PROPOSAL TO LEASE SPACE

SECTION I– DESCRIPTION OF PREMISES		
1a. Building Name	2a. Total Square Footage Offered and Dimensions of Space	2b. Building Age
1b. Building Address *(including suite no.)*	_____SF / _____ X _____	2c. Year of Last Major Renovation (If Applicable)
1c. City, State, and Zip Code	**SHELL FLOOR PLAN REQUIRED**	

SECTION II – SPACE OFFERED AND RATES						
3a. Annual Base Rent *Per Square Feet (PSF)*	$	PSF	3j. Common Area Factor % *(If applicable)*		**Space Buildout**	
3b. Common Area[1] Maintenance (CAM)[2]	$	PSF	3k. Other charges totaled on 3h *(Please Specify)* _____		4a. Total Buildout Cost	$ PSF
3c. Real Estate Taxes	$	PSF	_____		4b. Lessor's Contribution to Buildout Cost (Not a Government Expense)	
3d. Hazard Insurance	$	PSF	_____			$ PSF
3e. Electricity	$	PSF	_____			
3f. Water & Sewer	$	PSF	_____			
3g. Janitorial Service (including supplies)	$	PSF	_____			
3h. Other charges *(Specify on 3k)*	$	PSF	_____			
3i. Total Annual Rent	$	PSF	_____			

[1.] "Common area" as herein referred to is defined as "that part of the premises provided, designated, and maintained by the Lessor for the common use of all tenants; including but not limited to, private streets and driveways, curbs, parking areas, service alleys, loading areas, retaining walls, sidewalks, landscaping, lighting, hallways, restrooms, stairwells, and elevators."

[2.] "Common area maintenance" (CAM) charges as herein referred to are defined as the costs of operation, maintenance, and repair of the common areas and does not include Lessor's overhead, marketing or promotional fees, or administrative costs for management of the subject premises. The proportionate share to be paid by the Government for the cost of operation, maintenance, and repair of the common area shall be computed on the ratio that the total area of all applicable enclosed structures of the subject premises bears to the number of square feet leased herein.

SECTION III – LEASE TERMS AND CONDITIONS

5a. Number of Years:	5b. Offer Good Until Award *(Yes or No, If no, until what date?)*
	☐ YES ☐ NO

5c. List of attachments that shall be submitted with this offer:

☐ Initialed pages of U.S. Government Lease for Real Property and the General Clauses.

☐ Completed Representations and Certifications.

☐ Contractor's Bid for Buildout.

☐ Shell Floor Plan with Dimensions:

☐ Other (*Please Specify*):

5d. Please indicate here any additional remarks or conditions with respect to this offer:

5e. In accordance with Public Law 110-140 Energy Independence and Security of 2007: Title IV-Energy Savings in Buildings and Industry; Subtitle C-High Performance Federal Buildings; Section 435. Leasing—the subject building ○ is ○ is not Energy Star rated. We○ will ○ will not renovate for all energy efficiency and conservation improvements that would be cost effective over the life of the lease, including improvements in lighting, windows, and heating, ventilation, and air conditioning systems not later than 1 year after signing the lease contract.

SECTION IV – OWNER IDENTIFICATION AND CERTIFICATION

6a. Recorded Owner *(Name and address including Zip Code)*

Name
Street
City, ST, Zip

6b. BY SUBMITTING THIS OFFER, THE OFFEROR AGREES, UPON ACCEPTANCE OF THIS PROPOSAL BY THE HEREIN SPECIFIED DATE, TO LEASE TO THE UNITED STATES OF AMERICA, THE PREMISES DESCRIBED, UPON THE TERMS AND CONDITIONS AS SPECIFIED HEREIN, IN FULL COMPLIANCE WITH AND ACCEPTANCE OF THE AFOREMENTIONED SOLICITATION FOR OFFERS, WITH ATTACHMENTS. SPACE WILL BE ALTERED AND DELIVERED IN ACCORDANCE WITH THE GOVERNMENT'S SPECIFICATIONS AND REQUIREMENTS.

6c. Offerors Interest in Property	Owner	Agent	Other *(Specify)*
	☐	☐	

6d. Offeror:	6e. Telephone Number *(including area code)*
Name Title Street City, ST, Zip	
	6f. E-Mail Address

6g. SIGNATURE	6h. DATE SIGNED