

**AMENDMENT OF SOLICITATION  
(Negotiated Procurements)**

PAGE	of	PAGES
1		1

NOTICE: Offerors must acknowledge receipt of this amendment in writing by the date and time specified for proposal submissions or the date and time specified in Block 6, whichever is later. IF YOUR ACKNOWLEDGEMENT IS NOT RECEIVED AT THE DESIGNATED LOCATION BY THE SPECIFIED DATE AND TIME, YOUR OFFER MAY BE REJECTED. If by virtue of this amendment you wish to change your offer, such change must make reference to the solicitation and this amendment and be received prior to the date and time specified in Block 6.

**I. AMENDMENT**

1. SOLICITATION NUMBER <b>57-29177-21-FA</b>	2. SOLICITATION DATE <b>9/22/2022</b>	3. AMENDMENT NUMBER <b>3</b>	4. AMENDMENT DATE <b>8/4/2023</b>				
5. ISSUED BY  <b>Management Services Division Farm Production and Conservation Business Center US Department of Agriculture</b>		6. DUE DATE					
		THIS AMENDMENT DOES NOT CHANGE THE DATE BY WHICH OFFERS ARE DUE UNLESS A DATE AND TIME IS INSERTED BELOW					
		A. DATE	B. TIME				
7. FOR INFORMATION CALL (No collect calls)							
A. NAME  <b>DAMON MOODY – Lease Contracting Officer</b>		B. TELEPHONE <table border="1"><tr><td>AREA CODE</td><td>PHONE NUMBER</td></tr><tr><td><b>970</b></td><td><b>672-6709</b></td></tr></table>	AREA CODE	PHONE NUMBER	<b>970</b>	<b>672-6709</b>	C. EMAIL ADDRESS  <a href="mailto:DAMON.MOODY@USDA.GOV">DAMON.MOODY@USDA.GOV</a>
AREA CODE	PHONE NUMBER						
<b>970</b>	<b>672-6709</b>						
8. DESCRIPTION OF AMENDMENT							

**Form R100**

**1.01 AMOUNT AND TYPE OF SPACE, LEASE TERM, AND OCCUPANCY DATE (OCT 2016)**

A. The Government is seeking a minimum of **4,702** to a maximum of **4,937** of American National Standards Institute/Building Owners and Managers Association (ANSI/BOMA) Office Area (ABOA) square feet (SF), yielding no more than **5,643** Rentable Square Feet (RSF) of contiguous space within the Area of Consideration set forth below. See Section 2 of the Lease for applicable ANSI/BOMA standards.

**Agency Specific Requirements – Exhibit D**

Summary of Space Requirements	FSA	NRCS	RD	Total Proposed SF
INDIVIDUAL SPACE				
Private Offices (120 SF each)	240	120	0	360
Open workstations space	390	702	96	1,188
Other: secured storage	220	200	170	590
Other: mud room		150		150
				2,288
SHARED SPACE				
Conference Room				300
Break Room				150
Reception				150
ADP Room				100
Mail / general storage				150
Open space (circulation, open resource space)				1,564
				2,414
RLP Usable MIN SF				4,702
RLP Usable MAX SF				4,937
RLP RENTABLE SF (15% CAF)				5,643

**END OF RLP CHANGES-----**

Except as provided herein, all terms and conditions in the solicitation remain unchanged and in full effect

**II. ACKNOWLEDGEMENT OF AMENDMENT**

In lieu of other written methods of acknowledgement, the offeror may complete Block 9 and 10 and return this amendment to the address in Block 5.

9. NAME AND ADDRESS OF OFFEROR	10A. OFFEROR (Signature of person authorized to sign)
	10B. NAME OF SIGNER
	10C. TITLE OF SIGNATURE
	10D. DATE