

**Department of the Air Force  
436th Contracting Squadron - DOVER AFB**

**Combined Synopsis/Solicitation**

**Requirement Title:** AFMAO Access Control System  
**Solicitation Number:** FA4497-23-Q-0016  
**Solicitation Issue Date:** 20 March 2023  
**Site Visit** 27 March 2023; 10:00 A.M. EDT.  
**Questions Response Deadline:** 30 March 2023; no later than 10:00 A.M. EDT.  
**Quote Response Deadline:** 10 April 2023; no later than 10:00 A.M. EDT.  
**Point(s) of Contact:** ronald.price.16@us.af.mil /phone (302) 677-3744; teante.cain@us.af.mil/phone (302) 677-5042  
**Contracting Officer:** TSgt TeAnte J. Cain at teante.cain@us.af.mil/phone (302) 677-5042

**General Information**

1. This is a combined synopsis/solicitation for commercial services prepared in accordance with the format in Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation. Quotes are being requested and a written solicitation will not be issued.
2. This solicitation is being issued as a Request for Quotation (RFQ).
3. This solicitation document and incorporated provisions and clauses are those in effect through:  

|  |                  |
|--|------------------|
| Federal Acquisition Circular                         | FAC 2023-02      |
| Defense Federal Acquisition Regulation Public Notice | DFARS 03/1/2023  |
| Air Force Federal Acquisition Circular               | AFFARS 03/1/2023 |
4. This acquisition is set-aside for 100% Small Business concerns.
5. The North American Industry Size Classification System (NAICS) code associated with this requirement is 517111 and the Small Business Size Standard associated with this NAICS is 1500 employees.
6. The Provisions and clauses listed within this document and Attachment 3- Provisions and Clauses apply to this acquisition and can be viewed through internet access at <https://www.acquisition.gov>.

**Requirement Information**

**Description:**

Dover Air Force Base has a requirement for an Access Control System in accordance with Attachment 1 –Performance Work Statement (PWS).

**Place of Delivery/Performance/Acceptance/FOB Point:**

F.O.B. Destination: Dover, AFB DE 19902 (exact customer address will be provided in the resulting contract)

Period of Performance: 27 April 2023 – 26 April 2028

| Line Item | Description  | Quantity | Unit of Measure |
|-----------|--|----------|-----------------|
| 0001      | Access Control System to include installation and <b>Warranty</b> IAW the PWS<br>(Work complete no later than 1 year from contract award date) | 1        | Lot             |
| 1001      | Option Year 1 – Access Control System Maintenance IAW the PWS  | 12       | Months          |
| 2001      | Option Year 2 – Access Control System Maintenance IAW the PWS  | 12       | Months          |
| 3001      | Option Year 3 – Access Control System Maintenance IAW the PWS  | 12       | Months          |
| 4001      | Option Year 4 – Access Control System Maintenance IAW the PWS  | 12       | Months          |

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| <b>Instructions to Quoters</b> |
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**FAR provision 52.212-1, Instructions to Offerors – Commercial Products and Commercial Services, applies to this acquisition. As prescribed in FAR 12.301(b)(1), the following information is provided in addition to Attachment 4 – Instructions to Quoters (Tailored), and hereby supplements any language therein:**

1. Simplified Acquisition Procedures will be used in accordance with (IAW) FAR Subpart 13.5 in awarding this contract. The Government intends to award a Firm-Fixed-Price (FFP) contract to satisfy this requirement. This requirement is being solicited as a Request for Quotation (RFQ); submission of a quote does not guarantee receipt of award.

2. Questions may be submitted to the points of contact above, no later than the specified date and time. Questions submitted after this date and time may not be answered.

3. Quoters must use Attachment 2- Pricing Sheet to submit their prices. Company information must be included.

4. For a quote to be eligible for award, the quoter must have a current registration in the System for Award Management (SAM): <https://www.sam.gov>, prior to submitting a quote, IAW FAR 4.1102. SAM will be checked to verify the quoter's status before any evaluation is conducted.

