

8/28/2023

**REQUEST FOR QUOTATION**

To: All Offerors

Subject: Request for Quotes (RFQ) No. 2023007142, Titled: Stylus profilometer

**QUOTES ARE DUE ON OR BEFORE 8/31/2023 AT 4:00 P.M. MOUNTAIN**

The National Renewable Energy Laboratory (NREL) is requesting quotes for the subject specifications as described in Stylus profilometer Requirements and Capabilities Attachment. The specifications as outlined in the Attachment serve as NREL's baseline requirements that must be met by each offer.

**Please read the following requirements carefully and be sure to include all documents as listed below when submitting your quotation. Unless otherwise indicated, all necessary forms and documents are available to download from NREL's website at the following addresses:**

<http://www.nrel.gov/workingwithus/forms.html>

All interested Offerors must submit a quote that includes the following information:

1. Letter indicating acceptance of the proposed attached specifications.
2. Price Quote: responsive quotes will be based on the specifications.
3. Schedule for delivery of product from receipt of order.
4. Completed and signed Representations and Certifications for Commercial Items and Services – Subcontracts/Purchase Orders (see link above).
5. Confirmation of your Company's Registration in the System for Award Management (SAM). *NREL requires all vendors to be registered under SAM at [www.SAM.gov](http://www.SAM.gov).*
6. Completed NREL Request for ACH Banking Information and W-9 form (see link above).

Award Considerations:

1. This solicitation shall be conducted using Lowest Price Technically Acceptable (LPTA) Selection that results in an award based on the lowest evaluated price of all technically acceptable offers. In addition to the lowest evaluated price, an acceptable delivery date will also be evaluated. Therefore, award will be based on LPTA and acceptable delivery date.
2. Submit technical questions to the undersigned via email no later than 8/30/2023. Submit the Quote(s) electronically to [deb.dennis@nrel.gov](mailto:deb.dennis@nrel.gov) on or before 8/31/2023, 4:00 p.m. Mountain Time.

NREL standard terms and conditions, Appendix B-8, Standard Terms and Conditions for Subcontracts and Purchase Orders for Commercial Items, dated 1/23/2023, found at: [Subcontracts and Purchase Orders for Commercial Items \(Goods and Services\): Appendix B-8, Standard Terms and Conditions \(nrel.gov\)](#) will be applicable to the purchase order.

**NAICS Code and Small Business Size Standard**

- a. The North American Industry Classification System (NAICS) for this solicitation is 334519.
- b. The small business size standard for 334519 is 500 or fewer employees.

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Sincerely,

Deb Dennis  
Subcontract Administrator  
NREL Acquisition Services

Attachments:

Stylus profilometer Requirements and Capabilities