

DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION <i>(The requirements of the National Industrial Security Program (NISP) apply to all security aspects of this effort involving classified information.)</i>		<small>OMB No. 0704-0567 OMB approval expires: 20220531</small>	
<small>The public reporting burden for this collection of information, 0704-0567, is estimated to average 70 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.</small>			
RETURN COMPLETED FORM AS DIRECTED IN THE INSTRUCTIONS.			
1. CLEARANCE AND SAFEGUARDING			
a. LEVEL OF FACILITY SECURITY CLEARANCE (FCL) REQUIRED <i>(See Instructions)</i> Top Secret		b. LEVEL OF SAFEGUARDING FOR CLASSIFIED INFORMATION/ MATERIAL REQUIRED AT CONTRACTOR FACILITY None (See instructions)	
2. THIS SPECIFICATION IS FOR: <i>(X and complete as applicable.)</i> <input checked="" type="checkbox"/> a. PRIME CONTRACT NUMBER <i>(See instructions.)</i> TBD <input type="checkbox"/> b. SUBCONTRACT NUMBER <input type="checkbox"/> c. SOLICITATION OR OTHER NUMBER DUE DATE (YYYYMMDD) <input type="checkbox"/>		3. THIS SPECIFICATION IS: <i>(X and complete as applicable.)</i> <input checked="" type="checkbox"/> a. ORIGINAL <i>(Complete date in all cases.)</i> DATE (YYYYMMDD) 20210107 <input type="checkbox"/> b. REVISED <i>(Supersedes all previous specifications.)</i> REVISION NO. DATE (YYYYMMDD) <input type="checkbox"/> c. FINAL <i>(Complete Item 5 in all cases.)</i> DATE (YYYYMMDD)	
4. IS THIS A FOLLOW-ON CONTRACT? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <i>If yes, complete the following:</i> Classified material received or generated under <u>W91249-20-C-0022</u> <i>(Preceding Contract Number)</i> is transferred to this follow-on contract.			
5. IS THIS A FINAL DD FORM 254? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <i>If yes, complete the following:</i> In response to the contractor's request dated _____ , retention of the classified material is authorized for the period of: _____			
6. CONTRACTOR <i>(Include Commercial and Government Entity (CAGE) Code)</i>			
a. NAME, ADDRESS, AND ZIP CODE TBD		b. CAGE CODE TBD	
c. COGNIZANT SECURITY OFFICE(S) (CSO) <i>(Name, Address, ZIP Code, Telephone required; Email Address optional)</i> TBD			
7. SUBCONTRACTOR(S) <i>(Click button if you choose to add or list the subcontractors -- but will still require a separate DD Form 254 issued by a prime contractor to each subcontractor)</i>			
a. NAME, ADDRESS, AND ZIP CODE TBD		b. CAGE CODE TBD	
c. COGNIZANT SECURITY OFFICE(S) (CSO) <i>(Name, Address, ZIP Code, Telephone required; Email Address optional)</i> Cyber Center of Excellence G2 520 Chamberlain Ave, Bldg 29801 Fort Gordon, GA 30905			
8. ACTUAL PERFORMANCE <i>(Click button to add more locations.)</i>			
a. LOCATION(S) <i>(For actual performance, see instructions.)</i> Cyber School Facilities Cyber Center of Excellence (CCoE), Fort Gordon, GA. 30905		b. CAGE CODE <i>(If applicable, see Instructions.)</i>	
c. COGNIZANT SECURITY OFFICE(S) (CSO) <i>(Name, Address, ZIP Code, Telephone required; Email Address optional)</i> Center of Excellence (CCoE) G2 520 Chamberlain Ave, Hall, Bldg 29801 Ft. Gordon, GA 30809			
9. GENERAL UNCLASSIFIED DESCRIPTION OF THIS PROCUREMENT Cyber School Joint Curriculum Instructor Support (JCIS) Contract. The contractor shall provide Instructional Support to the Cyber School wherever trained at the Cyber Center of Excellence, Fort Gordon, GA. Period of Performance is 28 Sep 2023 - 27 Mar 2024 (or six months from contract award date). This is a non-personal services contract to provide Instructional Support for the Cyber School, Cyber Center of Excellence, Fort Gordon, GA. Contractor Officer Representative (COR) is Todd A. Kempton 706-791-4316.			

10. CONTRACTOR WILL REQUIRE ACCESS TO: (X all that apply. Provide details in Blocks 13 or 14 as set forth in the instructions.)

