

STATEMENT OF WORK

For

Composite Hazmat Freezer

A23-031

07 December 2022

Prepared By:

**OC-ALC/OBCA
21 December 2022**

1. SCOPE

1.1 Statement of Work (SOW): This Statement of Work (SOW) defines the effort required for the purchase of one (1) each Walk-In Composite Hazmat Freezer or equivalent, hereafter referred to as Freezer. The Contractor shall provide delivery, installation, and performance verification in the Chemical Room of Building 9504 located at Tinker Air Force Base OK. The Freezer shall be a NFPA 86 Class "A" freezer with a typical constant operating temperature range of -22° C to -40° C. The Freezer shall have a minimum interior work area dimension of 8' Length x 6' Width x 6.5' Height, maximum exterior dimensions of 10'L x 8'W and ability to function in a 10' high room). The rest of this specification shall be taken as minimum requirements unless otherwise stated and a standard unit which meets or exceeds these minimums may be offered in place of a custom unit.

1.2 General Requirements:

1.2.1 Minimum Requirements: The requirements stated in this document are minimum requirements, and as such are not intended to limit the manufacturer from surpassing the stated requirements.

1.2.2 Standard Products: Materials and equipment shall be a standard product from a manufacturer regularly engaged in the manufacture and supply of Class "A" freezers.

1.3 Parts and Materials: The Contractor shall provide and use only new parts and material in performance of this SOW unless otherwise authorized by the CO.

- a) Parts Design - All material shall be new and of the latest manufacture. Wherever possible, all material and devices shall be of commercial manufacture and readily available from the manufacturer or a distributor.
- b) Standard Parts - All replaceable parts shall be manufactured to definite standards for tolerance, clearance, and finish in order that any such part may be field installed without further machining. All parts shall be permanently and legibly marked with the original manufacturer's part number, where practical.
- c) Specialty Parts - Parts or assemblies that require "fitting" for proper assembly in the field must be identified and separately listed in the parts manual.

2.0 APPLICABLE SPECIFICATIONS, CODES AND STANDARDS: The following are included as a portion of this specification, to be applied to the Freezer defined in Paragraph 4, of this SOW where applicable. In the event of a conflict between these codes and standards defer to the stringent of the two. Detail requirements listed in this specification; except those concerning regulatory safety requirements shall override any contradictory portions of the following specifications, codes, and standards.

2.1 Government Publications:

2.1.1 Government Supplied Drawings. The using organization will provide a plan view of the location where the Freezer is to be installed. The drawing(s) shall include approximate locations of utilities, floor space and overhead clearance dimensions.

2.1.2 Occupational Safety and Health Administration (OSHA)

- CFR 1910 Occupational Safety and Health Administration Standards, 1 July 14

(Applications for copies should be directed to the Superintendent of Documents, Government Printing Office, Washington, D.C., 20402.)

2.2 Non-Government Publications:

2.2.1 National Fire Protection Association (NFPA)

- NFPA 70 National Electrical Code - 2017 edition
- NFPA 79 Electrical Standards for Industrial Machinery - 2018 edition

(Application for copies should be addressed to the National Fire Protection Association, 1 Batterymarch Park, Quincy, MA 02169-7471)

2.2.2 National Electrical Manufacturer's Association (NEMA)

- ICS 1-2000 (R2005) General Standards for Industrial Control & Systems
- ICS 2-1996 (R2004) Industrial Control and Systems
- ICS 6-1993 (R2001, R2006) Industrial Control & Systems Enclosures
- MG 1-2006 Motors and Generators

(Application for copies should be addressed to the National Electrical Manufacturers Association, 1300 N 17th Street, Suite 1752, Rosslyn, VA 22209)

3.0 SAFETY REQUIREMENTS

3.1 Safety and Health Requirements: Covers, guards, and other safety devices shall be provided for all components of the Freezer that present potential safety hazards. The safety devices shall not interfere with the operation of the Freezer. The safety devices shall prevent unintentional contact with the guarded part, and shall be removable to facilitate inspection, maintenance, and repair of the Freezer. All machine parts, components, mechanisms, and assemblies furnished on the Freezer must comply with all current manufacturers' practices. All equipment in this system must conform to 29 CFR 1910 (OSHA). System electrical utility specifications shall comply with the applicable requirements of NFPA 79. The electrical system shall be tolerant of line fluctuation of +/- 10 percent. The electrical system shall be complete. This shall include any electrical transformer(s) that may be required to modify the existing source voltage to the proper

operating voltage of the equipment. A properly rated and fused single disconnect device shall be utilized on the Freezer. Under-voltage protection shall be provided in accordance with NFPA 79. Lockout devices shall conform to the requirements of OSHA Standard 20 CFR, Chapter XVII, and paragraph 1910.147. Foam core insulation panels shall be approved by Factory Mutual as Class 1 building type.

