

U.S. GOVERNMENT PUBLISHING OFFICE

NON-DISCLOSURE AGREEMENT

A. The U.S. Government Publishing Office (GPO), expressly prohibits the improper use and unauthorized disclosure of confidential or non-public information or documents. I, _____, agree to be bound by the prohibitions of this agreement and to the terms set forth herein. I agree not to divulge to any unauthorized person any non-public or confidential documents or information to which I have access in the performance of my duties under GPO contract number _____.

B. In accordance with this agreement, I agree not to divulge to any unauthorized person or release in advance of authorization for its release, any non-public GPO document or any information contained in any such document or any confidential information: (1) protected from disclosure under federal laws or regulations, including but not limited to the Freedom of Information Act and the Privacy Act; or (2) in circumstances where the GPO has determined to accord such information confidential treatment, unless the GPO authorizes the disclosure of such information.

C. For purposes of this agreement, an "unauthorized person" is anyone other than an officer or employee of the U.S. Government Publishing Office, or any co-worker on the contract who has also executed a non-disclosure agreement under the contract or a subcontract pertaining thereto.

D. If there is doubt as to whether a document or information provided under the contract is non-public or confidential, the contractor shall request clarification from the Contracting Officer or other GPO point of contact.

E. No GPO data or information shall be divulged to any unauthorized person for any purpose. The contractor shall clear with the Contracting Officer (CO) and the Public Relations Office (PRO) any public release of information on this contract/purchase order, to include news stories, articles, sales literature, advertisements, radio-TV spots, blogs, etc. Any request for public release of information shall be addressed to:

Government Publishing Office Attn: Gary Somerset

Public Relations Office

732 North Capitol Street, NW, Washington, D.C. 20401-0001

F. Violation of this agreement may result in civil or criminal penalties or termination of my services as a contractor for the GPO, or other applicable penalties under the contract.

Signature: _____

Date: _____