- ☐ a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION
- ☐ b. RESTRICTED DATA
- ☐ c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION (CNWDI)
(If CNWDI applies, RESTRICTED DATA must also be marked.)
- ☐ d. FORMERLY RESTRICTED DATA
- ☒ e. NATIONAL INTELLIGENCE INFORMATION:
- ☒ (1) Sensitive Compartmented Information (SCI)
- ☒ (2) Non-SCI
- ☐ f. SPECIAL ACCESS PROGRAM (SAP) INFORMATION
- ☐ g. NORTH ATLANTIC TREATY ORGANIZATION (NATO) INFORMATION
- ☐ h. FOREIGN GOVERNMENT INFORMATION
- ☐ i. ALTERNATIVE COMPENSATORY CONTROL MEASURES (ACCM) INFORMATION
- ☒ j. CONTROLLED UNCLASSIFIED INFORMATION (CUI)
(See instructions.)
- ☒ k. OTHER (Specify) (See instructions.)
- SIPRNET & JWICS Access

11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL: (X all that apply. See instructions. Provide details in Blocks 13 or 14 as set forth in the instructions.)

- ☒ a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY
(Applicable only if there is no access or storage required at contractor facility. See instructions.)
- ☐ b. RECEIVE AND STORE CLASSIFIED DOCUMENTS ONLY
- ☐ c. RECEIVE, STORE, AND GENERATE CLASSIFIED INFORMATION OR MATERIAL
- ☐ d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE
- ☐ e. PERFORM SERVICES ONLY
- ☐ f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES
- ☐ g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER
- ☐ h. REQUIRE A COMSEC ACCOUNT
- ☐ i. HAVE A TEMPEST REQUIREMENT
- ☐ j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS
- ☐ k. BE AUTHORIZED TO USE DEFENSE COURIER SERVICE
- ☒ l. RECEIVE, STORE, OR GENERATE CONTROLLED UNCLASSIFIED INFORMATION (CUI).
(DoD Components: refer to DoDM 5200.01, Volume 4 only for specific CUI protection requirements. Non-DoD Components: see instructions.)
- ☐ m. OTHER (Specify) (See instructions.)

12. PUBLIC RELEASE

Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the National Industrial Security Program Operating Manual (NISPO) or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for review and approval prior to release to the appropriate government approval authority identified here with at least office and phone contact information and if available, an e-mail address. (See instructions)

☐ DIRECT

☒ THROUGH (Specify below)

MICC-Fort Gordon Directorate of Contracting, Building 35200
271 Heritage Lane Room 136, Fort Gordon, GA 30905

Public Release Authority:

"TOP SECRET/SCI IS NOT AUTHORIZED FOR PUBLIC RELEASE"

13. SECURITY GUIDANCE

Add Signature

Remove last Signature

Delete All Signatures

The security classification guidance for classified information needed for this effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended.

(Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. The field will expand as text is added. When removing any expanded text area, use delete key or backspace key, then click out of the text field for it to shrink after the text has been deleted. Also allows for up to 6 internal reviewers to digitally sign. See instructions for additional guidance or use of the fillable PDF.)

Ref 10e (1): SCI Access Required. No public release of information authorized, public disclosure or confirmation of any subject related to the support contract is not authorized without first obtaining written approval from the KO. Access to SCI is required for some work performance on this contract (see attached SCI ADDENDUM).

Ref 10e (2): Non-SCI information is not releasable to contractor employees who have not received a clearance at the appropriate security level. Written concurrence of the KO is required prior to subcontracting. Access to Intelligence information required for performance of this contract.

Ref 10j: CONTROLLED UNCLASSIFIED INFORMATION (CUI) information generated and/or provided under this contract shall be safeguarded and marked as specified in DoDM 5200.01, Volume 4; AR 380-5; and AR 25-55.

Ref 10k: SIPRNET, JWICS and COURIER CARD - Secret Internet Protocol Network (SIPRNET) and Joint Worldwide Intelligence Communications System (JWICS) access will only be as directed by the Government requirement activity and at government facilities

only. Contractors requiring access to the SIPRNET must have a final Secret clearance or Interim TS clearance. Contractors requiring access to JWICS must have a final TS clearance and be indoctrinated for Sensitive Compartmented Information access. SIPRNET/JWICS may contain NATO information and a NATO awareness brief and acknowledgment is required for all personnel prior to being granted access to the SIPRNET/JWICS. A written acknowledgment shall be maintained by the COR. Contractors requiring courier card must have as a minimum final Secret clearance, pass all required training and coordinate with their government COR or local government POC if TDY for their request to be submitted for approval. The contractor shall not access, download or further disseminate any classified information from SIPRNET/JWICS which is outside the execution of the defined contract requirements unless specifically authorized in writing by the Government Program Manager and the KO. In the event that any special access is required, the KO must modify the requirements and DD 254.

Ref Item 11a: Contractor access to classified information shall be limited to that which is necessary to support this work effort. Contractor performance is restricted to Fort Gordon, GA, and CONUS locations as mission dictates. Government agency/activity will provide security classification guidance for performance of this contract. The contractor will comply with the provisions of DOD 5220.22-M, AR 380-5, and all applicable regulations and local policies and procedures governing the control, protection, and safeguarding of classified and sensitive (CUI) material. The Facility Security Officer will submit a visit request to the KO and CCoE G2 (SMO: W6ZRAA5) for need-to-know verification.

Ref Item 11l: Receive, Store, or Generate Controlled Unclassified Information (CUI).

