



STATEMENT OF WORK

Pawnee IHC – Flagpole Area Lighting Retrofit and Patient Entrance Signage
OK3PAA01C6

Pawnee Indian Health Center
Pawnee, Oklahoma
January 2023

Oklahoma City Area
Indian Health Service
Department of Health and Human Services

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1.0 INTRODUCTION / BACKGROUND

The Pawnee Indian Health Center was completed in 2004. The Patient Entrance Area offers a welcoming atmosphere. There are several benches for patients to rest on, a memorial for those who serve, and three flag poles that display the flags representing the United States of America, the State of Oklahoma, and Indian Health Services. These flags fly at all times, and therefore should have proper lighting during the night time hours. The existing Flag Pole Spot and Sidewalk Area fixtures have served their time and are in need of replacement. The Electrical Wiring should also be replaced, as necessary, at the time fixtures are being replaced. See "as built" wiring schematic located in Appendix A.

2.0 OBJECTIVE

The objective of this project consists of replacing Spot light fixtures and Pathway lighting fixtures in the Flag Pole Area with LED fixtures at the Pawnee Indian Health Center.

3.0 SCOPE OF WORK

Contractor shall replace 3 Spotlight and 6 Pathway lighting fixtures in the Flag Pole Area, located at the front of the Pawnee Indian Health Center facility, with the latest technology of Light Emitting Diode (LED) lighting fixtures. Contractor shall use fixtures capable of adjustment in order to match lighting Color Temperature and brightness level of existing outdoor parking area lighting and wall luminaires. The fixtures exterior paint color must match existing fixtures (Green), or be painted with "manufacturer quality" paint of matching color, before installation. Contractor shall run new Branch Circuit Wiring in this area where applicable.

All work is to be provided in a manner in which it will not hinder or be hindered by the normal day-to-day clinic traffic.

4.0 TASKS / REQUIREMENTS

Contractor shall provide an itemized bid based on a unit-price of common items containing their quantities, material cost, and labor cost.

Before any work is to be perform, Contractor is to provide and submit the method in which the existing lighting fixtures are to be replaced, along with the LED wattage, Color Temperature Range, and Lumens Range.

Work shall be perform during normal working hours. All work shall be scheduled through the Facility Manager. Service requiring power disruption shall occur after facility

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operation hours to minimize disruptions to patient care services. Work shall be performed in accordance with all state and local codes.

4.1. Flag Pole Spotlights and Pathway Fixture Replacement

Contractor shall provide service and furnish all labor and materials to perform the work as required to replace the existing lighting fixtures in the Flag Pole Area of the Pawnee Indian Healthcare Center. It is the contractor's responsibility to assess the existing fixtures in order to replace them with ones of same mounting size and type.

Contractor shall supply new lighting fixtures containing the latest technology Light Emitting Diode (LED) elements. The contractor will remove existing fixtures and dispose of according to state and federal codes. Contractor will replace three (3) spotlight fixtures and necessary circuit wiring, and will adjust fixtures to insure light is properly dispersed on the individual flag poles. Contractor will replace six (6) pathway lighting fixtures with ones similar in size and shape and having latest LED elements.

All replacement lighting fixtures shall be of same voltage (277V) and of similar size, shape, and color. If fixtures of this type cannot be found, the contractor shall submit to Contracting Officer Representative (COR) options to be discussed further.

5.0 DELIVERABLES

5.1. List of Deliverables

Task	End Result/Deliverable	Schedule/Milestone
	Pre-Construction Meeting	
1	Schedule – Gant Chart or Bar Chart	Submitted before Notice to Proceed (NTP)
2	List of On-Site and Key Personnel	Provide a list of Contractor's staff and Sub-Contractor listing. Contractor shall update list when changes occur.
3	Project Specific Safety Plan	Prior to mobilization. As required.
4	Schedule of Values	Provide at pre-construction meeting.
	Progress Meetings and Correspondence	
5	Daily Progress Reports	Daily to COR and CO.
6	Progress Meeting	As required.
	Construction or Services	
7	Update Progress Schedule	As required.
8	Submittals	As required.
9	RFIs	As required.
	Completion of Project	
10	Punch List	Substantial Completion
11	Final Punch List	Final Completion
	O&M and Training	

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12	Operations & Maintenance Manuals	Substantial Completion
13	Training	Schedule after Approval of O&M Manuals
	As-Built Drawings & Project Records	
14	Redline Drawings	End of Project
	Functional Testing of Systems	
15	Electrical Meter Testing	Provide record of testing of meters.
	Warranties	
16	Warranties	Substantial Completion
	Payments	
17	Progress Payments	As required.
18	Schedule of Values	Attachment to progress payment request.
19	Release of Claims	Attachment with Final Payment

5.2. Submittals

Submittals may be shop drawings, product data, cut-sheets of equipment, material samples, sketches, manufacturer's literature, catalog descriptions, or other description sufficient in detail for review and action to allow a decision by COR. COR shall respond within 5-7 business days.

