001 | Large Pulper Firemain Piping System; repair |
| 521-11-002 | Firemain Piping System; repair |
| 551-11-001 | Number One Low Pressure Air Compressor (LPAC) Air End; replace |
| 551-64-001 | Anti-Icing Expansion Joint Assembly; replace |
| 593-11-001 | Vacuum, Collection, Holding and Transfer (VCHT) System Piping; repair |
| 624-12-001 | Sliding Metal Joiner Door; install |
| 634-11-001 | 01 Level Non-Critical Nonskid; replace |
| 644-11-001 | Crew Washroom, Water Closet, and Shower; repair |
| 991-12-002 | Staging for Ship's Force Use; provide |

| | |
|------------|---|
| 992-10-001 | Wharf and Pier Laydown Area; utilize and manage |
| 992-11-001 | Temporary Service; provide |
| 998-31-001 | Environmental Protection and Hazardous Waste Management Program; provide |
| 998-41-001 | Hazardous Waste Produced on Naval Vessel; control |

This contract will incorporate the following CDRLs/DIDs:

| CDRLs/DIDs | Title |
|-------------------|---|
| A002 | CONDITION FOUND REPORT (CFR) |
| A003 | REQUEST FOR CONTRACT CHANGE (RCC) REPORT |
| A005 | PURCHASE ORDER (PO) |
| A006 | QUALITY ASSURANCE PROGRAM PLAN |
| A007 | QUALITY ASSURANCE PROGRAM PLAN |
| A008 | QUALITY ASSURANCE PROGRAM PLAN |
| A009 | TECHNICAL REPORT-STUDY/SERVICES |
| A011 | STATUS OF GONVERNMENT FURNISHED EQUIPMENT (GFE) REPORT |
| A014 | WEIGHT AND STABILITY REPORTS FOR IN-SERVICE SURFACE SHIPS |
| B001 | LOGISTICS MANAGEMENT INFORMATION |
| B002 | LOGISTICS MANAGEMENT INFORMATION (LMI) SUMMARIES |
| B003 | LOGISTICS MANAGEMENT INFORMATION |
| B004 | LOGISTICS MANAGEMENT INFORMATION (LMI) DATA PRODUCT(S) |
| B005 | LOGISTICS MANAGEMENT INFORMATION (LMI) SUMMARIES |
| B006 | LOGISTICS MANAGEMENT INFORMATION (LMI) |
| B007 | SUPPLEMENTARY PROVISIONING TECHNICAL DOCUMENTATION |
| B008 | LOGISTICS PRODUCT DATA |
| B009 | LOGISTICS MANAGEMENT INFORMATION (LMI) SUMMARY |
| C001 | COMMERCIAL OFF THE SHELF (COTS) EQUIPMENT MANUAL SUPPORT |

| | |
|---------------------------|--|
| C002 | TECH MANUAL CONTRACT REQUIREMENTS (TMCR) HULL, MECH & ELEC EQUIPMENT TECH MAN REQ |
| DID DI- MGMT- 82061 | WORK COMPLETION CERTIFICATION CERTIFICATE |

FIXED SHIP REPAIR LABOR AND MATERIAL BURDEN RATES (CEILING RATES)

1. The Contractor's fully burdened ship repair labor rate will be used for negotiating Firm Fixed Price (FFP) base work, growth, and new work to be performed under this contract. The fully burdened ship repair labor rate shall be the ceiling rate of the contract. The contractor agrees that the number of man hours included in its price proposal for contract modifications shall include only direct production man hours. For these purposes, direct production man-hours are for labor expended in direct production including but not limited to the following functions:

Abrasive cleaning/blasting
 Fire Watch
 Welding Machinists (inside and outside)
 Burning
 Brazing
 Carpentry
 Electrical Work
 Electronic Work
 Engineering
 Design Support
 Lagging
 Ship-fitting
 Boiler-making
 Painting
 Sheet-metal Work
 Pipefitting
 Rigging
 General Labor
 Staging/Scaffolding
 Diesel Mechanics

2. The fully burdened ship repair labor rate proposed by the contractor shall include those support functions (whether charged directly or indirectly by the Offeror's accounting systems) which are herein defined as support for production functions. Support functions shall be considered to be included in the Offeror's fully burdened ship repair labor rate for direct production man hours. Labor hours for the below support functions shall not be separately proposed in any circumstance, including in support of subcontractors. Examples of support functions include but are not limited to:

Testing
 Quality Assurance
 Execution Planning
 Cleaning (except tank cleaning)
 Supervision
 Security
 Surveying
 Administration
 Transportation
 Purchasing Staff
 Lofting
 Other indirect support

