SUPPLEMENTAL QUALITY ASSURANCE PROVISION (SQAP)

REVISIONS

REV	DESCRIPTION	DATE	APPROVED
NEW	DLA ENERGY QAP E40.01	JUN 2014	08 JUL 2014

QAP E40.01 MATERIAL INSPECTION AND RECEIVING REPORT (MIRR)/WIDE AREA WORKFLOW (WAWF) ENERGY RECEIVING REPORT (ERR) (BULK FUEL/DIRECT DELIVERY AVIATION FUEL). Required in all bulk fuel solicitations/contracts and direct delivery aviation fuel solicitations/contracts. DLA FORM 1889 dated 8 Jul 2014.

QAP E40.01 MATERIAL INSPECTION AND RECEIVING REPORT (MIRR)/WIDE AREA WORKFLOW (WAWF) ENERGY RECEIVING REPORT (ERR) (BULK FUEL/DIRECT DELIVERY AVIATION FUEL) (DLA ENERGY JUL 2014)

(a) The requirements listed in paragraphs (b) and (c) are in addition to the other Wide Area Workflow (WAWF) requirements included in this contract. Whenever access to the WAWF system is limited or not available (i.e., during an extended loss of internet connectivity), the Contractor shall notify the Contracting Officer and request permission to submit documents manually until the WAWF system is again available for use. Manual documentation shall be completed in accordance with DFARS Appendix F.

(b) Test reports shall be entered into the WAWF system by means of the Statement of Quality tab. Instructions for entering test information into the Statement of Quality Tab can be found in the WAWF Vendor Energy Receiving Report (ERR)/Combo Desktop Reference which can be downloaded at https://wawftraining.eb.mil/xhtml/unauth/web/wbt/wawfra/vendor/VendorIndex.xhtml.

(c) Use the guidelines below for the submission of fuel quality testing data and supporting documentation for each ERR/Combo.

(1) **MARINE SHIPMENTS.** Submit a completed ERR/Combo and test reports via the Statement of Quality tab for all products shipped. If more than one shipping tank was used for the lift, a complete laboratory analysis for each shipping tank must be entered in the Statement of Quality tab. Also, clearly indicate the quantity of product shipped from each tank in the block titled "Quantity shipped from this tank". Upload scanned copies, via the Attachments tab, of quantity determination documents and other shipping documents requested by the Quality Assurance Representative (QAR).

(2) **PIPELINE SHIPMENTS.** Submit a completed ERR/Combo and input the test results via the Statement of Quality tab for the total quantity of product shipped from each shipping tank used to fill the order. If more than one shipping tank was used for the shipment, a complete laboratory analysis for each shipping tank must be entered in the Statement of Quality tab. Also, clearly indicate the quantity of product shipped from each tank in the block titled "Quantity shipped from this tank". Upload scanned copies, via the Attachments tab, of quantity determination documents and other shipping documents requested by the QAR.

(3) **TRUCK, RAIL CAR AND INTERMODAL CONTAINER SHIPMENTS.** When loading from source tank has finished for each shipment, submit a completed ERR/Combo and input test results via the Statement of Quality tab, for product received from that source tank. If only one shipment is made from a shipping tank, enter that quantity in the "Quantity shipped from this tank" block located on the Statement of Quality tab. If more than one shipment is made from the same shipping tank, the "Quantity shipped from this tank" block can either be left blank or be annotated with the quantity shipped during each individual shipment. Upload scanned copies, via the Attachments tab, of quantity determination documents and other shipping documents requested by the QAR.

SUPPLEMENTAL QUALITY ASSURANCE PROVISION (SQAP)			DEFENSE LOGISTICS AGENCY ENERGY 8725 JOHN J. KINGMAN RD FORT BELVOIR, VIRGINIA 22060-6222		
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