5. FAR provision 52.212-3, Offeror Representations and Certifications -- Commercial Items with alternate I applies to this acquisition. The Offeror shall complete only paragraph (b) of this provision if the Offeror has completed the annual representations and certification electronically in the System for Award Management (SAM) accessed through <https://www.sam.gov>. If the Offeror has not completed the annual representations and certifications electronically, the Offeror shall complete only paragraphs (c) through (v) of this provision. **Offeror shall identify the applicable paragraphs by completing the fill-ins required per the aforementioned instructions within Attachment 3- Provisions and Clauses.**

6. Clause at [52.212-4](#), Contract Terms and Conditions-Commercial Products and Commercial Services, applies to this acquisition. Clause at [52.212-5](#), Contract Terms and Conditions Required To Implement Statutes or Executive Orders-Commercial Products and Commercial Services, applies to this acquisition. The additional FAR clauses cited in the clause are identified in Attachment 3 – Provisions and Clauses as applicable to the acquisition.

7. Quoters are required to meet all material solicitation requirements, such as terms and conditions, representations and certifications, deliverables, Performance Work Statement (PWS), etc. Failure to comply with the terms and conditions of the solicitation may result in the Quoter being ineligible for award. Quoters must clearly identify any exception to the solicitation terms and conditions and must provide complete supporting rationale. The Government reserves the right to determine any such exceptions unacceptable, and the quote, therefore, ineligible for award.

8. This acquisition is being conducted according to FAR part 13 and FAR subpart 13.5. The terms and processes used in this acquisition are not subject to the definitions nor processes found in FAR subpart 15.3, even if defined or described in FAR part 15. Reference to offers, offerors, or proposals in this acquisition shall be read as quotations, vendors, quoters, or quotes. Any clerical errors in this solicitation, to include the attachments, that use the source selection nomenclature in FAR part 15 shall be read and interpreted in a manner consistent with FAR part 13. Examples of nomenclature found in FAR part 15 include: Request for Proposals (RFP), De-briefing, Discussions, Clarifications, etc. Unless otherwise defined in this solicitation, or in the specific FAR part being referenced, definitions of words retain their definition under FAR 2.101, unless no definition is provided, in which the common dictionary meaning shall be used IAW FAR 1.108(a).

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**Evaluation Criteria**

**FAR Provision 52.212-2, Evaluation – Commercial Products and Commercial Services, applies to this acquisition. As prescribed in FAR 12.301(c), the following addendum is provided for this solicitation and hereby amends any language therein:**

The Government intends to award a Firm-Fixed Price contract resulting from this solicitation to the responsible quoter whose quote conforms to the solicitation; is most advantageous to the Government, price and other factors considered; and provides the best value to the Government in accordance with FAR 13.106-1(a)(2)(ii) and FAR 2.101. There is no ranking or assigned importance to evaluation factor IAW FAR 13.106-1(a)(2)(iii). The use of FAR 15.3 and DoD Source Selection Procedures are not applicable to this solicitation, or any award resulting from this solicitation. The following factors shall be used to evaluate quotes: Quality (technical capability) and Price.

**Factor 1: QUALITY-TECHNICAL CAPABILITY** – The quote will be considered technically acceptable if it meets the specifications in Attachment 1 – Performance Work Statement. Quotations that do not meet these requirements will be considered unacceptable and therefore under the evaluation process will not be considered for award. The following ratings will be used in rating Quality (technical capability):

|               |  |
|---------------|--|
| Acceptable:   | Quote meets the requirements of the solicitation         |
| Unacceptable: | Quote does not meet the requirements of the solicitation |

**Factor 2: PRICE**

**Price will be evaluated as follows:**

**Completeness:**

Upon receipt of quotes, the contracting officer will screen quotes to ensure they are complete, and all required information and pricing are present. This will be done quickly, and in the most minimally burdensome fashion, as determined by the contracting officer.

**Price Reasonableness:**

The proposed prices will be evaluated for reasonableness. Reasonableness must represent a price to the Government a prudent person would pay in the conduct of competitive business. Normally, price reasonableness is based on competitive quotations, as outlined in FAR 13.106-3(a)(1), but price reasonableness may also be determined through price analysis techniques, as described in FAR 13.106-3.

**Total Evaluated Price:**

Only the total evaluated price (TEP) submitted in the quote will be evaluated; this includes the total CLIN pricing for the basic year and all option years listed in Attachment 2 – Pricing Sheet. The Government may determine that a quote is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

**Solicitation Attachments**

- Attachment 1 – Performance Work Statement
- Attachment 2 – Pricing Sheet
- Attachment 3 – Provisions and Clauses
- Attachment 4 – Instructions to Quoters (Tailored)
- Attachment 5 – Wage Determination