

National Renewable Energy Laboratory
Managed and Operated by the Alliance for Sustainable Energy, LLC
Request for Quotes (RFQ) Number 05022023

REQUEST FOR QUOTES (RFQ)

READ THIS DOCUMENT CAREFULLY

This solicitation is being conducted under the procedures for competitive subcontracts established by the National Renewable Energy Laboratory (NREL). NREL will award a subcontract based on the following:

LOWEST PRICE (COST), TECHNICALLY ACCEPTABLE SELECTION

All Attachments 1, 2, & 3 requirements being met and with the lowest evaluated price (or cost).

Issue Date: **5/2/2023**

Due Date: **6/2/2023**

Time Due: **4:00 PM** Mountain Time

Technical questions must be received in writing no later than 5/16/2023

Written questions concerning this solicitation document and its requirements will be answered in writing. In response to technical questions, NREL will issue an amendment to this solicitation document that will formally provide all the questions and answers. All recipients of the solicitation document will receive responses to questions.

1. **Solicitation Type** Lowest Price (Cost), Technically Acceptable
Firm Fixed Price

SUBMIT OFFERS TO AND REQUEST INFORMATION FROM THE NREL RFQ CONTACT BELOW

2. **NREL RFQ Contact** Kirby Hoffman, Subcontract Administrator
National Renewable Energy Laboratory
15013 Denver West Parkway, MS: RSF030
Golden, CO 80401

Email: Kirby.Hoffman@nrel.gov

Electronic copies of forms and appendices can be found at:

<http://www.nrel.gov/workingwithus/standard-terms.html>

[Procurement Forms | NREL](#)

3. Project description:

As specified in the Attachments 1 Technical Specifications, 2 Control Bldg -Drawing, and 3 Specifications Control Bldg.

4. Purpose:

The National Renewable Energy Laboratory (NREL) is a national laboratory owned by the U.S. Department of Energy (DOE). NREL is the only federal laboratory dedicated to research, development, commercialization, and deployment of renewable energy and energy efficiency technologies. NREL is managed and operated for DOE's Office of Energy Efficiency and Renewable Energy by The Alliance for Sustainable Energy (Alliance), the "M&O Contractor".

It is NREL intent to procure what is outlined in Attachments 1, 2, & 3. It is the intent of NREL to award 1 Purchase Order under this solicitation.

5. Payment Terms:

100% upon Receipt and Acceptance of the entire order.

6. Competitive negotiated subcontract using Lowest Price (Cost), Technically Acceptable Selection

This solicitation shall be conducted using Lowest Price (Cost), Technically Acceptable Selection that results in an award based on the lowest evaluated price (cost) of all technically acceptable offers.

Lowest Price (Cost), Technically Acceptable Selection is based on the premise that value is expected to result from award based on a technically acceptable offer with the lowest evaluated price (cost).

The Specifications described in the Attachments 1, 2, & 3 in this Request for Quote serve as NREL's baseline requirements that must be met by each offer.

Selection will be made on the basis of the lowest evaluated price (cost) of offers meeting or exceeding the baseline requirements of Attachments 1, 2, & 3.

NREL may discuss price (cost) with offerors, especially when more than one technically acceptable approach is received that may satisfy NREL's needs.

7. Evaluation process

NREL will evaluate offers in three general steps:

Step One—Initial Evaluation

An initial evaluation will be performed to determine if all required information has been provided and the offer is technically acceptable to meet the basic requirements as outlined in Attachments 1, 2, & 3. At NREL's discretion, discussions with offerors will be held as necessary. Offerors shall be notified if their offer is determined to be technically

unacceptable and the reasons for rejection will be provided. Technically unacceptable offers will be excluded from further consideration.

Step Two—Price (Cost) Evaluation

After an offer is evaluated as technically acceptable to meet the baseline requirements, NREL will evaluate the price (cost) to determine the reasonableness and award to the lowest price offer.

Step Three—Selection

Based on the technical acceptability and price (cost) suitability of the offers, NREL will exercise one of the following options:

- (a) Select an offer and award the subcontract to the lowest price (cost), technically acceptable offer without discussion;
- (b) after discussion, select an offer, and award the subcontract;
- (c) make no award.

