

**Attention Potential Offerors  
Notification of Site Visit**

Altus Air Force Base has scheduled a site visit in conjunction with solicitation FA4419-23-Q-0014, for Washer and Dryer Leasing at Altus AFB. The site visit is scheduled for 24 January 2023 at 10:00 AM CST. The government encourages attendance in order for the offeror to fully realize the scope required to fulfill this requirement. The offeror should review the combined synopsis/solicitation package, and submit questions in writing if applicable. Understand the government will not reimburse or be liable for any expenses incurred by the attendee to include but not limited to travel expense, lodging, and per diem. Attendees will meet at the following date, time and location and be escorted onto Altus AFB, OK.

**SITE VISIT DETAILS**

Date: 24 January 2023

Site Visit Check In for Backgrounds Checks at Pass & ID South Gate: **9:15 AM**

Site Visit Time Starts: **10:00 AM**, Central Time

Location: Altus AFB, OK 73521 (South Gate Entrance)

Participants will meet at the Altus Air Force Base South Gate **no later than 0915** on day of the site visit and will be escorted to the various locations. Visitors must have a valid Government issued Identification Card.

The South Gate is located off Hwy 62 on N207 Rd (approx. 1 Mile East of Altus).

Late arrival to the south gate area may result in denial of access to the installation.

**NEED TO KNOW**

- 1) In order to gain access to the government installation, advance notice must be received by attendee on or before 20 January 2023 at 4:00 pm Central.
- 2) Failure to submit advance notice may result in denial of access to the installation. Please email your information to SSgt Derek Metzger at [derek.metzger@us.af.mil](mailto:derek.metzger@us.af.mil) or call (580) 481-7154.

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