

**U.S. Department of Justice**

Request For Information Re:  
Day Reporting Center  
Services in Jackson,  
Tennessee (counties of  
Benton, Carroll, Chester,  
Crockett, Decatur, Dyer,  
Gibson, Hardman, Hardin,  
Haywood, Henderson, Henry,  
Lake, Madison, McNairy,  
Obion, Perry, Weakley)

**Federal Bureau of Prisons**

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## BACKGROUND AND SCOPE

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The Federal Bureau of Prisons (Bureau) is an agency of the Department of Justice (DOJ). It consists of 122 institutions throughout the United States, including Hawaii and Puerto Rico; 6 regional offices, a Central Office (headquarters), 2 staff training centers, and 22 Residential Reentry Management offices.

## PURPOSE

This announcement is posted as a **Request For Information (RFI)** *only* for an intended upcoming solicitation that will be posted on the SAM.gov website. This RFI is being issued to determine whether or not there are qualified sources that will be able to meet the requirements of this intended upcoming solicitation. This upcoming solicitation will be for Day Reporting Center (DRC) services to include Home Confinement placements for male and female offenders in Jackson, Tennessee (counties of Benton, Carroll, Chester, Crockett, Decatur, Dyer, Gibson, Hardman, Hardin, Haywood, Henderson, Henry, Lake, Madison, McNairy, Obion, Perry, Weakley). **\*must accept sex offenders\***

The solicitation is anticipated to be for an IDIQ contract with tiered pricing. There will be a guaranteed minimum and an estimated maximum number of placements. It is anticipated that all services will be solicited under a single procurement and will require that the successful offeror provide all services.

The requirement is anticipated to be for an estimated maximum of 55 In-House and 65 Home Confinement placements.

The Bureau would like input from providers of services in the community as to the feasibility of providing these services in this geographical area.

## QUESTIONS AND REVIEW

Please be advised that providing responses to these questions will not automatically include responders in the acquisition process should the Bureau establish an acquisition plan.

Questions regarding this RFI must be submitted to [rrcobb@bop.gov](mailto:rrcobb@bop.gov) May 15, 2023. Questions and answers will be posted on SAM.gov on or about May 22, 2023. Answers will only be provided through SAM.gov. Responses to this RFI shall be emailed in PDF format, no later than 2:00 p.m. (EDT) on May 29, 2023, to Rice-Cobb, Robbin, Contract Specialist at [rrcobb@bop.gov](mailto:rrcobb@bop.gov).

## Questions Related to this RFI

Interested and qualified vendors are encouraged to:

- 1) Provide response to the questions below.
- 2) Include your company's point of contact, address, e-mail address, telephone,
- 3) Include Socio-economic listing (SDVOSB, WOSB, Large, etc.), Tax-ID and UEI.

All information received in response to this RFI notice that is marked as proprietary will be handled accordingly.

Please provide responses to the following questions:

1. Please describe your experience in providing DRC services, to include monitoring of this type of program.
2. Are there any state or local ordinances/restrictions that would prohibit or that would considerably slow down the procurement process for these services?
3. Are there any known local area concerns in relation to providing these services? Do you think the area would be supportive of a BOP DRC program? Are there any known groups or organizations that would oppose the operation of a DRC in this area?
4. Do you feel that it would be difficult to find a suitable location for a DRC in this area? If so, explain in detail why it would be difficult and provide supporting documentation.
5. What zoning issues, if any, do you anticipate with this requirement? What would have to be done to overcome any identified issues?
6. Is local or public transportation available in this area? If not, is there an alternative method of transportation for inmates to get to and from work or get to and from their programming appointments?
7. Is the location conducive of the BOP DRC requirement for inmates to find jobs within thirty (30) days of placement?
8. Are there unique laws or regulations applicable to DRC services in the area identified for this requirement? If so, what are they?
9. Are there any laws or ordinances precluding to certain types of inmates (e.g. sex offenders), that may affect a procurement of this type? If yes, please provide a copy of the law and/or ordinance. Also, if yes, what, if anything, can the Bureau do to help offerors address those laws or ordinances through the procurement process?
10. Are there any known environmental issues/concerns with this type of procurement?
11. Please provide any additional comments that may be helpful in assessing this method of procurement.

12. Are there any known zoning issues regarding housing different types of offenders or convictions for this area?

***DISCLAIMER: THIS IS A REQUEST FOR INFORMATION (RFI) ONLY***

***This RFI is issued solely for information and planning purposes – it does not constitute a Request for Proposal (RFP) or a promise to issue an RFP in the future. This request for information does not commit the Government to contract for any supply or service whatsoever. Further, the Bureau is not at this time seeking proposals and will not accept unsolicited proposals. Responders are advised that the Government will not pay for any information or administrative costs incurred in response to this RFI; all costs associated with responding to this RFI will be solely at the interested party's expense. Not responding to this RFI does not preclude participation in any future RFP, if any is issued. If a solicitation is released, it may be synopsisized on the SAM.gov website. It is the responsibility of the potential offeror to monitor these sites for additional information pertaining to this requirement.***

What should be included in your response:

- Do submit comments that address the Government's requirements, assumptions, conditions, or contemplated approaches.
- Do submit information and suggestions that may encourage new, different or innovative approaches that would result in direct cost savings to the Government.

What should not be included in your response:

- Do not submit proposals or offers.
- Do not submit white papers, brochures or other company marketing materials.
- Do not submit requests to be considered for award or to be notified of a future solicitation.
- Do not submit requests to be added to a mailing or distribution list.
- Do not submit questions or comments not related to this RFI.
- Do not respond via telephone.

Please be advised that providing responses to these questions will not automatically include you in the acquisition process for the upcoming solicitation. In addition, this RFI is intended solely for the use to improve communications between potential contractors and the Bureau. If for some reason, the responses are requested by outside parties (i.e. FOIA request), the information is not protected as source selection information (FAR 2.101 and 3.104). If you intend for the information to be exempt from disclosure under FOIA Exemption 4, please indicate this in your response and on each page you want exempt. Furthermore, indicate that your response is proprietary information that may not be used, reproduced, or disclosed to any other parties for any purpose without expressed written permission.

Any information received will become the property of the Government and will not be returned to the submitter. Interested parties are responsible for adequately marking proprietary or competition sensitive information contained in their response. To aid the Bureau, please segregate any proprietary information.

### Questionnaire

Name of Organization/Corporation: \_\_\_\_\_

Corporate Address: \_\_\_\_\_

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Basic Corporate Information:

TIN and UEI Numbers: \_\_\_\_\_

Point of Contact Name & Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Socio-Economic Category (if known):

☐ HUBZone

☐ 8(a)

☐ Small Business

☐ Veteran Owned Small Business

☐ Service-Disabled Veteran-Owned Small Business

☐ Women Owned Small Business

North American Industry Classification System Code (NAICS), please list all codes: \_\_\_\_\_

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General Services Administration, Federal Supply Schedule information (if applicable):