Material handling & Warehousing
Safety/Environmental

3. The fully burdened ship repair labor rate is a fixed hourly rate that includes all wages (e.g. Straight time, overtime, shift differential, holiday time, standby time, etc.) overhead, general, and administrative expenses, Facilities Capital Cost of Money (FCCOM) and profit. The fully burdened ship repair labor rate represents the ceiling for the blended rate to be performed by the Offeror, including labor transferred between divisions, subsidiaries, or affiliates of the Offeror under a common control.
4. Consumable materials are goods used in the ordinary course of work performance such as office supplies, paper, rags, vehicle or equipment fuel costs, cleaning chemicals, disposable tools, welding rods, paint buckets, paint brushes, protective clothing, etc. that are consumed/used in the process of repair and do not become an integral part of the repaired vessel. Consumable material shall be included in the contractor's ship repair labor rate and not separately priced.
5. Physical materials are goods that become an integral part of the repaired vessel in the course of the repair, such as equipment, replacement steel, pipes, paint, and fasteners. The material mark-up rates apply to physical materials but not to consumable materials. The mark-up will be applied to the actual cost of the physical material. Actual cost does not include handling charges, general and administrative cost, overhead, profit, or any other indirect cost.
6. For changes to the contract involving subcontractors, subcontractor quotes will be treated as Other Direct Costs (ODCs) and will be subject to the material markup rate. Subcontractor quotes must be competitively acquired and submitted with the Change Order Price Analysis (COPA) submitted by the contractor in response to a Request for Contract Change (RCC) issued by the Contracting Officer (see Section C-3.4 Paragraph 2). At no time will the proposed total to be performed by the prime contractor combined with subcontractor quote, material quote, and applicable markup be allowed to cost more than it would had the prime contractor directly provided all material and labor. This does not apply to the procurement of work performed by Original Equipment Manufacturers (OEMs), Government directed subcontractors, Government authorized vendors, or any other work at the sole discretion of the Administrative Contracting Officer. RCC's that are for material only (no associated labor required within the RCC) shall not be subcontracted.
7. The following burden rates are hereby established for the USS KIDD (DDG-100) 3A2 CMAV:

USS KIDD 3A2 Rate Schedule:

| Burden Rates | |
|---------------------------------------|--|
| Fully Burdened Ship Repair Labor Rate | |
| Material Burden Rate | |

SCHEDULE OF PRICES / RATES FOR THE PURPOSES OF A GOVERNMENT REQUIRED EXTENSION
DAILY RATES FOR PIERSIDE (FULLY BURDENED)

1. In the event of a Government required extension, the Contractor's fully burdened daily rates for pier side will be used for negotiating additional pier side performance days under this contract.
2. The Contractor agrees that the daily rates shall include all costs that run with time associated with additional performance days in accordance with the work package specification requirements of this availability. The daily rates shall include all costs associated with additional performance days (whether charged directly or indirectly by the Offeror's accounting systems) including but not limited to:
 - Temporary Services
 - Internet Connectivity

- Air Conditioning
 - Support Services for the Navy, its agents and contractors
 - Facilities, including but not limited to:
 - Piers
 - Office spaces
 - Trailers
 - Parking
 - Flammable Liquid Storage and Hazardous Material Storage
 - Material Warehousing and Lay-down space
 - Project Management and other labor costs that run with time including but not limited to:
 - Program Management
 - Supervision
 - Integration & Scheduling
 - Cleaning (except tank cleaning)
 - Quality Assurance
 - Execution Planning
 - Security
 - Administration
 - Contracts
 - Purchasing
 - Other indirect support
 - Safety/Environmental
 - Transportation
3. The fully burdened daily rates are fixed daily rates that include all wages, overhead, all other indirect costs, general and administrative expenses, Facilities Capital Cost of Money (FCCOM) and profit.
4. The contract's fixed fully burdened daily rates for pier side are shown below. These rates are to be used during the availability's extension period, up to 24 months after the availability completion date. These fixed rates shall be used for additional pier side days:

| USS KIDD 3A2 CMAV | Additional Day requiring Availability Extension | Additional Day does not require Availability Extension |
|--------------------------|--|---|
| Additional Pier side Day | | |

SECTION L - INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS

The following have been modified:

Section L – Instructions, Conditions, and Notices to Offerors

a) Instructions to Offerors:

1.0 INTRODUCTION

This solicitation package is a Request for Proposals (RFP) that will result in the award of Firm Fixed Price Contract Award.

The is for non-nuclear surface ships (including DDG, CG, LPD, LSD, LHA, LHD, PC, MCM and LCS Class ships) and will be comprised of:

Emergent and continuous maintenance Availabilities (set aside for small business) Small Business Set-aside

In accordance with FAR 19.502, the acquisition described in this solicitation is reserved exclusively for participation by small business concerns. The applicable NAICS code for this solicitation is 336611, and the related small business size standard is 1,250 employees. Offeror's are advised that the Government will evaluate and consider for award only those proposals submitted by Offeror's that qualify as small business concerns under the applicable size standard. Offers received from Offeror's that do not qualify as small business concerns will be considered nonresponsive and will be rejected by the Government. Offeror's shall refer to the clauses entitled "Notice of Total Small Business Set-Aside" (FAR 52.219-6) and "Limitations on Subcontracting (DEVIATION 2021-O0008)" (FAR 52.219-14) under Section I of this solicitation for further information and requirements relating to a total small business set-aside.

1.1 ALL INQUIRIES shall be made via email and directed to Sophia Strader at sophia.strader@navy.mil, and Cheri Richards at Cheri.Richards@navy.mil. To ensure the Government is able to adequately address and respond to Offeror requests for clarification (RFCs) via amendment, if applicable, it is requested questions be submitted no later than 06 October 2022 at 9:00 AM (PDT). The Government reserves the right to not answer any requests received after 06 October 2022 at 9:00 AM (PDT). Furthermore, Offeror's should note that the proposal due date will not be extended solely on the basis of requests received. RFCs shall reference the solicitation and specification page and paragraph number and be submitted on a request for clarification form (Attachment J-12) provided with this solicitation. A request for clarification form (Attachment J-12) shall be submitted for each question.

