

**ATTACHMENT L-4
PAST PERFORMANCE CLIENT AUTHORIZATION LETTER**

Past performance information concerning private sector contractors, subcontractors, and joint venture partners cannot be disclosed to the Government without their consent. Client authorization letters are required for each identified effort for a commercial customer. This letter will authorize release to the Government of requested information on the offeror's performance. The Government will need that consent before contacting commercial customers to assess the offeror's past performance. In an effort to assist the Government's past performance evaluation team in assessing your past performance relevancy and confidence, we request that the following client authorization letter be completed by any commercial customers identified in your proposal. The completed client authorization letters should be submitted as part of your Present/Past Performance Volume.

Offerors should send with their list of references a letter similar to the following authorizing the reference to provide past performance information to the Government.

Dear "Client:"

We are responding to a Department of the Air Force, Arnold Air Force Base, TN, Request for Proposal FA9101-22-R-B001 for the Test Operations and Sustainment (TOS) II contract.

In their acquisitions, the Government is placing increased emphasis on past performance as a source selection factor. They are requiring those clients of entities responding to their solicitation to be identified, and their participation in the evaluation process is requested. In the event that you are contacted for information on work performed, you are hereby authorized to respond to those inquiries.

We have identified Mr./Ms. _____ of your organization as the point of contact based on his/her knowledge of our work. Your cooperation is appreciated. Any questions may be directed to _____.

Sincerely,