

**Single Source Justification (Simplified Acquisition)****Section A: General Contract Information**Is this a Bridge Action as defined in the [AF Bridge Action Reduction Plan](#)?☐ Yes☒ No

Contracting Activity: Furniture Purchase

Project/Program Name: F/20676 Furniture Purchase and Installation - Phase 2 Mission Moves

Purchase Request / Local ID Number:

Estimated Contract Cost (including Options):

**Section B: Description of the Supplies/Services Required**

Phase 2 of a 5 phase project, adding 19 Workstations to existing Phase 1 install.

Section C: Justification for Soliciting from a Single Source or Brand Name

Workstations required are in same vicinity of Haworth (Compose) product, requirements to match existing for product consistency through out area, reconfiguration options in future of all spaces, which require proprietary connectors, and warranty claims of same manufacturer are required.

Section D: Efforts to Obtain Competition

While Haworth dealerships are in local vicinity large cities (ie, Dayton, Cincinnati, Columbus, and Indianapolis), each dealership generally will not bid if another is already bidding on a project, and has its own local territory. WPAFB is in the territory covered by Elements IV, and therefore this will be a sole source to Elements IV.

Section E: Steps to Preclude Future Single Source or Brand Name Awards

In the future, when furniture is not connecting or in near proximity to existing furniture, a market survey will be conducted to determine potential future sources.

Section F: Contracting Officer's Determination

I have determined, in accordance with [FAR 13.106-1\(b\)\(1\)](#), that the circumstances of this contract action deem only a single source is reasonably available.

Date	Typed Name and Rank/Grade of Contracting Officer	Signature of Contracting Officer
17-Nov-2022		