1.2 Offeror's shall submit their proposal in accordance with the following preparation instructions. The Government will consider any failure on the part of an Offeror to comply with these instructions to be a non-responsive offer. Therefore, the Government encourages Offeror's to contact the Contracting Officer in accordance with the above instructions, in order to request clarification of any aspect of these instructions. If an Offeror believes that the requirements in these instructions contain an error, omission, or is otherwise unsound, the Offeror shall immediately notify the Contracting Officer in accordance with the submission instructions, with supporting rationale as well as the remedies the Offeror is asking the Contracting Officer to consider as related to the omission or error.

1.3 Each Offeror may submit only one (1) proposal. No alternate proposals will be accepted and submission of multiple proposals will result in disqualification of any Offeror submitting multiple proposals. The Offeror's proposal submission should contain the Offeror's best terms from a price and technical standpoint. A proposal should not simply rephrase or restate the Government's requirements but rather provide convincing rationale to address how the Offeror intends to meet these requirements. Offeror's shall assume that the Government has no prior knowledge of their facilities and experience and will base its evaluation on the information presented in the Offeror's proposal.

The Offeror's proposal shall be based on the requirements contained in this solicitation (including those documents, exhibits, and other attachments to the solicitation identified in Section J). Failure to comply with the terms and conditions of the solicitation and/or failure to provide all of the requested information may result in the Offeror's proposal being rejected and may result in the Offeror being determined non-responsive and ineligible for award.

1.4 The Government may contact any, all, or a limited number of Offeror's with questions concerning their proposals as permitted under FAR Part 15.

1.5 The overall security classification of the proposal shall be UNCLASSIFIED. If the Offeror needs to provide classified material, it shall be separated from the unclassified material and submitted as a supplement to the appropriate volume, and handled in accordance with appropriate security procedures. Any classified supplement will be considered a part of the stated page limitations of the appropriate volume. NO classified material is expected for this solicitation. Please contact the Contract Specialist administering this RFP, Sophia Strader, before any classified material is submitted.

1.6 Relationship between Instructions (Section L) and Evaluation (Section M): Section L provides information for the purpose of organizing the proposal and is not intended to be all inclusive. Section M describes evaluation factors

for award. Since the Government evaluation of proposals will cover areas identified in Section M, proposals should address all such areas of evaluation.

1.7 “Pricing information” is defined as facts, statistics, or data describing the consideration an Offeror will receive in exchange for furnishing the supplies and services described in this solicitation. Pricing information may only be included within Volume II: Legal/Price Offer. Inclusion of pricing information within any other Volume will likely result in rejection of the Offeror’s proposal, as well as the Offeror being determined ineligible for award. If doubt exists as to what constitutes pricing information, Offeror’s are strongly encouraged to submit a request for clarification in accordance with paragraph 1.1 of this section.

1.8 Offeror’s are reminded past performance information is proprietary source selection information. The Government will only discuss past performance information directly with the prospective prime or sub-contractor that is being reviewed. If there is a problem with a proposed subcontractor’s past performance the prime may be notified of a problem, but no details will be discussed without the subcontractor’s permission.

1.9 Pursuant to FAR 4.502, the solicitation will be announced through the Government wide point of entry (GPE) at: <https://sam.gov> and all solicitation documents will be posted on the GPE. The Government may post additional information to the GPE relating to this solicitation (e.g., a solicitation amendment responding to submitted Offeror requests for clarification). It is the Offeror’s responsibility to check the GPE for any such information.

2.0 PROPOSAL SUBMISSION INSTRUCTIONS:

Electronic Delivery of Proposals: Delivery submissions shall only be accepted electronically. Offeror’s must submit electronic copy of their proposal in accordance with Table 1 below. Proposals shall be submitted via <https://piee.eb.mil/>

Table 1- Required Submission Process

| Transmission Process | Complete action by | Point of Contact | |
|--|---|---|--|
| Email POC’s to request clarifications or questions | Questions & Clarification must be submitted no later than 6 October 2022 at 9:00 AM (Pacific Daylight Time) PDT | Include all POC’s in ALL Electronic communications Sophia Strader Sophia.strader@navy.mil | |
| POC will post responses | Close of business 6 October 2022 at 9:00 AM PDT | Cheri Richards | |
| Upload Proposals | No later than 17 November 2022 at 12:00 PM (PDT) | Cheri.richards@navy.mil | |

Electronic copies of each volume shall be submitted through the Solicitation Module of the Procurement Integrated Enterprise Environment (PIEE) suite at <https://piee.eb.mil/>. Proposals submitted by mail or hand-carried will not be evaluated. Proposals sent through proprietary or third party File Transfer Protocol (FTP) sites or DoD SAFE will not be retrieved. It is the responsibility of the Offeror to confirm receipt of proposals. All proposals received after the exact time specified for receipt shall be treated as late submissions and will not be considered except under facts and circumstances allowed by the Federal Acquisition Regulation (FAR). For instructions on how to post an offer, please refer to the Posting Offer demo: https://pieetraining.eb.mil/wbt/sol/Posting_Offer.pdf.

