

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="text-align: center;">1   4</div>	
2. AMENDMENT/MODIFICATION NO. <div style="text-align: center;">0001</div>		3. EFFECTIVE DATE <div style="text-align: center;">10-Mar-2023</div>		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)	
6. ISSUED BY NAVFACSYSCOM MID-ATLANTIC CONTRACTING CORE 9324 VIRGINIA AVENUE NORFOLK VA 23511-3095		CODE N40085		7. ADMINISTERED BY (If other than item 6) <div style="text-align: center; font-weight: bold;">See Item 6</div>		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X		9A. AMENDMENT OF SOLICITATION NO. N4008523R2602	
				X		9B. DATED (SEE ITEM 11) 02-Mar-2023	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  N40085-23-R-2602 DESIGN-BID-BUILD (DBB) B79 2ND AND 3RD FLOOR RENOVATIONS, PORTSMOUTH NAVAL SHIPYARD, KITTERY, MAINE  This amendment is issued to provide additional site visit information.  See Continuation Page(s).							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				TEL: _____ EMAIL: _____			
15B. CONTRACTOR/OFFEROR  _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA  BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED  10-Mar-2023	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

## SUMMARY OF CHANGES

## SECTION SF 30 - BLOCK 14 CONTINUATION PAGE (SF 30)

The following have been added by full text:

AMENDMENT 0001

This Amendment is issued to incorporate the following:

1. Provide updated Site Visit information.

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**INSTRUCTIONS TO OFFERORS****4.1 PRE-PROPOSAL CONFERENCE AND SITE VISIT****From:**

Date: Wednesday, March 22nd, 2023 @ 1300 EDT

Meeting Location: For Offerors who already have base and CIA access, please meet at the entrance to B79 (B343 side of B79) at Portsmouth Naval Shipyard. For those Offerors needing to be escorted, please arrive at the pass office (B384 at the end of Walker Street) 30 minutes prior to the time of the site visit.

Additional Site Visit Instructions for N4008523R2602 – B79 2<sup>nd</sup> and 3<sup>rd</sup> Floor Renovations:

This site visit is located inside the CIA,

Required Steps for Visitors:

- 1) For those who require access/badging, return completed “DBIDS Access Request Form” (Attachment J) to [james.a.godwin41.civ@us.navy.mil](mailto:james.a.godwin41.civ@us.navy.mil).
  - a. All completed “DBIDS Access Request Form” must be submitted by 14 March 2023 to enable sufficient processing time.
  - b. A completed 5500 DBIDS Form (Attachment J) for each company. If there are multiple subcontracting companies, a 5500 form is required for each company. If there are multiple individuals coming from a company, only one 5500 is required, however please include the attendee list on page two with the following information:
    - i. Full first name, last name, middle initial
    - ii. Company name
    - iii. State of Residence
    - iv. US Citizenship (Y or N?)
- 2) Each person must schedule an appointment with the Pass & ID office by using the “QLESS” app (<https://www.qless.com/L>).
- 3) Each person must complete SF 5512 form (Attachment I) and hand carry this form, along with 2 forms of approved photo ID, with them to their scheduled appointment at the pass office.
  - a. Anyone expecting to be badged should have either a VALID US passport (not expired) and a regular license, OR, a license, accompanied with a social security card or birth certificate.
  - b. **Do NOT email the 5512 form as it has personal identification information.**

NOTE: IF THE SITE VISIT DATE NEEDS TO BE CHANGED IT WILL BE ANNOUNCED VIA RFP AMENDMENT.

Additional information:

- 1) PPE will be required to enter the CIA for the site visit (i.e. hard hat, hearing protection, etc.)
- 2) Reminder: Contractors with base/CIA access can meet the site visit team at the main entrance to B79 at 1300 EDT. However please submit the names of those attending the site visit to assist with coordination.

