

GENERAL INFORMATION

The 42d Contracting Squadron, building 804, 50 S. LeMay Plaza, Maxwell AFB, Alabama, has a requirement for a Firm Fixed Price (FFP) Contract to purchase services as described in this document.

This is a streamlined combined synopsis/solicitation for commercial items prepared in accordance with the format in FAR Subpart 12.6 as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; quotes are being requested and a written solicitation will not be issued.

The solicitation document and incorporated provisions and clauses are those in effect in the Federal Acquisition Circular 2023-01 (effective 30 December 2022) and the DPN 20221219 effective 19 December 2022.

NAICS Code: 541519 with a size standard of \$34M.

IMPORTANT NOTES:

1. THE GOVERNMENT IS SOLICITING FOR “OPEN MARKET” QUOTES ONLY. GENERAL SERVICES ADMINISTRATION (GSA) QUOTES WILL NOT BE CONSIDERED.

2. ANY PRODUCTS MUST BE NEW; NO REFURBISHED OR USED ITEMS WILL BE ACCEPTED.

3. THIS REQUIREMENT IS BEING SOLICITED AS A 100% SMALL BUSINESS SET-ASIDE.

4. Quotes must be received by 13 February 2023, 1:00pm CST. Please respond to this RFQ by emailing your response to Contracting Officer: Jacqueline Bongard via jacqueline.bongard@us.af.mil.

Contracting Officer	Jacqueline Bongard
Contact Information:	334-953-3907 Jacqueline.bongard@us.af.mil

5. Late price lists/quotes will be processed in accordance with FAR 52.212-1(f) “Late submission, modifications, revisions, and withdrawals of offers.”

6. LOCATION: Maxwell Air Force Base, Alabama 36112

NATURE OF ACQUISITION:

This is a combined synopsis/solicitation is to provide the Air Force Legal Operations Agency, Directorate of Legal Information Services (AFLOA/JAS) at MaxwellAFB, AL, with a base plus one option year firm-fixed-price contract renewal for the continued support / maintenance of HP Support equipment in the AFLOA server room as outlined in the SCHEDULE OF SUPPLIES/SERVICES below.

SCHEDULE OF SUPPLIES/SERVICES:

All services are to be performed in accordance with (IAW) the attached Statement of Work (SOW).

Item Number *	Description of Requirement	Quantity	Unit	Unit Price	Total Price
0001	Server Room Support HPE PROACTIVE 24X7 CARE WITH (DMR) SERVICE PER ATTACHED SOW 3.1.1 – 3.1.1.1 Period of Performance: 20 Feb 2023 - 19 Feb 2024	12	Months		
1001	Server Room Support HPE PROACTIVE 24X7 CARE WITH (DMR) SERVICE PER ATTACHED SOW 3.1.1 – 3.1.1.1 Period of Performance: 20 Feb 2024 – 19 Feb 2025	12	Months		

Locations: Maxwell/Gunter AFB

QUOTE PREPARATION INSTRUCTION:

ADDENDUM TO 52.212-1, INSTRUCTIONS TO OFFERORS -- COMMERICAL ITEMS

This firm fixed price (FFP) solicitation is being solicited as a 100% small business set aside. Competition basis to allow for the purchase of the services listed above. Quotation must be complete, self-sufficient and respond directly to the requirements of this

Specific Instructions:

1. Offerors must submit a signed and dated quote with a unit price and extended price for Contract Line-Item Number (CLIN) 0001 and CLIN 1001. In doing so, the offeror accedes to all the solicitation requirements including the Statement of Work (SOW) and the terms and conditions without exceptions.
2. **All quote information shall be emailed to the POC identified above NLT the date and time listed above.**
3. Period of acceptance of proposal. The contractor agrees to hold the prices in its proposal firm for 30 calendar days from the date specified for receipt of proposal.
4. If offerors SAM Representations and Certifications are not current, offeror must include a completed copy of the provisions at FAR 52.212-3, and Alternate I, Offeror Representations and Certifications – Commercial Items. Incomplete or expired Representations and Certifications will render a quote as non-responsive and the offeror will not be considered.
5. Interested parties capable of providing the requirement must submit a written quote to include discount terms, tax identification number, cage code, and DUNS.
6. To be eligible to receive an award resulting from this RFQ, contractors must be registered in the System for Award Management (SAM) database, no exceptions. To register, please visit <http://www.sam.gov> or by calling 1-866-606-8220.