It is the Offeror’s responsibility to obtain written confirmation of receipt of all electronic files of the full proposal by the Contracting office. In the event that the Solicitation Module is down, the alternate method for proposal

submission is via email to: sophia.strader@navy.mil ONLY. The Offeror must obtain prior approval from the Contracting Officer to use the alternate submission method. Offeror's are responsible for ensuring electronic copies are virus-free and shall run an anti-virus scan before submission.

Electronic copies of each volume shall be compatible with the following software products: Adobe Acrobat Reader 11 and Microsoft Office Suite 2016. Narrative portions of the proposal shall be in Adobe Acrobat portable document file (pdf) searchable text format. The Offeror shall not embed sound or video (e.g., MPEG) files into the proposal files. Electronic files shall be clearly identified for each volume, section, and item.

2.1 Proposals are **DUE NOT LATER THAN 12:00 PM (Pacific Daylight Time), 17 November 2022**. Late proposals will not be considered. Late submissions shall be handled in accordance with FAR 52.215-1, INSTRUCTIONS TO OFFERS –COMPETITIVE ACQUISITION (JAN 2004) reference subparagraphs (c)(3)(ii)(A) and (1), and FAR 15.208. It is the Offeror's responsibility to ensure their proposal is received by the Contracting Officer on or before the specified closing date and time.

2.2 For an electronic document to be considered as part of the proposal, it must be uploaded prior to the closing deadline. Electronic files not uploaded prior to the closing deadline will not be considered as part of the proposal. If any portion of the uploaded proposal is unreadable or contains corrupted files, re-submission of such portions shall be handled IAW FAR 15.207(c). IAW FAR 15.208(b)(1)(i), it is highly recommended that Offeror's upload their proposal to <https://piee.eb.mil/> at least twenty-four (24) hours prior to the solicitation deadline as well as read and become familiar with the PIEE solicitation module located at <https://pieetraining.eb.mil/wbt/sol/Posting Offer.pdf>.

2.3 Proposals submitted via to <https://piee.eb.mil/> tool may be downloaded by the Government for evaluation once the solicitation closes.

Electronic File Format:

Only the following extensions shall be used:

.docx for Microsoft® Word™ files

.xlsx for Microsoft® Excel™ files

.pdf for Adobe® Acrobat™ files

Offeror shall not embed sound or video files into submittals. Graphics, tables, photographs, and other data beyond the capability of Microsoft® Word™, Microsoft® Excel™. Programs not currently NMCI-supported applications may be submitted in Adobe Acrobat™ format. Any submission document that requires a "wet signature" or other data input by hand shall be scanned and formatted in Adobe Acrobat™ (PDF).

All spreadsheets shall be in Microsoft® Excel™ format such that each mathematical equation is obvious. No fields shall be password protected.

2.4 Volume Layout and Page Limitations: The solicitation response shall be contained in two (2) separate volumes. The Offeror's company name, proposal number, and RFP number N4523A22R0562 shall appear at the top of each page in the header section (from left to right). For each volume, the number of copies required and page limit are shown in the table below. To maximize efficiency and minimize the time for proposal evaluation, it is required that all Offeror's submit their proposals in accordance with the format and content specified below and with the specified page/time limit constraints. Failure to provide the requested information may adversely affect the Government's evaluation of the Offeror.

2.5 Proposals shall be submitted in the following quantities and volume layout. At a minimum, each section as outlined below shall constitute a separate file.

| Volume | Title | Page Limitations |
|--------|--------------------|------------------|
| I | Non-Price Proposal | 45 Total |

| | | |
|----------|--|-----|
| Factor 1 | Manage Capabilities | 30 |
| Factor 2 | Technical/Trade Capabilities & Resources | 10 |
| Factor 3 | Navy Maintenance Database | 5 |
| Factor 4 | Past Performance | N/A |
| II | Price Proposal | 6 |

Volume I – Non-Priced Proposal:

- Factor 1 – Management Capabilities
- Factor 2 – Technical/Trade Capabilities & Resources
- Factor 3 – Navy Maintenance Database
- Factor 4 – Past Performance

Volume II – Priced Proposal – Factor 5:

- Cover Letter to include Offeror's Cage and Sam Unique Identity numbers
- Signed SF 33 (Solicitation, Offer, Award)
- Price Proposal Worksheet (Attachment J -14)

3.0 PROPOSAL FORMAT

To facilitate efficiency and consistency in proposal evaluation, the following guidance is mandatory. Proposals which do not follow this guidance may be rejected as non-responsive and thus ineligible for award.

3.1 Page Format and Size: The narrative text material in the all volumes shall be typed or printed in a font with the type no smaller than size ten (10) using not less than standard single line spacing. All margins shall be not less than one (1) inch. The company name of the Offeror and the solicitation number shall appear at the top of each page and may be included in the one (1) inch margin. Pages shall be numbered at the bottom, either at the center or edge opposite the binding. The margin space may be used for document identification, page numbering or the Offeror's legend regarding disclosure of data in the proposal. A page is defined as one side of a standard 8 1/2" x 11" paper sheet. Oversized pages are to be fold-out format, with each fold-out counted as a single page. Fold-out pages may be used for diagrams, charts or graphic material only and shall not exceed 11" x 17". Fold-outs may not be used for narrative text pages. Photo reductions are not permitted for narrative text material. If the proposal exceeds the page limit identified in Table 1, the Government will remove all pages exceeding the specified page count from the back of the proposal prior to the evaluation.