3.3 Safety Requirements: The following equipment is required as a minimum and shall be provided by the contractor and factory tested prior to shipment: one (1) each pressure relief port. This will remove warm air that comes in when the door is opened and in turn keeping the temperature constant.

3.4 Walk-in-Refrigerators and Freezer Requirements: A bypass or other type device shall be installed on each door of a walk-in refrigerator or freezer to permit escape from inside if an employee is locked inside.

3.5 Other Safety Features: Any other safety features not specifically stated herein that are necessary to provide a complete, safe, and operable system shall be provided by the contractor.

4.0 EQUIPMENT REQUIREMENTS

4.1 Equipment Requirements: The Freezer shall be a heavy-duty walk-in freezer with condensers unit for storing and freezing composite raw materials prior to use. The Freezer shall be a NFPA 86 Class "A" freezer with a typical constant operating temperature range of -22° C to -40° C. The Freezer shall have a minimum interior work area dimension of 8' Length x 6' Width x 6.5' Height, maximum exterior dimensions of 10'L x 8'W and ability to function in a 10' height room. The rest of this specification shall be taken as minimum requirements unless otherwise stated and a standard unit which meets or exceeds the following minimums may be offered in place of a custom unit:

- a) Power shall be 208V, 30amp, 3 phase with cord and plug attached to unit.
- b) Condensing unit shall have 208/3p/30a power cord.
- c) Freezer shall have racks to hold eight (8) composite material rolls (3 to 4 ft long ea.), so they are not laying on themselves or a surface.
- d) Freezer racks shall hold a minimum of 500 pounds each.
- e) Freezer shall have monitor alarm for open door and over temperature.
- f) Freezer shall have an Audio-Visual High temperature alarm system.
- g) Freezer shall be equipped with a bypass or other type device on each door of freezer to permit escape from inside.
- h) Freezer shall include LED lighting and anti-sweat equipped with a 110v 10a circuit.
- i) Freezer floor shall be provided with a non-slip surface.
- j) Freezer shall have a steel ramp for the specified door width.
- k) Controller shall be a solid-state digital controller capable of either (F) or (C).
- l) Freezer shall have an allowable temperature variance of $\pm 5^{\circ}$ F throughout the freezer on the temperatures set in the program for normal operations
- m) Condenser shall be suited for indoor use.
- n) One (1) each factory tested pressure relief port.

- o) Freezer shall be furnished with all standard equipment normally furnished by the manufacturer.
- p) Freezer shall meet NFPA 70, OSHA and UL codes.

4.2 Interchangeability: To provide for replacement of worn parts, all parts shall be manufactured to definite dimensions and tolerances, which will permit installation of replacement parts without modification of any part or to the system.

4.3 Assembly: The system shall be constructed of parts which are without defects and are free of repair.

4.3.1 Nameplate: A corrosion resistant metal nameplate shall be securely attached to the Freezer near one of the entry doors. The nameplate shall contain the information listed below. The captions listed may be shortened or abbreviated, provided the entry for each caption is clear as to its meaning. This shall be in addition to any other information which the manufacturer normally lists on the Freezer.

Nomenclature

Manufacturer's Model Designation

Date of Manufacture

Contract Number and/or Order Number

National Stock Number or Plant Equipment Code

4.3.2 Floor: The Freezers floor shall be placed on the existing concrete floor and leveled. Floor should be provided with a non-slip surface.

4.3.3 Doors: The Freezer shall have a bypass or other type device shall be installed on each door of freezer to permit escape from inside if an employee is locked inside.

4.4 Dimensions: minimum interior work area dimensions of 8' Length x 6' Width x 6.5' Height, maximum exterior dimensions of 10'L x 8'W and ability to function in a 10' height room.

4.5 Condenser and Piping: The condenser(s) for the freezer(s) shall be placed in close quarters to the freezer. The condenser should be suited for indoor use.

