

# Simplified Acquisition Procedures (SAP)

## DETERMINATION MEMORANDUM FOR SOLE SOURCE ACQUISITIONS OVER THE MICRO-PURCHASE THRESHOLD BUT NOT EXCEEDING THE SIMPLIFIED ACQUISITION THRESHOLD FAR 13.106-3(b)(3)(i)

SOLICITATIONS MAY BE LIMITED TO ONE SOURCE ONLY IF THE CONTRACTING OFFICER DETERMINES THAT ONLY ONE SOURCE IS REASONABLY AVAILABLE. WHEN THE CUSTOMER DESCRIBES AN ITEM OR SERVICE, WHICH LIMITS THE AVAILABILITY TO ONE SOURCE, THE DETERMINATION MUST EXPLAIN WHY THE ITEM OR SERVICE PROVIDER IS THE ONLY ONE THAT WILL MEET THE GOVERNMENT'S REQUIREMENT. STATEMENTS SUCH AS "ONLY KNOWN SOURCE" OR "ONLY SOURCE WHICH CAN MEET THE REQUIRED DELIVERY DATE" ARE INADEQUATE TO SUPPORT A SOLE SOURCE PURCHASE. THIS FORM MAY BE USED IN LIEU OF THE DETERMINATION DESCRIBED IN FAR 13.106. THE CUSTOMER SHALL PROVIDE THE FOLLOWING INFORMATION:

### 1. PURCHASE REQUEST NUMBER

### 2. ESTIMATED AMOUNT:

BRAND  
NAME BUY

NAME/CAGE CODE OF PROPOSED CONTRACTOR

☒ YES

☐ NO

☒ O&M

☐ NGREA

☐ OTHER

### 3. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

AeroSweep Triplex System FOD Boss (PN: TFB-22). This item will be used at the Volk Field Combat Readiness Training Center for FOD Debris removal on the Air Field.

### 4. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

This item is listed by brand name due to previous purchases made for FOD sweeper equipment. The Government currently has, and utilizes Aerosweep FOD Boss equipment (PN: TFB-22) and requires same items for the standardization of equipment, ease of use, and streamlined maintenance requirements. Additionally, the Government anticipates the replacement/ repair/ and part procurement to much more efficient and cost effective having same items.

Award issued under this individual brand name justification represents a fair and reasonable price as the agreed to pricing will be based upon competitive quotes received from authorized retailers of the brand in a competitive environment. The price analysis will be performed on all quotes received. Therefore, the price paid will represent the best value and result in the lowest overall cost to meet the needs of the Wisconsin Air National Guard.

### 5. MARKET RESEARCH:

The Government reviewed publicly available information in the current marketplace and conducted additional market research from prior year contracts awarded from our agency and other government agencies.

### 6. PROVIDE A STATEMENT OF ACTIONS, IF ANY, THE GOVERNMENT MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE FUTURE ACQUISITIONS ARE REQUIRED:

This Brand-Name requirement will be competed among multiple small business vendors in the marketplace who can supply this brand name item, thus ensuring increased competition.

I CERTIFY THAT THIS JUSTIFICATION IS ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT COMPLETING THIS PURCHASE AS A SOLE SOURCE IS IN THE BEST INTEREST OF THE GOVERNMENT. ADDITIONALLY, I APPROVE THIS JUSTIFICATION TO LIMIT COMPETITION SUBJECT TO THE AVAILABILITY OF FUNDS AND PROVIDED THAT THE SERVICES OR SUPPLIES HEREIN DESCRIBED HAVE OTHERWISE BEEN AUTHORIZED FOR ACQUISITION.

7a. CONTRACTING OFFICER NAME

Seth I. Swieter, SMSgt

7b. CONTRACTING OFFICER SIGNATURE