In Summary, Prime contractors must identify the contractors without base/CIA access who will attend the site visit and immediately book an appointment at Pass & ID as well as submit the respective DBIDS request form by the suspense date. Contractors must ensure attendees have completed SECNAV 5512s brought with them to their Pass & ID appointment date.

Lastly please submit to [james.a.godwin41.civ@us.navy.mil](mailto:james.a.godwin41.civ@us.navy.mil) a list of all attendees NO LATER THAN 16 March, 2023.

**To:**

Date: Wednesday, March 22nd, 2023 @ 1300 EDT

Meeting Location: For Offerors who already have base and CIA access, please meet at the entrance to B79 (B343 side of B79) at Portsmouth Naval Shipyard. For those Offerors needing to be escorted, please arrive at the pass office (B384 at the end of Walker Street) 30 minutes prior to the time of the site visit.

Additional Site Visit Instructions for N4008523R2602 – B79 2<sup>nd</sup> and 3<sup>rd</sup> Floor Renovations:

This site visit is located inside the CIA,

Required Steps for Visitors:

- 1) For those who require access/badging, return completed “DBIDS Access Request Form” (Attachment J) to [james.a.godwin41.civ@us.navy.mil](mailto:james.a.godwin41.civ@us.navy.mil).
  - a. All completed “DBIDS Access Request Form” must be submitted by 14 March 2023 to enable sufficient processing time.
  - b. A completed 5500 DBIDS Form (Attachment J) for each company. If there are multiple subcontracting companies, a 5500 form is required for each company. If there are multiple individuals coming from a company, only one 5500 is required, however please include the attendee list on page two with the following information:
    - i. Full first name, last name, middle initial
    - ii. Company name
    - iii. State of Residence
    - iv. US Citizenship (Y or N?)
- 2) Each person must schedule an appointment with the Pass & ID office by using the “QLESS” app (<https://www.qless.com/L>).
  - ... Open the QLess App. Please select “Portsmouth Naval Shipyard.” You will choose the option Employee/Visitor Badges. This step must be completed in order to set up an appointment for the company’s contractors to be badged. Appointment slots fill quickly, so it is imperative to request an appointment as far in advance as possible.
  - ... The Contractor must also submit a signed letter, on company letterhead, with the solicitation number listed, indicating the complete list of employees requesting access to their sponsor.
- 3) Each person must complete SF 5512 form (Attachment I) and hand carry this form, along with 2 forms of approved photo ID, with them to their scheduled appointment at the pass office.

- a. Anyone expecting to be badged should have either a VALID US passport (not expired) and a regular license, OR, a license, accompanied with a social security card or birth certificate.
- b. **Do NOT email the 5512 form as it has personal identification information.**

#### 4) Local Visitor Request (LVR) – CIA Access

- ... For CIA access, a master list needs to be submitted on company letterhead. This list should be arranged by sub-contractor, with the solicitation number, employee names and a signature from the prime contracting company. CIA letters should also include the above information and be provided to the Contract Specialist no later than 15 March 2023. Contractor will ensure employees bring the required identification and 5512 forms to their appointments.

NOTE: IF THE SITE VISIT DATE NEEDS TO BE CHANGED IT WILL BE ANNOUNCED VIA RFP AMENDMENT.

Additional information:

- 1) PPE will be required to enter the CIA for the site visit (i.e. hard hat, hearing protection, etc.)
- 2) Reminder: Contractors with base/CIA access can meet the site visit team at the main entrance to B79 at 1300 EDT. However please submit the names of those attending the site visit to assist with coordination.

In Summary, Prime contractors must identify the contractors without base/CIA access who will attend the site visit and immediately book an appointment at Pass & ID as well as submit the respective DBIDS request form **and CIA Access master list** by the suspense date. Contractors must ensure attendees have completed SECNAV 5512s brought with them to their Pass & ID appointment date.

Lastly please submit to [james.a.godwin41.civ@us.navy.mil](mailto:james.a.godwin41.civ@us.navy.mil) a list of all attendees NO LATER THAN 16 March, 2023.

(End of Summary of Changes)