4.6 Electrical Requirements: The Freezers shall be powered by a 208V, 30amp, 3 phase with cord and plug attached to unit. Tinker shall provide an electrical disconnect switch within 25 feet of the Freezer units. The contractor shall provide the maximum full load amperage required. The contractor will provide sufficient electrical requirements to ensure the freezer is plug and play with the government provided electrical connection. Contractor is required to connect to building power and have licensed electrician.

4.6.1 Main Disconnect Switch: The Freezer shall have a main disconnect switch or circuit breaker which, when tripped, will completely shut off electrical power to every part of the unit. Switch shall be mounted directly on the freezer outside wall and labeled with the electrical voltage.

4.7 Standard equipment: The Freezer shall be furnished with all standard equipment normally furnished by the manufacturer. The contractor shall also provide any special or non-standard tools for maintenance.

4.8 Accessories: This Freezer shall have three 48" LED Lights. The freezer shall have a steel ramp for the specified door width.

4.9 Programming: The controller shall be a solid-state digital controller capable of either (F) or (C).

4.10 Control Equipment: The controller to be used shall have a digital display and shall be adjustable in single degree increments. The thermocouple to be utilized shall be matched to the maximum temperature range of the freezer for longevity. All shall work with contactors to give close/even temperature control. Allowable temperature variance of the freezer is $\pm 5^{\circ}$ F throughout the freezer on the temperatures set in the program for normal operations. The freezer shall have an Audio-Visual High temperature alarm system.

4.11 Control Panel: The control panel shall be Thermostat Controller or equivalent with UL listed insert' the ability for lead-lag control of the compressors and wiring with main disconnect switch. The controller needs to connect to a BACnet/IP export. The motor starters shall be IEC rated and individually fused. All push buttons shall be full sized. This freezer should be equipped with electric defrost. The freezer should be equipped with Multi-Monitor Alarm or equivalent. There should be a contact on the door assembly for the alarm.

4.12 Internal Wiring: All of the internal freezer wiring shall be brought back to a clearly marked terminal strip to facilitate the activity of maintenance.

5.0 TECHNICAL REQUIREMENTS: The Contractor shall provide the following technical requirements at no extra charge.

- a) Assembly Prints
- b) Wiring Schematics
- c) Start-up and training, maintenance manuals, operator manuals, calibration manuals and information and standard one (1) year warranty.

6.0 CONTRACTOR REQUIREMENTS:

- a) The Contractor shall provide Delivery, Offloading, Installation, and Performance Verification of One (1) each, Walk-In Composite Hazmat Freezer.
- b) The Contractor shall deliver the freezer fully assembled or be fully assembled by contractor on site.
- c) The Contractor shall provide the freezer and components pre-wired, tested and balanced as specified.
- d) The Contractor shall perform all set up, charge unit, and start up and testing.
- e) The Contractor shall provide any special or non-standard tools for maintenance.

- f) The Contractor shall provide any other safety features not specifically stated in this Statement of Work (SOW) that are necessary to provide a complete, safe, and operable system.
- g) The Contractor shall provide a licensed electrician to install electrical components.
- h) The contractor shall be responsible for final connection to building electrical and drain systems.
- i) The contractor will provide sufficient electrical requirements to ensure the freezer is plug and play with the government provided electrical connection.
- j) The Contractor shall make all necessary adjustments to the Freezer until the item is fully operational in accordance with (IAW) the Original Equipment Manufacturer (OEM) specifications and to what is stated in this SOW.
- k) The Contractor shall provide personnel with the special qualifications listed throughout this section. The Contractor shall, without additional expense to the Government, be responsible for obtaining any necessary licenses, permits, and letters of certification.
- l) The Contractor shall comply with any applicable Federal, State, County, and Municipal laws, codes, and regulations in connection with the performance of the work specified under this contract.
- m) The Contractor shall provide personnel with the following special qualifications:
 - Certified Electrician

7.0 INSTALLATION: Contractor shall provide trained and experienced personnel for performing installation.

- a) The freezers components and sections shall be installed and set in position in the Chemical Room of Building 9504 located at Tinker Air Force Base OK.
- b) All utilities and connections shall be installed within 25 feet of the freezer.
- c) The Contractor shall furnish and install electrical between evaporator condensing unit.
- d) The Contractor shall install all electrical of the unit to the building.
- e) The Freezers floor shall be placed on the existing concrete floor and leveled.

