

Date: **NOV 07 2018**

From: Deputy Under Secretary for Health for Operations and Management (10N)

Subj: Sensitive Infrastructure Data Classification – For Official Use Only (FOUO)

To: Veterans Integrated Service Network Directors (10N1-23)

1. This memorandum describes Veterans Health Administration's direction to protect sensitive infrastructure information, including building drawings and related data, for VHA-controlled space. VHA-controlled space includes owned, leased, and delegated Federal facilities. All information determined to be sensitive shall be marked and managed as FOUO in accordance with this memorandum. This applies to the access to and generation, dissemination, storage, transfer and disposal of all FOUO information related to VHA-controlled space and to procurements to obtain, alter, or manage space, either Government-owned or leased, including VHA space that is delegated to other Federal agencies.

2. Executive Order 13556, signed on November 4, 2010, establishes a program for managing Controlled Unclassified Information, with the National Archives and Records Administration (NARA) serving as the executive agent. The Department of Veterans Affairs is in the process of developing Controlled Unclassified Information (CUI) standards in conformance with the Executive Order and NARA requirements. In advance of agency direction regarding the implementation of CUI, this memorandum specifically identifies and defines sensitive infrastructure information. Due to the increased use and transfer of electronic media it was determined that advance clarification of infrastructure data requirements is necessary. Data types that will be considered sensitive and therefore FOUO is as follows:

- a. Facility drawings with technical details (e.g. cross-sections, construction details, wiring diagrams, etc.) on critical or secure areas.
- b. Specifications with information on critical or secure areas, associated functions or systems.
- c. Reports or investigations pertaining to facilities management or infrastructure containing information on critical or secure areas.
- d. Facility Operation and Maintenance data (Preventative Maintenance records, Standard of Procedures. Maintenance and Operation manuals) on critical or secure areas.

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3. Critical or secure areas shall include areas categorized as or like the following, at a minimum:

- Pharmacy vault and dispensing area;
- Agent cashier area;
- Police holding cells and weapons vault;
- National Continuity of Operations (COOP) centers as well as COOP facilities at each VAMC;
- National Emergency Response caches;
- Biological Safety Level – 3 laboratories;
- Security systems (Video Assessment and Surveillance System, Physical Access Control System, Intrusion Detection System, etc.) and control centers;
- Information Technology room design details; and
- Animal research facility or laboratories.

4. If you have any questions, please feel free to contact Mr. Vincent Rizzo, Compliance Engineer, by phone at (716) 238-5587 or by email at Vincent.Rizzo@va.gov. In addition, please coordinate this guidance with your Network Capital Assets Manager and Medical Center Chief Engineers.


Steve Young