A date shall be placed on each page of the proposal corresponding to the date of the initial proposal. Any pages that may be revised as a result of discussions (if required) shall contain revision numbers and dates and shall be identified by redline.

3.2 Drawings, Schematics, etc.: All drawings shall be "B" sized (as defined by ANSI Y14.1 dated 1995) or reduced to 11" x 17" and included as an attachment to the Technical Volume. Only one copy of any drawing, calculation, or schematic may be submitted with each copy of the proposal. If the Offeror believes that more than one factor requires submission of the same documentation, then the proposal should cross-reference the submission in discussions of the successive factor(s).

NOTE: The Government's strong preference is for clear, concise proposals that support the evaluation criteria listed in section M of the solicitation.

3.3 Subcontract Information: In requesting proposals from prospective subcontractors, Offeror's should provide all necessary information for the contemplated purchase. The Government will not advise prospective subcontractors as to the requirements of their transactions with Offeror's, nor will the Government respond to direct inquiries from prospective subcontractors concerning clarifications of specification or solicitation requirements.

ALL SUCH REQUESTS FOR CLARIFICATION MUST BE SUBMITTED TO THE GOVERNMENT THROUGH THE PRIME CONTRACTOR (OFFEROR)

3.4 Volume I – Non-Priced Proposal

Organization: Volume I shall be organized conforming to the required proposal content. Volume I shall be clearly labeled. At a minimum, each section as outlined below shall constitute a separate file. Volume I shall not include pricing information. The Non-Priced Proposal shall enable Government technical/engineering personnel to thoroughly evaluate an Offeror's proposal and arrive at a sound determination of whether or not the proposal is technically acceptable. To this end, the Technical Proposal Volume shall be specific, detailed, and complete. The technical proposal must be sufficient to show how the Offeror proposes to comply with the Government's requirements and include a full explanation of the methodology and procedures to be followed. The technical proposal shall discretely address each of the following factors.

The Non-Priced volume shall be organized in the following manner:

Factor 1 – Management Capabilities

Factor 2 - Technical/Trade Capabilities & Resources

Factor 3 - Navy Maintenance Database

Factor 4 - Past Performance

Submission Requirements:

Factor 1: Management Capabilities: In response to Factor 1, Offeror's shall provide:

- 1) The Offeror's Master Ship Repair Agreement (MSRA) or Agreement for Boat Repair. Offeror's that do not hold an MSRA or an ABR must submit the information requested in paragraph 2 to demonstrate sufficient Management capabilities.

Or

- 2) A narrative that demonstrates the management and organizational capabilities necessary to have completed at least two (2) concurrent Continuous Maintenance Availability work packages.

Administration/Management Control

Describe the Offeror's program management organization to be used for this effort and how it will contribute to the planning and execution of work requirements.

- Provide an organizational chart for the Offeror's firm. The chart is to show each management, technical, engineering, and production position from the highest company level to the lowest supervisory level. Include descriptions of each position listed, fully describing the duties, responsibilities, authority, and names of the individuals filling the positions.
- Provide Resumes for the Offeror's principle management personnel, including the Offeror's Program Managers, Deputy Program Managers, and Ship Availability Managers. The Offeror shall also provide resumes for the principle personnel responsible for managing Administration/Management Control, Production Technical Support, Production Control, Material/Procurement Control, Subcontractor Control, Quality Control/Test and Trials, Financial Control, Safety/security, and Hazardous Material/Waste Control. The resumes shall include:
 - Education

- Ship repair experience
- Dates of employment with your firm and previous employers
- Special training or qualifications
- Resumes shall not exceed two pages for each individual

Production Technical Support

Describe the Offeror's engineering and design support capabilities (in-house or subcontracted). If subcontracted, describe how the subcontractor will be sufficiently integrated to allow timely technical problem diagnosis and recommendations.

Production Control

Describe the Offeror's process to coordinate, control, interface, and progress work (including that of subcontractors).

Describe the Offeror's process to train and maintain qualified trades employees.

Material/Procurement Control

Describe the Offeror's material / purchasing organization, staff and procedures.

Describe the Offeror's process for maintaining status of outstanding material.

Describe the Offeror's property control system for ordering, receiving, accounting, storing, and handling, protecting and disposing of purchased materials. Include a description of facilities available for storage and safekeeping of material.

Subcontractor Control

Describe the Offeror's procedures for selecting, scheduling, managing, monitoring and controlling subcontractors.

Quality Control/Test and Trials

Describe the Offeror's inspection and Quality Assurance organization and written inspection procedures to control, monitor, and implement the system.

Describe the Offeror's welding procedures and welders' qualifications.

Safety/security

Describe the Offeror's safety organization, procedures, training, first aid capabilities, fire protection capabilities & procedures and security procedures.

Hazardous Material/Waste Control

Describe the Offeror's procedures and facilities to meet the legal requirements for documentation, removal, storage, and disposal of hazardous material/waste and an appropriate state/federal agency issued hazardous waste generator number.