8.0 START-UP/PERFORMANCE VERIFICATION: After installation, the contractor shall demonstrate that the freezer meets or exceeds all OEM specifications and the requirements listed in section 4.0 of this SOW.

- a) Contractor shall be present for entirety of performance verification/acceptance testing. The length of time for performance verification/acceptance testing should not exceed one (1) day.
- b) For final acceptance, the freezer must hold temperature for -40 degrees C (+/- 5) for 24 hours.

9.0 WARRANTY: Warranty shall guarantee that the equipment furnished is free of defects in workmanship and materials for state period not less than one year from date of shipment. Component parts such as controls, motors, heating elements, etc., which are incorporated into the design of the equipment shall carry their respective guarantees. The company assumes responsibility of incorporating these various items in the fabrication of the equipment and warrants that this has been done in a suitable and workable manner. The company further warrants that their product bulletins accurately describe their equipment. If it is necessary to change the design or substitute various control or operating equipment, equal or superior equipment shall be used. Failure of any components purchased by the company and installed on their products shall be replaced free of charge for defective parts.

10.0 GENERAL REQUIREMENTS:

10.1 Hours of Operation: The Contractor shall perform the work required under this contract during the following days and hours: Monday through Friday, 0700 – 1400. If work hours are required outside the hours stated, the Contractor shall contact the Government POC for approval from the CO. Upon approval from the CO, the SME or GPOC escort Contractor Personnel at all times.

10.1.2 These dates and hours exclude Federal Holidays, base closures due to inclement weather, and furlough days, as applicable.

10.2 Drawings and Other Data to Become Property of the Government: All designs, drawings, specifications, notes, and other works developed or modified in the performance of this contract shall become the sole property of the Government and may be used on any other design or construction without additional compensation to the Contractor. The Government shall be considered the “person for whom the work was prepared” for the purpose of authorship in any copyrightable work under 17 United States Code (U.S.C.) 201(b). With respect thereto, the Contractor agrees not to assert or authorize others to assert any rights nor establish any claim under the design patent or copyright laws. The Contractor for a period of three (3) years after completion of the project agrees to furnish all retained works on the request of the CO. Unless otherwise provided in this contract, the Contractor shall have the right to retain copies of all works beyond such period IAW Defense Federal Acquisition Regulation Supplement (DFARS) Clause 252.227-7023.

10.3 Contractor Personnel: The Contractor shall provide the name of the Contract Manager (CM) and any alternates who shall act for the Contractor when the CM is absent. They shall be designated to the CO and GPOC, in writing, within ten (10) business days after the contract award date. The Contractor shall provide telephone numbers and email addresses where the CM and alternates may be contacted at any time. The CM or alternate shall have full authority to act for the Contractor on all matters relating to operation of this contract at the OC-ALC on Tinker Air

Force Base (AFB). The CM or alternate shall be available to meet on the installation with Government personnel designated by the CO to discuss problem areas. The Contractor shall provide a CM who can read, write, speak, and understand English fluently.

10.3.1 The Contractor and Contractor personnel shall be required to identify themselves as contractor personnel by introducing themselves or being introduced as Contractor personnel. The Contractor personnel shall also display distinguishing badges or other visible identification for meetings with Government personnel or while performing work for the OC-ALC on Tinker AFB. The Contractor and Contractor personnel shall identify themselves as Contractor employees in telephone conversations and in formal and informal written correspondence.

10.4 Listing of Contractor Employees: The Contractor shall provide an initial listing of names and position titles of employees who will come to Tinker Air Force Base to the GPOC within five (5) business days after the contract award date. Within ten (10) business days, the Contractor shall also provide an updated listing of personnel to the GPOC when employees affecting the work of this contract change status or position.

10.4.1 The Contractor shall not employ persons on this contract if such employee is identified to the Contractor as a potential threat to the health, safety, security, and/or general well-being, or operational mission of the installation and its population. The Contractor shall not employ any person who is an employee of the United States (US) Government if the employment of the person would create a conflict of interest. The Contractor shall not employ any person who is an employee of the Department of the Air Force (AF), either military or civilian, unless such person seeks and receives approval according to the DoD 5500.7-R Joint Ethics Regulations (JER). In addition, the Contractor shall not employ any person who is an employee of the Department of the AF if such employment would be contrary to the policies contained in Air Force Instruction (AFI) 64-106, *Air Force Industrial Labor Relations Activities*. The Contractor shall be prohibited from employing off-duty GPOCs who are providing surveillance on any contracts/sub-contracts awarded to the Contractor. All contract personnel, depending on particular condition, occasion, or place or job assignment shall be required to wear professional and suitable attire. All Contractor personnel shall conduct themselves in a professional and courteous manner. The selection, assignment, reassignment, transfer, supervision, management, and control of contractor personnel in performance of this PWS shall be the responsibility and prerogative of the Contractor; however, the Contractor shall comply with the requirements set forth in this PWS and Tinker AFB regulations concerning the conduct of employees as referenced herein. The Contractor shall employ and maintain a technically trained and experienced work force.

10.5 Environmental Protection & Safety: The Contractor shall be knowledgeable of and comply with all applicable federal, state, and local laws, regulations, instructions and requirements regarding environmental protection and occupational safety and health. The Contractor shall comply with any laws, instructions, or regulation changes during the term of this contract.

10.5.1 Contractors shall be compliant Tinker Air Force Base (TAFB) Supplement to Air Force Manual (AFMAN) 32-7002, Environmental Compliance and Pollution Prevention", Tinker AFB procedures per Tinker Air Force Base Hazardous Waste Management Plan

(TAFB HWMP), and Complex procedures per Oklahoma City Air Logistics Complex (OC-ALC) Supplement to AFMAN 32-7002, "Environmental Compliance and Pollution Prevention" and OC-ALCI 32-101 "Air Quality Record Keeping Procedure". Publications are available digitally on e-Publishing website at www.e-publishing.af.mil for downloading or ordering.

10.6 Hazardous Material (HAZMAT): If no HAZMAT will be brought on base or used in performance on this contract, the contractor shall certify "No HAZMAT will be brought on base" or "No HAZMAT Usage" by official correspondence. This certification shall be provided to the COR within ten (10) days after award. Upon COR receipt of the certification, the requirements of this section no longer apply. Appropriate penalties for the contractor shall be assessed if found in violation of above certification.: Upon COR receipt of the "No HAZMAT Usage" certification, the requirements of this section no longer apply.

10.6.1 The Contractor shall not store chemicals or hazardous material (HAZMAT) on Tinker AFB. Contractors shall be compliant with HAZMAT management procedures per Oklahoma City Air Logistics Complex (OC-ALC) Supplement to AFMAN 32-7002, "Environmental Compliance and Pollution Prevention". The Contractor shall maintain a log of all HAZMAT that is used on base. This usage log shall be provided to the COR monthly, the last business day of each month, or when the required work is completed. The COR will forward the records to the Unit Environmental Coordinator (UEC) no later than the fourth (4th) day of the following month or the first (1st) subsequent business day.

10.7 Safety Data Sheet (SDS) and Labeling: Upon COR receipt of the "No HAZMAT Usage" certification, the requirements of this section no longer apply.

11.7.1 The Contractor shall not transport, ship or use any chemical, material or substance used in the performance of this PWS on Tinker AFB before written approval is provided by 72 ABW/CEIE, Natural Infrastructure Management (Environmental Compliance). The Contractor shall submit to the COR, ten (10) calendar days after contract award date all Safety Data Sheets (SDSs). The Contractor shall receive approval from the COR prior to shipping any chemical, material, or substance to Tinker AFB. A copy of the manufacturer SDS shall accompany the shipment. Contractor shall comply with the effective dates for SDS requirements IAW the Occupational Safety and Health Administrations (OSHA) Hazardous Communication Standard, Title 29, Code of Federal Regulation (CFR) Part 1910.1200. The Contractor shall ensure containers of hazardous chemicals are labeled with the following information, prior to shipping to Tinker AFB IAW OSHA Hazardous Communication Standard, Title 29, CFR Part 1910.1200 (2012): product identifier; signal word; hazard statement(s); precautionary statement(s); pictogram(s); and name, address and telephone number of the chemical manufacturer, importer, or other responsible party. The COR will forward all SDS submittals to 72 ABW/CEIE for approval. A current manufacturer SDS shall be submitted to the COR if the Contractor changes manufacturer or vendor for any chemicals that were prior approved. The Contractor shall maintain copies of manufacturer SDSs for all chemicals and SDSs shall be readily accessible at all times by Contractor personnel as well as government employees.