8. All interested Offerors must submit a Quote that includes the following:

- a. Official Quote: A responsive quote will be based on Attachments 1, 2, & 3. The Quote must be valid for 90-120 days from the date of the offer. As a federal government contractor, NREL is obligated to request all applicable discounts available.
- b. Cover Letter: Letter indicating acceptance of Attachments 1, 2, & 3, Delivery Date, acceptance of Payment Terms and acceptance of NREL Appendix B-8, Standard Terms and Conditions for Subcontracts and Purchase Orders for Commercial Items, dated 3/1/20, found at <https://www.nrel.gov/workingwithus/standardterms.html>. However, if your company has a GSA Schedule Contract which product is listed, the applicable GSA terms and conditions will apply.
- c. Confirmation of your Company's Registration in the System for Award Management (SAM).
- d. This solicitation requires the submittal of electronic Quote(s). This solicitation does not commit NREL to pay costs incurred in the preparation and submission of a quote in response to this RFQ.

9. Solicitation Provisions—full text provided

a. Late submissions, modifications, and withdrawals of offers

Offers, or modifications to them, received from qualified organizations after the latest date specified for receipt may be considered if received prior to award, and NREL determines that there is a potential price (cost), technical, or other advantage, as compared to the other offers received. However, depending on the circumstances surrounding the late submission or modification, NREL may consider a late offer to be an indication of the offeror's performance capabilities, resulting in downgrading of

the offer in the technical evaluation process. Offers may be withdrawn by written notice received at any time before award.

b. Disclaimer

NEITHER THE UNITED STATES; NOR THE DEPARTMENT OF ENERGY; NOR ALLIANCE FOR SUSTAINABLE ENERGY, LLC; NOR ANY OF THEIR CONTRACTORS, SUBCONTRACTORS, OR THEIR EMPLOYEES MAKE ANY WARRANTY, EXPRESS OR IMPLIED, OR ASSUME ANY LEGAL LIABILITY OR RESPONSIBILITY FOR THE ACCURACY, COMPLETENESS, OR USEFULNESS FOR ANY PURPOSE OF ANY OF THE TECHNICAL INFORMATION OR DATA ATTACHED OR OTHERWISE PROVIDED HEREIN AS REFERENCE MATERIAL.

c. Solicitation disputes

The General Accountability Office and the Department of Energy do not accept or rule on disputes for solicitations for Requests for Quote issued by Management and Operating Contractors for the Department of Energy (operators of Department of Energy National Laboratories). Should an offeror have any concerns regarding the NREL solicitation process or selection determination, the offeror may contact Paul White, Advocate for Commercial Practices, at (303) 384-7575. NREL will address each concern received from an offeror on an individual basis.

d. Prohibition on use of certain telecommunications and video surveillance services or equipment per the John S. McCain National Defense Authorization Act Section 889(a)(1)(B)

In accordance with the John S. McCain National Defense Authorization Act Section 889(a)(1)(B), NREL is prohibited from contracting with any offeror that uses, and/or whose lower-tier subcontractor(s) use, covered telecommunication equipment or services as a substantial or essential component of any system, or as a critical technology of any system, on or after 08/13/2020, unless an exception applies or a waiver is granted. This includes such equipment or services from five Chinese companies: **Huawei, ZTE Corporation, Hytera Communications, Hangzhou Hikvision, and Dahua Technology.**

e. Compliance with Section 508 of the Rehabilitation Act (found at 29 U.S.C. 794d)

The requirements of Section 508 of the Rehabilitation Act apply to NREL's procurement of all electronic and information technology (EIT) and any development, maintenance, or use of EIT.

10. Solicitation provisions—incorporated by reference—general access

This solicitation incorporates one or more solicitation provisions by reference with the same force and effect as if they were given in full text. The following documents can be downloaded from <http://www.nrel.gov/workingwithus/standard-terms.html> and <http://www.nrel.gov/workingwithus/forms.html> or the NREL RFQ Contact (see item 2) will make available upon request.

The documents and forms that are listed below are applicable to this solicitation and resulting award:

Appendix/Form

- NREL Standard Terms and Conditions: Appendix B-8 (1/23/2023)
- Attachment 1, Technical Specifications
- Attachment 2, Control Bldg -Drawing
- Attachment 3, Specifications Control Bldg.

Notice Regarding NREL Payments to Subcontractors

It is NREL's standard practice to make all payments to domestic subcontractors via electronic (ACH) payments or to international subcontractors via wire transfers. Any Offeror receiving notification of an award under this solicitation must complete and submit a "Request for ACH/Wire Banking Information" form to the applicable NREL Subcontract Administrator. Payments to subcontractors will be deposited directly into the subcontractor's designated bank account in accordance with the banking account/wire transfer information provided on the form by an authorized company representative. An electronic (PDF) copy of the form will be provided by the NREL Subcontract Administrator upon notification of award. Please do not include an ACH form with your response to this RFQ.