Proposals in response to Factor 1 should contain brief statements of fact rather than wordy, generalized narratives. Each single side of a piece of paper shall be counted as one (1) page toward the Factor's 30-page limit, with the exception of the following items:

- a) The first page of the Proposal, which shall consist of a single title page containing only the following basic information: volume number and Factor name; the solicitation number; the name of the contract; Offeror's name; the full name and address designation of the soliciting Regional Maintenance Center; and the Offeror's position regarding disclosure of proposal data. No pages placed before this title page will be evaluated.
- b) The table of contents for the Factor, which shall immediately follow the title page described in item (a) above.

- c) Any pages in the proposal used solely for the purpose for separating sections of the proposal, or as tabs.
- d) Resumes, which shall not exceed two (2) pages for each individual. Pages in excess of two (2) will be counted toward the 30-page limit for the Factor.
- e) Up to five (5) pages of exhibits. Each single side of a piece of paper in excess of the five (5)-page allowance for exhibits will count as one (1) page towards the 30-page limit for this factor. Exhibits are restricted to standard 8-1/2" x 11" paper, with judicious use of 11" x 17" paper Z folded to 8-1/2" x 11" size for items such as organizational charts are permitted as necessary. Exhibits must not contain any text other than simple explanations pertinent to the exhibit.

Factor 2 - Technical/Trade Capabilities & Resources: In response to Factor 2, Offeror's shall provide:

- 1) The Offeror's Master Ship Repair Agreement (MSRA) or Agreement for Boat Repair. Offeror's that do not hold an MSRA or an ABR must submit the information requested in paragraph two (2) to demonstrate sufficient Management capabilities.

Or

- 2) A narrative that demonstrates the Technical/Trade Resources necessary to complete the Continuous Maintenance Availability work packages required this solicitation. The following production labor mix provided reflects the Navy's average historical craft/trade labor experienced on previous Continuous Maintenance Availabilities.

| Labor Trade Category | Percentage of Hours |
|-----------------------------|----------------------------|
| Supervisory | 5% |
| Shipfitter | 11% |
| Sheetmetal | 4% |
| Welder/Burner | 8% |
| Inside Machinist | 1% |
| Outside Machinist | 8% |
| Boilermaker | 2% |
| Electrician | 4% |
| Pipefitter | 7% |
| Insulation/Lagger | 3% |
| Carpenter/Shipwright | 1% |
| Electronics/Ordnance | 1% |
| Painter/Sandblaster | 6% |
| Rigger | 8% |
| Quality Assurance | 6% |
| Fire watch | 15% |
| Laborer | 8% |
| Facilities | 1% |
| Non Destructive Testing | 1% |

The following table reflects the Navy's average historical work distribution across systems experienced on previous Continuous Maintenance Availabilities.

| SWLIN Breakdown | SWLIN Systems include, but are not limited to the following: | Percentage of Hours |
|------------------------|---|----------------------------|
| Structural | U/W Hull, Bilges, bulkheads & Structure, Tanks / Voids, Decking Structure, Super Structure, Sonar Dome, Mast | 9% |

| | | |
|-------------------------|--|-----|
| Propulsion | Boilers, Steam Turbines, MPDE, MRG, Shafts, Struts, Hubs / Propulsors, Intakes /Forced Draft /Uptakes, Main Steam (Valves > 4”), Main Feed Pumps | 11% |
| Electrical | SS Power Generation (SSTG, SSDG), Emergency Generators, Switch Boards, Cabling Distribution | 4% |
| Command & Surveillance | Multi-Mode/Function Radars (SPY Array), Passive ECM, Missile FC Systems | 4% |
| Auxiliary Systems | Piping, Vent Systems, Aux Blr/WHB, Ballast Systems, Steering, Rudders, Cargo Handling (Elevators), Boat Davits, Landing Craft Stowage Systems (Stern Gate), Aircraft Handling, Servicing and Stowage (Hanger Doors, Elevators) | 21% |
| Outfitting & Furnishing | Corrosion, General, Painting (U/W Hull), ICCP System | 15% |
| Armament | Magazines, Missile Launchers (VLS), Munitions Handling (Elevators) | 3% |
| Services | Program Management, Scheduling & Integration, & Administration, Temporary Services (to Ship, Barge, Dry-Dock, etc.) | 33% |

Offeror's shall provide the following information in response to Factor 2:

- 3) Utilizing the table above, describe the Offeror's ability to complete at least 50% of the scope (in terms of labor hours) of at least two (2) concurrent Continuous Maintenance Availability work packages (assuming 4,000 man-days or 32,000 man-hours for each Availability).

- Describe the trades your firm expects to perform using in-house trade resources and which trades your firm expects to subcontract.
- Provide a description of current production personnel employed with indications of trade knowledge and skill level (skilled, semi-skilled, and unskilled). If staff increases or decreases are anticipated, indicate which trades will be affected.
- Provide a current plot/layout of facility
- Provide a current list of all plant equipment (type, size, and capacity) including major machine tools, and equipment, and material handling equipment

Proposals in response to Factor 2 should contain brief statements of fact rather than wordy, generalized narratives. Each single side of a piece of paper shall be counted as one (1) page toward the Factor's 10-page limit, with the exception of the following items:

- a) The first page of the Proposal, which shall consist of a single title page containing only the following basic information: volume number and Factor name; the solicitation number; the name of the contract; Offeror's name; the full name and address designation of the soliciting Regional Maintenance Center; and the Offeror's position regarding disclosure of proposal data. No pages placed before this title page will be evaluated.
- b) The table of contents for the Factor, which shall immediately follow the title page described in item (a) above.
- c) Any pages in the proposal used solely for the purpose for separating sections of the proposal, or as tabs.
- d) Up to five (5) pages of exhibits. Each single side of a piece of paper in excess of the five (5) page allowance for exhibits will count as one (1) page towards the 10 page limit for this factor. Exhibits are restricted to standard 8-1/2" x 11" paper, with judicious use of 11" x 17" paper Z folded to 8-1/2" x 11" size for items such as facility layout are permitted as necessary. Exhibits must not contain any text other than simple explanations pertinent to the exhibit.

