

**Attachment E**  
**CONTRACTOR QUOTATION CHECKLIST**  
**70RFPW23QWA000004**

**PART I – Compliance with Technical Specifications**

The Contractor shall provide in accordance with the Statement of Work (SOW):

1. Detailed list of proposed hardware to include at a minimum:
  - a. Equipment model number, part number, and quantity.
  - b. Manufacturer data sheet.
  - c. Itemized price list. All items shall match those on the manufacturer data sheets.
2. Provide network switch load calculations showing each proposed switch does not exceed 70% of the PoE budget of the switches. If more than one switch is required at any location provide a drawing depicting number of video intercom systems on each switch along with the proposed budget on the switch.
3. The Contractor shall submit with their proposal a description of what is covered under the manufactures warranty. The description should include parts and labor and length of time for each part.
4. The Contractor shall also provide a description of any additional warranty terms (if any) that will be provided by the contractor, other than the manufactures' warranty.

**PART II – Past Performance**

**Past Performance Project Form (PPPF)** - The Contractor is allowed to submit up to a maximum of three (3) past performances from the last three (3) years. Please fill out one (1) form per each past performance submitted. The Contractor shall submit a total of three (3) forms, if they chose to submit the maximum allowed.

**Past Performance Questionnaire (PPQ)**

The purpose of this questionnaire is to obtain information regarding the quality of the Contractor's past performance relative to a contract, completed or in progress, at your company/agency. The Federal Protective Service is considering this Contractor for the installation of a IP Video Intercom Systems at two locations at (i) 911 NE 11th Avenue, Portland, Oregon 97232 and (ii) Block 300 Child Care at 333 SW 1st Avenue Portland, Oregon 97204.

Handwritten or typed responses are sufficient. It is requested that only the individual(s) responsible for the administrative oversight of the project (e.g. security specialist, COR, COTR, etc.) respond to this questionnaire. More than one copy of the questionnaire may be submitted if responses from more than one individual are appropriate. See Attachment D for PPQ submission instructions. **PPQs shall be submitted on or before date and time quotes are due.**

### **PART III – Price Submission**

The offeror shall complete blocks 12, 17a, 17b and column 24 (price each CLIN: 0001 and 0002), blocks 30a, 30b, 30c of the SF 1449. **The price submission on the SF 1449 shall include a total price for all requirements to include labor, supervision, material/equipment, travel, per diem, equipment rental, shipping/freight, training, insurance, and warranty as specified within the Statement of Work (SOW).**

In addition, an itemized price listing shall be submitted that clearly identifies each item proposed. For each item proposed, the item, model, manufacturer and cost must be specified. In addition, the itemized price listing shall clearly identify prices for labor, supervision, project management, project engineering, equipment rental, training, travel, per diem, warranties, shipping/freight charges, insurance, and any other applicable prices; these prices shall be listed individually. Pricing associated with travel and per diem shall be in accordance with FTR travel and per diem rates.

### **PART IV – Contract Documentation/Representations & Certifications**

**The Contractor shall sign this document, “Attachment E – Contractor Quotation Checklist”** and shall submit the signed Attachment under Part IV of the Contractor’s quotation.

**Amendments** - If amendments have been issued, the offeror shall acknowledge each amendment by any of the three (3) methods prescribed in block 11 of the amendment form (SF30); (a) By completing blocks 8, 15a, 15b, 15c and returning one (1) copy of the amendment, (b) By acknowledging receipt of this amendment on each copy of the offer submitted, (c) By separate letter which includes a reference to the solicitation and all amendment numbers.

The Contractor shall complete 52.212-3 OFFEROR REPRESENTATIONS AND CERTIFICATIONS – COMMERCIAL ITEMS, per the clause instructions. 52.212-3 has been provided within the “Instructions to Offerors” section of the Request for Quotation (RFQ) package. The only exception to the Contractor filling out the attached Reps & Certs is if the Contractor is already represented and certified via SAM.gov (System of Award Management). This is solely the responsibility of the Contractor to ensure their company is properly represented and certified.

**There will be two (2) submissions within the one (1) email sent to [maria.colville@fps.dhs.gov](mailto:maria.colville@fps.dhs.gov), and CC: [westccg@fps.dhs.gov](mailto:westccg@fps.dhs.gov) via the instructions listed in the RFQ under "4. QUOTATIONS SUBMISSION REQUIREMENTS":**

1. The first submission shall contain one (1) copy of the company’s submission inclusive of all the PARTS (I, II, III and IV).
2. The second submission shall consist only of the redacted technical specifications

submission (PART I). This submission shall be redacted to remove all references to the company name, address, email, phone number, Unique Entity Identifier (UEI), CAGE code, logo, key personnel, and any and all company specific and personally identifiable information throughout the entire document.

**\*FAILURE to provide all of the requested parts, including Part I – redacted, may result in rejection of the Contractor’s quotation and shall not be further evaluated.**

**\*FAILURE to adhere to the instructions on this Attachment and in the “Instructions to Offerors” section of the Request for Quotation (RFQ) package may result in rejection of the Contractor’s quotation and shall not be further evaluated.**

Signed by (print name and title):

Date:

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Signature: