

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			BPA NO.		1. CONTRACT ID CODE		PAGE 1 OF 13		
2. AMENDMENT/MODIFICATION NUMBER 0001			3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQ. NUMBER			5. PROJECT NUMBER (if applicable) N/A	
6. ISSUED BY Department of Veterans Affairs Network Contracting Office 22 4811 Airport Plaza Drive Suite 600 Long Beach CA 90815			CODE 36C262		7. ADMINISTERED BY (If other than Item 6) Department of Veterans Affairs Network Contracting Office 22 4811 Airport Plaza Drive Suite 600 Long Beach CA 90815			CODE 36C262	
8. NAME AND ADDRESS OF CONTRACTOR (Number, street, county, State and ZIP Code) To all Offerors/Bidders					(X)		9A. AMENDMENT OF SOLICITATION NUMBER 36C26223R0005		
							9B. DATED (SEE ITEM 11) 11-17-2022		
							10A. MODIFICATION OF CONTRACT/ORDER NUMBER		
							10B. DATED (SEE ITEM 13)		
CODE					FACILITY CODE				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS									
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. ** HOUR & DATE for Receipt of Offers is EXTENDED to:									
12. ACCOUNTING AND APPROPRIATION DATA (If required)									
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.									
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.								
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).								
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:								
	D. OTHER (Specify type of modification and authority)								
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.									
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The purpose of Amendment 0001 is to: 1. Post the Responses to the Questions submitted for this RFP. 2. Change the RFP due date from Friday, December 2, 2022 to Thursday, December 8, 2022. 3. Change the Period of Performance for both B.2 Schedule of Services and Price and Price Worksheet to read: 01 January 2023 thru 31 December 2023 (See subsequent pages). Please see the subsequent pages for Questions and Answers, Schedule of Services and Price, and Price Work Sheet. Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.									
15A. NAME AND TITLE OF SIGNER (Type or print)					16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)				
					Alfreda Hunter Contracting Officer				
15B. CONTRACTOR/OFFEROR			15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED		
_____ (Signature of person authorized to sign)					_____ (Signature of Contracting Officer)				

36C26223R0005 Amendment 0001 CTRS Service Monitors

Question and Answers

LEAD MONITOR:

Q1: Section 3, What are the “supplies”?

A2: Bedding, towels, shower shoes, clothing, and personal hygiene items.

Q2: Section 5.1 CTRS Lead Monitor vs 5.2 CTRS Monitor responsibilities. It seems that the lead position is that of case management. It is not listed as a required degree or skillset outside of being familiar with the setting and having worked in and around.

A2: Lead Monitor is not a supervisor however assists in assigning daily tasks/duties and ensure task completion. Adherence to established break times as set forth by supervisor. All are done in collaboration with Supervisor.

Q3: Paragraph Including mentoring, improve their independent living skills, shall assign, and take on special projects. Questions: What is the metric for this? What special projects?

A3: Special Projects could include preparation for site visits from dignitaries, local and federal political figures, and media outlets.

Q4: Shall attend and participate in team meetings, trainings, case conferencing, etc. Question: What is the etc. , and is this with the VA case management, mental health doctors, doctors, and or doctors in the community?

A4: Etc. is intended to include all the above meetings, site visit preparation, construction meetings and other relevant duties as assigned.

Q5: Facilitate and supervise regularly scheduled resident house meetings. Question? Is this frequency set by us?

A5: No. Frequency set by VA. 1-2 times Monthly.

Q6: Records maintained through Homeless Management Information System (HMIS). Question: Will this be something we would receive instruction on the process?

A6: Yes. Training to be provided as needed.

Q7: Section 5.1.1.24 Question: Is this standard established by the contractor using standard safety guidelines?

A7: Safety standards are established by VA in tandem with pertinent subject matter experts and to be enforced by Monitor.

Q8. Monthly safety inspections and work order submissions. Question: Is this submitted to the VA departments to repair?

A8: All inspection violations and reports should be submitted to VA. Additionally requests for repair should be submitted to VA for processing.

Q9: Section 5.1.1.29, Who supplies toiletries, towels, and linens? Who is responsible for the laundering of these? Who is responsible for the client's laundry?

A9: Toiletries, towels and linens are all provided by VA. VA is responsible for laundering towels and linens. Veterans are responsible for laundering personal affects.

Q10: Section 5.1.1.30, Are the appointments on or off the VA campus? Would the contractor provide a vehicle?

A10: Appointments are both on and off VA campus. VA is responsible for Veteran transportation. Monitors would assist in coordination and facilitation of transport off campus.

Q11: Section 5.1.1.32, Sign in logbook, what degree of responsibility is this? Is to insure who is on/off-site?

A11: Monitoring the sign-in book is to ensure onsite resident attendance and notifying program management of any Veteran who have been absent for consecutive days.

Q12. Section 5.1.1.33, What is the metric for this? What are examples of expectations? Would this include classes in basic life skills, social skills, and independent living skills? Community engagements -would that be recreations in nature?

A12: These metrics are not congruent with the mission of the program. However, Veterans are welcomed to take advantage of various opportunities on the campus both individual and part of group education to cultivate tangible life skills.

Q13: Section 5.1.1.34, What is the mission statement for the low-barrier emergency shelter programs?

A13: To provide safe shelter for Veterans experiencing homelessness who may or may not be in active treatment for substance abuse (if applicable).

Q14: Section 5.1.1.50, What is the expectation outside “related experience”?

A14: Understanding the unique challenges of homelessness and assist in promotion of harm reduction.

SERVICE MONITOR:

Q15: Section 5.2.1.7, How much responsibility is this in terms of process-temperature check? If the client is non-cooperative?

A15: General daily community wellness checks daily for all residents. If client is non-cooperative encouragement and education can be provided as to why health and safety are important.

Q16: Section 5.2.1.17, As to proper hygiene practices- in the event of non-cooperative clients, what is the expected protocol?

Q16: No expected personal hygiene protocols. Monitors should encourage Veterans to maintain proper personal hygiene. Additionally, efforts to maintain appropriate public health, sanitation, and communal hygiene will be strongly encouraged (ex. Cleaning up after oneself in shared areas, as well as keeping the inside and outside of tiny shelters tidy). Monitor is expected to address individual and public safety concerns and interventions will be addressed on a case-by-case basis.

Q17: Section 5.2.1.19, Is this referring to the individual trash receptacles in the structures? Is the weekly pick-up for the dumpsters? Clarification would be helpful.

A17: Yes. This references both individual trash receptacles as well as dumpsters. Dumpsters are emptied on a weekly basis.

B.2 SCHEDULE OF SERVICES AND PRICE

This is a Firm Fixed Price, Indefinite Delivery, Indefinite Quantity, (IDIQ) contract for CTRS Monitor Services for the VA Greater Los Angeles Healthcare System (VGLAHS). The Contractor shall provide all management, labor, supervision, and supplies. Prices in this schedule represent an all-inclusive rate including management, labor, supervision, and supplies. Costs not incorporated into the contractor's price will not be reimbursed by the Government.

The guaranteed minimum amount for this contract is \$5,000.00. The maximum aggregate value of the orders that can be placed under this contract is \$3,000,000.00. The Government does not guarantee that it will place any orders under this contract in excess of the guaranteed minimum amount.

The previous year pricing will apply to any extension pursuant to FAR 52.217-8

The contract period of performance for this FFP, IDIQ is Five (5) years from **January 01, 2022 through December 31, 2027.** The schedule of services and price below indicates pricing for each contract year.

BASE YEAR: JANUARY 01, 2023 - DECEMBER 31, 2023			
ITEM NUMBER	DESCRIPTION OF SERVICES	UNIT	PRICE PER UNIT
0001	CTRS VETERAN SERVICE LEAD MONITORS: Three (3) Lead Monitors.	HR	_____
0002	CTRS VETERAN SERVICE MONITORS: Eight (8) Service Monitors.	HR	_____
0003	CTRS Night Differential Benefits. Night Differential for shifts 2, 3, & 4. Night pay is a percent differential paid to an employee for regularly scheduled work performed at night.	HR	_____

OPTION YEAR 1: JANUARY 01, 2024 - DECEMBER 31, 2024			
ITEM NUMBER	DESCRIPTION OF SERVICES	UNIT	PRICE PER UNIT
1001	CTRS VETERAN SERVICE LEAD MONITORS: Three (3) Lead Monitors.	HR	_____
1002	CTRS VETERAN SERVICE MONITORS: Eight (8) Service Monitors.	HR	_____
1003	CTRS Night Differential Benefits. Night pay is a percent differential paid to an employee for regularly scheduled work performed at night.	HR	_____

OPTION YEAR 2: JANUARY 01, 2025 - DECEMBER 31, 2025			
ITEM NUMBER	DESCRIPTION OF SERVICES	UNIT	PRICE PER UNIT
2001	CTRS VETERAN SERVICE LEAD MONITORS: Three (3) Lead Monitors.	HR	_____
2002	CTRS VETERAN SERVICE MONITORS: Eight (8) Service Monitors.	HR	_____
2003	CTRS Night Differential Benefits. Night pay is a percent differential paid to an employee for regularly scheduled work performed at night.	HR	_____

OPTION YEAR 3: JANUARY 01, 2026 - DECEMBER 31, 2026			
ITEM NUMBER	DESCRIPTION OF SERVICES	UNIT	PRICE PER UNIT
3001	CTRS VETERAN SERVICE LEAD MONITORS: Three (3) Lead Monitors.	HR	_____
3002	CTRS VETERAN SERVICE MONITORS: Eight (8) Service Monitors.	HR	_____
3003	CTRS Night Differential Benefits. Night pay is a percent differential paid to an employee for regularly scheduled work performed at night.	HR	_____

OPTION YEAR 4: JANUARY 01 2027 - DECEMBER 31, 2027			
ITEM NUMBER	DESCRIPTION OF SERVICES	UNIT	PRICE PER UNIT
4001	CTRS VETERAN SERVICE LEAD MONITORS: Three (3) Lead Monitors.	HR	_____
4002	CTRS VETERAN SERVICE MONITORS: Eight (8) Service Monitors.	HR	_____
4003	CTRS Night Differential Benefits. Night pay is a percent differential paid to an employee for regularly scheduled work performed at night.	HR	_____

D.3 PRICE WORKSHEET

The following estimated quantities are provided for the contract periods. Contractors shall complete this section in its entirety and submit with their proposal.

BASE YEAR: JANUARY 01, 2023 - DECEMBER 31, 2023

CLIN	DESCRIPTION OF SERVICES	EST. QTY	UNIT	UNIT PRICE	ESTIMATED YEARLY PRICE
0001	CTRS VETERAN SERVICE LEAD MONITORS: Three (3) Lead Monitors.	6,257	HOUR	\$	\$
0002	CTRS VETERAN SERVICE MONITORS: Eight (8) Service Monitors.	16,686	HOUR	\$	\$
0003	CTRS Night Differential Benefits. Night pay is a percent differential paid to an employee for regularly scheduled work performed at night.	5,006	HOUR	\$	\$

OPTION YEAR ONE (1): JANUARY 01, 2024 - DECEMBER 31, 2024

CLIN	DESCRIPTION OF SERVICES	EST. QTY	UNIT	UNIT PRICE	ESTIMATED YEARLY PRICE
1001	CTRS VETERAN SERVICE LEAD MONITORS: Three (3) Lead Monitors.	6,257	HOUR	\$	\$
1002	CTRS VETERAN SERVICE MONITORS: Eight (8) Service Monitors.	16,686	HOUR	\$	\$
1003	CTRS Night Differential Benefits. Night pay is a percent differential paid to an employee for regularly scheduled work performed at night.	5,006	HOUR	\$	\$

OPTION YEAR TWO (2): JANUARY 01, 2025 - DECEMBER 31, 2025

CLIN	DESCRIPTION OF SERVICES	EST. QTY	UNIT	UNIT PRICE	ESTIMATED YEARLY PRICE
2001	CTRS VETERAN SERVICE LEAD MONITORS: Three (3) Lead Monitors.	6,257	HOUR	\$	\$
2002	CTRS VETERAN SERVICE MONITORS: Eight (8) Service Monitors.	16,686	HOUR	\$	\$
2003	CTRS Night Differential Benefits. Night pay is a percent differential paid to an employee for regularly scheduled work performed at night.	5,006	HOUR	\$	\$

OPTION YEAR THREE (3): JANUARY 01, 2026 - DECEMBER 31, 2026

CLIN	DESCRIPTION OF SERVICES	EST. QTY	UNIT	UNIT PRICE	ESTIMATED YEARLY PRICE
3001	CTRS VETERAN SERVICE LEAD MONITORS: Three (3) Lead Monitors.	6,257	HOUR	\$	\$
3002	CTRS VETERAN SERVICE MONITORS: Eight (8) Service Monitors.	16,686	HOUR	\$	\$
3003	CTRS Night Differential Benefits. Night pay is a percent differential paid to an employee for regularly scheduled work performed at night.	5,006	HOUR	\$	\$

OPTION YEAR FOUR (4): JANUARY 01, 2027 - DECEMBER 31, 2027

CLIN	DESCRIPTION OF SERVICES	EST. QTY	UNIT	UNIT PRICE	ESTIMATED YEARLY PRICE
4001	CTRS VETERAN SERVICE LEAD MONITORS: Three (3) Lead Monitors.	6,257	HOUR	\$	\$
4002	CTRS VETERAN SERVICE MONITORS: Eight (8) Service Monitors.	16,686	HOUR	\$	\$
4003	CTRS Night Differential Benefits. Night pay is a percent differential paid to an employee for regularly scheduled work performed at night.	5,006	HOUR	\$	\$

ESTIMATED PRICE TOTAL SUMMARY	
Base Year Total Estimated Cost	\$
Option Year 1 Total Estimated Cost	\$
Option Year 2 Total Estimated Cost	\$
Option Year 3 Total Estimated Cost	\$
Option Year 4 Total Estimated Cost	\$
Total Aggregate Cost for Five Years	\$