Factor 3 -Navy Maintenance Database:

Provide a written description or plan on how the Offeror will plan to utilize the full capabilities of NMD. Briefly outline staffing plan to accomplish timely reporting, and ability to gain access and utilize NMD. Page limitation five (5) pages.

Factor 4 – Past Performance:

The Government shall seek relevant performance information on all Offerors based on the past and present efforts provided by the Offeror and data independently obtained from other Government and commercial sources. The Government will evaluate the Offeror's past performance. The Government may also evaluate the past performance of an Offeror's subcontractors. In the investigation of an Offeror's past performance, the Government reserves the right to contact former customers and Government agencies and other private and public sources of information. The Government will also assess the role that subcontractors have played in contributing to an Offeror's success and/or failure and to what extent subcontractor's performance has contributed to an Offeror's past performance evaluation.

Offeror's shall submit information concerning contracts and subcontracts which Offeror's consider relevant in demonstrating the ability to perform the proposed effort. Offeror's shall identify portions of the contracts/subcontracts that are relevant. Offeror's are requested to provide information for (up to three (3) previous Government availabilities) where the effort is recent and relevant to the effort required by this solicitation.

- "Recent" is defined as a contract in-progress or completed within the last three (3) years as of the date of the initial solicitation. If the Offeror has not completed up to three (3) Government availabilities within the last three (3) years as of the date of the initial solicitation, information on recent and relevant subcontracts and/or commercial contracts may be submitted.

- "Relevant" is defined as a contract that is of similar scope, magnitude, and complexity to the requirements as set forth in this solicitation.

- **Scope:** Experience in the areas defined in the SOW.
- **Magnitude:** The measure of the similarity of the volume, dollar value and/or duration of the work actually performed under the Offeror's submitted contracts to the SOW.
- **Complexity:** The measure of the similarity of technical difficulty, managerial intricacy and/or required coordination of efforts and disciplines performed by the Offeror in its submitted contracts to the SOW. For complexity, not only will the tasks performed by the Offeror be considered, but also the Offeror's ability to coordinate tasks (e.g., concurrent performance requirements).

Offeror's shall provide a detailed explanation demonstrating the similarity of the contracts to the requirements of this solicitation; a detailed description of the work performed for the contract; and the role performed, including whether the Offeror acted as a prime contractor or a subcontractor. Offeror's are responsible for the accuracy of all data provided. Past performance information regarding predecessor companies, key personnel who have relevant experience and subcontractors that will perform major or critical aspects of the requirement may be provided as past performance submissions.

An Offeror that does not have recent and relevant past performance to provide for consideration is requested to affirmatively state that it does not have recent and relevant past performance for the Government to consider.

Offeror's to this solicitation shall provide Past Performance Questionnaires to their customers for completion (Attachment J-27) for up to three (3) availabilities within the last three (3) years involving same or similar efforts. Each proposal shall include no more than a total of three (3) Past Performance questionnaires, one per contract identified. Offeror's shall fill in Parts I, II, and III for each customer and include as part of their proposal. Parts I, II, and III of the past performance questionnaire shall not exceed two (2) pages. Separately, the Offeror shall provide the entire Past Performance Questionnaire, with Parts I, II, and III completed, to each customer for them to complete

Part IV. Customer evaluation will not be included as part of the page count in this volume submitted by the Offeror. The Offeror shall instruct their customers to complete the Past Performance Questionnaires and return them to sophia.strader@navy.mil before the closing date of this solicitation.

The Offeror's proposal shall identify the customer point of contact and which of the listed contacts that each questionnaire was sent to be completed for. This will let the Contracting Officer know whether all questionnaires from all of the Offeror's references were received.

Offeror's may inquire as to the status of receipt of these questionnaires using the e-mail address shown above.

For Past Performance information that has a completed CPARS evaluation in PPIRS, the Offeror is only required to complete PARTS I, II, and III of the Past Performance Questionnaire, Attachment J-27. It is the Offeror's responsibility to ensure that completed questionnaires are in the Contracting Officer's possession ON OR BEFORE THE REQUIRED PROPOSAL DUE DATE AND TIME. Any questionnaire received after the proposal due date after the proposal due date/time will be late and may not be considered in the Offeror's past performance evaluation. The Government, at its discretion, will determine whether questionnaires received after the proposal due date will be considered. The Government may validate past performance information with the source.

There is no page limit associated with Past Performance documentation.

3.5. **Volume II –Priced Proposal (Factor 5)**

A. **Organization:** Volume II shall be organized conforming to the required proposal content. Volume II shall be clearly labeled. At a minimum, each section as outlined below shall constitute a separate file.

