

SITE VISIT AGENDA

Time and Date: Thursday, May 11, 2023; 10:00 AM (CST).
Place: MS ANG 172nd Airlift Wing, Building 129
141 Military Drive; Flowood, MS 39047

Contract Officer (KO): David Oglesby
Contract Specialist (CS): Lisa Anguizola
COR: Maj Wesley Roberts

Project: W9127Q-23-B-0001 - Construct Fire Crash Rescue Stations,
Project #LRXQ109002
PoP: 365 DAYS
Bid Due Date Wednesday 06/07/2023 @ 2:00 PM

MEETING AGENDA:

1. Introductions and General Outline.

Introduction of attendees

Roster – **ATTACHED**

***** Items with red asterisk or typed in red were discussed in the meeting.**

2. Administrative and Technical Requirements.

A. Proposal

PROPOSAL PACKAGE MUST INCLUDE ALL ITEMS IN THE IFB to be considered responsive to this requirement. Failure to submit complete proposal package will result in offering being removed from further consideration in this effort, **will be determined NON-RESPONSIVE**

Solicitation Review/Key Points:

1. ***** PRICING PAGES** are 8-10
2. ***** BID SUBMISSION/DELIVERY INSTRUCTIONS** – PG 6, SEC 6.1
Discussed the address for Bid Submission
144 Military Drive / Across the street from 172nd
3. ***** COMMUNICATIONS** - Labeling documents – PG 5, SEC 5
4. **INSURANCE** – PG 61, SEC 01000 1.0
5. ***** SECURITY CLEARANCE** – PG 66, SEC 17
6. ***** UTILITIES** – CL 52.236-14, PG 49; PG 64 Para 8
7. ***** INVOICING / PAYMENT & REQUIREMENTS**– CL 252.232-7006, PG 54
PG 62 Para 4
8. ***** WAGE DETERMINATION** – PG 57; MS20230053 for RANKIN CO
9. **QUALITY CONTROL & PLAN** – PG 70

10. *** MEETINGS & PROGRESS – PG 64

11. BRAND NAME - Where a definite material or brand name is specified, it is not the intent to discriminate against any product of another manufacturer.

12. *** CHECK PROVISIONS & CLAUSES for required fill-in information. Some are highlighted, but not all are highlighted.

B. Bonds Requirements – Will be required as follows

- i. *** **Bid Bond** – IS REQUIRED with IFB and shall be in the amount of 20 percent of the bid price or \$3M, whichever is less, for total of all CLINs. Original signed & notarized Bid Bond must be included in bid package. **REQUIRED**
- ii. Payment Bond – After award
- iii. Performance Bond – After award

C. * Request for Information/Questions:**

All **RFI requests must be in WRITING** and sent only to the Contracting Officer & Specialist for this project: David A Oglesby & Lisa Anguizola.

Be sure email subject lines clearly identifies which project the questions are concerning.

RFI - W9127Q-23-B-0001 Construct Fire Crash Rescue Stations, #LRXQ109002

*** **DO NOT send RFIs to technicians, A&Es, COR** or any other parties that may be involved in these projects. Questions sent to other than Contracting personnel identified, will go unanswered. **EMPHASIZED**

D. * Award** for this contract should be in June 2023. The anticipated Notice to Proceed and Pre-Construction Meeting will be held within 30 days following official award,

Award estimated to be beginning of June
NTP will be end of June or beginning of July

E. * Access & Security Clearance -**

After award, KTR shall provide "Entry Authorization List (EAL)", Individual Access Affidavit for background check & security clearance will be required. Base specific security forms (per individual), and SF 1413 Subcontractors Acknowledgement form to KO and COR NLT 10 days prior to facility access, usually at or just after the Precon Meeting.

AT Level 1 (valid for 1 year) completion certificates are required; email to COR prior to facility access.

F. Labor Relations.

- i. Davis-Bacon Act. most current version at time of award will be incorporated in the contract. **DBA - MS2020053 last modified 01-27-2023 RANKIN County**
- ii. *** Payroll and Payroll Records and Submission will be required.
Completed weekly & sequentially - Submitted monthly with Pay App (best practice)

G. Other Issues.

- i. Permits and Responsibilities – Contractor's responsibility
Permits for this project:
 1. DIG PERMIT
 2. BURN PERMIT
 3. HOT PERMIT
- ii. Work Hours – Regular hours of operations are 7:00 AM to 4:00 PM,
Monday thru Friday, with every other Monday off.

iii ***** Construction based computer programs** for required contract information/documents such as material submittals, schedules, etc., are acceptable, even preferred for this project. 172nd has recently worked in PROCORE for one of their construction projects.

**I. Technical Details and Walk-Thru
Q/A – Discussions**

These questions will be addressed when the 1st RFI is publicized on SAM.gov tentatively next week. This list is to advise what was discussed in the Pre-Bid Meeting. Feel free to send additional questions to be added to these

The Satellite facility (Option 1) is on the Airport/FAA controlled side of the fence. Main Station is on 172nd property and controlled by the 172nd:

1. Question asked - validity of holding options open for 150 days after award.
2. Question - Is it required to file "Notice of proposed construction or Alternation with the FAA (Form 7460-1)". If so, is the contractor or owner responsible for this? Or is this done jointly.
3. What is Contractor access requirements for satellite station on Airport/FAA property. Will contractor coordinate this access & training through 172nd or through airport / FAA?
4. How is the current fire station accessed??
5. Should CLIN 0002 for Option 1 Satellite Station be exercised, are two Site Supervisors or managers