10.8 Hazardous Waste: If no HAZWASTE be generated during performance of this contract, the contractor shall certify "NO Hazardous Waste Generation" by official correspondence. This certification shall be provided to the COR within ten (10) days after award. Upon COR receipt of the "No Hazardous Waste Generation" certification, the requirements of this section no longer apply. Appropriate penalties for the contractor shall be assessed if found in violation of above certification.

10.8.1 The Contractor shall dispose of contaminated solid waste, spent, or processed chemical solutions, used rags and hazardous waste in government furnished waste containers located in the shop or area the work is being performed. The Contractor shall notify the COR if the required waste containers are not available on site.

10.9 Discharges: Any discharges into Tinker's industrial waste treatment plant (IWTP) or sanitary sewer shall be approved and done IAW Tinker Industrial Waste Water Discharge Permit as instructed by 72 ABW/CEIE, Natural Infrastructure Management (Environmental Compliance). Notice of intent documentation shall be provided to the COR within ten (10) days after award. The COR will submit the required notice of intent documentation to the UEC for 72 ABW/CEIE approval. The Contractor shall not discharge into IWTP and sanitary sewer prior to approval issued by 72 ABW/CEIE. The Contractor shall maintain records of written approval issued by 72 ABW/CEIE for discharges into IWTP and sanitary sewer.

10.10 Off-Site Discharges: For discharges outside of Tinker AFB, the Contractor shall ensure waste water discharges, that may contain pollutants resulting from any contracted service, go to a state or federal permitted treatment facility such as a municipal Publicly Owned Treatment Works (POTW). The Contractor shall provide official correspondence ten (10) calendar days after contract award date to the COR from the POTW that states the POTW is permitted for all pollutants that the Contractor may discharge during the contracted service.

10.11 Spills: Upon occurrence of any spill that could enter the storm system or cause any harmful environment effects, the Contractor shall immediately call 911 to report the incident. When possible, the Contractor shall use a base telephone to receive help from Tinker AFB 911. If using a cell phone, the Contractor shall request Tinker AFB 911. The Contractor shall immediately report all environmental violations to the COR and UEC. The Contractor shall provide five (5) copies of a typed or written report about the incident within four (4) clock hours as follows:

10.11.1 One (1) copy to CO, two (2) copies to the COR, a copy for UEC and one (1) copy for record. The format of the report shall be left up to the Contractor, but the report shall contain the following information:

- 1.) Name and contact number of person reporting the spill
- 2.) Date and time of incident
- 3.) Location and source of spill
- 4.) Substance or pollutant spilled
- 5.) Amount spilled and rate of discharge
- 6.) Any damages or injuries involved

- 7.) Extent of area impacted
- 8.) Potential hazards
- 9.) Actions taken
- 10.) Organizations contacted
- 11.) Remarks Section - that addresses the cause of the spill (e.g. human error, equipment, etc.) And whether 911 was called and which agencies responded.

10.12 Environmental Training: Upon COR receipt of the "No Hazardous Waste Generation" certification, the requirements of this section no longer apply.

10.12.1 Contractor personnel performing duties in the service of this PWS shall have training that acquaints the person with the details of Resource Conservation Recovery Act (RCRA) regulations in 40 CFR 260 through 279; applicable State Laws and regulations; DoD, Air Force and local requirements. This training can be obtained through creditable training institutions or companies. All training shall be approved by 72 ABW/CEIE, Natural Infrastructure Management (Environmental Compliance). RCRA training is available at <http://www.natlenvtrainers.com/RCRA-hazardous-waste.htm>; http://www.skillsoft.com/catalog/detail.asp?CourseCode=esh_sah_a34_sh_enus00 0000 and <http://www.lion.com/Storing-Hazardous-Waste-for-LQGs> at the Contractor's expense. Prior to obtaining training, the Contractor shall provide the name of the training institution or company and course description to the COR for approval within ten (10) calendar days after contract award date. Once written approval is received from the COR, the Contractor shall provide the environmental training certificates for employees performing duties in the service of this PWS to the COR, within thirty (30) calendar days after contract award date. In addition to the required environmental training, Contractors shall be compliant with Tinker AFB procedures per TAFB HWMP, "Hazardous Waste Management".

10.13 Housekeeping: The Contractor shall keep the work areas clean and neat IAW industry standards, OSHA, fire and safety standards, and this SOW.

