



**MICHIGAN AIR NATIONAL GUARD
127TH MISSION SUPPORT GROUP
SELFRIDGE ANGB BASE MICHIGAN**

30 November 2022

MEMORANDUM FOR RECORD

FROM: 127 MSC

Contracting Division
43200 Maple St, Bldg. 105
Selfridge ANGB, MI 48045-5213

SUBJECT: Pre-Bid Conference for Solicitations at Battle Creek ANGB, MI:

W50S84-23-B-0001 MBMV099170, Construct Main Gate

1. Site visit held this date at Battle Creek ANGB, MI Commenced at 10:35 PM ET. For list of attendees see sign in sheet.
2. SMSgt Michael Kitchell (Contracting), Major Robert Loniewsky (Engineering) introduced themselves along with other members of Civil Engineering.

A.PROJECT DESCRIPTION:

Competitive 8(a) Set Aside: NAICS Code 236220 "Commercial Building"

-Prime Contractor must hold NAICS Code 236220, in order to receive an award.

-Prime Contractor must be registered, and current, in the System for Award Management.

3. The project's scope of work consists of removing existing generators, replace with new, right-sized generators, and dispose of materials in accordance with applicable laws.
4. Set Aside Clarification: Due to the SBA Moratorium, The Small Business Set Aside is set aside for all firms in the SBA 8(a) program in and outside of the Michigan SBA District.
5. Bids are due **NLT 15 December 2022**

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Amendment 0001: W50S84-23-B-0001-0001

The Main Gate CAD Files can be found here:

<https://safe.apps.mil/pickup.php?claimID=7pjF3tPvwaRagAtz&recipCode=4qAhyU>

You will be required to enter the claim passcode, which is:

ucQBx3m2ZfzvYcta

You have 7 days to retrieve the drop-off; after that the link above will expire.

- a. Facsimile transmission of bid is **NOT** authorized. Electronic submission of bids will **NOT** be accepted.
- b. A Complete Bid Package should contain the following: (See Instructions to Offerors)
 - (a) Offer, Standard Form (SF) 1442 front and back signed

(b) Section 00010 Line Items- all items must be priced

(c) An Original Bid Bond and original Power of Attorney is required along with the bid on the due date.

NOTE: An Original Bid bond and Original Power of Attorney is required with submission of the bid. The bid bond is due on the date as stated on the SF1442 block 13. The bid bond must be on a SF24 form. Rejection of a bid bond shall be in accordance with FAR 28.101-4 Noncompliance with bid guarantee requirements.

(d) Section 00600, Representations and Certifications, completed and return only additional certifications found in this section. In addition, the Offeror must have entered current and complete data within the past year in Online Representations and Certifications at www.sam.gov.

(e) When completing the “Offeror” portion of the SF 1442 (Blocks 14 – 20), an official having the authority to contractually bind the company must sign the SF 1442 in accordance with FAR 4.102. One copy of the SF1442 is required to have an original signature.

(f) All amendments to the solicitation must be acknowledged. Amendments are emailed directly to the contractor.

(g) Hand Carry or Mail Bids.

a. Magnitude of project is between: **\$5,000,000 and \$10,000,000**

b. W50S84-23-B-0001 MBMV222321

c. After the notice to proceed is issued the project has a performance time of **365 calendar days** to completion. (Be sure to review specifications)

d. A Site Visit was held immediately after this pre-bid conference at the construction site.

e. Payment Bond/ Performance Bond will be required for this project. (Bid Bond, Performance Bond, Payment Bond.)

f. Warranty of Construction clause is incorporated and applies to this project.

g. The most current wage determination is incorporated into the solicitation and will be made part of the resultant contract but it is the contractor's responsibility to keep track of the most current wage rate. **Battle Creek, MI – Calhoun County – 49037 Building, Highway, and Heavy**

h. Safety measures are always a part of Government contracts and the Army Corp of Engineers manual is incorporated in the contract as well as MIOSHA.

i. Liquidated damages are included in this project

j. RFI procedures were reviewed as follows:

i. Email technical questions in RFI format to Contracting Office for resolution.

ii. All RFI questions and answers posted to “Contracting Opportunities,” as soon as possible.

k. Please recall that only the Contracting Officer can approve changes such as price, schedule, specifications, and clauses with formal written notice typically in the form of a solicitation amendment or task order modification. Work undertaken regarding changes not formally approved by the Contracting Officer (save for COR approved no cost field changes) is at the Contractor’s risk.

l. This requirement is **Un-Funded**.

6. The project description was stated in the respective solicitation.

7. Michigan and the Battle Creek Base follows/complies all active Governor's orders relating to COVID-19 and the project is deemed as mission essential.
8. **All/ all project specific questions were referred to the RFI submittal process no later than 6 December 2022, 2:00 PM. It was advised that any changes would be issued with an addendum. Email to: michael.kitchell.1@us.af.mil**
9. **It is extremely important to submit all requirements within Bid, and review the Instructions to Offerors. A bid repository is provided for hand carried bids and is located at. Bldg. 6913 110 MISSION SUPPORT CONTRACTING 150 LIGHTNING AVE, BATTLE CREEK ANGB MI 48037 Hand carried bids must be deposited in the repository prior to the time established for opening of bids.**
10. The site visit concluded at on 30 November 2022 @ 11:40 PM.

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Digitally signed by
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S [REDACTED]
Date: 2022.11.30 13:11:16 -05'00'
MICHAEL TK KITCHELL
Contract Specialist, 110th MSC