Substitutions or deviations not approved by the COR risk rejection. Submittals and Safety Data Sheets (SDS) for chemicals and materials shall not be used until approved.

5.3. RFI

If the Contractor desires additional explanation or interpretation of this scope of work, the request must be submitted in writing as a Request for Information (RFI) to the COR and CO via electronic format.

5.4. Warranty

Warranty shall continue for a period of 1-year from the date of final acceptance of the work.

5.5. Transmittals

The contractor shall provide 2 hard copies of each deliverable, and one electronic version.

6.0 PROGRESS / COMPLIANCE / INSPECTION

The Government requires the following from contractors in order to monitor progress and ensure compliance:

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6.1. Inspections

Government shall inspect regarding quality assurance and remedies regarding non-conforming work.

6.2. Contractor – Signing In/Out

Contractor shall coordinate with the Facility Manager on the signing in/out and scheduling of Contractor's staff and sub-contractors in order to maintain efficient use of traffic-flow, parking, and access to building and locked areas.

6.3. Life Safety and Infection Control

Before any construction or services are to be performed within the facility, the Contractor is 100% responsible for implementing and maintaining all Safety and Infection Control Measures during performance of their contract. Initial and periodic inspection will be conducted by the COR, Safety Officer, and/or Infection Control Officer. Any life safety or infection control deficiencies will have to be immediately corrected by Contractor.

Contractor is responsible for implementing all safety and infection control measures to ensure these measures meet OSHA, NFPA Codes, ASHRE, and Joint Commission standards during the course of this project.

7.0 REFERENCES

7.1. Existing As-Built

As-built prints for electrical are available for review. Coordinate with COR.

7.2. Quality of Workmanship

Contractor shall perform high quality trade and craft workmanship. All work must conform to, and comply with, the latest edition and version of ALL applicable codes including, but not limited to, OSHA, NFPA, IBC, FGI Guidelines for Design and Construction of Health Care Facilities 2014 edition, and Joint Commission Codes, Standards and Guidelines for Hospitals (CAMH).

8.0 SECURITY REQUIREMENTS

Contractor shall abide by all Safety, Security and Infection Control Policies and Procedures of the IHS facility.

Contractor shall comply with security requirements including personal identification. Contractor shall be responsible for providing each of their employee with an ID badge.

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ID badge shall be worn at all times when performing work during the course of this project.

9.0 POINT OF CONTACT

IHS Oklahoma Area, COR

Larry Hutcheson, General Engineer, EIT
Indian Health Service, Oklahoma City Area
Division of Facilities Management
Office of Environmental Health & Engineering
701 Market Drive
Oklahoma City, OK 73114
Cell: (405) 626-0369
E-mail: Larry.Hutcheson@ihs.gov

IHS – Pawnee Indian Health Center

Tim Jim, Facility Manager
Pawnee Indian Health Center
1201 Heritage Circle
Pawnee, Oklahoma 74058
Phone: (918) 762-6711 Cell: (405) 334-1602
Email: Timothy.Jim@ihs.gov

10.0 LOCATION

The project is location.

Pawnee Indian Health Center
1201 Heritage Circle
Pawnee, Oklahoma 74058

A. Contractor Work Hours:

Normal business hours are Monday through Friday from 8:00 a.m. to 4:30 p.m. Facility staff work schedule hour are on Monday through Friday from 07:00 a.m. to 5:00 p.m. Any work requested after hours and on weekends require pre-scheduled and approval before any work is to be perform.

Coordination and scheduling of work is to be coordinated with the Facility Manager and COR.

Work performed shall be planned to minimize the impact to services to the IHS facility by working after-hours and weekends when noted in the scope of work.

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B. Tobacco Free Campus:

IHS facilities are a tobacco free campus. No smoking is permitted on the campus grounds.

11.0 PERIOD OF PERFORMANCE

The period of performance for this scope of work is 60 calendar days after notice to proceed (NTP).