10.14 Foreign Object Damage (FOD) and Dropped Object Prevention: Contractor personnel who work in or travel through areas near operational and production aircraft, engines, munitions, missiles, drones, space systems, support equipment, Aerospace Ground Equipment (AGE), trainers, and the Contractor personnel operating vehicles and equipment on flight lines, runways, taxiways, parking ramps, and in aircraft hangers and maintenance areas are required to receive the FOD/DOP training and to comply with AFI 36-2650, AFMC Supplement 1, paragraph 9.2., and A4.4.4. (Initial)/A4.4.5. (Refresher). The Contractor and Contractor personnel shall acknowledge the FOD/DOP training either by viewing the Digital Versatile Disc (DVD) provided by the Government POC or the YouTube site, <http://www.youtube.com/watch?v=tYcbodjFPnM>.

10.14.1 The Contract Manager shall provide written certification to the GPOC for each employee within ten (10) business days after the contract award date. The certification shall have the title of the training, the name of the person who received the training, and the date of the training. The Contractor shall also ensure all new employees view the FOD/DOP training and provide written certification of training to the GPOC prior to the employees

starting work in the OC-ALC shops. Every 36 Months, the Contractor and Contractor personnel shall be required to review the FOD/DOP training and to provide written certification to the GPOC.

10.15 Tool Control and Accountability: While performing contract services in or around Maintenance Production Shops, which includes ramp areas, the Contractor shall comply with AFI 21-101_AFMC Supplement 1, 21-101, Chapter 10 (all paragraphs) and OC-ALCI 21-112, paragraph 14.1. and 14.5.3. The Contractor shall provide the completed MXRIWRS Form 032 prior to performing work in the OC-ALC industrial areas. The MXRIWRS Form 032 is available from the GPOC. The Contractor shall provide a Contractor Tool Listing, MXRIWRS Form 032, to the GPOC within five (5) business days after installation actions. The Contractor or Contractor's personnel shall inventory the container or bag of tools at the beginning of each work day and at the end of each work day. The Contractor personnel shall immediately notify the GPOC of any tools that are missing or lost from the work area or container (e.g. tool or job box or tool bag). The GPOC will report any missing Contractor's tools which have not been located within one (1) hour after notification to the appropriate Government personnel. The Contractor shall obtain the Form 32 from the GPOC. The CM shall ensure each employee on the job site receives a briefing from the GPOC about Housekeeping, FOD/DOP, and Tool Control prior to starting work in OC-ALC Industrial Areas.

10.16 Privately Owned Motor Vehicles (POV): Contractor personnel shall comply with the directives pertaining to operation of POVs on Tinker AFB per AFMAN 31-116, in its entirety, "*Motor Vehicle Traffic Supervision*". The Contractor shall comply with Tinker AFBI 24-302, in its entirety for the operation of POVs within Tinker AFB.

10.17 Visitors Pass: The Contractor shall contact the Government POC seven (7) business days before arriving on Tinker AFB in order to make arrangements for Visitors Passes. The Government POC will assign a sponsor for the Contractor from within the organization. The Contractor and the sponsor shall arrange to meet at Pass and Registration, building 6611 at the Tinker Gate, which is South of I-40 off Air Depot Blvd. The Contractor shall provide two (2) forms of identification, one of which shall be a picture ID, to the 72 SFS. The 72 SFS will provide an AF Form 75, *Visitors Pass*, which will be valid for up to thirty (30) calendar days.

10.18 Foreign Nationals: The Contractor shall notify the Government POC before sending a Foreign National representative to perform services. Special rules apply for foreign nationals visiting a US Government facility.

10.19 Safety and Health on Government Installations: While performing work under this contract on a Government installation, the Contractor shall comply with federal, state and local regulations, and AFI 91-203, "Air Force Consolidated Occupational Safety Instruction", as established by this contract and Appendix C. The Contractor shall notify the CO, Government POC, and Government Contract Administrator (CA) within one (1) business day of any injuries that occur to contractor personnel while they are on the installation. The Contractor shall notify the CO, Government POC, and Government CA within one (1) business day of damage to Government property or equipment during the execution of the contract.

10.20 Emergency Procedures: The Contractor personnel shall follow the direction of the Government personnel with regard to emergency procedures, such as fire, tornado, active shooter, bomb threats, or other emergency. It is the responsibility of the Contractor to provide guidance and to establish procedures for its employees to respond to an emergency. It is the Contractor's responsibility to account for their employees following an emergency evacuation. The Contractor personnel shall participate with the Government personnel in all fire and tornado drills at no additional cost to the Government.