

**U.S. Office of Personnel Management  
Cloud Cost Management Software**

**Request for Information (RFI)**

This is a SOURCES SOUGHT NOTICE / REQUEST FOR INFORMATION (RFI) issued on behalf of the Office of Personnel Management (OPM), Office of the Chief Information Officer (OCIO), and the Office of Procurement Operations (OPO).

This notice is issued solely for informational and planning purposes and does not constitute an Invitation for Bids, Request for Proposals, or Request for Quotations.

**Background and Purpose:**

This RFI is for a tentative requirement for contractor services for cloud cost management software. As part of its market research, OPM is issuing this RFI to determine if there exist an adequate number of qualified interested contractors capable of providing cloud cost management software as further described in the Draft Statement of Objectives (SOO), Attachment 1. The Government is also requesting input and questions to the SOO in order to ensure the success of the final acquisition for both the Government and potential contractors. The Government may use the responses to this RFI for information and planning purposes. The Draft SOO describes only the currently contemplated possible scope of services and may vary from the work scope in a final SOO.

**Format for the Submission of Responses:**

The following sections provide a recommended outline for a response to this RFI. This outline is intended to minimize the effort of the respondent and structure the responses for ease of analysis by the Government.

Section 1 – Company Information: Details about each company for the purpose of developing the acquisition strategy. (Page limit: 1 page)	
Request	Purpose
<ul style="list-style-type: none"><li>What is your company's name, location, UEI, and CAGE code?</li></ul>	<ul style="list-style-type: none"><li>Identification</li></ul>
<ul style="list-style-type: none"><li>Against what NAICS codes do you provide services to the Government, and is your company a small business or other socio-economic category for each NAICS code listed?</li></ul>	<ul style="list-style-type: none"><li>Determine what types of services can be provided as well as socio-economic category for potential set aside.</li></ul>
<ul style="list-style-type: none"><li>What Government-wide contract vehicles (such as GSA Federal Supply Schedules, GWACs, et cetera) is your company listed under?</li></ul>	<ul style="list-style-type: none"><li>Understanding of what vehicles can provide access to the most qualified vendors</li></ul>

Section 2 – Corporate Experience: Summary information on what level of experience each company has with key aspects of the Government's requirement. Provides the Government with a basic understanding of the market for the services. (Page limit: 7 pages)	
Request	Purpose
<ul style="list-style-type: none"><li>Briefly describe what the software is that fulfils the requirement of the attached SOO</li></ul>	<ul style="list-style-type: none"><li>Basic understanding of the company's experience relevant to the requirement.</li></ul>
<ul style="list-style-type: none"><li>Briefly summarize what experience your company has with cloud cost management</li></ul>	<ul style="list-style-type: none"><li>Basic understanding of the company's experience relevant to the requirement.</li></ul>

software for clients that use multiple vendor clouds for different types of PaaS, SaaS, and IaaS projects, if such experience exists.	
<ul style="list-style-type: none"> <li>Briefly summarize what experience your company has with Project Management, specifically relating to cloud cost management.</li> </ul>	<ul style="list-style-type: none"> <li>Basic understanding of the company's experience relevant to the requirement</li> </ul>
<ul style="list-style-type: none"> <li>What specific types of experience does your company have performing on contracts and task orders similar to the scope to the draft SOO? Please include contract number, agency supported, estimated value, period of performance range, short description of work, and a customer point of contact able to confirm the experience for each reference.</li> </ul>	<ul style="list-style-type: none"> <li>Help the Government understand the level of relevant experience the company has in providing services similar to the SOO requirements.</li> </ul>
<ul style="list-style-type: none"> <li>Briefly summarize what experience your company has working closely with the customer to understand their business needs.</li> </ul>	<ul style="list-style-type: none"> <li>Basic understanding of the company's experience using a methodology key to performance.</li> </ul>
<ul style="list-style-type: none"> <li>Briefly summarize what experience your company has following a software development life cycle methodology from requirements analysis, design, development, testing, implementation, and documentation of systems and programs as pertained to cloud cost management software.</li> </ul>	<ul style="list-style-type: none"> <li>Basic understanding of the company's experience using a methodology key to performance.</li> </ul>
<ul style="list-style-type: none"> <li>Briefly summarize what experience your company has with AGILE methodologies for software development.</li> </ul>	<ul style="list-style-type: none"> <li>Basic understanding of the company's experience using a methodology key to performance.</li> </ul>
<ul style="list-style-type: none"> <li>Briefly summarize what experience your company has with personnel vetting or background investigations.</li> </ul>	<ul style="list-style-type: none"> <li>Basic understanding of the company's experience using a methodology key to performance.</li> </ul>

**Section 3 – Contracting Approach: Industry recommendations about how the Government might optimize its procurement approach and potentially increase contractor participation.**  
(Page limit: 2 pages)

Request	Purpose
<ul style="list-style-type: none"> <li>Please provide an approach to contract type with respect to the requirements within the draft SOO.</li> </ul>	<ul style="list-style-type: none"> <li>Help Government better understand what contract type opportunities may exist.</li> </ul>
<ul style="list-style-type: none"> <li>Please provide a list of report deliverables you would recommend be included for this type of work.</li> </ul>	<ul style="list-style-type: none"> <li>Help the Government identify novel approaches for monitoring performance under a future contract.</li> </ul>
<ul style="list-style-type: none"> <li>Please provide any recommendations you have for how the Government might better explain this requirement in order to assist industry in providing responsive proposals/quotations.</li> </ul>	<ul style="list-style-type: none"> <li>Help the Government understand if its documentation does not clearly describe the types and level of work needed.</li> </ul>

OPM requests that the response to this RFI not exceed ten (10) pages.

### **Information Submission Instructions**

All information sent in response to this RFI shall be in MS Word or Adobe Portable Document Format (PDF) and shall be submitted electronically (via email) to:

**Kiley Sommers at [Kiley.sommers@opm.gov](mailto:Kiley.sommers@opm.gov) by 1:00 pm Eastern Time on 16 Oct 2023.**

### **Additional Information**

This RFI is only for the purpose of identifying potential sources and supplemental information as part of OPM's market research. No Request for Quotation (RFQ) exists; therefore, please do not request a copy of the RFQ.

Responses to this RFI are not quotes on which OPM can issue any contracts or orders. This RFI is issued for information and planning purposes only and does not itself constitute an RFQ. The Government does not intend to award a contract or order based only on responses to this RFI.

Interested parties must not submit proprietary or competition sensitive information within their response.

Responses to the RFI will not be returned. Responders are solely responsible for all expenses associated with responding to this RFI. OPM will not pay for information received in response to this RFI.

There is no commitment by the Government to respond to any questions received, issue an RFQ, make an award or awards, or to be responsible for any monies expended by industry responses to this RFI.

### **Attachment to the RFI:**

1. OPM SOO for Cloud Cost Management Software