Contractor may work after-hours or weekends to complete portions of the work, but must previously give notice to COR and Facility Manager.

Appendix A

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Pawnee Indian Health Center, 1201 Heritage Circle, Pawnee, Oklahoma 74058



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Flag Pole Area, Main Patient Entrance



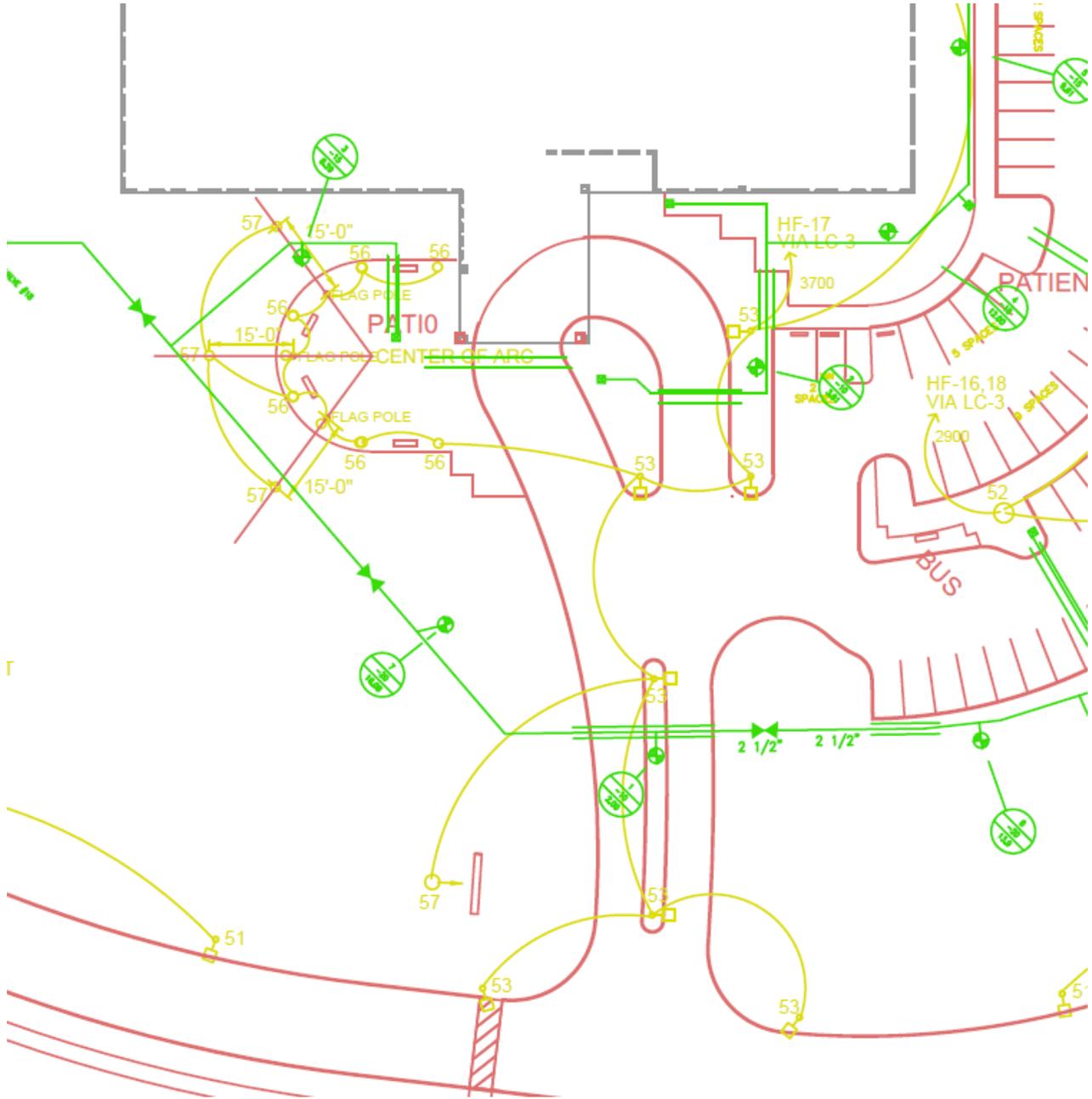
Existing Flag Pole Spot Lighting Fixture



Existing Flag Pole Area Pathway Lighting Fixture

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Wiring schematic of exterior lighting. Reference circuits 56 & 57 in the "PATIO" area.