General: In addition to classified information, certain types of unclassified information also require application of access and distribution controls and protective measures for a variety of reasons. In accordance with Reference (e) DoDM 5200.01 V1, such information is referred to collectively as CUI.

DISCLOSURE OF INFORMATION

(a) The Contractor shall not release to anyone outside the Contractor's organization any unclassified information, regardless of medium (e.g., film, tape, document), pertaining to any part of this contract or any program related to this contract, unless—

(1) The Contracting Officer has given prior written approval;

(2) The information is otherwise in the public domain before the date of release; or

(3) The information results from or arises during the performance of a project that has been scoped and negotiated by the contracting activity with the contractor and research performer and determined in writing by the contracting officer to be fundamental research in accordance with National Security Decision Directive 189, National Policy on the Transfer of Scientific, Technical and Engineering Information, in effect on the date of contract award and the USD (AT&L) memoranda on Fundamental Research, dated May 24, 2010, and on Contracted Fundamental Research, dated June 26, 2008, (available at DFARS PGI 204.4 (DFARS/PGI view)).

(b) Requests for approval under paragraph (a)(1) shall identify the specific information to be released, the medium to be used, and the purpose for the release. The Contractor shall submit its request to the Contracting Officer at least 10 business days before the proposed date for release.

(c) The Contractor agrees to include a similar requirement, including this paragraph (c), in each subcontract under this contract. Subcontractors shall submit requests for authorization to release through the prime contractor to the Contracting Officer.

(d) IAW DoDM 5200.01-Vol 4, Feb 24, 2012, Contractors with access to CUI shall receive an initial orientation to the DoD Information Security Program. At a minimum, on-site contractors with access to CUI shall receive annual refresher training that reinforces that policies, principles, and procedures covered in their initial CUI training and specialized CUI Training.

List of Attachments (All Files Must be Attached Prior to Signing, i.e., for any digital signature on the form)

Add Attachment

View Selected Attachment

Remove Selected Attachment

706-791-2336

todd.a.kempton.civ@mail.mil

NAME & TITLE OF REVIEWING OFFICIAL

SIGNATURE

Todd A. Kempton

Contracting Officer Representative

NAME & TITLE OF REVIEWING OFFICIAL

SIGNATURE

14. ADDITIONAL SECURITY REQUIREMENTS

Requirements, in addition to NISPOM requirements for classified information, are established for this contract.

☐ No ☒ Yes

If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the CSO. The field will expand as text is added or you can also use item 13. When removing any expanded text area, use delete key or backspace key, then click out of the text field for it to shrink after the text has been deleted. (See instructions for additional guidance or use of the fillable PDF.)

See attached SCI Addendum.

15. INSPECTIONS

Elements of this contract are outside the inspection responsibility of the CSO.

☒ No ☐ Yes

If Yes, explain and identify specific areas and government activity responsible for inspections. The field will expand as text is added or you can also use item 13. When removing any expanded text area, use delete key or backspace key, then click out of the text field for it to shrink after the text has been deleted. (See instructions for additional guidance or use of the fillable PDF.)

16. GOVERNMENT CONTRACTING ACTIVITY (GCA) AND POINT OF CONTACT (POC)**a. GCA NAME**

Mission and Contracting Command

c. ADDRESS (Include ZIP Code)

271 Heritage Park Lane, Bldg 35200
Fort Gordon, GA 30905

d. POC NAME

Mcadoo, Tara L.

e. POC TELEPHONE (Include Area Code)

+1 (706) 791-1801

f. EMAIL ADDRESS (See Instructions)

tara.l.macadoo.civ@army.mil

b. ACTIVITY ADDRESS CODE (AAC) OF THE CONTRACTING OFFICE (See Instructions)

W91249

17. CERTIFICATION AND SIGNATURES

Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below. Upon digitally signing Item 17h, no changes can be made as the form will be locked.

a. TYPED NAME OF CERTIFYING OFFICIAL (Last, First, Middle Initial)
(See Instructions)

Funk, Dawn

d. AAC OF THE CONTRACTING OFFICE
(See Instructions)

W91249

h. SIGNATURE**b. TITLE**

Special Security Officer

e. CAGE CODE OF THE PRIME CONTRACTOR
(See Instructions.)**c. ADDRESS (Include ZIP Code)**

Bldg 29801
520 Chamberlain Ave.
Fort Gordon, GA 30905

f. TELEPHONE (Include Area Code)

+1 (706) 791-2042

i. DATE SIGNED
(See Instructions)**g. EMAIL ADDRESS (See Instructions)**

dawn.m.funk5.civ@mail.mil

18. REQUIRED DISTRIBUTION BY THE CERTIFYING OFFICIAL

☒ a. CONTRACTOR

☐ f. OTHER AS NECESSARY (If more room is needed, continue in Item 13 or on additional page if necessary.)

☐ b. SUBCONTRACTOR

☒ c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR

☒ d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION

☒ e. ADMINISTRATIVE CONTRACTING OFFICER