



DEPARTMENT OF THE AIR FORCE
AIR FORCE INSTALLATION CONTRACTING AGENCY

29 Aug 23

MEMORANDUM FOR SAM.GOV CONTRACTORS

FROM: 375 CONS/PKB1
205 E WINTERS ST BLDG 52
SCOTT AFB IL 62225-5015

SUBJECT: Combined Synopsis/Solicitation Request for Quotation (RFQ), RFQ FA440723Q1SUN, Airman Leadership School (ALS) Auditorium Chairs (Brand-Name or Equal)

1. This is a Combined Synopsis/Solicitation RFQ for the subject requirement to be awarded in accordance with Federal Acquisition Regulation (FAR) 12 and 13 procedures and the specific information, instructions and evaluation criteria outlined in this RFQ and attachments. The Government intends to award a single, Firm Fixed Price (FFP) delivery order for the subject requirement. This will be competed as a small business set-aside.

2. This combined synopsis/solicitation document have the following incorporated provisions and clauses in effect:

- Federal Acquisition Circular (2023-04, Effective 6/2/2022)
- Defense Federal Acquisition Regulation Public Notice (Effective 10/28/2022)
- Air Force Federal Acquisition Circular (Effective 7/1/2022)

The North American Industry Size Classification System (NAICS) code associated with this requirement is 337214.

This is a commercial purchase utilizing FAR Part 12 and Part 13 procedures. The following information is required per FAR 12.603(c)(2):

- (i) This is a combined synopsis/solicitation for commercial products or commercial services prepared in accordance with the format in subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; proposals are being requested and a written solicitation will not be issued.
- (ii) Solicitation Number: F3S3353227A001. It is being issued as a Request for Quotation (RFQ)

Below is the anticipated CLIN structure:

CLIN	Description	Part Number	Qty	UOM	Unit Price	Ext Price
0001	Eurotech, EduSkate	N/A	35	Each		
	Mobile Training Tablet					
	Arm Chair					
	Brand Name or Equal					

Total Price:

****Products must comply in accordance with clause FAR 52.225-1 Buy American-Supplies. See “Attachment 1 Provisions and Clauses” for more details.**

****Assembly NOT Required.**

3. Quotations are due by **4:00PM (Central Time) on 20 Sep 2023**. Submit quotations electronically in accordance with RFQ via email to the Contract Specialist, Capt Sun Jo at sun.jo.1@us.af.mil and Contract Officer, TSgt Gregory Hovland at gregory.hovland@us.af.mil. All electronic submissions shall reference the complete RFQ number in the subject line. **LATE QUOTATIONS WILL NOT BE ACCEPTED.**

4. This RFQ is not authorization to begin delivery, and in no way obligates the Government for any costs incurred by the schedule contractor associated with developing a quotation. The Government reserves the right not to award a contract in response to this RFQ. Prior to commencement of any activities associated with performance of this requirement, the Government will issue a written directive or contractual document signed by the Contracting Officer with appropriate consideration established. **A response to this solicitation shall consist of completion of “Attachment 2 RFQ Information Sheet” and submission of applicable specifications.** By submission of a quotation, the contractor accedes to all RFQ requirements including terms, conditions, and representations.

5. Basis of Award/Evaluation Criteria:

Award will be made IAW FAR 8.405 procedures and the procedures specified in this RFQ, and on the basis of the technically compliant order representing the best value and resulting in the lowest overall price alternative (considering price, special features, administrative costs, etc.) to meet the Government’s need. A contract may be awarded to the schedule contractor who is deemed responsible IAW FAR 9.1, as supplemented, whose quotation conforms to the RFQ's requirements and is judged to represent compliance with technical factors with the best value resulting in the lowest overall complete and reasonable price. First, the Government will consider all quotations by ranking the quotations which conform to the RFQ’s requirements from lowest price to highest price. Next, the Government will evaluate the lowest price quotation for technical compliance as follows:

- Technically compliant - quotation meets all the technical requirements, as outlined in Attachments 1, 2 and 3.
- Not technically compliant- quotation does not meet all the technical requirements as outlined in Attachments 1, 2 and 3.

If the quotation with the lowest price is determined technically compliant, the Government will evaluate the schedule contractor's price for completeness and reasonableness, as defined below. If the lowest priced quotation is technically compliant and the price is complete and reasonable, this schedule contractor's quotation represents the best value to the Government and award will be made to that schedule contractor. If the lowest priced quotation is not technically compliant,

the Government will consider the correction potential and may enter into interchanges with that schedule contractor. If, after interchanges with that schedule contractor, their quotation is technically compliant and remains the lowest priced, the contract will be awarded to that schedule contractor. If the Government deems the quotation not easily correctable, or if at any time it becomes other than the lowest priced quotation, the next lowest priced quotation will be evaluated to verify their price reasonableness and completeness. Interchanges will take place as necessary or deemed appropriate by the Government. This evaluation process will be repeated until reaching the lowest price technically compliant quotation or until all quotes are evaluated. In order to determine price fair and reasonable, the evaluation process may continue until reaching two technically compliant quotes (to establish adequate price competition). Applicable definitions are outlined below:

- **Completeness** - The quotation will be reviewed to determine the extent to which all the price elements have been addressed. The review will determine the adequacy of the schedule contractor's quotation in addressing and fulfilling the RFQ requirements.
- **Reasonableness** - For a price to be reasonable, it must represent a price to the Government that a prudent person would pay in the conduct of competitive business. The Government will determine prices fair and reasonable through adequate price competition and/or the use of one or more of the price analysis techniques at FAR 15.404.

6. The Government intends to make award based on the initial quotation submissions without conducting interchanges. Therefore, each offer should contain the Schedule contractor's best terms from a price and technical standpoint. However, the Government reserves the right to hold interchanges if, during the evaluation, it is determined to be in the best interest of the Government. Interchanges are fluid interaction(s) between the Contracting Officer (CO) and the schedule contractors that may address any aspect of the quotation and may or may not be documented in real time. However, the Government reserves the right to conduct interchanges using Interchange Notices (IN). Schedule contractor responses to INs will be considered in making the award selection decision. Interchanges may be conducted with one, some, or all schedule contractors. The Government is not required to conduct interchanges with any or all schedule contractors responding to this RFQ.

Sun C. Jo, Capt
Contract Specialist

Gregory T. Howland, TSgt
Contract Officer

2 Attachments:

1. Provisions and Clauses
2. RFQ Information Sheet