

STATEMENT OF WORK
FOR
AHU-4 GLOBAL CONTROLLER RETROFIT SERVICES
AT
KAYENTA HEALTH CARE CENTER
KAYENTA, ARIZONA
February 03, 2023
KAYENTA SERVICE UNIT

1. INTRODUCTION:

1.1. The Global controller retrofit project will be within the Navajo Reservation in Kayenta, Arizona. Kayenta Health Center (KHC) is located off US Highway 160, South of Milepost 394.3. This project requires vendor's expertise for the installation of the new global controller for the Building Management & Control System/ Air Handler Unit #4 at the Health Care Center. Contractor must be knowledgeable with current system in place.

2. PROJECT BACKGROUND:

2.1. This is a turn-key project for the contractor to provide Building Management & Control System installation at the Kayenta Health Center. Contractor must be knowledgeable of providing Building Management & Control System install.

2.2. The objective of this Building Management & Control System, Global controller retrofit install project is to ensure the global controller to Air Handler Unit #4 is repaired, replaced and operates properly at Kayenta Health Center. Contractor to provide technical support for software maintenance and on-call service at KHC.

3. PROJECT DESCRIPTION:

3.1. The contractor is to prepare a proposal, and upon award, provide an accurate timeline to complete project and following will perform the work to complete.

3.2. Work to be performed is to install, repair, replace and have AHU#4 operating properly:

- a. Contractor will retrofit the global controller to Air Handler Unit #4, JACE controller, Dual Port communication card and remote modules.
- b. Contractor will license controllers, module and devices.
- c. Contractor will upgrade the LCD display control screen.
- d. Software Maintenance/programming: Contractor will furnish and install programming /manufacturer's software revisions to maintain or improve present performance within the functional capabilities of Air Handler Unit #4.
- e. Contractor will modify workstation and/or graphics to reflect and changes in controls.

4. CRITERIA:

4.1. Codes and Standards: the contractor shall perform work in accordance with best common practices and standards;

- a. Safety and Hazard Awareness (PPE, jobs specific hazards, Electrical isolation).
- b. NFPA criteria
- c. The Joint Commission standards and regulations
- d. CMS standards and regulations

5. GENERAL REQUIREMENTS:

5.1. Contractor is responsible for furnishing all tools, materials and equipment to complete the project.

5.2. A report and walk through of the work area will be necessary after completion of project.

5.3. Work area should be well kept and free of trash and debris after work days.

5.4. Ceiling tiles, flooring and other "effected by construction" activities need to be repaired/replaced with the project completion.

5.5. The contractor is encouraged to perform work between the hours of 8:00am and 5:00pm Monday through Friday excluding Federal Holidays. Alternate hours work must be requested and approved with KHC.

- 5.6. The contractor will furnish a schedule of the dates agreed upon with the project officer and the facility manager at least two weeks in advance.
- 5.7. Any foreseen or unplanned costs, workhours or changes that will effect or incur extra costs to KHC, needs to be brought to the attention of the KHC project representative before proceeding with this matter.
- 5.8. The Contractor must be mindful of keeping normal business activity uninterrupted.
- 5.9. Contractor is expected to be professional and efficient with their work.
- 5.10. Contractor to follow all safety policy and regulations.

6. SPECIAL REQUIREMENTS:

- 6.1. Any pre-assembly of equipment must be done at contractor's facilities, while other work can be done at hospital.
- 6.2. Contractor is required to obtain an identification badge (ID) from the Human Resources department before starting work at KHC.
- 6.3. Contractor required to wear ID badge on KHC premises and check in with security every day.

7. Period of Performance:

- 7.1. Period of performance Award Date to October 31, 2023.

8. Contact information:

- 8.1. Desmond Jones, Facility Manager, (928) 697-4375
- 8.2. Vernon Begay, USRO Supervisor (928) 697-5194

9. Warranty:

- 9.1 Workmanship warranty one year.

10. Place of Performance:

- 10.1 Kayenta Health Center
Highway 160, South Milepost 394.3
Kayenta, AZ 86033