Quote Contents:

PART 1 - TECHNICAL:

The written technical volume shall be clear, concise, and include all the information required by this provision in sufficient detail for effective evaluation. Offerors shall assume the Government has no prior knowledge of their capabilities, work processes, facilities, and experience. The government will base its evaluation on the information presented in the offeror's technical proposal. To be technically accepted Offerors shall provide:

1. A WRITTEN STATEMENT that he/she adheres to all the terms and conditions of the solicitation including the Statement of Work, HPE Equipment List, and Clauses and Provisions without exceptions.
2. Certification showing the vendor is an authorized HP reseller.

PART 2 - PRICE:

1. The offeror must submit proposed unit and extended prices in the SCHEDULE OF SUPPLIES/SERVICES for each CLIN. The total price for CLIN 0001 and CLIN 1001, shall be evaluated for reasonableness.

Evaluation Factors for Award**ADDENDUM TO 52.212-2, EVALUATION -- COMMERCIAL ITEMS BASIS FOR CONTRACT AWARD.**

This is a competitive acquisition utilizing Simplified Acquisition Procedures authorized by FAR 13.5, "Simplified Procedures for Certain Commercial Items." Technical acceptability and price will be the determining criteria for award. Award will be made to the lowest priced offer that has an acceptable technical rating. The evaluation will proceed as follows:

Table A-1: Technical Acceptable/Unacceptable Ratings	
Rating	Description
Acceptable	Proposal clearly meets the minimum requirement of the solicitation.
Unacceptable	Proposal does not clearly meet the minimum requirements of the solicitation

PART I – Technical Acceptability. Initially, the Technical Evaluation Team (TET) will determine whether each Offeror's technical proposal is acceptable or unacceptable, using the ratings and descriptions outlined in Table A-1 below. The TET will evaluate the offeror's approach and process for providing Services as required below.

PART II – Price Evaluation. The Government may use any of the following price analysis techniques IAW FAR 15.404-1(b) to determine price reasonableness: Price will be evaluated for reasonableness based on FAR 13.106-3 competitive quotes, comparison with similar items in a related industry, comparison to an independent Government estimate, or any other reasonable basis. The Government intends to award a contract without discussions with respective offerors. The Government, however, reserves the right to conduct discussions if deemed in its best interest.

SUMMARY OF EVALUATION:

Initially the Government will evaluate all quotations starting with Part 1 - Technical and then with Part 2 – Price for reasonableness. If all responsive offerors are determined technically acceptable, the Government will then rank all responsive offerors by price, from the lowest TEP to the highest TEP. Award will be made to the lowest priced offer that has an acceptable technical rating.

Attachments:

Attachment 1: Statement of Work (SOW)

Attachment 2: HPE Equipment List

Attachment 3: Clauses and Provisions

Attachment 4: Fair Opportunity Exception Redacted

Supplemental Clauses Incorporated by Full Text

5352.201-9101 AETC Ombudsman Oct 2019

(a) An ombudsman has been appointed to hear and facilitate the resolution of concerns from offerors, potential offerors, and others for this acquisition. When requested, the ombudsman will maintain strict confidentiality as to the source of the concern. The existence of the ombudsman does not affect the authority of the program manager, contracting officer, or source selection official. Further, the ombudsman does not participate in the evaluation of proposals, the source selection process, or the adjudication of protests or formal contract disputes. The ombudsman may refer the interested party to another official who can resolve the concern.

(b) Before consulting with an ombudsman, interested parties must first address their concerns, issues, disagreements, and /or recommendations to the contracting officer for resolution. Consulting an ombudsman does not alter or postpone the timelines for any other processes (e.g., agency level bid protests, GAO bid protests, requests for debriefings, employee-employer actions, contests of OMB Circular A-76 competition performance decisions).

(c) If resolution cannot be made by the contracting officer, the interested party may contact the ombudsman, Mr. David E. Jones, Deputy Director of Contracting, AFICC/KT, 2035 First Street West, JBSA Randolph TX 78150-4304, telephone 210-652-1722, david.jones.3@us.af.mil. Concerns, issues, disagreements, and recommendations that cannot be resolved at the Center/MAJCOM/DRU/SMC ombudsman level, may be brought by the interested party for further consideration to the Air Force ombudsman, Associate Deputy Assistant Secretary (ADAS) (Contracting), SAF/AQC, 1060 Air Force Pentagon, Washington DC 20330-1060, phone number (571) 256-2395, facsimile number (571) 256-2431.

(d) The ombudsman has no authority to render a decision that binds the agency. (e) Do not contact the ombudsman to request copies of the solicitation, verify offer due date, or clarify technical requirements. Such inquiries shall be directed to the contracting officer. (End of clause)