



February 03, 2023

<b>BROOKHAVEN SCIENCE ASSOCIATES, LLC          BROOKHAVEN NATIONAL LABORTORY          REQUEST FOR QUOTE NUMBER 423401</b>	
<b>Issued By:</b> Brookhaven Science Associates, LLC Brookhaven National Laboratory P.O. Box 5000 Upton, NY 11973-5000	<b>Contracts Specialist:</b> Name: Cassandra Smith Telephone No. (907) 888-3142 Email: <a href="mailto:csmith2@bnl.gov">csmith2@bnl.gov</a>
<b>Questions Due Date:</b> Tuesday, February 14, 2023, at 4:00PM Eastern Standard Time	<b>Anticipated Period of Performance:</b> 2023 through 2024 ( <i>one (1) year from award date</i> )  <i>* BSA is requesting four (4) additional Option Years that are exercisable in one (1) year increments at the unilateral discretion of BSA. The Options, if exercised, will be executed by written Change Order at the prices agreed to at time of Award.</i>
<b>Quote Due Date:</b> Friday, February 17, 2023, at 4:00PM Eastern Standard Time	<b>Payment Terms:</b> Net 30
<b>Contract Type:</b> Firm Fixed Price	

## 1.0 INTRODUCTION

Brookhaven Science Associates, LLC (herein known as “BSA”), operator of Brookhaven National Laboratory (BNL) under a Prime Contract with the U.S. Department of Energy (DOE) is authorized to issue this Request for Quotation (RFQ). The Offeror shall quote its most favorable price and technical approach because of the possibility that award will be made without discussion of the quote received.

## 2.0 SCOPE OVERVIEW

Scope: This RFQ is for driver qualification file management. Requirements for this solicitation are outlined in the attached DRAFT Award and Appendix A\_Quotation Pricing Sheet.

DRAFT Award: Offeror shall thoroughly review the attached DRAFT Award and quote accordingly. The DRAFT Award is provided for preliminary review purposes and is an example of what the final Award will include. The content of the DRAFT Award is subject to change prior to execution of the Final Award.

NAICS: The North American Industry Classification System (NAICS) Code for this RFQ is 561499. The stated size standard is \$15. The stated size shall be the sole

determining factor as to classification (small or large business) of an Offeror. It is the responsibility of the Offeror to affirm its Representations and Certifications and size status are accurate and up to date in System for Award Management (SAM) within Appendix A\_Pricing Sheet.

### 3.0 BASIS OF AWARD

Award, if any, will be made to the responsive and responsible Offeror whose evaluated quote provide for a fair and reasonable price after satisfying all requirements of this RFQ. The resultant Firm Fixed Price Award shall be subject to the terms and conditions as outlined in attached DRAFT Award.

### 4.0 QUOTE SUBMITTAL REQUIREMENTS

General: Offeror that fails to provide all requirements of this RFQ may be deemed non-responsive and may not be considered for Award. Any exceptions shall be noted accordingly; however, the Offeror shall not construe noted exceptions, if any, to be accepted by BSA.

Questions: Should Offeror have questions, all questions must be submitted in writing to Contracts Specialist by the Questions Due Date detailed on Page 1 of this RFQ. Questions received late may not be answered. Questions and BSA's answers will be transmitted in writing to all Offerors, if deemed pertinent.

Submission of Quote: Quotes are due by the Quote Due Date as detailed on Page 1 of this RFQ. Quotations, including their withdrawal or modification, received after the Quote Due Date shall be considered late. Such responses will only be considered if it is in BSA's best interest to do so.

Quotes are to be submitted via email to [csmith2@bnl.gov](mailto:csmith2@bnl.gov) with subject line that includes "RFQ 423401".

Quotes shall include:

- Price Quote:
  - The Offeror shall complete and return attached Appendix A\_Quotation Pricing Sheet. Pricing shall remain firm for sixty (60) days to allow time for review, selection, and award. Prices shall be quoted in U.S. Dollars.
- Other Submittals:
  - **System For Award Management (SAM)**: Please provide SAM Unique Entity Identification (UEI) Number within Appendix A\_Pricing Sheet, as well as affirm Representations and Certifications and size status are accurate and up to date in SAM.

*In order to support U.S. Department of Energy's reporting requirements, BSA requires all its vendors/contractors to be registered in the U.S. Government supplier database entitled SAM with their Dun & Bradstreet number (DUNS#). Registration can be performed online at [www.sam.gov](http://www.sam.gov). If not already registered, please register as soon as possible since failure to do so may preclude BSA from doing business with your organization. Please note, there is no charge for SAM registration. When registering, you are strongly urged to copy and paste [www.sam.gov](http://www.sam.gov) into your browser address rather than utilizing your search engine. Utilizing your search engine may redirect you to*

*an erroneous site. You may obtain assistance in completing your registration by contacting the Federal Help Desk at (866) 606-8220, or by contacting your local Procurement Technical Assistance Center (PTAC) which can be found at <https://www.aptac-us.org>.*

## **5.0 REQUEST FOR QUOTE ATTACHMENTS**

- DRAFT Award
- Appendix A\_Quotation Pricing Sheet