

Volume IV – Small Business Participation Factor

Small Business Participation Commitment Document (SBPCD)

All offerors (both other than small businesses and small businesses) shall submit a Small Business Participation Commitment Document (SBPCD) requirements per Volume IV of Solicitation W909MY-22-R-G008 and provide substantiating documentation to demonstrate how you will meet these requirements. This required information will be used to evaluate your proposed participation/commitment to use U.S. small businesses in the performance of this acquisition (as small business prime offerors or small business subcontractors) relative to Section M, Factor IV, Small Business Participation.

1. **Prime Offeror’s Size:** Identify the applicable size and applicable socioeconomic categories for the PRIME offeror only when submitting your proposed SBPCD. Check all applicable boxes:

Prime Offeror’s Size:

Other than Small Business

or

Small Business also categorized as a

Small Disadvantaged Business (SDB)

Woman-Owned Small Business (WOSB)

Historically Underutilized Business Zone (HUBZone) Small Business

Veteran Owned Small Business (SDVOSB)

Service Disabled Veteran Owned Small Business (SDVOSB)

2. Small business concerns (SBC) as defined in FAR Part 19 are to be used in your proposed approach to satisfy the requirements of this solicitation for the entire performance period.

- a) Identify in the below chart the SBCs by company name, business category(ies), description of products or services, specific PWS reference number, NAICS code to be provided by each SBC and the nature of the commitment with the SBC (i.e., letter of commitment, joint ventures, mentor protégé agreements, others). Small business Primes and small business subcontractors that qualify as small businesses in multiple small business categories should be listed in each applicable small business category.

Company Name	Small Business Category(ies) (SB, SDB, WOSB, Hubzone, VOSB, SDVOSB)	Product(s)/Service(s) to be Provided, including type & variety of work	PWS Reference Number	NAICS Code (NAICS code assigned to subcontractor)	Nature of Commitment

Note: Pursuant to Sections 8(d) of the Small Business Act, a business is considered small for Government procurements if it does not exceed the size standard for the NAICS code that the prime contractor believes best describes the product or services being acquired. In other words, the size of

the prime's suppliers is determined by the applicable NAICS code of their joint venture, teaming partner, or subcontract, which may or may not be the same NAICS code as the one for your prime contract with the Government.

- b) Describe the commitment to use small businesses. Offerors that have enforceable agreements must provide fully executed copies (i.e. the entire agreement and not just first and last pages). An enforceable (binding) commitment is defined as a written and signed agreement (by both parties) that details that all parties have agreed to a business relationship for this procurement. This document must be clear that both parties have defined and agreed to the extent of the relationship to include the type or types of work the subcontractors/partners shall perform. The agreement shall be specific in nature. (i.e., binding commitments will become enforceable/contractual requirements)

3. Offerors proposed percentage:

- a) Using the Small Business Participation table/format below, list your proposed quantitative participation in terms of the Offerors proposed value of the total acquisition (total contract value). Note: Total contract value is the Offerors proposed contract ceiling for the base period and all option years and cannot be a sample task/delivery order. Offerors shall provide explanations and/or documentation to support quantitative small business participation and/or provide a rationale or basis as to why an individual SB goal cannot be reasonably achieved.
- b) The percentage of work performed by Small Businesses that qualify in multiple small business categories may be counted in each category.
- c) If the Offeror planned utilization of small business concerns under this requirement is 0%, the Offeror shall provide a rationale as to why there are no subcontracting opportunities for small businesses under this requirement.

Offerors Proposed Total Contract Value \$ < fill in to include the base period and all option years >

Small Business Participation Table
(Including Small Business prime offeror's participation)

Business Category	Dollar Value	% of Total Contract Value
Total Prime Offerors <u>Proposed Contract Value</u>	\$	_____%
Total Prime Offeror (If you are a small business Offeror, you receive credit for participation as a prime contractor.)	\$	_____%
Total Other than Small Business	\$	_____%
Total Small Business	\$	_____%
Small Disadvantaged Business	\$	_____%
Woman-Owned Small Business	\$	_____%

HUBZone Small Business	\$	_____ %
Veteran-Owned Small Business	\$	_____ %
Service-Disabled Veteran-Owned Small Business	\$	_____ %

All supporting documentation is excluded from the page count. Supporting documents will not be incorporated into any resulting contract.

4. Offerors shall submit past performance information, if available, to demonstrate compliance with the requirements of FAR 52.219-8, Utilization of Small Business Concerns, including the extent to which small business performance objectives/requirements were met for the contracts that required submission of a Small Business Participation Plan or other small business participation/utilization document. Copies of contractual reports may be submitted to validate compliance with requirements of FAR 52.219-8. Explanation of efforts where minimum quantitative requirements and/or goals were not met should be provided. Supporting documentation shall be relevant to the requirements of this solicitation and shall be within the past three years. All supporting documentation is excluded from the page count.
5. Small Business Subcontracting Plan: Only Other Than Small Businesses (OTSB), shall provide a separate Small Business Subcontracting Plan that contains all the elements required by FAR 52.219-9. This plan shall be submitted separately from the information required above in this SBPCD, which applies to both OTSB and small businesses. The plan, at a minimum shall address the elements set forth in FAR Clause 52-219-9(d)(1) through (15). Subcontracting Plans shall reflect and be consistent with the commitments offered in the SBPCD. The Small Business Subcontracting Plan will be incorporated into any resultant contract and is excluded from the small business page count limit.
6. The work to be performed directly by a small business prime offeror shall be evaluated as Small Business Participation. Small business prime offerors shall include their information in the above requested subparagraphs Section L- Instructions to Offerors/ Small Business Participation Commitment Document (SBPCD) Instructions, 1-4 as required.