



**DEPARTMENT OF HEALTH & HUMAN SERVICES**

Public Health Service

PHS Indian Hospital  
P.O. Box 860  
Whiteriver, AZ 85941-0860

DATE: May 27, 2022  
TO: PAO Acquisitions  
FROM: James McAuley, MD MPH, Clinical Director  
SUBJECT: Cardiac Event Monitor—Scope of Work

**General**

This scope of work describes non-personnel service requirements for ambulatory care cardiac event monitor services to support the mission of the Indian Health Service (IHS) by raising the physical, mental, social spiritual health of American Indians and Alaska Natives to the highest level.

**Background**

The Whiteriver Indian Hospital (WRIH) is located at Whiteriver, AZ on the Fort Apache Indian Reservation. The hospital is a 40-bed facility which provides general medical, pediatrics, alcohol treatment, mental health, and obstetric services as well as ambulatory surgery. The hospital is accredited by The Joint Commission (TJC) and staffed with physicians of varied disciplines, ie Internal Medicine, Family Practice, Podiatry, Orthopedics, and Surgery as well as Nurse Practitioners, Dentists, Optometrists, and clinical nursing staff members.

The Cibecue Health Center is approximately 50 miles northwest of Whiteriver, Arizona. This health center is staffed by two physicians and one dentist, and provides outpatient, urgent care, optometry and dental services to the communities of Cibecue and Carrizo.

Whiteriver Indian Hospital and affiliated clinics serve approximately 17,000 tribal members. A substantial percentage of adults presenting for care due to signs and symptoms potentially related to cardiac disease would clearly benefit from this service which may mitigate a serious cardiac event. Though this service may be more broadly used by adult patients, the selected cardiac event monitor devices can also be used by pediatric patients thereby increasing the patient population that could directly benefit from this service. Initiating this service at WRIH and its' clinics would provide local access, by providers who know the patient best. This service will reduce the need to transfer care to a referring physicians until a diagnosis has been obtained thereby improving holistic care and reducing potential cost.

**Scope**

The contractor, shall provide ambulatory care cardiac holer and event monitor services, an electronic device which monitors the patient's heart rhythm. The Contractor shall provide the devices to WRIH for WRSU patients needing diagnosis of cardiac arrhythmias. This device shall monitor and allow transmission of the patient's heart rhythm to the patient's designated physician to review the official report and data. The contractor shall provide notification to the physician on pre-defined criteria.

**Contractor vs Hospital Duties and Deliverables**

- The contractor will set up the hospital (WRIH) cardiac monitoring account (user name & password) once the contract is awarded. There is no limit to the number of WRIH users, although most likely the total will be fewer than 100.
- Contractor will provide in-person training with identified WRIH staff.
- Contractor will provide devices/ monitors at WRIH and will continuously auto-replenish as needed.
- WRIH will enroll patients when they come into the “clinic” who are in need of a holter or MCOT/event monitor on the contractor web portal. Monitor application will occur during normal clinic business hours.
- WRIH trained clinic staff/provider will place the patient on the monitor.
- Patients will wear the device home for the physician designated time frame; then return their devices back to the WRIH “clinic”.
- Once the distribution team receives device, the contractor will download the data and post the End of Service report to the contractor web portal for interpretation and download, printing, and eventual scanning in to the medical record by WRSU HIM.
- If an urgent notification is auto-triggered by the patient’s device or manually by the patient, the contractor clinical teams would contact the on-call provider at WRIH
- The contractor shall manage all patient information in accordance with Health Insurance Portability and Accountability Act (HIPAA) standards, Privacy Act, and IHS Service Unit and/or Health Center specific policies and protocols. The cardiac event monitoring devices *will not* directly link or communicate with the IHS EHR, eliminating the need for electronic data sharing.
- The contractor shall submit a proper invoice as required for payment of services rendered. A statement of service rendered will be included with a signature from the designated COR for this contract.

The use of these cardiac monitoring devices will help bring a needed service closer to the WRSU patients and potentially decrease the need for off-site referrals. In addition, the time to diagnose patients will significantly decrease, as they will not need to wait for an available appointment, prior authorization, nor risk appointment cancellation. In addition, providing this service locally will not only afford provider and patient ease of access to an important diagnostic tool, it permits control of patient data to those most familiar with the patient and their unique needs.