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PAST/PRESENT PERFORMANCE QUESTIONNAIRE
FA441722Q0035
ATTACHMENT 4

SECTION A: CONTRACTOR INFORMATION

1. Contractor's Name and Address: _____

2. Point of Contact: _____
3. Phone Number: _____
4. Contract Number: _____ Contract Type: _____
5. Period of Performance: _____

SECTION B: RESPONDENT INFORMATION (To Be Completed By Evaluation Respondent)

1. Respondent's Company Name & Address: _____

2. Respondent's Name: _____
3. Phone Number: _____ Fax Number: _____
- E-Mail: _____
4. Award Amount: _____ Final Amount: _____
5. Project Title: _____ Project Number: _____
6. Brief Project Description: _____

7. Period of Performance:
Start Date: _____ End Date: _____

SECTION C: EMAIL COMPLETED QUESTIONNAIRE FORM TO:

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Contract Specialist:	Manivanh Mundy
Email:	Manivanh.mundy@us.af.mil
Contracting Officer:	Jeffrey Merchant
Email:	jeffrey.merchant.1@us.af.mil

THIS FORM MUST BE RETURNED NO LATER THAN: The closing date and time of solicitation.

SECTION D: PERFORMANCE INFORMATION: Choose letter on the scale that most accurately describes the contractor's performance or situation. PLEASE PROVIDE A NARRATIVE EXPLANATION FOR ANY UNSATISFACTORY OR MARGINAL RATINGS.

E	V	S	M	U	N
Exceptional (Outstanding)	Very Good (Above Average)	Satisfactory	Marginal	Unsatisfactory	Not Available
Performance meets contractual requirements and exceeds many to the Government's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with few minor problems for which corrective actions taken by the Contractor were highly effective	Performance meets contractual requirements and exceeds some to the Government's benefit. The contractual performance of the element or sub-element being evaluated was accomplished with some minor problems for which corrective actions taken by the Contractor were effective	Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the Contractor appear, or were, satisfactory.	Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being evaluated reflects a serious problem for which the Contractor has not yet identified corrective actions. The Contractor's proposed actions appear only marginally effective, or were not fully implemented	Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the Contractor's corrective actions appear or were ineffective	No record of past performance or the record is inconclusive.

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1. **QUALITY:** Performance adhered to contract requirements.

☐ **Exceptional** ☐ **Very Good** ☐ **Satisfactory** ☐ **Marginal** ☐ **Unsatisfactory** ☐ **Not Available**

COMMENTS/REMARKS:

2. **MANAGEMENT:** Provided experienced, managers, and supervisors, with the technical and administrative abilities to meet requirements. Adequately coordinate and controlled performance of subcontractors. Identified problems as they occurred. Suggested approaches to resolving problems. Displayed initiative and cooperation in solving problems.

☐ **Exceptional** ☐ **Very Good** ☐ **Satisfactory** ☐ **Marginal** ☐ **Unsatisfactory** ☐ **Not Available**

COMMENTS/REMARKS:

3. **REGULATORY COMPLIANCE:** Contractor complied with Financial, Environmental, Safety, and Reporting Requirements. Contractor was compliant with labor standards, posting of EEO, labor rates, minimum wage. Payrolls were completed properly and received in a timely matter. No safety discrepancies were noted.

☐ **Exceptional** ☐ **Very Good** ☐ **Satisfactory** ☐ **Marginal** ☐ **Unsatisfactory** ☐ **Not Available**

COMMENTS/REMARKS:

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4. **RELIABILITY:** Contractor provided all deliverables by the date and time established in the contract.

☐ **Exceptional** ☐ **Very Good** ☐ **Satisfactory** ☐ **Marginal** ☐ **Unsatisfactory** ☐ **Not Available**

COMMENTS/REMARKS:

5. Based on the contractor's overall performance, would you rehire this contractor? ☐ **YES** ☐ **NO**

OVERALL PERFORMANCE RATING:

☐ **Exceptional** ☐ **Very Good** ☐ **Satisfactory** ☐ **Marginal** ☐ **Unsatisfactory** ☐ **Not Available**

Signature of Respondent: _____ Date: _____