



REQUEST FOR INFORMATION/SOURCES SOUGHT

**General Services Administration
PBS - Public Buildings Service (P)
10 August 2023**

GENERAL INFORMATION:

Document Type

Request for Information /Sources Sought

Points of Contact:

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OBJECTIVE:

Architect Registration Exam (ARE 5.0)

SCOPE:

The purpose of this RFI is to gather information on ARE 5.0 study prep services.

Period of Performance (PoP): The performance period will be a 12 month base year plus one 12 month option year.

Requirements

The government anticipates an award made via a firm-fixed-price order per any solicitation following the results of this RFI posting. The government (GSA) anticipates services in accordance with the draft Bill of Materials.

Draft Bill of Materials

ITEM

#	DESCRIPTION
1	Study Prep Services - Base Year
2	Practice exams
3	Video Lectures
4	Study Guides
5	Practical Application
6	Digital flashcards
7	Virtual workshops
8	Study Prep Services - Option Year
9	Practice exams
10	Video Lectures
11	Study Guides
12	Practical Application
13	Digital flashcards
14	Virtual workshops

RFI RESPONSES:

Vendors shall submit responses to the RFI via email, no later than 10:00 AM ET, Thursday , 17 August 2023. Responses shall be submitted to the POC listed on page 1. Responses shall not exceed 5 pages. All responses shall be typewritten and presented in MS Word or PDF format, including a minimum of 12 point, Times New Roman or Arial font.

The Vendor must address in their response the following questions:

- 1. Socio-Economic Status**
- 2. Provide Cage Code and Unique Entity ID**
- 3. Provide pre-established contract vehicle information that services can be provided under (contract/Schedule # and vehicle)**
- 4. Capability Statement to provide ARE 5.0 study prep services**

PUBLIC RECORDS AND REQUESTS FOR CONFIDENTIALITY:

Any document submitted that contains confidential information must be watermarked as containing confidential information, and each page upon which confidential information appears must be marked as containing confidential information. The confidential information must be clearly identifiable to the reader wherever it appears.

COPYRIGHTS

By submitting a response, the vendor agrees that the government may copy the response for purposes of facilitation of review or to respond to requests for public records. The vendor certifies that such copying will not violate any copyrights in the materials submitted.

CONTENT OF RESPONSES

Responses should be based on the material contained in this RFI and any other relevant information the vendor thinks is appropriate. Responses will not be returned.

COST TO VENDORS

The government is not responsible for any costs incurred by a vendor in relation to the preparation of a response to this RFI.

NO OBLIGATION TO ISSUE REQUEST FOR QUOTE

This Request for Information (RFI) is issued solely for information and planning purposes - it does not constitute a Request for Proposal (RFP), Request for Quote (RFQ), Solicitation, or a promise to issue an RFP, RFQ, or Solicitation in the future. This RFI does not commit the Government to contract for any supply or service whatsoever. Unsolicited proposals will not be accepted.

Interested parties are advised that the Government will NOT pay for any information or administrative costs incurred in response to this RFI; all costs associated with responding to this RFI will be solely at the interested party's expenses. Not responding to this RFI does not preclude participation in any future Solicitation, if issued. It is the responsibility of the interested parties to monitor the official Government Points of Entry for additional information pertaining to this requirement.

The information provided in this RFI is subject to change and is not binding on the Government. No commitment is being made to procure any of the items discussed, and release of this RFI should not be construed as such a commitment or as authorization to incur cost for which reimbursement would be required or sought. All submissions become Government property and will not be returned.

Proprietary information, if any, should be minimized and must be clearly marked. To aid the Government, please segregate proprietary information. Please be advised that all submissions become Government property and will not be returned in any format or manner.