

FA860123Q0006 RFI Questions and Answers

- 1) What is the brand of the existing carousels?
 - a. 3 of the units are Kardex from the 1990s and the 4th is a Remstar from the early 2000s.
- 2) We saw the end user will be "recycling" their existing trays from their current carousel. Dimensionally they appear to be made for lettersize top tabbed folders, but the 6 inch tray height seems a bit short. Can you confirm the trays will hold lettersize folders and that the trays should be steel, not plastic?
 - a. Yes, the trays hold letter-sized top tabbed folders. Please see photos below for clarifications about the dimensions and how the folders fit inside the trays.
 - b. Correct, the trays should be steel, not plastic.



- 3) Will the existing carousels be completely emptied of ALL their existing 616 trays by USAF staff prior to the start of the disassembly process?
 - a. Yes, the existing trays will be removed from the units prior to disassembly process.
- 4) Does the Base want the existing carousels scrapped completely offsite or does the base have a metal recycling dump the contractors will take it to?
 - a. A metal recycle dumpster will be made available at the install site.
- 5) Can the entire new 4 carousel shipment ship directly from the factory to a Base Receiving warehouse, for staging purposes, with the contractor responsible for hauling to the job site what's needed on a given day? Or would the contractor have to receive and store/stage offsite/off-base and re-deliver components as needed?
 - a. The contractor will be responsible for receiving and transporting components needed on a given day. There is not storage available on base or at install site.

- 6) Please clarify if the dimensions listed in the Technical Requirements for Units 1-4 are dimensions based upon available space or dimensions of existing units? Will the heights specified meet Base requirements for clearance below existing sprinkler lines located above the MUC office space?
- a. The dimensions specified in the SOW provide the available space where each of the 4 units are currently located.
 - b. The specified heights account for the sprinkler lines, which cannot be moved for the installation of this equipment.
- 7) f. Manual handcrank is only available from one vendor. If this requirement remains as a “minimum technical requirement” it will restrict competition. In the event of a power failure in the area, would personnel still be working in the space? The validity of hand crank without power can create a pinch point with the safeties not powered. Emergency power can be offered as an alternate solution.
- a. The handcrank is a requirement in the event there is an issue with the power to the carousels specifically and not a complete power outage. If the main office continues to have power, but the carousels do not for any reason, staff will need access to the records housed in the carousels.
- 8) h-j. Are we to include the additional 214 trays referenced in the bid or as an Alternate? Is the MUC open to alternate methods of storage for the additional 35% of capacity (i.e. Rollout drawers)? Will MUC remove the existing 616 trays from the units prior to disassembly or will that be the Contractor’s responsibility?
- a. If new units can accommodate trays currently being used in the existing units, an additional 214 trays are to be included to fully populate additional carriers.
 - b. MUC may consider alternate methods of storage provided they are comparable to the existing storage tray system used as outlined in h.-j. of the Minimum Technical Requirements provided.
 - c. Yes, the existing trays will be removed from the units prior to disassembly process.
- 9) Installation Requirements: In the event that additional electrical power is required, will Base CE run those lines or is that the Contractor’s responsibility? Will there be staging space adjacent to the MUC office space for unpacking crates that contain the new material?
- a. NMUSAF Facilities will work with CE to ensure there is appropriate electrical power.
 - b. Staging space will be made available adjacent to the MUC office area. Vendor will need to make specific needs known.