The priced volume shall be organized in the following manner:

Section 1 - Cover Letter

Section 2 - Completed price proposal worksheet, Attachment J-14

B. **Cover Letter:** The cover letter must include the following:

- The solicitation number; acknowledgement of applicable amendments;
- The name, address, telephone number, and emails of the Offeror;
- Indication of Contractor need of Government Furnished Property (GFP), if applicable.
- A statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation and agreement to furnish any or all items upon which prices are offered at the price set opposite each item;
- Names, titles, telephone numbers and email address of persons authorized to negotiate on the Offeror's behalf with the Government in connection with this solicitation;
- Name, title, and signature of person authorized to sign the proposal. Proposals signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.
- Identification of all separate files included in the proposal package.
- CAGE and Sam Unique Entity Identifier (UEI) numbers for the prime contractor.
- Period for acceptance of offer. The Offeror agrees to hold its offer for 90 calendar days from the date specified for receipt of proposals, unless another time period is specified in an amendment to the solicitation.

C. Standard Form SF 33:

The Standard Form SF 33(s), "Solicitation, Offer, and Award" (SF33), must be completed entirely by the Offeror. Common mistakes include: (1) failing to complete all of blocks 12-18 on the first page, (2) failing to list pricing for all Contract Line Items (CLINs) in Section B, and (3) failing to fully complete SF 33, Section K. To be considered

for award, the Offeror must insert 90 days in Block 12 of the SF 33 to ensure adequate time for proposal evaluation and contract award.

If the Offeror's Representations, Certifications, and Other Statements of Offeror's are available, active, and valid in the System for Award Management (SAM) (<https://www.sam.gov>); the Offeror may reference them in the Cover Letter and decline to complete the portions of Section K of the SF 33, which are already present in SAM. The Offeror bears the burden of: (1) ensuring all information referenced in SAM is current, accurate, and complete; and (2) ensuring any necessary information not present in SAM is provided within the Offeror's proposal.

D. Price Worksheet Attachment J-14:

The Cost/Price volume shall demonstrate a complete understanding of the effort necessary to perform this work. Sufficient supporting data shall be provided to permit the Government to perform a review and analysis of the pricing. The Price volume of the proposal will present the Offeror's understanding of the solicitation requirements and the Offeror's ability to organize and perform efficiently.

The Offeror shall complete and return the Price Proposal Worksheet, Attachment J-14, in the original Microsoft Excel format. The Offeror shall propose, for each work item contained in Attachment J-1, labor hours with associated labor costs along with any materials, equipment, subcontracting costs, other direct costs (ODCs), necessary to complete the work outlined in each work item. The proposed labor cost per work item shall be burdened with consideration to any consumables expended during production. Only production labor shall be proposed on individual work items associated with production work.

If ODC's are included as part of the price proposal, the Offeror shall provide a detailed breakdown of the costs proposed for any applicable work item in the "Contractor notes" section of the "WI Cost Breakout by Category" of Attachment J-14.

The Offeror shall propose a Material Burden Rate (MBR) in the yellow highlighted cells to be applied to all physical material, subcontracting costs, and ODCs proposed. The MBR is inclusive of all general and administrative costs, overhead, profit, or any other indirect cost.

Consumable materials are goods used in the ordinary course of work performance such as office supplies, paper, rags, vehicle or equipment fuel costs, cleaning chemicals, disposable tools, welding rods, paint buckets, paint brushes, protective clothing, etc. that are consumed/used in the process of repair and do not become an integral part of the repaired vessel. Consumable material shall be included in the contractor's ship repair labor rate and not separately priced.

The formulas in Attachment J-14 provide the Proposal Total. Unit prices to be completed by Offeror on Attachment J-14 are indicated by highlight. The rates will be based on the unburdened production labor as proposed in the summary sheet tab of Attachment J-14.

Note: The total proposed dollar amount calculated on the summary sheet tab of the referenced attachment should equal the total proposed amount in Section B of the contract.

Detailed Basis of Estimates (BOE) identifies all underlying assumptions with respect to the technical aspects of the work to be performed, the functional breakout of the efforts within the Offeror's organization and to include any subcontracting efforts. The BOE's shall include copies of pricing guides, reports from any referenced historical information, be provided for each work item and any other information the Offeror believe will assist the Government in its review to adequately delineate the efforts required.

DO NOT submit protected or in a read-only form. Only enter numbers to two decimal points. **DO NOT** round estimates.

CLIN 0002, Contract Data Requirements Lists (CDRLS) is Not Separately Priced.

E. **Notification/Exceptions:** The proper completion and submission to the Government of the above items will constitute an offer. Any exception to any of the terms and conditions may constitute a deficiency which may make the offer unacceptable.

F. **Release of Pricing Information:** All pricing information submitted is for the exclusive use of Government representatives, and will be treated as business confidential and will not be publicly disclosed, provided that, where a request for disclosure of such cost information is submitted to the Government pursuant to the Freedom of Information Act (FOIA) (5 U.S.C. 552a), the Government will not disclose the Offeror's pricing information if public disclosure of such information would substantially harm the Offeror in its competitive position. In order to help ensure non-disclosure, the title page of the cost proposal and other sheets of proposal data should be marked with a restrictive legend stating that the price information is proprietary.

(End of Summary of Changes)